



KSI CONSULTING, LLC
"The Specialty Insurance Professionals"



We have you protected!

Student Accident Shield

Accident Insurance that helps protect a college and university's most valuable resource...its students!

How to File a Claim

- Complete a claim form and return to Casey Greiwe at casey.greiwe@point.edu - (non-athletic event injuries) or Kristen Harris at kristen.harris@point.edu - (athletic event injuries) for signature.
- Make sure all bills are addressed to come to you, the student (--not to your parents' address).
- Once the completed claim form is signed by Casey Greiwe or Kristen Harris, attach your itemized bills and Explanation of Benefit (EOB) statements from your primary insurance company to the completed claim form and mail to the address shown on the claim form – **Make copies of the completed claim form, bills and EOB's for your records prior to mailing.**
- As soon as possible, present the enclosed "Dear Provider" letter to all physicians and medical facilities involved in your care.
- If possible, try to avoid payment for medical services until your bills have been adjudicated by your claims administrator.
- If you have questions, please contact your claims administrator at the phone number listed on the claim form.

ALL OF THIS INFORMATION WILL BE AVAILABLE ON THE MYPOINT INTRANET SITE AS OF JULY 1, 2015.