



A COVENANT
FOR A
CHRISTIAN
COMMUNITY
2014-15
Point University



Point University

Fall 2014

Dear Members of the Point University Community,

The start of a new academic year brings so much promise. Wherever you find yourself as a member of this growing community – East Point, Savannah, Peachtree City, or West Point; faculty, staff, or student – the mission, and purpose of belonging to this community is one: To grow in love as Christ-followers, and bring God’s kingdom to earth. If we are going to take God’s mission for God’s people seriously, then it must start within our immediate community - in our halls, classrooms, offices and dorm rooms.

As a community of purported Jesus-followers, we are committed to living our lives in a way that reflects the way Jesus lived his and the way he taught his disciples to live theirs. On the last night of Jesus’s life, the gospel of John tells us that Jesus gave his disciples a new and very simple command: “Love one another [...] By this all people will know that you are my disciples.” (Jn 13:34-35, ESV) If we are going to engage and impact culture for Christ as Point University’s mission suggests, and as God’s mission requires, we must learn to demonstrate unity and peace in the context of transformational community. (cf. Eph. 4) That, in short, is the end goal of the covenant that follows.

You have already noticed that this document is called A Covenant for a Christian Community. That isn’t by accident. At most colleges and universities – even Christian ones – this would be called “the student handbook.” At Point University, we prefer the idea of covenant. That doesn’t mean that the guidelines, expectations, and policies of this Covenant aren’t to be taken seriously. In fact it suggests that our expectations are such that we would never reduce them to a mere collection of rules. We want you to make a covenant with Point University, God and yourself that you will strive to live out the ideals of the Christian life, expressed in this Covenant in the context of life on our campus, in a way that honors God.

In order for a covenant to function, each party to the covenant must be committed to its ideals. Point University has a requirement to live up to the promises made in this Covenant for a Christian Community. Each employee of Point University must make the same commitment. Each student must be willing to allow this covenant to be the guiding principles by which we chose to live out our lives as followers of Jesus.

Some of what you will read in this Covenant is predictable and expected. Information about facilities, legal issues, and other similar matters has to be included. Some of it speaks specifically to what life at Point University should look like. Please make sure that you have read it all – enrolling in class at Point University is understood to be your commitment to take the Covenant seriously and to do your best to live by its approach to life.

If you have questions, I’m always ready to listen. No one would suggest that A Covenant for a Christian Community is a perfect document. If you have suggestions as to how to make it better, I’d love to hear them.

I am most excited about this coming school year. I count it a blessing to consider myself part of the work that God is doing in and through this community and I look forward to the 2014-15 school year being remembered as one of profound kingdom impact!

Sincerely,

Chris Beirne
Director of Student Life

POINT UNIVERSITY
A Covenant for a Christian Community

Point University is not simply an academic institution that is qualified to grant bachelor's degrees! With a heritage that stretches back into the early years of the 20th century, Point University is a uniquely Christian community where students are educated with the express goal of transforming the world – no matter what academic discipline they study.

At the heart of life at Point University is the idea that every believer has been called to point others to Christ. In order to do that, we must first understand what it means to follow Jesus ourselves. As the apostle Paul said to the believers in Philippi – we want to “have the mind of Christ” as the guiding principle of our lives. In summary, we want to be people who “think like Jesus thought.”

How we “think” has determinative influence on how we “behave.” At every level, the expectations expressed in this Covenant are designed to point our community to a more Christ-like approach to life. Thinking like Jesus means that we will behave like Jesus. It really is that simple.

Because the focus of this Covenant is on relationships – with God and with one another – the temptation may be to think that the University isn't all that serious about its expectations. Nothing could be further from the truth. We want every member of the Point University community to reflect the kind of life that points others to Christ. The expectations of a covenant take us further and deeper into life in Christ than any person's list of rules could hope to do.

In order to help us all subscribe to the idea of this covenant, the following issues are important for our understanding.

- Young Christian Adults. The University recognizes that each student here is an adult. The vast majority of our students are also young Christian adults. We intentionally recognize that you are adults and want to treat you that way. Adulthood, of course, comes with expectations and we fully expect you to behave as the young Christian adults we believe that you are.
- Maturity. Maturity is a process, more than an event. No one wakes up mature one day. We recognize that students come to Point University at various stages in this process towards maturity. The ultimate goal of Christian maturity is that we are able to live our lives in the context of two basic principles: loving God and loving neighbor (Luke 10:27). Most of us will live a lifetime seeking to reach that level of maturity. Point is committed to helping every student make progress towards that goal. The primary outcome we expect in the lives of our students is progress in that direction. Depending on an individual's level of maturity, the University will assume a level of spiritual oversight designed to encourage progress towards maturity. One of the crucial indicators of maturity is a person's willingness to help less mature people grow. Romans 14 and 15 offer challenging words to this effect, and the reminder Paul gives in that text is: *Welcome one another, therefore, just as Christ has welcomed you, for the glory of God (15:7, NRSV)*. The challenge of being mature in Christ is best met in the context of welcoming those who aren't in a transforming way.
- Community. Because the Christian faith is communal at heart (Matthew 18:20, Acts 2-4),

the University operates on the biblical principle that asserts that the health of the community is always more important than any individual's personal preferences (I Corinthians 5). This covenant expects evidence of your commitment to that principle in your life as a student at Point University. While our hope is that no student would ever behave in a way that is harmful to the health of the community, we want you to understand that we are committed to developing a Christian community on this campus. If the behavior of any person is consistently harmful to that idea, a student may be asked to withdraw from involvement as a student of the University.

- **Redemptive.** Because of the nature of this covenant, every effort will be made to be redemptive. This spirit of a redemptive covenant demands that we all accept the idea that behavior has consequences. Those consequences, as outlined elsewhere in this covenant, may include a variety of responses from the University, up to and including dismissal from the University. But each response, including the most drastic, will be done in the spirit of redemption.
- **Spiritual oversight.** There is a sense in which Christians are sometimes called to be shepherds who lead and sometimes sheep who follow. Administrators, faculty members, and staff members at Point University take seriously their role as shepherds on this campus (Ephesians 4:11-16). We would be failing the Lord in our own calling as His servants, and failing you as students under our oversight, if we did not seek to offer spiritual direction to assist you in this journey towards maturity. We recognize that among our students, there will be areas of life in which you function as a shepherd and need to provide direction to fellow students, and that there are areas in life in which you can benefit from the leadership of fellow students. The University is committed to a community effort to help us all continue to grow in our relationship with Christ.
- **Openness.** The University will operate with an attitude of openness that is willing to listen and respond to ideas and suggestions as to how the goals of this covenant can be better achieved. The director of student life is always available to listen and is always interested in ways that we can more effectively become a Christian community. Not every student-generated idea can be implemented, but no student-generated idea will be capriciously dismissed. We hope that our students will have a spirit of openness to the policies and procedures found in this covenant. Each of them has been placed here because we believe that they can contribute to developing a better community. We want to create an atmosphere that encourages student initiative and develops an entrepreneurial spirit about student life that helps every student discover his or her place in our community and in the broader Kingdom of God.

In significant ways, this covenant is an attempt to continue raising the quality of life on this campus to new levels. In equally significant ways, the expectations of this covenant call our University family to a level of maturity that is beyond what we have yet achieved. We hope that the spirit of *A Covenant for a Christian Community* offered to people we recognize as *young Christian adults* will prove to be more motivating than a typical student handbook.

Whether or not this covenant actually works depends, to a great extent, on the willingness of our students to accept the covenant and live up to its expectations. The University has every expectation that you will do so. We are excited to invite you to join with us on a journey whose destination is known only to the Lord, who has called us His children and allows us to use His name to describe ourselves. May each of us – every single member of this community – commit ourselves “to live worthy of our calling.”

WHAT WE BELIEVE

at Point University

We believe in the one God, Creator of heaven and earth, who eternally exists in three persons: Father, Son and Holy Spirit.

We believe that God the Son assumed human nature, was born of a virgin, ministered in word and miracle, died for our sin, was raised bodily from the dead, ascended to God's right hand where he presently reigns.

We believe that the Holy Spirit indwells every Christian and is presently at work in the Christian community, empowering lives of godliness and service.

We believe that the Holy Bible is inspired by God, trustworthy in its teaching, and the final authority for all matters of faith and practice.

We believe that all of humanity, due to sin, is destined for death, corruption, and separation from God apart from the redemptive work of Jesus Christ.

We believe that Jesus Christ established his church to be one holy people, to glorify God, and to carry out his saving mission among all nations.

We believe in God's saving grace that calls for faith, repentance, confession, baptism, and new life and service through the Spirit.

We believe in the blessed hope of the second coming of Jesus Christ, who will raise the dead and judge all with justice and mercy, and in the consummation of the Kingdom of God.

Statement of Student Rights and Responsibilities

Point University has a system of policies and procedures that delineate student rights and responsibilities in order to facilitate the development of positive Christian community, the practice of sound educational principles, and the achievement of the Mission and Goals of the University (p. 1). The policies and procedures that most directly enumerate and preserve the rights and responsibilities of students are listed here, with references to page numbers in *A Covenant for a Christian Community* (CCC) and the University's academic catalogs for the traditional program (*General Catalog*, GC), Access Program (APC) and Online Program (OPC). For more information about student rights and responsibilities or these policies and procedures, contact the Director of Student Life or another University official as appropriate.

Policy and Procedures	CCC	GC	APC	OPC
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Residence Hall Guidelines	10-16			
Privacy of Students Living in On-Campus Housing	16			
Judicial (Disciplinary) Proceedings – including appeal	40-41			
Alcohol, Tobacco, Drugs and Weapons Policy	43-44			
Intellectual Property Policy – including appeal	45-46			
Nondiscrimination on the Basis of Disabilities and Provision of Reasonable Accommodations – including complaint and appeal	46-48	2, 31-32	2, 31-33	2, 31-33
Traffic and Vehicle Policies – including appeal	48-49			
Statement of Policy on the Drug-Free Schools Act	49-52			
Statement of Policy on the Family Educational Rights and Privacy Act – including complaint	52-53	36	36	28-29
Statement of Policy on Harassment – including complaint	53-54			
Statement of Policy on Non-Discriminatory Practices	54	2	2	2
Violence Against Women Reauthorization Act of 2013 and Other Related Federal Statutes – including rights of a complainant and appeal	57-65			
Substance Abuse Program – including appeal	66-70			
Complaint to SACSCOC – regarding evidence of a significant non-compliance with an accreditation-related standard	vi	2, 6	2, 4	2, 4
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Satisfactory Academic Progress for Federal Financial Aid – including Appeal of Suspension of Federal Financial Aid		20-21	16-17	13-14
Refund Policy		22	15	13
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Requirements for Graduation		35-36	35-36	27-28

Point Accreditation and Inquiries

Point University is accredited by the Southern Association of Colleges and Schools Commission on Colleges to award associate and baccalaureate degrees. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097, telephone 404-679-4500 or <http://www.sacscoc.org> for questions about the accreditation of Point University. All other inquiries, such as for admission or academic information, should be made directly to the appropriate Point office.

- Point's most recent decennial reaffirmation of accreditation by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) was in 2006.
- For questions or comments regarding Point's accreditation, contact the Vice President for Institutional Effectiveness and Dean of Accreditation, Dennis E. Glenn, PhD.
- SACSCOC standards state that it be contacted only if there is evidence that appears to support an institution's significant non-compliance with a SACSCOC requirement or standard.
- All other inquiries about Point – such as about admission requirements, financial aid, or educational programs – should be made directly to the appropriate Point office and not to SACSCOC.

Point's Department of Education, the University's professional education unit, is accredited by the National Council for Accreditation of Teacher Education (NCATE). This accreditation includes the initial teacher preparation level. The Georgia Professional Standards Commission (PSC) has granted accreditation to the Early Childhood Education preparation program (preschool through fifth grade), Middle Grades Education preparation program (fourth through eighth grade), and the English to Speakers of Other Languages (ESOL) endorsement program.

Point University is authorized to operate in Georgia by the Governor's executive order of June 28, 2013, and in Alabama by the Alabama Commission on Higher Education and the Department of Postsecondary Education. The process to review and appropriately act on complaints arising under State laws, including laws related to fraud or false advertising, are conducted by the Office of the State Inspector General in Georgia (2 Martin Luther King Jr. Drive S.W., 1102 West Tower, Atlanta, GA 30334) and by the Private School Licensure Division in Alabama (Alabama Center for Postsecondary Education, 135 South Union Street or Post Office Box 302130, Montgomery, AL 36130-2130). A person who has reason to suspect fraud, waste, abuse and/or corruption should contact the appropriate office to file a complaint.

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General Information

Mission Statement

The mission of Point University is to educate students for Christ-centered service and leadership throughout the world.

Goals For Students

Point University believes that the goal of education is the development of the whole person. The curriculum and learning environment are designed to encourage students to grow spiritually, intellectually, socially, physically and professionally.

1. Spiritually: Point seeks to encourage students to
 - a. Grow in faith;
 - b. Live by Christian values;
 - c. Serve others as Christians; and
 - d. Grow in biblical knowledge.
2. Intellectually: Point seeks to encourage students to
 - a. Think critically;
 - b. Communicate effectively orally and in writing; and
 - c. Demonstrate competence in the arts and sciences.
3. Socially: Point seeks to encourage students to
 - a. Respect cultural diversity; and
 - b. Live harmoniously in community.
4. Physically: Point seeks to encourage students to develop lifestyles advantageous to good health.
5. Professionally: Point seeks to encourage students to equip themselves with the knowledge and skills necessary to pursue a chosen profession.

Vision

Point University will be the college of choice for students seeking a Christian learning community that is academically challenging, spiritually vibrant and globally engaged.

Babysitting

Students are often asked to provide childcare services in a variety of settings. Students are not allowed to provide such services in any building on the Point University campus, including residence halls, classroom buildings, and common areas. Students who are parents may exchange childcare with other students who are parents during class and other required activities, but may not provide such services to non-students. Students who are parents should not routinely ask other students to provide such services except in the apartment in which the child lives.

Banking

Local banking services can be obtained from any of the financial institutions in both the East Point and West Point areas. Branch offices for most major banks are within reasonable driving distance of the campuses.

Students who have on-campus jobs may also want to consider automatic payroll deposits. Each pay period, the student's paycheck will be deposited into an account of any financial institution that accepts such transfers. Further information about this service is available from Student Financial Services.

Bookstore

Point does not currently have a permanent, on-campus bookstore. The University works with eCampus to provide books and other materials to students. Students may use available financial aid funds to purchase books through *eCampus.com*; see Student Services with questions about this process. The campus store in the dining hall offers Point apparel and merchandise for sale. You also may purchase apparel through the online campus store through the *point.edu* website.

Counseling

Point University makes counseling services available to all students, both on-campus and off-campus, and to both Access and traditional students. An on-campus counselor is available at both the East Point and the West Point campuses. Students desiring counseling for personal or emotional issues may contact the director of student life or make appointments directly with the on-campus counselor by contacting that office for an appointment. Counseling is available on a first-come, first-served basis. If the counselor has no available hours, a waiting list is maintained, as well as referrals for off-campus services.

Career Development

All students are encouraged to select their employment carefully. A job that will interfere with classes or study time may not be the best option. Too often, students get jobs to pay for tuition, and then can't succeed in college because of the demands of the job.

Employment

Information regarding jobs both on and off campus is available in the Center for Calling and Career, located in the Academic Center. Information regarding congregational ministries is available in the Advancement Office.

Students who enjoy babysitting may register their names with the Center for Calling and Career. On occasion, Point is contacted by area churches that need paid nursery helpers. The University does not certify babysitters, and makes no guarantee regarding quality of childcare.

The University employs students on campus in such areas as the Learning Commons, administrative offices, dining hall and facilities/maintenance. Minimum wage laws ensure fair wages for those employed.

Many work opportunities are available in the Greater Valley Area for those able to work off campus. Occasionally, employers and staffing agencies will visit campus to interview candidates for employment.

Work-Study

The work-study program is a federally subsidized form of financial aid available to both married

and single students, and requires a student to work on campus a certain number of hours each week. Check with the Financial Aid Office to find out if you are eligible for work-study.

Career Guidance

Throughout the academic year, the Center for Calling and Career will provide seminars for graduating seniors to help them with the many decisions one has to face upon graduation. Seminars will cover such topics as job interview skills, resume preparation, making career choices, applying for graduate school and other important topics. The Center for Calling and Career is located in the Academic Center and is open at posted times, offering a variety of additional resources for students and alumni, including resume assistance, skill and interest assessments, and information on a variety of internship and volunteer opportunities. A listing of ministry jobs is also provided for those interested in pursuing full-time ministry.

Campus Newspaper

A campus newspaper is published every other week by a group of student volunteers, with leadership from a student editor and oversight by faculty members. All articles are written by students or guest contributors, and are submitted to the editor for review consideration. Contact Dr. DJ Dycus if you are interested in contributing.

Child Care

Point University is a college campus and does not provide child care for the children of students while their parents are in class. Because this is a college campus, we are not prepared for children to be on campus except to attend special events like chapel, concerts and athletic events. Computer labs and the library are not appropriate places to bring children. When children are on campus for events, they must be under the constant supervision of their parents. (Please see page 1 for information about babysitting on campus.)

Dining Services

The Point University dining hall offers a full-service kitchen and dining area for resident students, commuting students and University guests. Students not on a meal plan and University guests may purchase meals in the dining hall. Additionally, students may purchase food and coffee items in the food court area in the Academic Center. Guests and nonresidents may also purchase food items in that location. Students must swipe their Point I.D. in order to enter the dining hall for meals.

Monday through Friday:

Breakfast	7:30 a.m.–9:30 a.m.	\$7.00
Lunch	11:00 a.m.–1:30 p.m.	\$9.00
Dinner	5:30 p.m.–7:30 p.m.	\$9.00

Saturday and Sunday: Closed

Between meal times, there will be continuous service, offering a limited selection of food products.

Resident students will select either the 15-meal plan, which offers full access to the dining hall during all meal times without additional cost, or a 10-meal plan, which offers a total of 10 dining

opportunities each week.

Nonresident students, staff, faculty, local community members and guests are encouraged to enjoy the University dining facilities at the costs listed above.

Everyone eating in the dining hall is expected to follow normal rules of etiquette. This includes keeping noise to a reasonable level, maintaining a clean dining environment and wearing appropriate attire.

Facilities on Campus

Point's campus offers many facilities for use by students, faculty and staff. If you wish to reserve a particular space on campus for a University-approved or University-sponsored event, you must complete the Facility Request Form (available in the Quicklinks drop-down menu on the Point website). All facilities reservations must be made via this online form.

Classrooms

Classrooms are for regular class use and assigned group study. On occasion, they are opened for students to study.

Collaboration Spaces

There are a total of four collaboration spaces in the Academic Center. These spaces are designed as places where faculty and students interact for the purposes of tutoring, designing projects, prayer, planning activities and spending time together. Business/Humanities and Counseling/Education are on the second floor of the Academic Center. Biblical Studies and Math/Science are on the third floor.

Computer Labs

The computer lab is located in the Learning Commons, and is available from 8:30 a.m. until the building closes. A smaller Mac lab is available in the Fine Arts Center. Hours are posted.

Laundry

Laundry facilities are provided in the commons areas at the Point Living Communities; in the clubhouse of the Point Living Community, and in the entryways of the Living and Learning Community. The machines are coin operated. Residents are expected to clean the lint trap after each dryer load and to empty each machine as soon as each load is done. Laundry facilities are not to be used by non-resident students.

Each apartment in student housing is equipped with washer/dryer hookups. Students are permitted to bring their own washers and dryers for their apartments, and are encouraged to share usage with their roommates. Damage done by personal washers or dryers will be the resident's responsibility.

Maintenance Shop

The maintenance shop and all equipment therein are not for student use.

Music Practice Rooms

Rooms where instrumental and voice students may practice for private lessons are provided. The use and regulation of these rooms is under the supervision of the Department of Fine Arts. These rooms are not to be used by students who are not paying fees for music instruction or by students teaching private lessons.

Photocopiers

The photocopiers in the Learning Commons and in the Teacher Media Center are for student use. All other photocopiers are strictly for the use of University personnel. The photocopiers for student use operate off of funds from the student ID card.

McKinney's

McKinney's Coffeehouse offers locations on both the East Point and West Point campuses. In East Point, it is located in the Hathcock Center; in West Point, it is located in the dining hall.

Financial Services

The Student Services Office processes all student payments and any other transactions related to student accounts. The payment due date for each semester will be announced well in advance; students are responsible for making sure their statements are paid in full prior to the payment deadline. Students whose accounts still carry a balance after the payment deadline will be dropped from classes and will not be allowed to re-register until the balance is paid. Payment plans are available, but must be arranged with the Student Services Office prior to the payment deadline for each semester.

For information on financial aid, see the section "Scholarships and Financial Aid" in this covenant.

Health Services

Point has established a partnership with Lanier Health Services in the Greater Valley Area. Lanier Health Services includes an urgent care facility, general medical offices (including family care, a primary care physician, multiple specialists, and more) and 24-hour emergency care services, including a level-three trauma center.

The Point Living Community is located just across the street from the Lanier Urgent Care and Medical Pavilion, and is just minutes away from all other services. To find out more about Lanier Health Services, visit their website, www.lanierhospital.com, or contact their offices at 334-756-9180 or by email.

Procedures for Medical Care

1. An illness of any consequence should be reported to the residence life manager. If not available, the director of student life should be contacted.
2. Persons with serious medical problems should be taken to the hospital or a physician.
3. If the student desires, he or she may go to his or her own physician, but this should be made known to the Student Life Office.
4. After the student has visited the physician, a report should be given to the Student Life Office for their records.
5. Proper permission from the residence life manager or the director of student life is required

in order to take meals to the room of a person who is ill.

9. The hospital cannot give emergency treatment to anyone under 18 years of age without the signature of the director of student life. Therefore, to receive prompt medical attention and assistance, be sure to contact the appropriate person before leaving campus for the hospital.

Medical Insurance

All students who are described in one or more of the following categories are required to have effective medical/health insurance:

1. Full-time student (enrolled in 12 or more semester hours)
2. Campus resident
3. Participant in University-sponsored athletics (varsity or intramural)

At the beginning of each semester, students will be asked to provide verbal confirmation of medical/health insurance that covers emergency and medical care. An inexpensive policy will be available for students without coverage. Failure to comply with this requirement will result in a conference with the director of student life.

Information Technology

The Information Technology Office serves to provide the Point community with timely, cost-effective access to the latest technology resources. The office is responsible for computer hardware and software support, network facilities, and telephone systems campus wide. The University is continually searching for ways to upgrade the technology experience for students, faculty and staff.

Currently, all residence hall rooms come equipped with high-speed Internet connections. Wireless Internet access is also available in campus facilities. Student computer labs are provided – on the lower level of the library and in the Hathcock Center in East Point, and in the Learning Commons in the Academic Center in West Point – for those who do not have access to a computer in their residence hall rooms or who live off campus. A smaller Mac lab is available in the Fine Arts Center.

If you have questions or concerns about information technology at Point, please contact the Information Technology Office Help Desk at ITrequest@point.edu.

Email Addresses

Point University provides an email address for each student. Students are given information at the beginning of the semester as to how their email accounts can be accessed. All official notifications from the University will be sent to these addresses *only*. Students are responsible for checking their Point-provided email accounts on a regular basis. If you have questions about your email account, contact the IT Help Desk.

Library and Learning Commons

The Learning Commons consists of the Educational Resource Center, the computer lab and the library. The library opens at 8:30 a.m. and closes at 10 p.m. Library items may be obtained from any Point University location. Should a student need a resource from the main library in East Point, one business day is required for transport. Library items are circulated for three weeks at a time and

may be renewed once. If a student fails to return an item by the date due, the library will send two notices as reminders at one-week intervals. If a third notice is necessary, the student's account will be charged a \$25 fee and \$25 per item. Should the item be returned, the student will have the "per item" charge credited to his account, but will still have to pay the \$25 fee. In addition, a fine equal to \$0.10 per day per item is due at the library. The automated circulation system prevents a student who has overdue items or fines from circulating materials.

Please take care of all overdue items and library fines in a timely manner. Grades will be held for persons who fail to take care of these items before grades are issued.

Lost and Found

The lost and found is located in the Student Life Office. Please check there for any items lost during the course of the semester. Please turn in any lost items to the Student Life Office as well. Items left after the end of the summer session are discarded at the discretion of the director of student life.

Mail Services

The University provides mail collection and distribution services for all students on weekdays, excluding holidays. A mail box in the Academic Center is issued to each student (along with the key to open it). The loss of a key will result in a replacement charge of \$10. Serious penalties can be imposed for violating the privacy rights of these boxes. Every student, regardless of the number of semester hours taken, should check his or her mailbox every day or every time he or she is on campus. A mail drop for both outgoing and intercampus mail is located in the mail room.

Mail to your campus box should be addressed as follows: Your Name, Point Box #_____, 507 West 10th Street, West Point, GA 31833.

Postage stamps may be purchased from the University receptionist or from the Student Services Office during normal business hours. A branch of the United States Postal Service is located within walking distance, at 729 Fourth Avenue #1 in West Point, should you need to mail a package or obtain other USPS services.

Notary Public

Notary Public service may be obtained in the Business Office.

Parking and Transit

Students pay a small fee each semester for parking and transit services at Point University. The following guidelines must be followed in order to ensure that parking and transit services operate efficiently.

Parking

Point Living Community

Students may only park in the spaces directly in front of Point apartment buildings, not in Crest Club resident parking areas. For information regarding specific spaces, please see the Parking at

Point University brochure available in the Student Life Office. Overflow parking is available at the Valley Community Center & Sportsplex.

Parking out of place in Crest Club resident areas will result in a 24-hour notice; then the car will be towed. After two offenses, the car will be towed with no warning.

Academic Center and Fine Arts Center

Students may park in reserved or public parking spaces, but may not park in spaces designated for faculty and staff. For information regarding specific spaces, please see the Parking at Point University brochure available in the Student Life Office.

Due to limited parking availability, resident students are encouraged to take transit rather than drive to the Academic and Fine Arts Centers. Tickets will be issued for violations.

Transit

Point University provides transit between the two main areas of campus in 32-passenger buses. In order to ride the shuttle, Point students must present their student IDs. No open food or drink is allowed on the transit system.

Pick-up Points

The pick-up points include the Point Living Community, by the beach volleyball court; West Point Gym; and the Academic Center, on Fifth Avenue between the Academic Center and parking lot.

Schedule

Transit shuttles will leave the PLC and the PAC every hour on the hour and on the half hour, beginning at 7:00 a.m. For the most recent listing of the shuttle schedule, please visit our website at point.edu. Select the Student Life menu, then select Parking & Transit.

Point Living Community

The Point Living Community is located in Valley, Ala., in the Crest Club Apartment complex off of Fob James Parkway. Separate apartment buildings are provided on the campus for men and women who are registered for at least twelve (12) semester hours at Point. Students enrolled full-time at Point University are required to live in campus housing for their freshmen and sophomore years. Students who transfer to Point University assess their class status by their number of transferrable credit hours. Exceptions to this policy are granted to students who are living at home with parents or legal guardians within 50 miles of the Point University campus. All exceptions must be approved by the Office of Student Life.

Single (non-married) students are encouraged to live in the Point Living Community or with responsible relatives. Single students living off campus and apart from family will be subject to the oversight of the director of student life. Oversight and responsibility for the general welfare of the students in the campus housing resides with the residence life manager. The University reserves the right to remove or deny entry to the Point Living Community to any person exhibiting suspicious behavior or not abiding to the guidelines set forth in this document. Additionally, the University reserves the right to permit residence to anyone deemed essential to the University's mission. Students who withdraw from student housing before the end of a semester will be charged a prorated amount for housing. Charges for board are refunded in a way consistent with the charges the University receives from Kimble's Food by Design. Residents who are suspended from housing for disciplinary reasons receive no refund.

Charges for board are refunded in a way consistent with the charges the University receives from Kimble's Food by Design.

Toward the end of each semester, each returning student is encouraged to request a room and roommate for the next semester. At the time a room request is made, returning students will be required to pay a \$100 security deposit. This deposit will go towards any damages that may be charged to a student after final room assessments. Any remaining funds will be returned to the student after the student moves off campus or graduates from Point University.

Common Areas

There are certain areas within the Point Living Community that are considered common spaces – areas meant to serve all residents. Also, the Point Living Community is located within the Crest Club apartment complex, meaning that some of the property and amenities are expected to be shared with non-Point residents.

Clubhouse

The clubhouse will exist for Point University resident and student use exclusively. It is home to a community television, multiple study rooms, the Point Living Community Security Office, a kitchen, bathrooms and a game room. The use of all of these facilities should be understood as a privilege and respect for other community members is a requisite for their use.

The clubhouse hours are as follows:

Monday-Friday	9:00 a.m.-2:00 a.m.
Saturday & Sunday	Noon-midnight

Dumpster

The dumpster in the Point Living Community is located at the rear exit of the complex, next to building 13. Each apartment's residents are responsible for their own trash. Any garbage left in the breezeways of the apartments will incur a fine from Crest Club management in the amount of \$25.

The dumpster is not equipped to handle cardboard boxes or other such large deposits. Cardboard may be left next to the dumpster for pick up by apartment complex maintenance.

There are currently no recycling programs available at Crest Club or in the Valley Area.

Laundry Room

The laundry room is located adjacent to the clubhouse. There are multiple washers and dryers available for the use of the community. It is most important to remember that the laundry room is a Crest Club-wide facility. As sharing and patience are considered Christian values, they will be expected of Point Living Community residents. Each cycle, wash and dry, ranges from \$1.00-\$2.00.

Mailboxes

Mail service is provided for all students at the Academic Center. The mailboxes at the Point Living Community are not available for student use.

Pool

Point University resident students have access to the Crest Club apartment pool during regular operating hours. Pool privileges are shared with the Crest Club community, and may be adapted at any time as necessary.

The Point Living Community pool is open from 10:00 a.m. until 10:00 p.m. seven days a week.

Point University students must exercise caution and understanding when utilizing the Point Living Community pool, as other community members utilize the space. All posted Crest Club pool rules must be followed in order to ensure continued use of the facility.*

1. Students must have their student ID with them to use the pool.
2. Only residents/occupants approved and listed on the lease will be released a pool pass.
3. Use of the pool outside of posted hours of operation is not permitted and may result in disciplinary action.
4. Management has the right to take away the resident's privilege to use the pool if the resident is not abiding by all terms of the lease and all pool rules posted in the pool area.
5. There is no lifeguard on duty. Swim at your own risk.
6. Proper swimming attire must be worn in the pool.

Proper Attire

All students must use modesty in making swimsuit decisions. The following guidelines must be followed in order to ensure proper attire:

1. No undergarments may be exposed, even if T-shirt and/or shorts are worn over the undergarments (i.e., undergarments do not count as swimsuits).
2. Proper attire means that appropriate body parts are covered and nothing is exposed.

**Rules adapted from the Sportsplex Membership Information brochure and the Crest Club pool regulations.*

Residence Hall Guidelines

Conduct

Respecting the rights, privacy and property of others is an important aspect of residence hall life. Entering the rooms of others without permission or while they are absent constitutes a breach of respect for the rights of others and may result in disciplinary action. Acts of violence toward others or oneself may also result in disciplinary action.

Out of consideration for those who may be sleeping or studying, the residence hall should be relatively quiet at all times. Specific quiet hours are 10:00 p.m. through 10:00 a.m. Sunday through Thursday, and 1:00 a.m. through 10:00 a.m. Friday and Saturday.

Dress in the residence halls should be modest, since maintenance and service personnel may be entering the building during the day.

Care and Use of Rooms

Each room must be clean and neat. Rooms will be checked periodically, with or without notice. Typically, rooms are checked for cleanliness on the last Wednesday of every month and at another

unannounced time each month. Contraband will be photographed and confiscated, and appropriate disciplinary fines and measures enforced (see Discipline Procedures).

Furniture must not be removed from the apartment without the permission of the Student Life Office. Beds should not be disassembled without the permission of the Student Life Office.

Students who wish to hang items on the walls may use any stick-on type material or a hanger made for wall hanging. However, any damage to paint in removing materials from walls will be charged against a student's room deposit. Small nails, called "finishing" nails, may be used to hang pictures. However, extreme care should be exercised in hanging pictures. Damages to the walls will incur fines.

Rooms should not be painted in any way without special permission from the Student Life Office. No wallpaper or border should be hung. Fire regulations prohibit hanging anything from the ceiling, including ceiling fans. The Student Life Office will not hesitate to remove any posters or other wall hangings that are deemed inappropriate. These materials will be confiscated and destroyed. They will not be returned.

Nothing (i.e. garbage, boxes, luggage, bicycles, etc.) is to be left in the stairwells or breezeways.

Pets are strictly prohibited in campus housing.

For any needed room repairs, residents should first speak to the Campus Life Minister who supervises the residence hall in question. A work order will be filled out by the CLM, and maintenance staff will address the issue. In situations where the need is urgent, the CLM should contact the residence life manager.

Plants should have saucers or trays under the pots so that water does not damage windowsills or furniture.

No heaters may be used in the rooms. Any item with an open flame or heating element is strictly prohibited for safety purposes (this includes candles and/or incense of any kind). Halogen lamps are not permitted.

Damage determined to be the responsibility of the resident will be charged to the appropriate student account.

Check Out Procedures

When leaving school at the end of each semester, the student must check out with Student Life (See Check Out Procedures). Any damage or cleaning charges will be assessed to the student's account. *Students must return keys at the end of each year.*

Fall Semester

When a student are ready to leave each semester, they must follow this procedure in order to be sure they are not assessed damage or cleaning charges for which they are not responsible. Failure to check out before leaving campus results in a \$100 charge to a student's account.

1. Sign up for a designated check-out time with a CLM.
2. Thoroughly clean apartments, including removing all perishable items.
3. Do not leave trash in the breezeway or on the porch at any time. It must be taken to the Dumpster located within the apartment complex.

4. With a Student Life staff member, review the condition of your room and confirm the room is ready for the break.
5. Lock all doors and windows to the apartment.

If students leave without following the above procedure, they accept full liability for damages as assessed by the Student Life staff. All residents must be completely moved out by 4:30 p.m. on the day following the last day of final exams for the semester. Students participating in graduation may remain until noon the following day. There is a \$15 per day charge to any exception, which must first be approved by the Student Life Office.

Spring Semester (Final)

When you are ready to leave for the year, you must follow this procedure in order to be sure you are not assessed damage or cleaning charges for which you are not responsible. Failure to check out or return your key before leaving campus results in a \$100 charge to your student account.

1. Sign up for a designated check-out time as directed by the Student Life Office. Consult the instructions provided on how to check out of your apartment.
2. Remove all personal items from the apartment.
3. Thoroughly clean the apartment. If one person accepts full responsibility for the condition of the apartment and leaves without the apartment being completely clean, the charge will be assessed to all occupants equally. Sweep and vacuum the floors and clean every surface.
4. Do not leave trash in the breezeways or on the porch at any time. It must be taken to the dumpster located within the apartment complex.
5. With the assistance of a Student Life staff member, review the condition of the room using the Inventory Sheet that was filled out when you moved in at the beginning of the year. It is on file in the Student Life Office. Sign the inventory sheet and the damage/cleaning memorandum.
6. Return your apartment key to the Student Life staff member.

While Campus Life Ministers do an initial walk through with students when they check out, a final assessment of the room must be done by the Student Life Interns and the Housing Manager. If damages have occurred or the room was not sufficiently cleaned, a fine will be assessed to all residents who occupy that space. It is not the responsibility of the CLM to assess fines; however, they will help guide students to what issues need attention and could result in check-out fines.

If you leave without following the above procedure, you accept full liability for damages as assessed by the Student Life Office. All residents must be completely moved out by 4:30 p.m. on the day following the last day of final exams. Students participating in graduation may remain until noon the following day. Students who are moving into summer housing will inform their CLMs of their summer housing situation. Summer residents will move into summer housing the day after graduates are required to be out. There is a \$15 per day charge to individuals staying late. Any exception must first be approved by the Student Life Office.

Closing of the Residence Halls

Spring Semester (Final)

When you are ready to leave for the year, you must follow this procedure in order to be sure you

are not assessed damage or cleaning charges for which you are not responsible. Failure to check out or return your apartment and mailbox key before leaving campus results in a \$100 fine.

1. Consult the instructions provided on how to properly check out of your apartment.
2. Remove all personal items from the apartment.
3. Thoroughly clean the apartment. Sweep and mop all hard surface flooring. Vacuum all carpeted areas. Clean every surface. Replace Point furniture to its original arrangement.
4. Do not leave trash in the breezeways or on the porch at any time. It must be taken to the dumpster located within the apartment complex.
5. With the assistance of a Student Life staff member, review the condition of the room using the Inventory Sheet that was filled out when you moved in at the beginning of the year. Student Life will assess damages and cleaning fees – fees will be added to your student account. Sign the inventory and damage/cleaning form.
6. Return your apartment key and mailbox key to the Student Life staff member.

It is not the responsibility of the CLM to assess fines; however, they are available to help guide students to what issues need attention and could result in check-out fines. Students will check-out with a member of the student life staff. A final assessment of the room will be done by the student life staff and housing manager once the room is vacated. If damages have occurred or the room was not sufficiently cleaned, a fine will be assessed to all residents who occupy that space.

If you leave without following the above procedure, you accept full liability for damages as assessed by the Student Life Office. All residents must be completely moved out by 12:00 p.m. on the day following the last day of final exams. Graduating Seniors & students asked to participate in graduation may remain until 12:00 p.m. the day after graduation.

Students who have requested summer housing will be permitted to move into their summer assignment as it becomes available. All summer housing will be available the day after graduates are required to be out, at the latest. Accommodations will be made for all students who have been assigned summer housing.

There is a \$15 per day charge to individuals who wish to stay late. Housing extensions must first be approved by the Student Life Office.

Discipline Procedure

Residence hall rules are expected to be observed in a fair and honest manner, and will be enforced in a fair and honest manner by the administration. The office of student life can impose restrictions, but the student has the right to a judiciary board hearing if he or she feels the restrictions or fines are unreasonable. Discipline for infractions of residence hall policies can be handled according to stated judiciary procedures. A list of disciplinary fines are on page 15.

Damage to Residence Halls

General damage to the University residence halls will be charged to the student responsible for the damage, if the damage was not a genuine accident. Students are expected to report damage and pay for it when the damage occurs. If anonymous damages are discovered – a hole in a porch screen, for example – and the repairs cost \$50, the entire residence would be charged an equal share of that repair bill at the end of the semester. So, if there were four students living in the apartment, each would be charged \$12.50. A list of typical costs associated with certain damages is available upon request in the Student Life Office. The cost of repairs vary according to the extent of the damage.

Guests

Students should be aware that living in community means that their guests will impact the routine of their apartment mates, building mates, and the general campus community. Guests should abide by the visitation opportunities provided to members of the opposite sex in the living community. Any person not enrolled as a student at Point University must register with security, specify a resident with whom they are visiting, and an intended length of stay. Guests will receive a parking pass that must be properly displayed from the rear-view mirror. Vehicles parked on campus without proper identification will be ticketed and towed at owners expense.

Overnight guests are strongly discouraged. However, they may be permitted on a limited basis with permission from the student life office. Because housing is designed to create a positive living atmosphere for Point students, the University will address issues as necessary when visiting privileges are abused.

Keys

Room keys are issued to each resident upon checking in to the residence halls. The key deposit is included in the room deposit fee. If the key is lost, damaged or not returned, \$50 of the fee will be used to replace the key, lock, etc (if necessary). Rooms should be locked whenever the resident is asleep or out of the room.

Maintenance Requests

Undoubtedly, you will find things during the course of the year that need to be repaired or replaced in your residence hall room. If you have a non-emergency request, simply contact your CLM, who will fill out a maintenance request for you. Your request will be dealt with as soon as possible. No request will be disregarded. Some requests will take priority over others due to the seriousness of the situation. In case of an after-hours emergency, CLMs will contact the appropriate person in maintenance.

Residence Hall Parties

For birthdays or other special occasions during the year, your building or apartment may wish to plan a party, cookout, etc. To avoid conflicts with other campus activities, please clear all residence hall functions with the residence life manager.

Disciplinary Fines Schedule

Trash in breezeway	\$25 per bag
Inappropriate items in room (posters, candles, open coil heating elements, fireworks)	First offense: Warning Second offense: \$20 per item Third offense: \$40 per item and meeting with the Director of Student Life
Curfew Violation	First offense: Warning Second offense: \$30 fee Third offense: \$60 fee and meeting with the Director of Student Life
Quiet hours violation	First offense: Warning Second offense: \$20 fee Third offense: \$40 fee
Unsatisfactory cleanliness inspection	\$10 per item, per roommate
Failure to properly check out of room	\$100 fee
Lost room key	\$50 fee
Lost mail key	\$10 fee
Changing rooms without permission	\$50 fee
Visitation violation	First offense: Warning Second offense: \$30 fee Third offense: \$60 fee and meeting with the Director of Student Life
Tobacco Use/possession/paraphernalia	First offense: Warning Second offense: \$30 Third offense: \$60 and meeting with director of Student Life
Alcohol use/possession/paraphernalia	First offense: \$50 fee and meeting with the Director of Student Life Second offense: \$100 fee and meeting with the Director of Student Life
Drug use/possession/paraphernalia	First offense: Drug test and meeting with the Director of Student Life
Weapons (firearms, knives, explosives)	First offense: Meeting with the Director of Student Life

Housing Security Deposit

All students will need to submit the \$100 housing security deposit when they first apply for housing. All fees will be added to their account as additional fees to maintain the \$100 balance at all times. When the student leaves housing, their living space will be assessed for any final damages and the balance will be used for repairs as needed. Any remaining funds will be returned to the student after the student moves off campus or graduates from Point University.

Current students wishing to live in campus housing for the summer/fall semester must submit their housing form and security deposit by April 1. If students wish to live in campus housing in the spring, they must submit their housing form by November 1. Any students who do not submit their form by the deadline will be charged an additional \$75 nonrefundable fee. Students who miss the deadline may also not receive priority assignments. Any students who are required to live on campus per the housing policy and miss the deadline will be charged the late fee.

Withdrawing from Class

If a student is WF in all of his or her classes, or withdraws from classes altogether, that student will be expected to leave the residence hall within 24 hours.

Residence Hall Visitation Opportunities

Point University does not have co-ed housing on its campus, and respects the right to privacy that students living in on-campus housing expect. However, we also recognize the need for and importance of reasonable visitation opportunities for mature young men and women on a Christian campus. To that end, the following visitation opportunities are provided:

- Common areas (living room, dining room & kitchen) in each residence are open to visitation every day of the week from 3:00 p.m. to 10:00 p.m.
 - Only common areas are included in these visitation opportunities. This does not include bedrooms under any circumstance. Any violation of this policy can result in the loss of this privilege, either for the students involved or for the entire residence.
 - Behavior in the common areas is expected to reflect the behavior of mature young Christian men and women in every aspect.
 - Point residence halls do not have bathroom facilities for the opposite sex, and students should not plan to use restroom facilities during visitation.
 - Individual residences may decide to suspend visitation for specific occasions, etc., as needed.

Scholarships and Financial Aid

Point offers a generous and comprehensive financial aid program. Our goal is to help each student who desires to attend Point find the financial aid that will make it possible for him or her to enroll. We offer traditional, need-based aid, as well as merit scholarships for students whose academic and/or leadership abilities will enhance the Point community in a significant way. Combined with state and federal funds and loans, our financial aid programs make it possible for most students to reach their goal of attending Point.

In 2011-12, more than 95 percent of our students received some form of financial aid. A student's financial aid award package will be based on numerous factors, including his or her completed Free Application for Federal Student Aid (FAFSA). All students who wish to be considered for financial aid must complete the FAFSA. This also helps us determine eligibility for federal grants, loans and work-study programs.

The University provides free tuition for the spouse of a full-time student for up to two hours. If you are interested in taking advantage of these free hours, contact the Admission Office.

Students with questions concerning financial aid should see Student Services office on the first floor of the Academic Center.

Sportsplex

The Sportsplex in Valley, Ala., houses Point University's intramural program, and serves as a sports facility for Point students. Membership dues for non-resident students are \$50 per semester and \$25 for the summer. Students living in campus housing at the Point Living Community receive a membership with their housing dues.

Intramurals

A membership is not required to participate in the Point intramural program. The intramural program is planned and operated by the interns in student life, and designed for the enjoyment of the student body. Students not capable of participating in a mature manner, with respect for officials and other players, will not be allowed to compete.

Pool Usage

Please note that the Sportsplex pool operates on a different schedule and is maintained by the city of Valley, Ala. Guidelines regarding the use of the Sportsplex and their facilities can be found in the Sportsplex Membership Information Guidelines provided during the move-in and orientation process. Specific Sportsplex pool requirements include:*

1. Swimmers must use appropriate swimming attire. Females must wear a suitable swimsuit. Males must wear trunks with a drawstring and liner.
2. Members must shower before entering the water.
3. Members with open sores may not enter the water.
4. Horse play is prohibited.
5. Swimmers must be fully dressed when leaving the pool area.
6. Whirlpool use is for therapeutic/rehabilitation services and adults only. The maximum temperature is 104 degrees.

**Pool rules adapted from the Sportsplex Membership Information brochure. For additional information on regulations, please see the Sportsplex Membership Information brochure given during orientation.*

Student Services

The Student Services Office is the one-stop shop for all registrar, financial aid, and student accounts items. Students seeking information or policies regarding dropping classes, registration, class schedules, FAFSA, financial aid, and making payment arrangements may contact the office, which is located on the first floor of the Academic Center.

The payment due date for each semester will be announced well in advance; students are responsible for making sure their statements are paid in full prior to the payment deadline. Students whose accounts still carry a balance after the payment deadline will be dropped from classes and will not be allowed to re-register until the balance is paid. Payment plans are available, but must be arranged with the Student Services Office prior to the payment deadline for each semester.

Voter Registration

Point University partners annually with the Troup County Voter Registration Office to provide opportunities for students to register to vote.

Spiritual Formation

Goal

To motivate the community known as Point University to travel together as one body on the journey of spiritual formation.

Focus: The Whole Person

To confess that “Jesus is Lord” is a covenant we make with God in which we promise Him to allow that confession to have influence on every aspect of our lives. In that context, spiritual formation at Point University is focused on:

- What we know: renewing our minds (Romans 12:2)
- What we do: not to be served, but to serve (Mark 10:45)
- What we feel: moved with compassion (Matthew 9:36)
- Who we are: new creatures in Christ (2 Corinthians 5:17)

Process

Spiritual formation is more of a journey than a destination; more of a process than an event. Two key New Testament texts speak to this journey in ways that help shape our understanding of the journey.

- 2 Peter 3:18 – “*continue to grow* in the grace and knowledge of our Lord.”
- Hebrews 5:14 – “solid food is for the mature, who *by practice*, have learned to discern right from wrong.”

The word *grow* in 2 Peter 3:18 suggests a process that is ongoing; while *practice* in Hebrews 5:14 reminds us that there is a constant need for attention to be given to the “growing process.”

To that end, we have put in place a variety of steps to follow in the growing process that we believe are helpful to believers at every level of maturity. Since the focus is on *journey* and not *destination*, the most mature Christian on campus and the newest believer have much the same responsibility: *we need to give attention to the journey.*

Step 1: Enroll in Point 101 your first semester on campus as a student at Point University.

This course is designed to help you become familiar with life at Point, from academics to play, from residence life to worship, from finding your place on campus to finding your place in life in the Career Center. Not only is this the first step in the journey we are embarked upon at Point, it is a crucial and necessary “first step” that can have a huge impact on your life at Point and beyond.

Step 2: Engage campus life.

Fellowship with other believers is a huge component of the journey to maturity. The four big “verbs of the journey” – *knowing, doing, feeling, and being* – are all enhanced by our relationships with other believers. The Christian life is not a solo journey, but rather a community event in which we share life with one another in a way that contributes to what we know, what we do, what we feel, and even who we are.

Step 3: Invest in community ministry.

Participating in serving others, at whatever level, is one of the ways that God begins to work in our lives. By serving others, we find ourselves living life more and more like Jesus did and seeing the world around us as He did.

Step 4: Worship together.

The more we know God and understand His love for us, the more we will want to be with other believers and worship Him as One Body. Among the unique qualities of life on the campus of Point University is the rich tradition of worship as a diverse body of believers gathered around the person of Jesus. In that context, He has promised to be among us. We encourage every student, staff member, faculty member, and administrator to take advantage of these opportunities – both on campus and off campus.

- *Chapel*, times announced each semester;
- *Sunday Nights*, student-led worship at 9:00 on Sunday evenings;
- *Holy Communion*, Thursday mornings at 7:30 a.m.; and
- *Sunday Worship*, at a wide variety of local congregations in the Greater Valley Area.

Step 5: Small groups.

Every believer's faith can be encouraged by other believers (Romans 1:10,11). Getting involved in a small group can become a life-changing moment. Among available opportunities on campus are:

- Spiritual disciplines groups, spiritual formation groups and listening posts groups;
- Point 101 groups, for first-year students; and
- Study groups, for all students in a variety of social and academic settings.

Step 6: Prayer.

While each step on the journey to maturity should be a matter of prayer, we believe that every believer, in following Jesus' own example, should make time for private, personal conversation with God. The Point campus – both indoors and outdoors – has a variety of great places to be alone with God.

Step 7: Bible Reading.

Most students at Point University will enroll in a Bible-related course each semester. You will find these classes to be academically challenging, requiring some effort on your part to do well. But beyond the academic nature of these courses, they are also great opportunities to let Scripture begin to transform you. Even then, you should not allow the fact that you are taking a Bible course to replace your personal commitment to the daily reading of Scripture. The Spiritual Life Office has a number of Bible reading programs available that can help you become a more disciplined reader of Scripture.

Step 8: Simplicity.

We live in a very complex, often confusing world. One of the goals of spiritual formation at Point is to focus on living a simpler life. Simplicity can help reduce the inevitable conflicts that arise in our culture as we strive to be believers; it can reduce the stress that arises when we strive to live too complex a life; and it can reduce our dependency on "things" over God.

Step 9: Solitude.

One of the prime issues at Point University is the value of community. However, the contribution we can make to the development of community is dependent upon many other steps in this journey – not the least of which is the value of solitude. Solitude is the deliberate planning of some “be still and know that I am God” (Psalm 46:10) time in our lives.

Step 10: Vocation.

In the sense that vocation is what we plan to do with our lives in terms of occupation, we want every Point student to start thinking *now* of how we can use vocation to impact the world for Christ. Every academic discipline taught at Point University is focused on educating “Kingdom people to do Kingdom things,” regardless of one’s particular occupational interests.

Understanding the Whole Person

What we know...

- all truth comes from God;
- truth from every academic discipline shapes our view of God’s world;
- to study and learn more truth is to love God with our minds (Deuteronomy 6); and
- that our own personal transformation is directly dependent upon what we learn about God and His world.

What we do...

- our commitment to the Lordship of Christ is most visibly evident by our willingness to serve God and His people;
- the need to serve others was true even for Jesus, who declared that He came “to serve, not to be served” (Mark 10:45);
- to know God’s truth without doing God’s truth is to be at odds with Scripture itself (James 1:22); and
- in the New Testament, “believing” and “behavior” are inseparably linked.

What we feel...

- when Jesus engaged His world (Matthew 9:35-38), we are told “He was moved with compassion”;
- “feelings” that help us grow to maturity are born out of authentic experience, not “at-a-distance” observation;
- the Jesus model includes
 - involvement,
 - awareness, and
 - risk taking; and
- we cannot be “whole people” without broken hearts – broken hearts that are genuine come from following Jesus’ model.

What we are...

- humans are creatures made in God’s image (Genesis 1:26);
- in our own sin, and in the world in which we live, we have made it impossible, on our own, to live up to the potential God made us to have;
- Christ came to redeem us – to recreate us, to make us new creatures (2 Corinthians 5), so

- we can begin the journey towards achieving that potential; and
- as creatures with intellect, will, emotions and spiritual capacity, we were made to serve one another and to give glory to God.

Sexual Purity at Point University

We live in a culture greatly confused about human sexuality. It would be difficult to list, describe, and reflect upon every sexual issue that has arisen in the world in which Christians strive to live “lives worthy of the calling with which you have been called” (Ephesians 4:1). In that spirit, the University believes that it is important to describe what Scripture views as “sexual morality,” without any attempt to list every possible “sexually immoral” activity conceivable.

No biblical text does this better, at least in one place, than 1 Corinthians 7:1-7. What is abundantly clear in this text is that sexual purity, from the vantage point of the Christian gospel, is quite simply defined as [a] a healthy, fulfilling sexual relationship between a man and a woman married to one another and committed to that relationship; or [b] celibacy, that is, participating in no overt sexual activity. We believe that this very simple, yet plain statement accurately reflects appropriate sexual behavior for Christians who wish to make Jesus Lord of life. Plainly put, if a believer is married, he or she should strive to be an appropriate sexual partner for his or her spouse. If a believer is not in a biblically sanctioned marriage relationship, he or she should be committed to living a celibate lifestyle until such time as he or she is married.

This text recognizes the challenge of appropriately addressing our sexual natures. It even suggests that to live a celibate life in a culture inundated with sexual imagery, as was true at Corinth and is true in our own cultural contexts, requires help from God. Paul believes that in order to do so, we must recognize God’s willingness to “gift” us in this area.

At Point University, we are committed to helping every student discover an appropriate way to achieve the kind of sexual morality we believe the Bible clearly teaches. One of the ways God gifts His followers is to place them with people who are willing to help lead others to higher levels of spiritual maturity. Our desire is not to condemn those who have not lived sexually pure lives, but to find a way to help them achieve this important quality of the Christian life.

Point University’s Historic Understanding of Marriage

Point University has historically viewed Scripture as the trustworthy Word of God, and as such, the primary resource to be consulted in making decisions about issues of morality and values. It is in that spirit that this statement about our understanding of marriage is being made.

Throughout the pages of the Old and New Testaments, marriage is described repeatedly as a relationship between a man and a woman. Point University recognizes that in the cultural context in which we have been called to serve God and bear witness to Him, there are multiple views of what marriage can be. We recognize that in some circles, including some that would describe themselves as Christian, same-sex relationships are recognized; we also recognize that in some states within the United States, same-sex marriages are recognized as legal. We recognize that in a free and democratic government, any person has the legal right to such relationships, but we insist that the historic, biblical position of the University be recognized, respected and adhered to by all employees and all students.

Point University does not presume the right to make eternal judgments about relationships that are not consistent with those described in Scripture. However, the University does sense a need, based

upon our conviction that Scripture is the trustworthy Word of God, to teach what we understand the Bible to teach and to insist that the community known as Point University respect, as indicated by our behavior, what the Bible says about marriage and sexual relationships.

The above paragraphs represent a condensed version of the University's historic understanding of marriage. If you wish to read a longer essay fully explaining this understanding, please inquire in the Spiritual Life Office.

Recognizing our Current Level of Spiritual Maturity

None of us who are part of the Point University community are at exactly the same place on this journey toward spiritual maturity. That will always be true, but is never the issue. Part of the process of growing to maturity is recognizing that, in most times and places in life, we are surrounded by both those less mature than we are and those more mature than we are. When we learn to recognize this reality, we immediately see both the opportunity to be helpful to others and the opportunity to be helped by still others. In biblical language, sometimes we are like sheep who need a shepherd; and sometimes we are shepherds who need to care for sheep. (Read Jesus' story of *The Good Shepherd* in John 10).

In addition to the fact that we all come to this community at various levels of maturity, we also come from very diverse religious and cultural places in life. One of the more amazing qualities of life on this campus is the sense of "one community" we experience on campus, even though our backgrounds are sometimes so different. What serves to make us "one community" is our common faith in Jesus as Lord, and our willingness to allow Scripture to be the standard by which we come to understand more and more who Jesus is and what difference He makes.

The primary issue for each follower of Jesus is not to measure our own spiritual maturity against that of others, but rather to recognize where we are and develop a plan to grow to the next level.

Physical maturity is much more easily measured than spiritual maturity. A quick Google search on the Internet can offer dozens of links to websites that offer tedious details about what happens to our physical bodies as we move from infancy to adulthood. Spiritual maturity isn't quite that simple.

Our desire at Point University is to help each person who is part of this community recognize various signs of spiritual transformation in a way that allows each of us to identify both where we are spiritually and where we can go next on this journey. In that spirit, the following *sign posts* are identified as helpful:

- *Fear of punishment.* This is, perhaps, the most basic level of spiritual maturity. We motivate ourselves to do the right thing because we fear being punished if we don't. It isn't unlike driving the speed limit when being followed by a state patrol car! Spiritually, this is akin to not doing something out of fear of going to hell.
- *Hope of reward.* At this level, our primary motivation is doing right because of reward. Here I do my assignments on a timely basis because I will make a good grade, not because I learn. If I behave morally, I will go to heaven when I die.
- *Family value systems.* For those who grow up in families that are involved in the church, we often move to a kind of spiritual maturity that reflects the values of our family setting. It is easy to assume a kind of maturity that surrounds us on a daily basis, and equally easy to borrow that maturity in ways that don't serve us well in the long run – especially when, at college, we are no longer daily surrounded by those values.
- *Peer value systems.* In our culture, one of the signs of physical maturity is our desire to separate from our family values in ways that show independence. We begin to assume the values of our peer relationships. Even when those peer relationships are with other Christians, the

- challenge is to make sure that they reflect a pattern of growth reflected in Scripture.
- *More deliberate response to what we learn in Bible study.* One of the great benefits of being a student at a Christian college, where Bible study is a part of the academic program and all sorts of opportunities for confrontation with Scripture are present, is that we begin to evaluate our spiritual formation against the testimony of Scripture. It is here that we begin the process of moving from “borrowed faith” to our own “personal faith.” We can identify all the steps of the journey thus far in terms of what God has revealed in Scripture.
 - *The ultimate goal.* Jesus Himself reminded His disciples that the ultimate goal of a believer’s life is to reach the point where life can be evaluated on the basis of two primary spiritual principles: *love God and love your neighbor.* (Luke 10:25-37) Our ultimate goal at Point University is to lead every member of this community to a level of spiritual formation where we are courageous enough to look at every decision in life in terms of whether or not it reflects love for God and love for our neighbors.

Recognizing our Nature

Spiritual formation is a multi-tasked discipline, and an important part of this journey is to recognize that most of us are prone to think about spiritual formation either primarily intellectually or primarily intuitively. Characteristics of these two ways of thinking include:

- Intellectual thinking about spiritual formation:
 - focus on using our intellect to evaluate spiritual issues;
 - focus on God as revealed in Scripture;
 - careful analysis of biblical texts will lead to new levels of maturity;
 - the Christian faith is systematic, logical and reasonable; and
 - key question: “What can I *know*?”
- Intuitive thinking about spiritual formation:
 - focus on using our intuition and understanding of spiritual issues;
 - God is more a mystery than a revealed-in-Scripture being;
 - what we feel a text means is more important than a detailed analysis of its meaning;
 - the Christian faith is not so systematic, and is more a matter of “faith” than “reason”; and
 - key question: “What can I *experience*?”

Important ideas to remember about these different approaches to spiritual formation:

- All of us naturally think more strongly intellectually or intuitively – perhaps reflecting both the “nature and nurture” issues we have been exposed to thus far in life.
- It should never be “either/or,” but “both/and” when it comes to choosing how we view spiritual formation.
- If your “experience”-centered life leads you to be an “activist,” you can both *teach* and *learn from* your more contemplative brother or sister in Christ.
- If your “knowing”-centered life leads you to be a scholar, you can both *teach* and *learn from* your more activist brother or sister in Christ.
- If you identify more clearly with one approach or the other, then a clear path toward becoming more spiritually mature is to work on the other.

Two challenging questions, answered honestly, can help us recognize our own natural tendencies and help us identify areas where we need to invest time and effort in so we can grow in more productively.

- When reading Scripture, do I most naturally think of questions like, “What does this mean to me at the moment?” If so, I probably think more intuitively and should invest in more detailed study of Scripture.
- When reading Scripture, do I most naturally think of questions like, “What is the Greek word here?” or “What is the historical setting in which these words were said?” If so, I probably think more intellectually and should invest in more intuitive thinking about Scripture.
- Remember: it simply never is “either/or,” but always “both/and.”

Spiritual Gifts

A crucial part of the journey of spiritual formation is to recognize how we are gifted to serve God, and then use those gifts in a God-honoring fashion on a daily basis.

What are spiritual gifts? Any ability or talent I have – either naturally or by training – that I am willing to use in the kingdom of God, to build up the kingdom and not self, to the glory of God and not self.

Am I gifted? The New Testament knows nothing of a “giftless” Christian. While some appear to be more gifted than others, every believer has something to offer the kingdom of God in ways that build it up. Remember that our value to God is never based on *function* – what we do – but rather, our *value is rooted in whose we are*.

How are gifts best used? In the economy of God’s kingdom, a remarkable principle is constantly at work. That principle is that we are built up by building up others. We become more mature spiritually as we invest in the lives of others. Without a willingness to use our spiritual gifts to build up others, we will never make a lot of progress on our own journey toward spiritual formation.

How do I discover my spiritual gifts? All sorts of gift inventories are available that can be helpful in determining what our natural strengths actually are. (Point 101 focuses on some of these, and some are available in the Center for Calling and Career.) However, our own personal and honest evaluation of who we are and where we are in life can be very helpful to every believer in determining how God has gifted us to serve. Among the important questions to ask in this process are:

- What can I naturally do for God?
- What can I be trained to do for God?
- What do other spiritual people affirm about me?
- What needs to be done where I am in life at the present?
- What are God’s people willing to entrust me to do?
- What can I be fruitful in doing?
- What can I be fulfilled in doing?

Holy Dissatisfaction

A growing relationship with God naturally produces a sense of *holy dissatisfaction*. Not dissatisfaction in the sense of becoming incapacitated by our lack of accomplishment, but dissatisfaction in the sense that our relationship with God is constantly filled with opportunities for continued growth.

Several biblical texts speak to this idea of *holy dissatisfaction*, and our desire at Point University is that these texts and others like them characterize the spiritual journey that each of us is traveling (and all of us together are traveling):

- **1 Thessalonians 4:9-10.** “Now as to the love of the brethren, you have no need for anyone to write to you, for you yourselves are taught by God to love one another; for indeed you do practice it toward all the brethren who are in all Macedonia. *But we urge you, brethren, to excel still more.*” (NASB)
- **2 Timothy 2:15.** “*Be diligent* to present yourself approved to God as a workman who does not need to be ashamed, handling accurately the word of truth.” (NASB)
- **Philippians 3:12.** “Not that I have already obtained it, or have already become perfect, but *I press on* in order that I may lay hold of that for which also I was laid hold of by Christ Jesus.” (NASB)
- **Ephesians 4:1-3.** “I, therefore, the prisoner of the Lord, entreat you *to walk in a manner worthy of the calling with which you have been called*, with all humility and gentleness, with patience, showing forbearance to one another in love, *being diligent* to preserve the unity of the Spirit in the bond of peace.” (NASB)

Applications

The real test of the progress we are making on this journey of spiritual formation is whether or not we are seeing differences in a variety of areas of life. In particular, while part of the community of Point University, we should see differences in areas such as:

- Study;
- Worship;
- Service;
- Devotion;
- Compassion;
- Giving; and
- Vocation.

Living Theology

In 2 Corinthians 5, the apostle Paul reminds us that through the death of Christ, believers have been reconciled to God. But he doesn't stop there, insisting that we accept the responsibility he calls “the ministry of Reconciliation.” In fact, he says we are “God's ambassadors” to the world.

To be an ambassador suggests that we are called to do for the world what God has done for us, to say to the world what God Himself would say to the world.

Living theology means that we recognize that the good news that in Christ there is life abundant means that we focus on four important areas impacted by what Jesus did for us on the cross:

- We can have a positive relationship with God.
- We can have a healthy understanding of who we are as creatures made in the image of God.
- We can have positive relationships with others made in the image of God.
- We can participate in God's mission to renew and restore the universe.

Everything we do at Point University in the area of spiritual formation is focused on helping each of us to “live out our faith.” These four areas create the arena in which that must happen.

Ultimate Outcomes

1. Every student at Point University will see community ministry as an essential part of what it means to say, “Jesus is Lord.” This will be seen in areas like:
 - a. concern for the poor;
 - b. concern for social justice;
 - c. seeing ourselves first as citizens of God’s kingdom;
 - d. racial reconciliation;
 - e. concern for peacemaking, from residence hall disputes to world war;
 - f. concern for victims of economic disparity;
 - g. concern for educational issues such as literacy, high school dropout rates, and basic moral values; and
 - h. concern for health issues such as unwed pregnancies, abortion rates, AIDS, and other similar issues.
2. Every student at Point University will see the importance of integrating faith and vocation. This means that we strive:
 - a. to practice the idea of the priesthood of all believers;
 - b. to see vocation, regardless of what it is, as mission;
 - c. to learn how to effectively bear witness to our faith in any setting, without being overbearing;
 - d. to learn in every classroom setting the relationship of the subject at hand to our faith; and
 - e. to ensure that no student graduates without having been exposed to the ideal of integration of faith and vocation.
3. Some students at Point University will sense that they are called to ordained ministry. Thus,
 - a. some will find themselves in church settings as preachers, worship leaders, education leaders, spiritual formation facilitators, student and children’s ministers, administrators, etc.;
 - b. some will find themselves in global settings as missionaries, campus ministers, church planters, relief workers, educators, health workers, etc.; and
 - c. some will find themselves in parachurch settings such as colleges, seminaries, camps, convalescent centers, orphanages, relief agencies, urban ministries, campus ministries, etc.

Bibliography

A comprehensive bibliography for those interested in reading books that will aid in one’s spiritual formation is available in the Spiritual Life Office.

Spiritual Formation Requirements for Students

While the choices we make to grow spiritually are always personal, and ultimately must reflect our own hearts and our own love for God, Point University takes seriously the responsibility to help students grow toward maturity. In that spirit, we expect anyone who is a student here (12 hours or more) to participate in opportunities we provide to enhance the process of spiritual formation.

Please carefully review the following requirements. To be a part of the community of faith known as Point University is a privilege, not a right. A part of the process that extends that privilege is that as a student, you have agreed to participate in a number of Point requirements, not the least of which is the requirements for spiritual formation.

Worship and Service Opportunities at Point

Sunday Nights

- Student-led Sunday night worship experience, held at 9:00 p.m.
- Meets at an announced location near the Point Living Community
- Includes music, prayer, testimony, etc.

Small Groups

Led by faculty and staff; meet on or off campus. A variety of small group opportunities are provided, and these groups meet at various times during the week. All students are encouraged to be a part of such groups.

- *Off-campus small groups.* With permission, a student can be a participant in a small group in a local church setting rather than being a part of a discipleship group. (This does not apply to peer groups.) Permission will be granted only in situations where being on campus for a discipleship group poses a hardship and appropriate information is given to the Spiritual Life Office, including contact information for the group leader.
- *Spiritual Disciplines Groups.* For over 30 years, Richard Foster's *Celebration of Discipline* has proven to be a rich resource for countless believers in the journey towards spiritual maturity. Available on campus in the area of small groups are groups focused on:
 - Prayer;
 - Fasting;
 - Simplicity;
 - Solitude;
 - Bible reading;
 - Bible memorization; and
 - Other groups as interest indicates.

These groups can meet any time during the week based on the convenience of the group leader and group members. However, there is a free hour in the academic schedule on Mondays at 11:30 that would be an ideal time for such groups to meet. Resources for these groups can be provided by the Spiritual Life Office upon request.

- *Spiritual Formation Groups.* Traditionally, Point University has provided opportunities for students and faculty to have effective small groups that meet weekly. These groups cover a wide range of topics and interests. Students who wish to be in such a group can contact the Spiritual Life Office to be assigned to an appropriate group.
- *Listening Posts Groups.* Student-led groups of three; meet off campus in a public place; focus on Scripture, one another, and outreach. Group training is offered to help students, faculty and staff utilize this opportunity to focus on Scripture, nurture friendships, and reach out to nonbelievers in our communities.
- *Other Small Groups.* Because small groups are such an important part of the process of spiritual growth, and because small group dynamics are so often a part of fruitful congregations, Point University encourages the creation and growth of small groups whenever appropriate opportunities arise. If you have ideas for an effective small group on or off cam-

pus, please let the Spiritual Life Office know about your thoughts; we will work with you to make it happen.

Chapel

- A worship service consisting of music, prayer, and preaching will be held in the West Point Presbyterian Church, just across the street from the Academic Center, on a weekly basis. These services will meet on Monday, Tuesday or Wednesday on a rotating basis; times and dates will be announced in advance.

Holy Communion

- Held at 7:30 a.m. on Thursdays in West Point Presbyterian Church, across the street from the Academic Center, ending in time for 8:00 a.m. classes. This service is designed to be a community-wide event where students at Point University and members of the Greater Valley community meet and worship together.

Point Community Chapels

- Point University will have a monthly chapel service designed to bring our entire Point community together for worship. Typically, this service will meet on the third Thursday of each month, but the specific date and location will be announced well in advance of the event.

Focused Group Events

- Each week, at least two focused groups events will be held in the Academic Center. These events will meet at various times, enabling all students to take advantage of at least a portion of them. Some will be led by Point faculty members, administrators, and staff; others will be led by guests to Point University. Each group will focus on a particular topic and explore it in the context of spiritual formation.

Community Ministry Day

- Each semester, the academic program of Point University is suspended for a day in order to allow every student and faculty member to participate in a day of community ministry. A variety of opportunities are provided as options for students to engage our community in ministry. Attendance is expected at this event, and failure to participate will result in absences for any classes held that day.

Spiritual Formation Expectations for Students (Traditional; West Point Campus)

We expect and require that all of our students be involved at some level in a local church. Many students live close enough to campus to continue attending their home churches. We believe that involvement in a local church is an important part of the process of spiritual formation. Numerous churches are nearby, and the opportunities for involvement are as varied as one can imagine. At various points during the semester, you will be asked to provide information as to where you are worshipping on Sundays.

We also expect that every student at Point University will participate in at least 12 hours of community service each semester. This service may be done through local churches, civic clubs, recreational groups, or other groups that provide opportunities for students to “participate in God’s mission to renew and restore the universe.”

Specific information about things like chapel attendance, holy communion, focus groups, and small groups can be found in the insert in the Spiritual Formation Brochure provided for each student at the beginning of the semester.

At the end of each semester, every student is expected to have made satisfactory progress in the area of spiritual formation. An important part of that evaluation is whether or not you have actively

participated in on-campus worship opportunities, are involved in a local church, and are participating in an appropriate small group. Decisions about scholarship awards, the ability to participate in extra- and co-curricular activities, and your continued status as a student at Point are made, at least in part, on the basis of your satisfactory progress in this area.

Spiritual Formation Expectations for Students (Traditional; Peachtree City Site)

Students who are enrolled in the traditional program at the Peachtree City site should consider themselves part of the spiritual formation process at Point University, even though they are not on the West Point campus. The following specific requirements are part of enrollment at Point's Peachtree City site:

- Small groups will be created that meet weekly at the Peachtree City site. These groups will be led by someone from the Student Life staff and will focus on spiritual disciplines.
- *Listening Post Groups*. Students will be asked to organize themselves into Listening Post Groups (see description above) that meet off campus on a weekly basis. Training for these groups will be provided by the Student Life staff.
- Should Peachtree City students have a class in West Point on days when a chapel service or focused group event is held, they are encouraged to participate in the worship services provided on the West Point campus.
- Students at the Peachtree City site are expected to be fully engaged in their local churches
- Students at the Peachtree City site are encouraged to participate in Community Ministry Day each semester. (See above for description of this event.)
- Students at the Peachtree City site should be able to account for at least 12 hours of ministry service each semester.

Spiritual Formation Expectations for Students (Access; All Locations)

Because students enrolled in the Access program are typically adults who are working full-time while attending Point University, and are most likely involved in ministry opportunities, spiritual formation expectations are expressed more in the sense of "providing opportunities" rather than requirements. Among those opportunities are:

- *Chapel*. A brief chapel service (approximately 20 minutes, at 8:00 p.m.) will be offered on the third night of each five-week session. Access students are encouraged to participate in these brief services on the night they have class. Access students are always welcome at chapel services held during the day on the West Point campus.
- *Small groups*. Because the learning process in adult education includes a significant amount of group work, students are encouraged to make their group activities a time where spiritual formation processes become part of the group dynamics.
- *Community ministry*. The traditional program's Community Ministry Day (see above for a description of this program) is open to all students at Point; Access students are invited to participate, if possible.
- *Local church*. Access students are encouraged to participate in a local church where they are engaged in ministry at appropriate levels.
- *Other service opportunities*. The Access Student Services Office will provide multiple opportunities for Access students to become more engaged in service through Point University.

Co-Curricular Opportunities

Activities on Campus

Here are just a few of the events that help make life at Point unique. See the current campus calendar for the scheduling of these and other events:

Sunday Nights

Held on Sunday nights throughout the academic year, Sunday Nights is a student-led time of weekly campus worship overseen by the campus ministry team. Sunday Nights include music, prayer, scripture reading, communion and, occasionally, guest speakers.

Intramural Program

Point is committed to developing an intramural program that involves every student on campus. Some of the intramural programs offered include Frisbee golf, beach volleyball, flag football, soccer, basketball, table tennis and other activities. The goal of this program is student involvement; one need not be a great athlete to participate.

Concerts

Christmas and Spring Concerts are among the highlights that close each semester.

Spring Formal

Held in late spring, this event is for students and their dates, as well as faculty and staff members.

Awards Chapel

Held the last week of class before final exams, this event honors all students who have distinguished themselves through academic achievement and participation in student leadership and athletics.

Commencement

The ceremony in which graduates receive their degrees. The entire Point family is invited to attend.

Athletics

Point University's sports teams compete at the NAIA level as a member of the Appalachian Athletic Conference. Some of our teams still also compete as part of the National Christian University Athletic Association at the Division I level, South Region. Athletic teams for both men and women are governed by Title IX guidelines.

Men's intercollegiate athletic teams include baseball, basketball, cross country, football, lacrosse and soccer. Women's intercollegiate athletic teams include basketball, cheerleading, cross country, soccer, softball and volleyball. The Point Athletic Department tries to accommodate individual interests in different sports for which we do not currently have teams. Point also offers an intramural program (see above section), with a variety of sports and recreational activities held throughout the school year.

Fine Arts Organizations

The Department of Fine Arts offers many opportunities for students, both music and non-music majors, to sing and play with other musicians. The Concert Choir is Point's largest vocal group, and students participating in its concerts may also have the opportunity to accompany the choir instrumentally. Signature Voices and Signature Sound are small ensembles that spend the academic year traveling and performing on behalf of the University. Signature Players is a drama team presenting one production each semester. Sweet Georgia Band is a pep band for athletic games.

These groups practice regularly and offer a varied performance schedule each year. Entry is by audition only; choir may be taken for credit. Contact the Department of Fine Arts for more information.

Student Organizations and Guidelines

Student organizations are an integral part of campus life at Point. Students are encouraged to participate in the organizations that best meet their interests and schedules. The organizations listed below provide all members of the campus community with the opportunity to develop leadership skills and serve others. Students who wish to start new organizations on campus should follow the "Guidelines for Student Organizations" listed on the following page.

Existing Organizations

Campus Life Ministers

Campus Life Ministers work for the Student Life Office in a variety of ways, including supervision of all residence halls. Interns and a residence life manager are also employed by the University to oversee the work of our campus life ministers. CLMs are chosen in the spring for the following school year. Students interested in working in this area should contact the Student Life Office during the spring semester.

Student Government Association

The purpose of the Student Government Association (SGA) is to provide student input into the planning of campus activities, to promote a general deepening of spiritual life and to develop a greater spirit of Christian unity and leadership. Its membership consists of the four class presidents and two representatives from each class, plus a separately elected SGA president and vice president. Members of SGA are also appointed to certain faculty committees having responsibility for various facets of campus life (the library, chapel, student life committee and the judiciary board).

SGA officers, SGA representatives and sophomore, junior and senior class officers are elected each spring for the following year. Freshman class officers are elected early each fall for the same year.

Guidelines for Student Organizations

General rules regulating student organizations are as follows:

1. All student organizations must receive permission from the director of student life before becoming official.
2. All organizations must have a set of bylaws in writing that indicate their objectives and methods of operation. These must be on file in the Student Life Office and may be viewed

by any student during regular office hours. Model bylaws are available in the Student Life Office.

3. All organizations must have faculty sponsors or advisors and consult with them regularly.
4. All student organizations must keep their money on deposit with the Business Office and keep proper records of their finances.
5. The director of student life must approve in advance all commercial enterprises and general financial solicitations.
6. The Student Government Association, elected by the student body, shall operate according to its regular constitution that has been approved by the president of the University and the director of student life.
7. Student organizations should secure approved meeting dates for all meetings so that they are coordinated with the University calendar. This can be done through the Student Life Office.
8. Any student organization that creates a spirit of exclusiveness or division will be dissolved.
9. All officers must meet eligibility standards.
10. Organizations which receive permission to use University vehicles for a specific event or trip must observe the following vehicle usage rules. Failure to do so may result in sanctions against the organization and/or specific individuals.
 - A full vehicle itinerary must receive approval from the director of student life prior to departure;
 - All travel plans must specifically avoid nighttime travel after midnight;
 - Organizations must cover the cost of gasoline;
 - Only those drivers approved by the University, and who have taken a defensive driving course, may operate University vehicles;
 - Student drivers may not drive more than two (2) hours at any one time;
 - Student drivers may not drive more than four (4) hours per day;
 - All drivers are expected to observe all traffic laws and drive in such a way that all risks are minimized; and
 - All passengers in University vehicles are strongly encouraged to wear seatbelts.

Safety and Security

Point Security

Academic Center:	404-232-5420
Point Living Community:	706-457-2832
East Point Campus:	678-410-1955

The Point University campus is among the safest college campuses in Georgia, and we are committed to maintaining that status. (Campus crime statistics can be found at <http://ope.ed.gov/security/>). Part of achieving and maintaining a safe campus is the willingness of every member of the community to be alert to potential problems. Reporting potential problems to appropriate authorities is an important aspect of our common life on this campus.

Point provides around-the-clock security personnel whose responsibility is to have a very public presence on campus at all times. The security force is not a police force, and thus has no legal authority to make arrests, interrogate students or perform any other activities normally associated with police forces. The security force does not carry weapons. However, Point security officers will report any illegal activity on our campus to the local police department, and the University will cooperate with the police department in such cases. When security personnel approach students and request that any activity cease, students are expected to comply. Failure to comply with security requests will be reported to the Student Life Office and will be dealt with in an appropriate manner. If students feel that security personnel are making inappropriate requests, they should still comply with the request, then schedule an appointment with the Student Life Office to resolve the issue at a later date.

In accordance with the Campus Security Act, criminal activity on campus is reported each year through material available at registration. This material will also be available upon request throughout the year.

Educational information concerning security, crime prevention and safety on and off campus will be made available through the Student Life Office. The director of student life will sponsor at least one crime prevention and safety seminar each year. Criminal activity will be reported to local police agencies, and appropriate follow-up with these agencies will be conducted.

Personal Precautions

Point students should use precautionary measures to ensure their own safety and that of other members of the campus community. It is unnecessary and unhealthy to live in fear, particularly on our safe campus, but students should nonetheless be aware of these simple safeguards.

1. Always keep the door(s) and windows of your residence locked, particularly when you are away or asleep.
2. Always keep your car doors locked. Also, do not leave valuables in your car while it is unattended.
3. Unsecured bicycles invite theft. Purchase a bike lock and secure your bike to a stationary object, such as a bike rack. The same applies for mopeds and scooters.
4. Identify expensive and/or important belongings with some type of permanent identification, such as can be provided with a metal engraver.
5. Secure items that are easily stolen, such as laptop computers, when left unattended, even in a residence hall room. Laptop computers can be secured quickly with a cable lock.
6. When you are driving, keep your doors locked at all times. If you break down in an isolated area, stay inside your car with the doors locked. If someone wants to help, ask them to call

for assistance. If you break down or run out of gasoline on the highway, do not leave your car if you are alone. Eventually the police or someone else will offer assistance. If you see a motorist stranded, it is safest not to stop to help unless you know the driver. If you want to help, call for assistance for the stranded motorist.

7. When using public transportation, wait in busy, well-lit areas. Sit near the driver, especially if the bus is nearly empty.
8. If you need to cross campus at night, do not walk alone. If no one is with you, call the appropriate security cell phone number and an on-duty officer will escort you to your destination.

Campus Alert System

Point uses the e2Campus® text-messaging system to alert students, faculty and staff of emergency situations on campus. The system is opt-in only, meaning that users must register in order to receive the text message alerts.

Alerts will be sent only if:

- Classes are cancelled due to inclement weather or another urgent situation;
- A tornado warning or other urgent weather alert is issued by the weather service; or
- Any other situation occurs on campus that requires students, faculty and staff to immediately take shelter.

Emergency alerts will *not* be sent for campus announcements or other routine information. Anyone encountering an emergency situation taking place on campus should call campus security at the appropriate number based on his or her location (see previous page).

Emergency Information

Please take a few minutes to review this material and become familiar with it. It will prove invaluable should an emergency situation arise.

Criminal or Health Emergency

In the case of a criminal or health emergency, immediately 911 (from a campus phone, dial 9, then 911). Calmly describe for the operator the location, the situation and the need. Then follow the procedures listed below.

In case of suspicious activity or some other need for security assistance, call an on-duty security guard. Calmly describe the location, the situation and the need. Then notify the appropriate Campus Life Minister (CLM).

Evacuation of Buildings

In case of a fire drill, an actual fire or another emergency requiring the evacuation of a building, an alarm will sound and everyone should leave as quickly and quietly as possible by the appropriate exit. After evacuating the building, you should wait at least 100 feet away until you are notified that you may re-enter.

Fire

Fire drills will be held periodically. In case of a fire, if you are in a residence hall, leave the light on and the door open when you leave. Designated students will check your room and close the door.

Thefts or Loss of Property

Thefts, loss of property, or any other incidents involving the safety or security of the students or the University should be reported to the Campus Safety Office immediately, and to your CLM if you live in campus housing.

Tornadoes

In case of a tornado warning, gather in the interior hall or restroom on the ground floor of the building you are in. Be sure that doors are closed and that you are not near any windows.

Missing Persons

Reporting: If a member of the University community (faculty, staff, student, or parent) has reason to believe that a student is missing, that community member will refer the case immediately to the director of student life. If the student is enrolled in an off-site location, the appropriate student services officer at that location should be notified.

The Student Life Office will work in collaboration with others to contact and locate the student. All reasonable efforts will be made to locate the student and determine his or her state of health and well-being. The efforts include, but are not limited to:

- Phone call to student;
- Email to student through Point University email account (or other known email addresses);
- Messages through social networking websites, if possible;
- Contact with all professors to determine last day of attendance in each class; and
- Contact with housing staff (Campus Life Minister) and roommate(s) if student is residential.

If the student is located through these attempts, a determination will be made regarding his or her health and well-being. If necessary, a referral to the campus counselor and/or other appropriate offices may be made at that time.

Policy: If the student is not located through the above measures and has been verified to be missing for more than 24 hours, then the following actions will be taken within the next 24 hours by the Point University student life staff:

1. Notification will be made (where and when applicable and appropriate) to the appropriate Point University staff members, including student services and campus security.
2. The director of student life will make contact with the student's emergency contact and, for students under 18 years of age, a custodial parent or guardian if not emancipated. Students are asked to register and continually update emergency contact information with the Student Life Office.

Students who reside in on-campus housing are also provided an opportunity to identify a confidential emergency contact individual during check-in. This person(s) will also be contacted within 24

hours after the student is determined to be missing unless the student is under 18 years of age and not emancipated, in which case a custodial parent or guardian will be notified as mandated by law.

Once notified, the parent/guardian/emergency contact person may need to work with Point University student life staff to submit additional information with outside law enforcement agencies in order to expand the investigation.

Sexual Assault

In the case of a rape, acquaintance rape, sexual assault, domestic violence, dating violence, or stalking, a student is strongly advised to: (1) get to a safe place; (2) call 911, especially if the threat is current or the person is injured (from a campus phone, dial 9, then 911); and (3) call someone for assistance and support. See the Policy for Compliance with the Violence Against Women Reauthorization Act of 2013 (VAWA) and Other Related Federal Statutes for the recommended procedures that a victim of such an offense would follow.

The Student Life office and the CLMs of each residence hall provide awareness and prevention education and materials concerning rape, sexual assault, domestic violence, dating violence, and stalking. During an annual security seminar, the issue of sexual assault is addressed. New students are offered that education during their orientation to the University.

Emergency Response Plan

The University's Emergency Response Plan provides campus administrators with guidelines on how to respond to various types of emergencies. In the event of an emergency, it is important that all students carefully follow instructions given by faculty and staff.

Other Guidelines

Elsewhere in this covenant are specific references to state and federal guidelines regarding the use of illegal drugs and alcohol by underage users. It is the policy of Point University to cooperate with law enforcement officials in the enforcement of these laws. Point security personnel may report offenses in these areas to local law enforcement agencies. Obviously, Point students are encouraged to respect such laws and are expected to obey them. However, once violations of these laws are in the hands of law enforcement officials, the University cannot rescue you. We will minister to you and help you overcome whatever issues created the situation, but we cannot interfere with the reasonable enforcement of these laws.

Policies and Procedures

Expectations for Student Conduct

This *Covenant* recognizes and rests upon the idea that as Christians, the desire of each person on this campus is to live by the idea that the Christian life can be summarized by “loving God and loving neighbor.” To the extent that each of us succeeds in accomplishing that formidable task, we can simply say that all of the expectations for life in this community are being met.

Yet equally plain to thoughtful Christians is the reality that sometimes our love is weak, even feeble. Sometimes we forget the power of love and find ourselves deficient in certain areas of our lives.

To that end, students found committing the following misbehaviors will be subject to the disciplinary process outlined elsewhere in this covenant.

1. Acts of dishonesty, including, but not limited to:
 - a. Academic misconduct, including plagiarism and cheating.
 - b. Providing false and inaccurate information to University officials, faculty members, or others responsible for receiving that information.
 - c. Alteration or misuse of any official University document, including transcripts, identification cards, etc.
2. Possession of or duplication of keys and other access devices that you have not specifically been given permission to possess or duplicate.
3. Attempted or actual theft of property belonging to Point University, belonging to other members of this community, or belonging to other people in general.
4. Failure to comply with instructions given by University officials, law enforcement officers, or campus security officers acting in performance of their duties, or failure to identify yourself to such persons immediately when requested to do so.
5. Disruption of teaching, research, administration, disciplinary proceedings or other University activities, either on or off campus.
6. Verbal abuse, threats, intimidation, harassment, coercion or other conduct which threatens or endangers the emotional well-being or safety of any person. (See Appendix A)
7. Physical assault, fighting, physical abuse, or other conduct which threatens or endangers the health or safety of any person.
8. Sexual assault, rape, acquaintance rape, domestic violence, dating violence, stalking, or other sexual offenses.
9. Hazing, i.e., any act that endangers the mental or physical health or safety of a student; hazing which damages or destroys public or private property; hazing which is used as a rite of initiation, admission into or affiliation with any campus organization, or as a condition for continued membership in the organization.
10. Unlawful use, possession, purchase, distribution, sale or manufacture of a controlled substance, designer drug or drug paraphernalia.
11. Use, possession, or distribution of alcoholic beverages, except as expressly permitted by the law and University regulations; or intoxication.
 - a. To be present in a room or place where alcohol is being consumed by underage students is to be in violation of this guideline.

- b. The University has a zero-tolerance policy for the underage possession of alcohol, or consumption and intoxication by *any* student.
- 12. Possession of firearms, explosives, weapons or dangerous chemicals on University property.
- 13. Profane or obscene expressions, including but not limited to speech which violates accepted standards of decency and Christian conduct.
- 14. Sexual misconduct, including but not limited to sexual relations outside marriage; involvement with pornography, on the Internet or otherwise; cyber-sex or other Internet-based sexual misconduct. (*See pages 15-16 for a fuller description of the University's understanding of marriage and sexual purity.*)
- 15. The use of computers on campus (either personally-owned or University-owned computers) that involves:
 - a. unauthorized entry into a file to use, read, or change the contents, or for any other purpose;
 - b. unauthorized transfer of a file;
 - c. unauthorized use of another individual's identification and password;
 - d. use of computing facilities to interfere with the work of another student, faculty member or University official;
 - e. use of computing facilities to send obscene or abusive messages; or
 - f. use of computing facilities to interfere with normal operation of the University computing system.
- 16. Abuse of the University judicial system, including but not limited to:
 - a. failure to obey the summons of a judicial hearing body or University official;
 - b. falsification, distortion, or misrepresentation of information before a judicial hearing body;
 - c. disruption or interference with the orderly conduct of a judicial proceeding;
 - d. initiation of a judicial proceeding, knowingly without cause;
 - e. attempting to discourage an individual's proper participation in, or use of, the judicial system of the University;
 - f. attempting to influence the impartiality of a member of a judicial hearing body prior to, or during the course of, the judicial proceeding;
 - g. harassment (verbal or physical) or intimidation of a member of a judicial hearing body prior to, during, or after a judicial proceeding;
 - h. failure to comply with the sanction(s) imposed under this covenant; or
 - i. attempting to influence another person to commit an abuse of the judicial system.
- 17. Violation of federal, state or local law.

Expectations For Student Dress

- Point University will attempt to be reasonable and practical in its expectations for student dress.
- The primary objective is that students should dress in ways appropriate for young Christian adults who wish to be a part of this community.

- Modesty is the basic standard, and the University recognizes that there are varying views of what is and is not modest. Every attempt will be made to be fair to all students, but the Student Life Office is the final arbiter in defining modesty.
- Casual collegiate clothing is generally acceptable for all University activities, including classrooms, the library, chapel, athletic events and other gatherings of our community.
 - This includes shorts of reasonable length; T-shirts, but not tank tops; jeans; etc.
 - Students should not wear shorts to chapel on days when they have a public role in chapel (e.g., on-stage leading of worship).
- It is possible that there will be occasions when the University will request that our students “dress up” more than normal. The cooperation of our community is expected on such occasions.
- Rather than attempting to develop some sort of rigid, rule-oriented dress code, Point University is committed to developing a community in which the entire membership recognizes that the good of the community is always more important than the personal preferences of any one person.
 - In order for this to work effectively, the entire community has to commit itself to a community-wide sense of what is reasonable and practical, and to respect the biblical virtue of modesty.
 - Students who prove to be uncooperative with this community-based approach will be referred to the Student Life Office in hopes of resolving any conflicts that may arise.

Judicial Proceedings

1. Any member of the University community may bring a formal complaint against any student for misconduct. Such complaints should be brought to the director of student life in a timely manner.
 - a. Student life staff members, such as interns and Campus Life Ministers in each housing area, may be the conduit through which such information is provided.
2. The director of student life will initiate an investigation to determine if the complaint has merit and should be referred to a formal judicial proceeding, or can be disposed of administratively by mutual consent of the parties involved on a basis acceptable to the director of student life.
 - a. Issues which are resolved by the director of student life can be appealed to the Judiciary Committee by any student.
 - b. The director of student life may impose any of the sanctions (see p. 42-43) outlined in the Covenant in agreement with students without a formal hearing before the Judiciary Committee.
3. Any evidence of a violation of *A Covenant for a Christian Community* will be presented to the accused student in written form by the director of student life within 10 days of the initial complaint.
4. Issues which cannot be resolved in a timely, reasonable manner will be brought before the Judicial Hearing Board.
 - a. The Judicial Hearing Board is chaired by the vice president for spiritual formation or someone he or she appoints.

- b. The board is composed of the vice president for spiritual formation, two faculty members appointed by the vice president for academic affairs, and two students appointed by the vice president for spiritual formation.
5. Hearings before this board are held in private and are convened only after the accused student(s) have been given notice of the accusation.
6. Written reports of each hearing will be kept and stored in the students file maintained by the Student Life Office.
7. Every effort will be exerted to ensure all parties – the student accused and the person(s) making the accusation – are given a fair hearing before the board.
8. All procedural questions are subject to the final decision of the chairperson of the Judicial Hearing Board.
9. The Judicial Hearing Board will meet privately after the hearing to determine which if any section(s) of the *Covenant* have been broken and which, if any, sanctions will be imposed.
10. Students accused will be notified in a timely manner as to the decision of the Judicial Hearing Board.
11. Should a student believe that the Judicial Hearing Board has acted unfairly, a request can be made to the president of the University, appealing the decision. This request must be made in writing within two business days of notification of the decision. The president will either rule on its validity or appoint a special committee of faculty and administrators to review it. That decision will be viewed as final. This process is in reference to general areas of concern, not academic concerns or concerns about other items addressed in *A Covenant for a Christian Community*.
12. All members of the Judicial Hearing Board are to be treated with courtesy and respect by all persons involved in any hearing.

Student Concerns, Grievances & Complaints

At times, students may have concerns they do not believe are addressed elsewhere in *A Covenant for a Christian Community*. These concerns will always be viewed as important and should be addressed, in writing, to the director of student life. Students can anticipate hearing back on these concerns within two business days of the date they are presented. The director of student life may render a decision on the issue, or may refer to the Judiciary Committee. If the student wishes to appeal either the decision of the director of student life or the Judiciary Committee, a written appeal should be provided to the Student Life Office within 48 hours of the decision. The appeal should be addressed to the president of the University, who will either review it or assign it to an appropriate representative. The president or his or her representative may affirm the decision, overturn the decision, or render a new decision. That decision will be viewed as final. This process is in reference to general areas of concern, not academic concerns or concerns about other items addressed in *A Covenant for a Christian Community*.

To summarize:

- This process includes general concerns not addressed in *A Covenant for a Christian Community*;
- Concerns must be presented in written form to the director of student life;
- The Student Life Office will respond within 48 hours;
- Appeals, again in written form, must be presented to student life, but addressed to the president; and

- The decision of the president is final.

Covenant Sanctions

The idea of a Christian community is rooted in the important principle that the health of the entire community has priority over the rights and preferences of any person within the community. While the ideal community would not need a list of *covenant sanctions*, the reality is that not every person who comes to Point University is prepared for a mature approach to living within a community.

The Covenant Sanctions outlined below are intended to be redemptive in nature, not merely punitive. However, the University is absolutely committed to the idea of building a Christian community on this campus and will insist that every member of the community live up to the ideals of this *Covenant*.

When necessary, the following Covenant Sanctions can and will be imposed upon those whose lifestyle does not live up to the ideals of this *Covenant*:

1. **Admonition.** An oral statement to the student that he or she is in danger of violating *Covenant* principles.
2. **Warning.** A notice in writing to the student that he or she is violating or has violated *Covenant* principles.
3. **Personal probation.** In situations where either admonition or warning (or both) has not corrected the violation of *Covenant* principles, a student may be placed on *personal probation*.
 - a. **Personal probation** will be for a designated period of time, determined by the nature of the violation and its frequency.
 - b. **Personal probation** includes the probability of a more severe penalty if another violation of any *Covenant* principle occurs during the probation period.
 - c. **Personal probation** may affect a student's ability to participate in extracurricular activities and travel to off-campus events.
4. **Loss of privileges.** Denial of specified privileges for a designated period of time.
5. **Fines.** Previously established fines may be imposed.
6. **Restitution.** Compensation for loss, damage, or injury. This may take the form of appropriate service and/or monetary or material replacement.
7. **Community Service.** An assignment of appropriate community service that is both beneficial to the community and likely to assist the individual in understanding the harm caused by his or her misconduct.
8. **Parent/Guardian Notification.** Notification of parents or guardians in all cases of alcohol or drug policy violations, abuse or injury to self, or in conjunction with disciplinary probation, suspension from campus housing, or college suspension.
9. **Discretionary Sanctions.** Participation in classes or assignments designed to address decision-making and consequences of behavioral choices within a Christian educational community; mandatory drug or alcohol assessments; or other select discretionary assignments approved by the director of student life.

- 10. Disciplinary Probation.** A written reprimand for violation of specified regulations and likely notification of parents and families. It includes the probability that the student will be suspended from the University if the student is found to be violating any *Covenant* regulation(s) during the disciplinary probation period. Students placed on disciplinary probation are excluded from participation in leadership roles in student organizations, membership on an intercollegiate athletic team, and/or participation in other privileged institutional activities.
- 11. Suspension from University Housing.** Students may be asked to move from on-campus housing (residence halls or apartments) for a definite period of time, after which the student may be eligible to return.
- 12. University Suspension.** Separation for the student from the University for a definite period of time, after which the student may be eligible to return. Conditions for readmission may be specified. Parents and families of students shall be notified of the suspension sanction by the director of student life. During the suspension, the student is not permitted to be on University property except by prior permission from the director of student life.

Alcohol, Tobacco, Drugs and Weapons Policy

Alcohol Consumption

Even in state universities, the abuse of alcohol is being recognized as a serious problem for college students. Many state universities in Georgia and Alabama are adopting strict guidelines regarding the use of alcohol. As Christians committed to behavior that is above reproach, Point University recognizes the importance of providing clear guidelines to our students.

- Alcoholic beverages of any kind are strictly prohibited on campus.
- Alcoholic beverages of any kind are strictly prohibited at any function – on or off campus – sponsored by Point University.
- Any student under the legal age of consumption is strictly prohibited from the use of any alcoholic beverage.
- Students of legal age are strongly urged to avoid the use of alcoholic beverages while enrolled at Point University, and the use of alcohol in the company of underage persons will be considered a serious breach of our community standards.
- Point University reserves the right to be directly involved in the lives of students who fail to live up to these guidelines and/or who indicate problems in this area of life.
- Violations of alcohol laws, including public drunkenness, violating open container laws, providing alcohol to minors, and other such activities could result in suspension from the University community.

The University recognizes that our current culture often encourages the use and abuse of alcohol, and that students may very well be victimized by this cultural attitude. Our goal in this area is redemptive, and our desire will always be to work with students to help them overcome any difficulties associated with alcohol abuse. We want students to allow us to help in this area and seek the help that we are most willing to give. At the same time, we must recognize that the general health of our entire community is always a matter of great importance; continued disregard for any University expectations, including the abuse of alcohol, cannot be tolerated and will be addressed appropriately.

Tobacco Products

Point University strongly discourages the use of any and all tobacco products. The negative health consequences alone make the use of such products counterproductive. That reality, coupled with the negative images the use of such products often creates, should be ample motivation for students who are a part of this community to avoid any use of tobacco products. It is important for our students to realize the following expectations:

- The use of tobacco products in any form is strictly prohibited on the campus of Point University.
- The use of tobacco products in any form is strictly prohibited at any event sponsored by Point University, on or off campus, including athletic events.
- The use of tobacco products by underage members of this community is strictly prohibited.
- The use of tobacco products off campus by students considered to be of legal age by the state is strongly discouraged.
- The abuse of tobacco products by students or flagrant violation of these guidelines could result in the suspension of a student from this community.

Use of Illegal Substances

Point University prohibits the use of illegal substances by its students – both on campus and off. Students who live off campus, either at home or in apartments, are not exempt from the total ban on the use of illegal substances.

Please see the section in this covenant, on pages 44-48, reflecting federal and state laws about the use of such substances. This kind of behavior not only reflects poorly on a person's character and faith, but also has very serious legal consequences, including very strict sentencing practices in Georgia courts, forfeiture of many rights and privileges as a citizen, and even disqualification for educational loans.

At Point University, students who struggle with illegal substances are encouraged to allow the University and its staff to provide the necessary help to overcome their addictions. Counseling is available, and when appropriate, small group therapy can be provided.

Students who persist in the use of such substances will be suspended from Point University. When it is suspected that a student is using illegal substances, but refuses to admit to that practice, a student may be required to provide a drug test from a reputable clinic in order to remain a student in good standing. Point University's Substance Abuse Program is available upon request.

Weapons

No weapons of any kind are to be on the campus of Point University. This includes firearms, explosive devices, or any other material deemed to be a weapon and hazardous to the welfare of our community. This ban includes weapons stored in residence halls, apartments, automobiles, etc. Violation of this ban could lead to suspension from this community.

Bulletin Board/Poster Policy

Announcements, flyers and posters may be submitted to the Student Life Office for approval and posting on bulletin boards in the Academic Center and other locations. Interns in the Student Life

Office monitor the bulletin boards in the Point Living Community. Other special-interest bulletin boards around campus are monitored by the Student Life Office and are updated periodically. Only approved items may be posted; posted items that have not been approved will be removed.

Class Cancellation Policy

If the University's regular operations are canceled for all or part of a day because of inclement weather (including ice, sleet, snow or the threat of an approaching winter storm), an announcement is put on the University voice mail system at 404-761-8861 and sent out via the emergency alert text messaging system. An announcement should only be expected when the University is closed. In addition, the announcement of such a closing will be given to WSB television (channel 2) and radio (AM 750) stations for broadcast. Official announcements will only be communicated in the above-mentioned manners.

Intellectual Property Policy

The purpose of this policy is to establish ownership, rights and responsibilities with respect to intellectual property created by students of the college. Point seeks to encourage scholarship, service, creativity and productivity, while also recognizing that the University's limited resources must be allocated wisely and used fairly.

"Intellectual property" includes but is not limited to: copyrightable materials, patentable inventions and discoveries, software programs, trademarks, course materials, manuals, creative work, student products (e.g., term papers, projects, etc.) and other original works of potential or real value, including content and presentation and all media. The "creator" is understood to be the author, originator, inventor, developer, discoverer and/or producer of the intellectual property. The "creation" of intellectual property is understood to be its creation, invention, development, discovery and/or production.

An Point student who creates intellectual property, especially if it is patentable or copyrightable, is responsible for disclosing it to the University immediately, preferably prior to its creation. The vice president under whose domain the intellectual property is created establishes the ownership or co-ownership issues of that intellectual property with the creator. The creator may appeal the decision of the vice president to the president of the University, whose decision is final.

The compensation, copyright, patent and/or use of revenue associated with an intellectual property reside with the owner or co-owners. In cases in which the value of or annual revenue from that intellectual property is less than \$5,000, the University will not normally seek compensation or use of revenue on the basis of its ownership or co-ownership.

The creator of an intellectual property is the sole owner unless:

1. The student is employed by the University and the property is created in the fulfillment of the student-employee's job description and/or at the direction of the person's supervisor, in which case the University is the owner.
2. The property is created in the completion of a course assignment, in which case the University is the owner.
3. University resources were used in the creation of the intellectual property, in which case the University is the owner. University resources include but are not limited to: University funds, supplies, computer resources, learning resources, equipment, software, the Uni-

versity name, personal position or status within the University, course enrollment and/or University personnel.

4. An external party is sponsoring the creation of intellectual property by grant or contract, in which case the external sponsorship agreement should explicitly establish the ownership or co-ownership of that property. In cases where a sponsorship agreement does not address the ownership issue, the other provisions of this policy statement determine ownership.
5. The creation of the property includes substantial creative contributions by the creator and/or extends significantly beyond normal work-for-hire expectations (that which is within the scope of employment or a work specially ordered or commissioned), in which case the University and the creator make a specific agreement prior to the development of the intellectual property clarifying the ownership or co-ownership of the property. In cases where a prior agreement does not address the ownership issue, the other provisions of this policy statement determine ownership.
6. A written agreement exists between the creator and the University prior to the creation of the intellectual property that specifies the ownership or co-ownership of that property.

The Business Office of Point University shall maintain copyrights, patents, and other indications of ownership of intellectual property by the University.

The creator of intellectual property is responsible for securing authorization for the use of any third-party materials (e.g., copyrighted material) within the property.

Students grant the University permission to copy and use their educational productivity (term papers, projects, etc.) for perpetuity as the University's own.

Policy on Provision of Auxiliary Aids and Services to Students with Disabilities

Point University is committed to a policy of non-discrimination toward persons with disabilities, including the provision of auxiliary aids and services for students with disabilities. The University recognizes that not all hearing impaired students need sign language interpreters for all classes. Some students can tape-record lectures and have volunteers transcribe the tapes. Some students can have fellow students take notes for them. Furthermore, other auxiliary aids and services, including hearing aids and voice-recognition devices, may provide meaningful access to classroom lectures without the need for a sign language interpreter. Finally, the University recognizes its obligation to the larger University community to provide auxiliary aids and services in the most cost-effective and least disruptive manner to its academic programs as possible while still providing meaningful access to classroom lectures for students with disabilities.

Any student requesting auxiliary aids from the University, including sign-language interpreters, must comply with the following process.

1. Thirty days prior to the commencement of the academic term requested, the student must apply to the director of disability services, Kathy David (404-460-2480; kathy.david@point.edu). The application must state the specific auxiliary aid or service requested and must provide the University with any evaluations that support the request. The request should discuss what alternative auxiliary aids or services may be available and why these alternatives either are or are not appropriate to provide the student meaningful access to classroom lectures.

2. The University will engage in an interactive process with the student, which may include formal requests for documentation. The process will include consideration of any recommended reasonable modification or adjustment that would enable the student to have an equal opportunity to benefit from the academic program and will take into consideration such factors as: the extent of the student's disability; the student's prior use of auxiliary aids; the nature and complexity of the program content; and the modes through which course content is presented.
3. The process may include consultation with course instructors or specialists familiar with the student's disability, where appropriate. The determination regarding auxiliary aids and academic adjustments is made after a reasoned deliberation by an individual with relevant training, knowledge and experience that includes a review of course or program requirements and available options and alternatives. The person making any decision whether a student requires auxiliary aids and the auxiliary aids to be provided will be knowledgeable and informed about (or will make the decision based upon documentation received from a person who is knowledgeable and informed about) the nature of the student's disability, and the effect on the student's performance in all aspects of the program.
4. Based upon the student's request and upon the information discussed above, the University will make a determination as to what auxiliary aids and services it will make available to the student to provide meaningful access to classroom lectures. In making its determination the University may require the student to submit to an evaluation by an evaluator selected and paid for by the University. In determining whether and what aids and services to provide the student the University will take into account the cost-effectiveness of the aids and services requested; their suitability to the student; the availability of suitable, less costly, alternatives; and the disruptiveness to the academic program of the University.
5. The determination of the director of disability services, Kathy David (404-460-2480; *kathy.david@point.edu*) will be provided to the student in writing. If adverse to the student, it will include a statement that the determination may be appealed to the president of the University by submitting a letter to the president so stating within 30 days of the adverse determination.

Grievance Procedure for Discrimination on the Basis of Disability

It is the policy of Point University (the "University") not to discriminate on the basis of disability. The University has adopted an internal grievance procedure for prompt and equitable resolution of complaints alleging any action prohibited by Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794) ("Section 504"). Section 504 prohibits discrimination on the basis of disability in any program or activity receiving federal financial assistance.

Any person who believes he or she has been subjected to discrimination on the basis of disability by the University may file a grievance under this procedure. It is against the law for the University to retaliate against anyone who files a grievance or cooperates in the investigation of a grievance.

All such grievances should be addressed to the director of disability services, Kathy David (404-669-2480; *kathy.david@point.edu*) who has been designated the University Section 504 coordinator, unless the grievance is against the coordinator, in which case grievances should be addressed to the vice president for academic affairs, Dr. Kim Macenczak (706-385-1442; *kim.macenczak@point.edu*).

Procedure:

1. A grievance should be filed in writing, stating the name and address of the person filing it and a brief description of the nature of the complaint.
2. A grievance should be filed within 30 days after the person became aware of the alleged violation.
3. The Section 504 coordinator or someone designated by the coordinator shall conduct an investigation of the complaint in an impartial manner. The investigation may be informal, but it will be thorough and afford all interested persons the opportunity to submit evidence and present witnesses relevant to the complaint.
4. The Section 504 coordinator will issue a written decision on the grievance within thirty days of filing. The University will take steps to prevent recurrence of any discrimination and to correct discriminatory effects if appropriate.
5. The person filing the grievance may appeal the decision of the coordinator to the president of the University by a letter to the president so stating submitted within 30 days of the adverse decision. The president will make a written decision within 30 days of the appeal.

Traffic and Vehicle Policies

The privilege of operating a vehicle is extended to all students who have demonstrated maturity and responsibility and who continue to demonstrate the same by observance of the following traffic and vehicle regulations. The University will not be responsible for any personal or public liability growing out of the student's use or possession of a vehicle on or off campus.

Please be conscientious about Point's campus vehicle guidelines. They are instituted for the convenience of the growing Point community of faculty, staff, resident students and commuters. All parking regulations will be enforced immediately upon the start of each semester.

No student is to park in a reserved, handicapped, or service parking space or lane. Vehicles parked in these areas are subject to ticketing at any time.

Commuter Students

The commuter student parking tag is *red* and the Access student parking tag is *yellow*. In West Point, commuter parking is available in the large parking lot adjacent to the Academic Center (do not park in spaces designated Faculty/Staff). Commuters may also park in public parking along streets in downtown West Point.

Resident Students

The resident student parking tag is *blue* and allows the vehicle to be parked in the lot in front of the student's apartment building **ONLY**. Resident students may drive to the Academic and Fine Arts Centers, but must park in West Point public parking spaces.

General Guidelines

1. The speed limit on campus is 10 miles per hour.
2. Parking tags should always be affixed to your front windshield and be clearly visible. Lost or damaged tags should be replaced immediately at the Student Life Office to avoid ticketing.

3. Vehicles may only be parked in clearly marked, non-reserved spaces.
4. *Please drive with respect for campus surroundings.* Be sure to keep your tires on paved surfaces only. Driving on the grass or sidewalks is not appropriate and does not show respect for the work that goes into maintaining Point's campus.
5. *Campus residents, please take transit to class.* Because Point's parking is limited and the number of commuters is growing, campus residents are asked to take transit between the Point Living Community and the Academic and Fine Arts Centers. Resident students may park only in areas assigned to their housing location.
6. All spaces reserved for faculty, staff and handicapped individuals are to remain free for those people at all times.
7. Citations may be given for any violation with mandatory fines. The fines are as follows:
 - \$25.00 - first offense
 - \$50.00 - second offense
 - \$75.00 - third offense

The fourth offense in any one semester will result in disciplinary action, as well as a fine. A mandatory meeting with the director of student life will be scheduled, with consequences to be determined. Repeated traffic violations will not be tolerated.

9. If a student believes a traffic ticket has been issued inappropriately, he or she may appeal to the director of student life. If necessary, such appeals will be referred to the Judiciary Hearing Board.
9. Motorcycles must be registered and must have mufflers. Motorcycles that are noisy or are driven recklessly or off the regular driveways will not be allowed on campus. Motorcycles should not be parked on porches, sidewalks, etc.
10. The growth of the student body, and subsequent growth of the Point staff, makes it necessary for all parking guidelines to be followed strictly. The best way to avoid fines is simply to follow parking regulations at all times.

Vehicle Registration Guidelines

1. All student-operated trucks, automobiles and other motor-driven vehicles must be registered with the Student Life Office.
2. Information that must be kept current includes make, model and color of vehicle, as well as the current license plate number.
3. Any change in information is to be reported within one week to the Student Life Office. If a different vehicle is acquired, it shall be the responsibility of the student to report the same within one week. Failure to report may result in the issuance of a violation ticket.
4. Upon registering a vehicle, a parking permit will be issued in the name of the student. The permit should be affixed in accordance with directions given at the time of issue. Failure to have a permit displayed will constitute a violation.

Other Statements of Policy

Statement Of Policy On The Drug-Free Schools Act

In accordance with the Drug-Free Schools and Communities Act Amendment of 1989, the follow-

ing information pertains to the use and/or possession of illegal drugs, prevention of drug abuse and illicit drug use and the abuse of alcohol.

Point University will not tolerate the use or possession of illegal drugs. This is not only against policies stated in this covenant, but it is also against the law. The judiciary board, as stated above, will discipline students who are caught with any such substances.

Any member of the Point University community who has a psychological or physiological addiction to alcohol or drugs is encouraged to take advantage of counseling services available both on and off campus. See the director of student life for information regarding available counselors.

Legal Sanctions

The use of alcoholic beverages and illicit drugs is subject to federal, state and local laws. Such laws include the following sanctions for the unlawful possession or distribution of illicit drugs and alcohol:

- A. State laws: State funds may be denied to nonpublic educational institutions who commit certain felony offenses involving marijuana, controlled substances or dangerous drugs during the term of conviction or acceptance by the court of a plea of nolo contendere.

- B. State Trafficking Penalties:

Substance	Amount	Imprisonment	Fine
Cocaine	28-200 grams	10 years min.	\$200,000
	200-400 grams	15 years min.	
	\$300,000		
Morphine, opium, isomer, salt of an isomer (e.g., heroin), or mixture of the above	400+ grams	25 years min.	\$1 million
	Maximum: life imprisonment		
	4-14 grams	5 years min.	\$50,000
	14-28 grams	10 years min.	\$100,000
Marijuana	28+ grams	25 years min.	\$500,000
	50-2,000 lbs.	5 years min.	\$100,000
	2000-10,000 lbs.	7 years min.	\$250,000
Methaqualone	10,000+ lbs.	15 years min.	\$1 million
	200-400 grams	5 years min.	\$50,000
	400+ grams	15 years min.	\$250,000

- C. Federal Penalties and Sanctions:

1. First conviction: up to one year imprisonment; fined at least \$1,000, but not more than \$100,000; or both.
2. After one prior conviction: at least 15 days in prison, not to exceed 2 years; fined at least \$2,500, but not more than \$250,000; or both.
3. Special sentencing provisions for possession of crack cocaine: Mandatory minimum of five years in prison, not to exceed 20 years; fined up to \$250,000; or both, if:

- a. first conviction and the amount of crack possessed exceeds 5 grams.
 - b. second conviction and the amount of crack possessed exceeds 3 grams.
 - c. third or subsequent conviction and the amount of crack possessed exceeds 1 gram.
4. Forfeiture of personal and real property used to facilitate possession of a controlled substance if that offense is punishable by more than one year of imprisonment.
5. Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.
6. Civil fine of up to \$10,000.
7. Denial of federal benefits, such as student loans, grants, contracts and professional and commercial licenses; up to one year for first offense, and up to 5 years for second and subsequent offenses.
8. Ineligible to receive or purchase a firearm.
9. Revocation of certain federal licenses and benefits, e.g., pilot's license, public housing tenancy, etc., are vested within the authorities of individual federal agencies.

Alcohol Effects

Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood that the driver will be involved in an accident. Low to moderate doses of alcohol also increases the incidence of a variety of aggressive acts and impairments in higher mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations, and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and liver.

Mothers who drink alcohol during pregnancy may give birth to infants with Fetal Alcohol Syndrome. These infants have irreversible physical abnormalities and mental retardation. In addition, research indicates that children of alcoholic parents are at greater risk than other youngsters of becoming alcoholics.

Narcotics

This category of drugs includes: opium, morphine, codeine, heroin, hydromorphone, meperidine, methadone, etc. The general medical uses of these drugs are for analgesic purposes, with opium, morphine and codeine being used as antidiarrheal and antitussive. There is no medical use for heroin. These drugs are highly addictive, both physically and psychologically, except for codeine, which is described as moderately addictive.

The possible effects from usage are euphoria, drowsiness, respiratory depression, constricted pupils and nausea. The effects of an overdose are slow and shallow breathing, clammy skin, convulsions, coma and possible death. Symptoms of withdrawal syndrome are watering eyes, runny nose, yawning, loss of appetite, irritability, tremors, panic, cramps, nausea, chills and sweating.

Depressants

This category of drugs includes barbiturates, chloral hydrate, methaqualone, benzodiazepines and glutethimide. The medical uses are generally for hypnotic and sedative purposes. These drugs are moderately addictive physically and psychologically. Possible effects of usage are slurred speech, disorientation, and drunken behavior without order of alcohol. The effects of an overdose are shallow respiration, clammy skin, dilated pupils, weak and rapid pulse, coma and possible death. Symptoms of withdrawal are anxiety, insomnia, tremors, delirium, convulsions and possible death.

Stimulants

This category of drugs includes cocaine, amphetamines, phenmetrazine, methylphenidate and other stimulants. These drugs have high psychological dependence. The use of these drugs causes increased alertness, excitation, euphoria, increased pulse rate and blood pressure, insomnia and loss of appetite. Overdose effects are agitation, increase in body temperature, hallucinations, convulsions and possible death. The withdrawal syndrome would include apathy, long periods of sleep, irritability, depression and disorientation.

Hallucinogens

Hallucinogens include LSD, mescaline and Peyote, amphetamine variants, phencyclidine, phencyclidine analogues and others. These drugs have no medical uses and the dependence factors are generally unknown, except for phencyclidine and phencyclidine analogues, which are highly addictive psychologically. The possible effects of usage are illusions, hallucinations and poor perception of time and distance. The effects of an overdose are longer, more intense “trip” episodes, psychosis and possible death. Withdrawal syndrome has not been reported.

Cannabis

This category includes marijuana, tetrahydrocannabinol, hashish and hashish oil. They have no medical usage, except for tetrahydrocannabinol, which has been used in cancer chemotherapy treatment as an anti-nauseant. The drugs are not thought to be physically addictive, but they are moderately psychically addictive. Possible effects include euphoria, relaxed inhibitions, increased appetite and disoriented behavior. The effects of overdose are fatigue, paranoia and possible psychosis. Withdrawal effects include insomnia and hyperactivity. Decreased appetite has occasionally been reported.

Statement Of Policy On The Family Educational Rights And Privacy Act

The Family Educational Rights and Privacy Act of 1974 is a federal law which provides that the institution will maintain the confidentiality of student educational records.

Point accords all the rights under law to students who are declared independent. No one outside the institution shall have access to nor will the institution disclose any information from students' educational records without the written consent of students, except to personnel within the institution, to officials of other institutions in which students seek to enroll, to persons or organizations providing the student's financial aid, to accreditation functions, to persons in compliance with a judicial order and to persons in an emergency in order to protect the health or safety of students or other persons. All these exceptions are permitted under the Act.

Within the Point community, only those members who are, individually or collectively, acting in

the student's educational interest are allowed access to student educational records.

The University will make directory information available to the campus population unless the student specifically requests that this information be kept confidential. Directory information includes such things as the student's picture, home mailing address, home phone number, campus phone number and email address.

Statement Of Policy On Harassment

In all situations not covered specifically below, students and employees of Point University are expected to act responsibly and for the welfare of the University community.

Every student and employee is responsible for ensuring that his or her conduct does not include or imply harassment in any form. Harassment is defined as any annoying, persistent act or actions that single out another person to that person's objection, because of, but not limited to, race, gender, religion, national origin, age or handicap. Point University recognizes the Equal Opportunity Commission's identification of sexual harassment:

- a. Verbal harassment consists of sexual innuendoes, suggestive comments, insults, humor and jokes about sex or gender traits, sexual propositions and threats.
- b. Non-verbal harassment consists of suggestive or insulting sounds, leering, whistling or obscene gestures.
- c. Physical harassment consists of touching, pinching, brushing the body, coerced sexual intercourse or assault.

It is a violation of federal and Georgia law, as well as the policy of Point University, for any student or employee, male or female, to harass another employee, a student or any other person associated with the University community by:

- a. Making unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature a term or condition of any individual's employment or academic standing at the University.
- b. Making submission to or rejection of sexual harassment the basis for employment, personnel or academic decisions affecting such individuals.
- c. Unreasonably interfering with an individual's work or academic performance or creating an intimidating, hostile or offensive work or learning environment for another individual through sexual harassment.

If, however, harassment or suspected harassment has taken or is taking place, then:

- a. A student must report harassment or suspected harassment to the director of student life or the president immediately. A written statement by the complaining party setting forth the facts may be requested.
- b. Each complaint shall be investigated fully and a determination of the facts will be made on a case-by-case basis.
- c. The director of student life or the president will utilize appropriate grievance and judiciary process. The judiciary process is set forth in this covenant. The grievance process for sexual harassment is on file in the director of student life's office.

Point University will not tolerate harassment in any form, or retaliation against a person who has

either instigated or cooperated in an investigation of alleged harassment.

Statement Of Policy On Non-Discriminatory Practices

Point University does not discriminate on the basis of race, gender, color, nationality or ethnic origin in administration of its education policies, scholarship and loan programs, and athletic or other University-administered programs.

Georgia Seat Belt Usage Information Sheet

OCGA 40-8-76 **Safety belts required as equipment; safety restraints for children four years of age.**

Who Is Covered: Children aged four or younger riding in a passenger automobile, van or pickup truck while vehicle is in motion on a public road, street or highway in Georgia.

OCGA 40-8-76.1 **Use of safety belts in passenger vehicles.**

Who Must Buckle Up: Each occupant of the front seat of a passenger vehicle. All persons under the age of 18 in passenger vehicles and pickup trucks. Children under age three must also be properly secured in an approved child safety seat when riding in trucks, vans and cars. Taxi cabs and transit vehicles are exempted.

Associated Law: It is unlawful for any person under the age of 18 to ride in the covered or uncovered bed of a pickup truck on any public road, street, highway or interstate highway in Georgia. The driver in violation is guilty of a misdemeanor.

The Penalty: **First conviction** Fine up to \$50.00
Second or subsequent conviction Fine up to \$100.00
One citation may be written per child unrestrained or improperly restrained.

For more information, contact TEAM Georgia at 404-261-6053 or the Governor's Office of Highway Safety at 404-656-6996.

Georgia Zero Tolerance DUI Information Sheet

OCGA 40-6-391-Driving Under the Influence.

The most significant changes to 40-6-391 were zero tolerance (0.2) for drivers under 21 and sentencing in Young Driver DUI convictions.

A person under the age of 21 shall not drive or be in actual physical control of any moving vehicle while the person's alcohol concentration is .02 grams or more at any time within three hours after such driving or being in physical control from alcohol consumed before such driving or being in actual physical control of the vehicle ended.

Punishment for a DUI conviction Under the Age of 21 includes:

- **First Offense-.02% to .07% BAC**
 - Revocation of license for six months
 - No nolo contendere plea
 - Attend DUI school
 - Re-take driver's tests
 - No reinstatement prior to end of the six month revocation period
 - At least 20 hours of community service, to be served within 60 days of disposition of sentence
 - Loss of ability to obtain next level license for 12 months
- **Second Offense-.02%-.07% BAC**
 - Same as first offense except the following:
 - Revocation of license for 12 months
 - No reinstatement of license prior to 12 months' revocation period
 - At least 40 hours of community service, to be served within 60 days of disposition of sentence
- **First Offense-.08% and above BAC**
 - Same as first offense above except the following:
 - Serve a mandatory 24 hour jail term upon conviction
 - Revocation of drivers' license for 12 months
- **Second Offense-.08% and above BAC**
 - Same as first offense except that the community service is not less than 40 hours

Other Provisions:

- The nolo contendere plea for DUI charges will be treated as a conviction for all purposes for both adults and teenagers.
- Upon first conviction for DUI, a person will have to undergo a DUI Alcohol or Drug Risk Reduction Program.
- Any person over 21 convicted of DUI may be ordered by the Judge to serve a period of imprisonment of up to 12 months, and 24 hours of that sentence may not be suspended or probated. Those persons will also continue to be subject to a \$1,000 fine for the first offense.

For more information, contact TEAM Georgia at 404-261-6053 or the Governor's Office of Highway Safety at 404-656-6996.

APPENDIX A

Covenant for a Christian Community, Appendix A: The Campus Sexual Violence Elimination (SaVE) Act of 2013, Violence Against Women Reauthorization Act (VAWA) of 2013 and Other Related Federal Statutes

As stated in the “Expectations for Student Conduct” section of the Covenant, the University prohibits sexual offenses, including rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking. Every student of Point University is responsible for ensuring that his or her conduct does not include or suggest violence in any form, including sexual violence. In all situations, including those not covered specifically by this policy or elsewhere in the Covenant, students are expected to act responsibly and for the welfare of others and the University community.

Point University complies with federal requirements to: (1) implement institutional policies to address and prevent campus sexual violence; (2) to implement student discipline procedures in cases of sexual offenses; and (3) and to report forcible and nonforcible sexual offenses and aggravated assault – including but not limited to rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and hate crimes targeting a complainant’s national origin, sexual orientation, or gender identity – along with other crime categories as directed by the Clery Act. The definitions of those offenses and related terms used herein are stated in the “Pertinent Definitions” section of this policy.

If other stated policies and procedures in the Covenant differ from those required in this policy and its procedures, the stipulations of this policy and its procedures shall be mandatory in cases involving rape, acquaintance rape, sexual assault, domestic violence, dating violence, or stalking.

Procedures that are recommended for those who experience rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, or other sexual offenses or violence:

1. Get to a safe place.
2. Call 911, especially if the assault or threat is current or if injured. The complainant has the option to notify or not to notify and seek assistance from first responders (911). From a campus phone, dial 9, then 911.
3. Contact someone for assistance and support, such as a member of the Student Life staff, campus security, an instructor, a staff member, or an administrator. Another person can be very helpful in following the other steps.
4. Remember as much as possible about the offender in order to share information that may be helpful or needed in an investigation.
5. Preserve evidence. Do not wash hands, shower, bathe, douche, brush hair, change clothes, destroy any items of clothing, or move or disturb anything at the site of a crime or incident that may be helpful or needed in an investigation by law enforcement.
6. Report the crime or incident to the law enforcement agency with jurisdiction (e.g., West Point Police, Valley Police, Troup or Chambers county sheriff). The complainant has the option to notify or not to notify and seek assistance from law enforcement; however, doing

so is strongly recommended. A police or law enforcement officer responds to take a report and collect evidence.

7. Seek treatment and care at the nearest medical facility and cooperate in the collection of physical evidence of the crime or incident in order to preserve evidence that may be helpful or needed in an investigation by law enforcement. The law enforcement agency investigating the alleged crime provides transportation to the hospital for a medical examination and pays for the medical examination to the extent of the cost for the collection of evidence of the crime. Note: The University is not responsible for any medical and/or transportation expenses.
8. Notify the Director of Student Life of the crime or incident and complete a written report. The complainant has the option to notify or not to notify and seek assistance from the Director of Student Life or other campus personnel; however, doing so is strongly recommended.
9. Seek a judicial no-contact, restraining, and/or protective order by a local magistrate against the perpetrator(s), as needed and appropriate.
10. Seek counseling or personal consultation for support, therapy, and information, as needed and desired. Point personnel who may provide such services include the student counselor, several faculty members in the Department of Counseling and Human Services, and the Vice President for Spiritual Formation. Community agencies and counselors are also available.

The University provides reasonable assistance to and cooperation with students who request help with these steps, whether the offense occurred on or off campus, including the upholding of the complainant's rights and the withholding of the complainant's name.

Standards for the investigation and conduct of student discipline proceedings in cases which include an allegation of rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and other sexual offenses or violence:

The student discipline policies and procedures of the Covenant shall apply and be followed (see "Judicial Proceedings" in the Covenant) with the following added stipulations.

1. The University's response is based on the complainant's desired outcome:
 - a. No Official Report – In a case where the student does not choose to officially report such an offense or incident to the Director of Student Life, the complainant's option is honored. Note: Reporting by the complainant is strongly encouraged. University personnel must report criminal offenses under the Clery Act, sexual misconduct to the Title IX coordinator, and child sexual abuse (children are under 18 years of age) to the civil/criminal authorities.
 - b. Official Report and Request for Informal Investigation and Intervention – In a case where the student reports such an offense or incident to the Director of Student Life and makes the request in writing that the respondent be confronted without formal judicial proceedings by the University, the complainant's option is honored when an informal (rather than formal) investigation and intervention are deemed appropriate by the Director of Student Life. The complainant retains the right to request a formal investigation and judicial proceeding later. Note: Title IX requires the investigation of all alleged sexual misconduct.

- c. Official Report and Judicial Proceeding – In a case where the student notifies the Director of Student Life of such an offense or incident, verbally or in writing, and completes a written report of the offense or incident, the University conducts an official investigation and student discipline proceeding.
2. In all cases, including “no report” and “informal investigation,” the University will take prudent and appropriate steps to insure the safety of the student and the University community.
3. The standard of evidence in the investigation and conduct of student discipline proceedings in such cases is “preponderance of the evidence” (as contrasted with “beyond a reasonable doubt”).
4. Institutional officials and personnel who perform the investigation and who conduct student discipline proceedings in such cases must be trained on how to investigate and conduct hearings in a manner that protects the safety and confidentiality of complainants, promotes accountability, and responds effectively to situations involving these offenses.
5. Covenant Sanctions (as listed in the Covenant) may be imposed, as deemed appropriate, following a final student discipline determination that includes rape, acquaintance rape, domestic violence, dating violence, sexual assault, stalking, or other sexual offenses or violence.
6. Protective measures, in addition to Covenant Sanctions, may be taken by the University and/or imposed on the respondent to provide for the safety of the complainant and the campus community inasmuch as the steps or actions are available to the University, including but not limited to: no-contact or restraining directives; provision of increased campus security personnel in proximity to the complainant and/or the respondent; relocation of the complainant and/or the respondent in student housing to a more secure or supportive living area; and transfer to different sections of classes if available.
7. During any related meeting with the Director of Student Life or other University person and/or during a student discipline proceeding, the complainant and the respondent are entitled to the same opportunities to be accompanied in the meeting or proceeding by a maximum of three advisors and/or supporters (e.g., parent, spouse, counselor, attorney, student, or other advocate) of the person’s choice. A support person or advisor, whether with the complainant or the respondent, may not speak in such a meeting except as allowed for cause at the sole discretion of the University person conducting the meeting or proceeding.
8. The student discipline proceeding must be prompt (as soon as practically possible), fair, and impartial, which includes but is not limited to the following equally for the complainant and the respondent:
 - a. Adequate advance notice and a stated timeframe for meetings and proceedings;
 - b. Timely access to information used in the proceedings;
 - c. The opportunity to be heard and to present witnesses; and
 - d. A judicial hearing board that is chaired by and composed of individuals who have been trained.
9. The complainant and the respondent must be notified of the following in writing (which may include Point student email), separately and simultaneously:
 - a. The outcome of the judicial proceeding, including the sanctions (if any) and rationale for the result;
 - b. Appeal procedures for both the complainant and the respondent; and
 - c. Any change to the result, before or after it becomes final.
10. The investigation and student discipline proceedings will be completed in a timely manner, which will normally be within sixty (60) days from the initial official report of the offense

or incident to the final result unless that time is extended for good cause with official notification to both the complainant and the respondent of the extension and cause.

The complainant's confidentiality is protected inasmuch as possible throughout the reporting, investigating and adjudicating processes in cases which include an allegation of rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and other sexual offenses or violence, including but not limited to:

1. All conversations and meetings related to such a case are held in private areas.
2. The complainant's personally-identifiable information is withheld by the University and its personnel, except on a need-to-know basis for the purposes of notification, investigation, student disciplinary proceedings, and provision of accommodations (such as a change of class sections). Personally-identifiable information includes: a first and last name; a home or other physical address; information likely to disclose the complainant's location; contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number); social security number, driver's license number, passport number, or student identification number; and any other information that would serve to identify an individual, alone or in combination with known information (e.g., birth date, racial or ethnic background).
3. When University personnel (including student workers) forward information and reports regarding a crime or incident to the Director of Student Life and the Director of Campus Safety and Security, which may include the complainant's personally-identifiable information, all such communications are conducted in a manner that seeks to protect the confidentiality of the complainant inasmuch as possible.
4. The report of outcomes from student disciplinary proceedings excludes a complainant's personally-identifiable information.
5. Permanent records and all resulting reports exclude the complainant's personally-identifiable information.

Gender:

The interpretation and application of University policies, procedures, and definitions as they relate to compliance with VAWA and other related Federal statutes are made without gender distinctions (e.g., a male or a female may be the complainant, a male or a female may be the respondent).

Education of Students Regarding Awareness and Prevention of Sexual Violence:

In compliance with Federal law and in the best interests of the University community, students are offered primary prevention and awareness education regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. New students are offered that education during their orientation to the University. Campaigns, special sessions, and the distribution of information are conducted periodically for students in order to strengthen awareness and prevention of sexual offenses and violence.

The prevention and awareness education and information regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, stalking, and other sexual offenses which are provided to the University's students include but are not limited to:

- A statement that Point University prohibits those offenses.
- The definition of those offenses in the state of Georgia.
- The definition of consent, with reference to sexual offenses, in the state of Georgia.
- Several safe and positive options for bystander intervention, which an individual may take to prevent harm or to intervene in risky situations.
- Preventive measures that individuals may take in order to avoid potential attacks.
- Recognition of signs of abusive behavior and appropriate responses.

Pertinent Definitions (in alphabetical order):

These definitions are used by the University in awareness and prevention education and information, in investigations, and in student discipline proceedings. They have been developed in accordance with the Official Code of Georgia Annotated (OCGA), Titles 16, 17, 19 and 24) and Section 304 of VAWA.

Acquaintance Rape – When a rape occurs between people who know each other, whether they have known each other for a length of time or have just met.

Consent – An affirmative, conscious and voluntary agreement – indicated clearly by words or actions – by a person of age to engage in behavior, actively or passively, with another person. Consent cannot be given by a person who is: under the influence of alcohol or drugs (legal or illegal), unconscious, under the age of 16, physically or psychologically pressured or forced, frightened, intimidated, mentally or physically impaired, mentally or physically incapacitated, beaten, threatened, isolated, or confined. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Dating Violence – When any felony or offense of battery, simple battery, simple assault, assault, sexual assault, stalking, or unlawful restraint is perpetrated or threatened between members of an unmarried couple within the context of dating or courtship, whether on a first date or in an established relationship.

Domestic Violence – When any felony or offense of battery, simple battery, simple assault, assault, stalking, criminal damage to property, unlawful restraint, or criminal trespass is perpetrated between past or present family members or other persons living in the same family household. [see OCGA, Title 19, Chapter 13, Family Violence]

Fondling – When a person makes physical contact with the intimate parts of the body of another person. The intentional fondling of another person without the consent of that person or of any child under the age of 16 constitutes sexual battery. If occurring in public, a lewd caress or indecent fondling of the body of another person constitutes public indecency. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Incest – When a person engages in sexual intercourse or sodomy with a person to whom he or she knows he or she is related either by blood or by marriage, whether forcible or non-

forcible, as follows: (1) father and child or stepchild; (2) mother and child or stepchild; (3) siblings of the whole blood or of the half blood; (4) grandparent and grandchild; (5) aunt and niece or nephew; or (6) uncle and niece or nephew. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Preponderance of Evidence – “Preponderance of evidence” means that superior weight of evidence upon the issues involved which, while not enough to free the mind wholly from a reasonable doubt, is yet sufficient to incline a reasonable and impartial mind to one side of the issue rather than to the other. [see OCGA, Title 24, Evidence]

Rape – When he has carnal knowledge of a female forcibly and against her will (i.e., without consent) or a female under the age of 16. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Sexual Assault – The category which includes forcible or nonforcible rape, sodomy, aggravated sodomy, sexual battery, and aggravated sexual battery. [see OCGA, Title 17, Article 4, Investigating Sexual Assault]

Sexual Battery – When a person intentionally makes physical contact with the intimate parts of the body of another person without the consent of that person. Aggravated sexual battery includes use of a foreign object. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Sodomy – When a person performs or submits to any sexual act involving the sex organs of one person and the mouth or anus of another. Aggravated sodomy includes force and is against the will of the other person (i.e., without consent). [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Stalking – When a person engages in a knowing and willful course of conduct directed at a specific person that follows, places under surveillance, contacts the other person without his or her consent (or causes others to contact, in violation of a judicial order) – whether in person, in writing, or by electronic, digital, or other means – establishing a pattern of harassing and intimidating behavior which serves no legitimate purpose, which may or may not include an overt threat of death or bodily injury, and that would cause a reasonable person (under similar circumstances and with similar identities to the complainant) to: fear for his or her safety or the safety of a member of his or her immediate family; or suffer substantial emotional distress. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Statutory Rape – When a person engages in sexual intercourse with any person under the age of 16 years and not his or her spouse. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Statement of the Rights of Complainants (summary):

The following rights shall be accorded to a complainant who alleges being sexually assaulted by rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, or other sexual offenses or violence (hereafter “sexual offense”):

1. The right to report or not to report a sexual offense to the criminal and civil authorities of the jurisdiction in which the crime or incident occurred, including the cooperation and assistance of University personnel in notifying the proper authorities when requested by the complainant.

2. The right to report or not to report a sexual offense to the appropriate University entities – such as Human Resources for employees and Student Life for students – including the cooperation and assistance of University personnel in notifying the proper University authorities when requested by the complainant. Note: Reporting by the complainant is strongly encouraged. University personnel must report criminal offenses under the Clery Act, sexual misconduct to the Title IX coordinator, and child sexual abuse (children are under 18 years of age) to the civil/criminal authorities.
3. The right to request or not to request that a sexual offense be adjudicated by the appropriate University entities – such as Human Resources for employees and Student Life for students – including the cooperation and assistance of University personnel in making or not making that request as determined by the complainant. Note: Title IX requires the investigation of all alleged sexual misconduct.
4. The right to confidentiality of the complainant’s identity inasmuch as possible throughout the reporting, investigating, and adjudicating processes and in University records and reports.
5. The right to seek medical assistance, including a medical examination, with the cooperation and assistance of University personnel in securing transportation from the proper authorities when requested by the complainant. Note: The University is not responsible for any medical and/or transportation expenses.
6. The right to cooperation from University personnel as the complainant collects and maintains evidence related to a sexual offense.
7. After a sexual offense has been reported, the right to request necessary and reasonably feasible steps or actions by University personnel to protect and accommodate the complainant, such as assistance in changing academic, living, transportation and working situations inasmuch as the steps or actions are available to the University.
8. The right to receive or not to receive counseling and support from any services previously established by the University as requested by the complainant.
9. The right to prompt, fair, and impartial disciplinary proceedings by University personnel, including but is not limited to: (a) adequate advance notice and a stated timeframe for meetings and proceedings; (b) timely access to information used in the proceedings; (c) an ability to have others present for advice and support; (d) an opportunity to be heard and to present witnesses; (e) a hearing board that is chaired by and composed of individuals who have been trained; (f) notification in writing of the outcome of the disciplinary proceeding; (g) an ability to appeal the outcome as the complainant; and (h) notification of any change to the outcome, before or after it becomes final.

Point University

Substance Abuse Program

Statement of Philosophy and Purpose

Point University is dedicated to promoting and preserving its integrity for the benefit and welfare of all students. Consistent with that goal, Point University has established the following substance abuse program. Through this program, Point University desires to educate and communicate a clear message of non-tolerance to its students about substance abuse in a positive, forceful and straightforward manner. Studying at Point University is considered a privilege and substance abuse is considered an abuse of this privilege.

The program and policy will affect and include all students. For the purpose of clarity; “student” will be defined as:

- a. Any person enrolled in classes at Point University, either full-time or part-time, traditional or access.
- b. Any person living in Point University housing with the intent to enroll.

Objectives

The objectives of the Point University substance abuse program include, but are not limited to:

1. Encourage abstinence from the use of illegal substances among the student body at Point University.
2. Support the goal of education at Point University – growing every student:
 - a. **Spiritually** - in a faith relationship with Jesus Christ.
 - b. **Intellectually** – thinking critically and effectively communicating competencies.
 - c. **Socially** – living respectfully in community.
 - d. **Physically** – developing lifestyles advantageous to good health.
 - e. **Professionally** – becoming equipped to pursue a vocation.
3. Provide educational experiences in order to have informed students who are aware of the consequences of substance abuse.
4. Institute a testing program to detect possible use of banned drugs.
5. Provide a resource list of intervention programs that have support systems for rehabilitation and educational awareness.
6. Retain students by encouraging them to accept the responsibilities and consequences of the use of illegal substances.

Prohibited Drugs

Any drug that is procured illegally or is prohibited by law, including the sale, purchase, or possession of said drug, is prohibited by Point University. Drugs obtained by medical prescription or purchased over the counter, if used inappropriately, are also prohibited.

No officer, employee or agent of Point University may supply any student with any drug or substance that may endanger the health of the student. Personnel cannot encourage or induce any student to use prohibited substances except as prescribed by qualified medical personnel for treatment of the student.

Special Conditions

1. Any student legally *charged* with the sale, purchase, transfer, distribution, or possession of an illegal substance will be suspended from Point University until he or she is cleared of those charges. The student will be held accountable to the University through the University judicial system.
2. Any student *convicted* of the aforementioned charges will be immediately dismissed from the University and all financial aid will be terminated at the end of the semester in which the conviction occurs. The student will be held accountable to the University through the University judicial system.

Policy

All students are required to adhere to the conditions of the screening and testing program as a result of being considered a student at this institution. The department of student life reserves the right to require testing by an individual student at random or at the discretion of Student Life. All persons tested are subject to observation. The results of this test would follow the written procedures under the Test Results section.

Student Athletes at Point University are subjected to random testing as part of the athletics program. The random selection is facilitated by the head athletic trainer and communicated to the director of student life. The screening procedure is the same as is outlined below. Because student athletes are selected randomly, they could be subject to testing more than once a year.

Any self-report or positive test will be reported to the director of student life. The student will be held accountable to the consequences of a positive test result as outlined in this document. Confidential drug test results will be kept on file for the entirety of the student's college career. All disciplinary violations and consequences are treated as cumulative.

Screening Procedure

1. The student is notified that he or she has been selected for drug screening.
2. The student is provided a "screening request" form indicating chain of custody and payment details. The student will need to present this form, along with 2 forms of identification (one must be their Point University student ID) to the drug screening facility to release results to Point University.
3. The student will present him or herself to a partner drug screening facility within 24 hours of being requested. Partner facilities include:
 - a. East Alabama Medical Center (Lanier Hospital):

- 4800 48th Street, Valley, AL 36854
Main Entrance: everyday 8am-5pm
Emergency Room: afterhours
- b. Lanier Medical Pavilion:
267 Fob James Dr., Valley, AL 36854
Every day: 8am-5pm
- c. Urgent Care:
267 Fob James Dr., Valley, AL 36854
M-F: 1pm-9pm; Sat: 8am-2pm; Sun: 1pm-5pm
- d. Aperia Lab Solutions:
121 N 20th St #17, Opelika, AL 36801
M-F: 8am- 4:30pm, closed 11:30am-12:30pm CST
4. The screening facility will return the results to the director of student life.

Safe Haven Clause

If a student wishes to address any substance use or abuse before he or she is selected for testing, that person will be allowed safe haven. A student may request a safe haven from the director of student life. A safe haven will be granted only *one* time during a student's career at Point University. If a student has previously received a positive test result, a safe haven may not be requested. In good faith that the student requesting safe haven desires to mature beyond substance abuse, the student will not be suspended from extra-curricular activities or athletic team participation during this period.

In this case, the student will attend a minimum of four sessions over a four-week period with the Point University counseling service. While content of counseling sessions is confidential between the student and counselor, the student will sign an authorization for the counselor to provide documentation of attendance compliance and recommendation for further course of treatment, if applicable, to the office of student life.

Also, at an undisclosed date the student will be required to provide a follow-up drug screening, at the student's expense, from a partner drug screening facility. The student will receive an email at their Point University email address from the director of student life communicating when the screening results are requested. Failure to provide test results by the date and time indicated in the communication will be considered a *positive* test result.

If this random test is *negative* after completion of the safe haven procedure, the student is eligible to return to full status. If this random test is *positive* after completion of the safe haven procedure, the student will be given a first positive test result and be disciplined accordingly.

Test Results

Failure of the student to cooperate with the testing procedure by not appearing for the testing process within the allotted time, not producing a sample, or attempting to falsify, alter or destroy the sample will be equivalent to a "positive" test result.

Whenever a *negative* test result is reported, the steps below will be followed:

1. The testing agency will report the result of the test to the director of student life.
2. The student will be notified of the results of the test.

Whenever a *positive* test result is reported, the steps below will be followed:

1. The testing agency will report the result of the test to the director of student life.
2. The student will be notified of the results of the test and a meeting time will be set to begin the steps of the consequences of a positive test result.
3. The student has the opportunity to verify the validity of the test results, or request confirmation of the test results from the laboratory. The director of student life will facilitate the communication with the partner screening facility.

Consequences of a Positive Test Result

First “positive” test result

1. The student will meet with the director of student life. If the student participates with a Point University athletic program, the head coach &/or athletic director have the opportunity to attend the discipline meeting.
2. The student will be required to participate in a conference call to notify his or her parents or guardians regarding the results of the positive test in the presence of the director of student life. If parents or guardians are unreachable, or the student is entirely independent, a conference call may be placed to the person most appropriate for the purpose of accountability.
3. The student will be subject to disciplinary actions that may include:
 - a. Suspension from all extra-curricular University related activities: intramurals, student organizations, student worker positions, etc.
 - b. For those living in campus housing – the loss of privileges such as visitation, curfew, etc.
 - c. Required community service hours.
 - d. Suspension from campus housing.
 - e. A one-time, immediate reduction of all institutional aid by 10%.
 - f. For Student Athletes:
 - i. Athletes in-season are immediately and automatically suspended from 20% of their games as scheduled for the athletic season (i.e., A 20 game regular season would result in a 4 game suspension). Suspensions will include regular season play, post season play and will carry over to the following athletic year to complete suspension. Student athletes are not permitted to compete until a follow up negative drug test is provided, as outlined in step 5.
 1. Participation with the team (practice, training, etc.) is subject to the discretion of the head coach at the approval of the athletic director.
 - ii. Athletes not in-season are immediately and automatically suspended from all off-season team participation, including training and competition.
 - g. Other disciplinary actions appropriate to the case for the rehabilitation of the student or protection of the Point University community.
4. At the discretion of the director of student life the student will be referred to the campus counselor for professional counseling, for a minimum of 4 sessions. If the campus counselor is not available or capable, the student will be referred for professional evaluation, rehabilitation or treatment at the student’s own expense from a list of Point University-approved counseling/rehabilitation centers. The student will need to provide

the office of student life documentation from the counseling/rehabilitation center of his or her attendance, completion and release.

- a. The counselor will determine when the student is sufficiently rehabilitated and no longer in need of counseling.
 - b. Counseling sessions should not interfere with regular class attendance. No extra-curricular University function serves as a valid reason for missing scheduled counseling (i.e.: group study, class work, athletic team participation – practice, travel, competition, etc.)
5. At an undisclosed date the student will be required to provide a follow-up drug screening, at the student's expense, from a partner drug screening facility. The student will receive an email at their Point University email address from the director of student life communicating when the screening results are requested. Failure to provide test results by the date and time indicated in the communication will be considered a *positive* test result.
- a. If the results of this random follow-up screening are *negative*, the student is eligible to return to full participation status with the University after fulfilling whatever prohibitory period required by disciplinary action.
 - b. If the results of this random follow-up screening are *positive*, the student will follow the consequences of a second positive test procedure. The student has the opportunity to verify the validity of the test results as outlined in the Test Results section.

Second "positive" test result

1. The student will meet with the director of student life. If the student participates with a Point University athletic program, the head coach &/or athletic director have the opportunity to attend the discipline meeting.
2. The student will be required to participate in a conference call to notify his or her parents or guardians regarding the results of the second positive test in the presence of the director of student life.
3. The student will be immediately suspended from Point University.

Appeal Process

A student has the right to appeal any disciplinary decision imposed by the university. Proper procedure for appealing disciplinary decisions is outlined in *A Covenant for a Christian Community*.

Reinstatement Process

A student may apply for reinstatement of full participation and financial aid eligibility after the completion of a full semester without financial aid. If reinstatement is granted, financial aid may be reinstated at the beginning of the next fall or spring semester. Participation in extra-curricular activities, however, will be reinstated no less than one calendar year from the date of the suspension of such activities, and must be accompanied by a negative test result at the point of reinstatement (The student is responsible for the cost of any testing). A *positive* test result at the point of reinstatement will result in immediate and permanent termination of all financial aid, and possible suspension of the privilege to study at Point University.