

Point University

2014-2015 Point University Housing Contract

Residence Life at Point University seeks to provide an educational environment conducive to the learning process. Residence Life is dedicated to providing programs and services that meet the student's physical, social, spiritual and educational needs. Each full-time student is required to live on campus with the exception of those who meet the criteria stated in *A Covenant for a Christian Community*. With this in mind, the University and the Student have agreed to the terms and conditions of the following contracts:

TERMS OF AGREEMENT

Eligibility

Occupants of Point University Housing must be enrolled in nine or more hours at the University to reside in on-campus housing. Exceptions may be granted by the Director of Student Life.

Duration of Contract

The term of occupancy will be for the entire academic year. Accommodations will be available only when classes are in session. The Residence Halls will be closed during the Thanksgiving, winter and spring breaks. Exceptions may be granted by the Director of Student Life upon request. The room must be vacated 24 hours after the student's last exam or by the official closing time of the residence halls in both December 2013 and May 2014.

	FALL 2014	SPRING 2015
OPENING DATES	Sunday, Aug. 11, 12 p.m.	Sunday, Jan. 5, 12:00 p.m.
CLOSING DATES	Friday, Dec. 13, 4:00 p.m.	Friday, May 9, 4:00 p.m.
FIRST MEAL	Monday, Aug. 12, Breakfast	Tuesday, Jan. 7, Lunch
LAST MEAL	Friday, Dec. 13 Lunch	Friday, May 9 Lunch

The University cannot provide housing to students who do not observe the established dates for all openings and closings. Students whose travel plans do not coincide with these dates will not be allowed in the residence halls when they are not open.

Security Deposit

Students are required to submit a refundable \$100 security deposit before checking in to their room assignment. The deposit is used to offset costs of repair for damages and/or fines and fees. Damages will be assessed periodically. Students are required to maintain the full security deposit balance before renewing their housing contract. Positive deposit balances will be refunded when a student no longer requires campus housing.

Payment

Payment for the particular housing to which a student has been assigned is due on at semester basis on the stated payment deadlines. Deadlines and room and board rates are published annually on the Point website.

Check-In

All eligible students will check-in through the Student Life Staff the day that the residence halls open. The student, assisted by a Student Life Staff member, will be required to take inventory of the room's condition and contents and sign the check-in form and housing contract before receiving his/her room key. All preexisting damages will be noted on the student's check-in form.

Check-Out

When a student permanently leaves campus housing, or changes room assignment, the student must check out with a member of the Student Life staff before vacating the room. The room must be vacated 24 hours after the student's last exam or by the official closing time of the residence halls at the end of the semester,

Student Life staff will adhere to the detailed check-out procedure printed in each apartment and found online in the *Covenant*. Students are required to review and sign the check-out form with their CLM and turn in their room keys before leaving campus. Failure to follow the procedure will result in a fine.

UNIVERSITY POLICIES

Assignments

In all cases, the final determination of room assignments rests with the University. Point University reserves the right to require occupants without roommates to relocate to consolidate space. The University also reserves the right to reassign occupants in order to make the most efficient use of available accommodations. In all cases, 48 hours notice will be provided to the occupant. Room changes may be made during the specified room change period each semester in accordance with the calendar. Occupants may change rooms only after obtaining the required authorization from Residence Life. A \$50 fine will be assessed against any student who changes rooms or roommate assignments without the written approval of the Director of Student Life.

Residents without roommates must keep the space ready to receive another resident. Assigned furniture must be available, and the room should be clean. Any special services required to prepare the room for a new roommate will be charged to the resident currently residing in the space.

Early Withdrawal

Any student who withdraws from student housing any time after the drop/add week and before the end of a semester is eligible for a pro-rated refund. A refund will be made according to the number of weeks in residence (a minimum of six weeks of room and board will be charged.) There are no refunds for any tuition after the drop/add period is over.

Suspended Students

Students that are suspended between semesters must work with the Residence Life Manager to arrange move-out procedures within 72 hours of notification of suspension.

Terminate Housing

The University reserves the right to remove students from the residence halls and terminate this contract at any time a resident's conduct is deemed disruptive or poses a danger to the community, or when a student is no longer eligible for on-campus housing. Additionally, the University reserves the right to remove resident students when a student's physical or emotional health and behaviors place unmanageable risks on the individual or the University.

Room Inspections

Students shall comply with all health, fire, safety, municipal, state and federal authorities as well as with the rules and regulations enforced or adopted by the Student Life Office relating to room occupancy and use. The Student Life Staff reserves the right to inspect rooms to insure compliance with all rules and regulations for the safety and welfare of the University community. Cleanliness checks will be announced and take place once a month. Contraband checks will take place at random intervals at the discretion of the Director of Student Life. The cooperation and compliance of all students is expected. Fines for non-compliance are printed in each apartment and detailed in *A Covenant for a Christian Community*.

Changes in Policy

The University reserves the right to make other rules and regulations from time to time as deemed necessary and proper for the safety, care, and cleanliness of the residence halls, or for securing the comfort and welfare of all occupants, and to make such rules and regulations a part of this contract, providing the University gives sufficient notice thereof.

ROOM RESPONSABILITY

Apartment Condition

The student is responsible for keeping his/her room and contents in good condition. Periodic room inspections are conducted to encourage residents to maintain a healthy and clean living environment. Apartment cleanliness expectations are available in print in every apartment. The student is responsible for damages incurred after check-in, and fines for uncleanliness and cost of repair for damages will be assessed at times of room inspections and check-out. Damages for which there is no identified responsible party will be divided among all apartment residents.

Keys

Each resident student is issued one key to his/her apartment when they check in to housing. Keys are for personal use only and not to be duplicated or given to other residents or guests. The loss or theft of a key must be reported immediately to the Student Life Office, who then will order a re-key at a cost of \$50 to the student. This is necessary for the security of the residents and their belongings. Room keys must be returned upon check-out. Failure to return an apartment key results in a \$50 charge.

University Furniture

Students are responsible for the room furniture provided by the college. University furniture is not to be modified or removed from the apartment. Students will be charged to replace or repair missing and/or damaged college furniture.

Conduct & Prohibited Items

Residents are expected to abide by the responsibilities of communal living as set forth in *A Covenant for a Christian Community*. The Point Living Community is a drug free, alcohol free, tobacco free campus; consumption, possession or distribution is strictly prohibited.

Maintenance

Students are responsible for reporting maintenance concerns to their Campus Life Minister (CLM) in a timely fashion. Procedures for emergency maintenance are provided in each apartment. Students are responsible for the cost of repair for neglected maintenance.

Wireless Internet

Each apartment will be set up with wireless Internet capabilities, and the University will provide a router. All students in the apartment will be equally responsible for the use of the router. At the end of the semester, the University expects that each router be left in the apartment once the students check out. A charge will be issued to all residents of the apartment if the router is missing and/or damaged.

POINT LIVING COMMUNITY AT CREST CLUB - SPECIFIC REGULATIONS

All students residing on the premises must agree:

- To use the common areas only in accordance with each of their respective posted hours.
- To follow posted pool rules.
- To notify the Student Life Office, as applicable, any time there is a problem or safety hazard in any of the common areas or in the leased premises.
- To place all garbage and refuse in the dumpster(s) provided by the apartment complex in the manner and at the times specified and in accordance with municipal regulations.
- To keep kitchen and other refuse in proper receptacles and securely sealed at all times to prevent odor, or access by animals, pests or rodents.
- To keep the outside areas immediately adjoining the Point Living Community clean and not to burn, place or permit any rubbish or obstruction in such areas.
- To keep the Point Living Community clean, orderly, sanitary and free from objectionable odors and from insects, rats, vermin, and other pests.
- To abide by the quiet hours set forth by the University. Residents are solely responsible for fines or penalties caused by their actions in violation of local noise ordinance codes.
- To park their automobiles only in the identified Point Living Community parking areas.
- Not to wash vehicles at the apartment complex unless specifically allowed in a designated area.
- Not perform any repairs and/or maintenance on any vehicle without the prior written consent of the University.
- Not to knowingly maintain any fire hazard.
- Use only the grills provided by the Point Living Community.
- Not to use fireplaces.
- Not to use or store any flammable or combustible liquids or fuels in apartments, near exits, stairways, breezeways, or areas normally used for the ingress and egress of people. This includes motorcycles and any apparatus or engine using flammable or combustible liquid as fuel.
- Not block or obstruct any exit, aisle, passageway, hallway or stairway leading to or from any structure. Residents are solely responsible for fines or penalties caused by their actions in violation of local fire protection codes.
- Not to affix or install any type of sunscreen, tinting film, solar screen or similar product to any window or door glass of the Point Living Community.
- To ensure that any drapes or shades installed in any apartment in the Point Living Community be lined in white and present a uniform exterior appearance.
- Not to place or keep any waterbeds or other water furniture in the Point Living Community without the prior written consent of the University.

- To keep all balconies and patios neat and clean at all times and not to store, hang or drape any rugs, towels, laundry, clothing, appliances or other items on railings or other portions of balconies or patios.
- Not to display any signs, exterior lights or markings in the Point Living Community or in any common area, and not to attach any awnings or other projections to the outside of any building in the apartment complex.
- Not to install or use any satellite dish or antenna.
- To be responsible for all damages to the Point Living Community caused by moving in or out of the Point Living Community by the student of furniture, boxes, or bulky articles.
- Not to install any air conditioning, cooling, heating or other gas or electrical units.
- Not to store, place or situate objects of any nature on any part of the yards, lawns, grounds, halls, walks or stairs without the prior written consent of the University. The student acknowledges that no part of such areas shall be reserved for the private use of the student.
- To assume full responsibility for restoring any appliance, lighting fixture, drapery, furniture, etc., that is replaced by the student to its original place and condition upon vacating the Point Living Community.

Failure to comply with any of the above terms may result in any or all of the following: loss of assigned apartment, loss of campus housing, loss of security deposit or appropriate fines.

Disclaimers and Liability

Students who do not comply with University rules and regulations will be subject to disciplinary action and may be required to move off-campus. Students must be knowledgeable and pay attention to residence hall regulations and the policies in *A Covenant for a Christian Community*, which are considered part of this contract.

Neither the residence life staff nor the University will be liable for the damage to or loss of property of the resident, or the injury to the resident occurring in the residence hall or assigned room. It is advised that students secure private insurance coverage under their parents' homeowners insurance to cover their personal belongings. Residents owning sensitive electronic equipment are responsible for purchasing the necessary power surge protection devices.

I have read and agree to abide by the terms, conditions and regulations of Point University Residence Life and the Housing Contract.

Please Print

_____ /_____/_____
Resident Last Name First Name MI Date

Resident Signature

_____ /_____/_____
Signature of parent needed if student is under 18 years of age Date