



Atlanta
Christian
College

*becoming leaders
for Christ*

2008-09
general catalog



ATLANTA
Christian College

General Catalog
2008-2009

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The Mission of Atlanta Christian College is to
educate students for Christ-centered service
and leadership throughout the world.

Atlanta Christian College is accredited by the Commission on Colleges
of the Southern Association of Colleges and Schools
to award associate and baccalaureate degrees.

This **ACC GENERAL CATALOG** presents the general information and traditional curriculum and programs of Atlanta Christian College. For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the **ACC Adult & Professional Studies Catalog**.

ACCREDITATION STATUS INQUIRIES: ACC's primary accreditor is the Commission on Colleges of the Southern Association of Colleges and Schools (SACS). Inquiries regarding the college's accreditation status may be made to the Commission: 1866 Southern Lane, Decatur, Georgia 30033-4097; or telephone number 404-679-4501. All other inquiries, such as for admission or academic information, should be made directly to the appropriate ACC office.

NONDISCRIMINATION POLICIES: Atlanta Christian College does not discriminate on the basis of age, gender, color, race, nationality, national or ethnic origin, or disability in the administration of admission policies, educational policies, financial aid, employment, or any other college program or activity. ACC admits qualified students whose character is compatible with the purpose of the College without regard to age, gender, color, race, nationality, national or ethnic origin, or disability.

ACC does not discriminate on the basis of disability in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its programs and activities, as specified by federal law and regulations. The designated coordinator for compliance with section 504 of the Rehabilitation Act of 1973 is the President of the college.

HOW TO INTERPRET AND USE THIS CATALOG: The *Atlanta Christian College General Catalog* is an information book and reference guide. Information contained in this catalog is accurate as of the date of publication. The statements set forth are not to be construed as the basis of a contract between the student and the institution. ACC reserves the right to change any policy, procedure, provision, student expense, course, degree program, and/or requirement for graduation through appropriate processes. Every effort will be made to publicize changes. The College further reserves the right to ask a student to withdraw at any time.

Students are expected to know and follow the policies, regulations, and procedures presented in this catalog, the *ACC Adult & Professional Studies Catalog*, and *A Covenant for a Christian Community* (student handbook). Awareness of the college calendar, critical deadlines, and all college mail received in the student's college mailbox and/or by e-mail is also the student's responsibility.

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For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

ACADEMIC CALENDAR

FALL SEMESTER	Fall 2008	Fall 2009	Fall 2010
New Students Orientation	August 18-19	August 17-18	August 16-17
Classes Begin; Convocation, 11:00 a.m.	August 20	August 19	August 18
Last Day to Register or Add Courses	August 26	August 25	August 24
Last Day to Withdraw with Refund	August 26	August 25	August 24
Labor Day (no classes)	September 1	September 7	September 6
Last Day to Withdraw from a Course with "W"	September 17	September 16	September 15
Community Ministry Day (no classes, 8:00-5:30)	September 30	<i>tba</i>	<i>tba</i>
Fall Break (no classes, beginning 4:30 p.m. Wed.)	October 9-10	October 8-9	October 7-8
Registration Begins for Spring Semester	October 15	October 14	October 13
Last Day to Voluntarily Withdraw from a Course	November 14	November 13	November 12
Thanksgiving Break (full week)	November 24-28	November 23-27	November 22-26
Last Day of Regular Classes	December 12	December 11	December 10
Final Examinations	December 15-18	December 14-17	December 13-16
SPRING SEMESTER	Spring 2009	Spring 2010	Spring 2011
New Students Orientation	January 5-6	January 4-5	January 10-11
Classes Begin; First Chapel, 11:00 a.m.	January 7	January 6	January 12
Last Day to Register or Add Courses	January 13	January 12	January 19
Last Day to Withdraw with Refund	January 13	January 12	January 19
Martin Luther King Jr. Day (no classes)	January 19	January 18	January 17
Last Day to Withdraw from a Course with "W"	February 4	February 3	February 9
Spring Break	March 9-13	March 8-12	March 7-11
Registration Begins for Summer and Fall Sem.	March 18	March 17	March 16
Community Ministry Day (no classes 8:00-5:30)	<i>tba</i>	<i>tba</i>	<i>tba</i>
Last Day to Voluntarily Withdraw from a Course	April 9	April 9	April 13
Good Friday (no classes, beginning 4:30 p.m. Thurs.)	April 10	April 2	April 22
Last Day of Regular Classes	May 1	April 30	May 6
Final Examinations	May 4-7	May 3-6	May 9-12
Commencement, 10:30 a.m.	May 9	May 8	May 14
SUMMER SESSION	Summer 2009	Summer 2010	Summer 2011
Registration & Classes Begin	May 11	May 10	May 16
Memorial Day (no classes)	May 25		May 30
Term Ends	May 29	May 28	June 3

Notes: •All dates are subject to change through appropriate processes.

•For academic calendar information regarding **Access**, the Adult and Professional Studies programs, refer to the **ACC Adult & Professional Studies Catalog**.

GENERAL COLLEGE INFORMATION

History

Atlanta Christian College was founded in 1937 by Judge T. O. Hathcock (1879-1966), who served on the bench in Fulton County, Georgia, from 1914 until 1942. He and his wife, Nora Head Hathcock, were members of the independent Christian Church; to this day, the College maintains its affiliation with the Christian Churches and Churches of Christ.

Throughout its history, Atlanta Christian College has operated on the same campus in East Point, Georgia, a suburb of Atlanta. The campus is part of a 300-acre farm inherited by Mrs. Hathcock. With a barn, livestock and cultivated fields, the campus in its earliest days had a distinctly rural flavor.

Following its founding, Atlanta Christian College devoted attention primarily to the education of ministers, missionaries and other church-related workers. In 1965, the College became an accredited member of the American Association of Bible Colleges (AABC). In 1990, in conjunction with a broadening of the curriculum, the College was accredited by the Southern Association of Colleges and Schools (SACS) and voluntarily withdrew from AABC membership. The curriculum currently includes baccalaureate majors in Biblical Studies and church-related professional studies, Business, Counseling & Human Services, Early Childhood Education, English, Humanities, and Music.

The College has had six presidents: Mr. George W. BonDurant (1937-47), Dr. Orvel C. Crowder (1947-55), Mr. James C. Redmon (1955-78), Mr. Paul K. Carrier (1978-84), Dr. James C. Donovan (1984-93), and Dr. R. Edwin Groover (1993-2006). Mr. Dean C. Collins is currently serving as interim president.

Accreditation and Recognition

Atlanta Christian College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate and baccalaureate degrees. Inquiries regarding the college's accreditation status may be made to the Commission: 1866 Southern Lane, Decatur, Georgia 30033-4097; or telephone number 404-679-4501. All other inquiries, such as for admission or academic information, should be made directly to the appropriate ACC office.

ACC's Department of Education, the college's professional education unit, is accredited by the National Council for Accreditation of Teacher Education (NCATE). This accreditation includes the initial teacher preparation level. The Georgia Professional Standards Commission (PSC) has granted

accreditation to the Early Childhood Education preparation program (preschool through fifth grade) and the English to Speakers of Other Languages (ESOL) endorsement program.

The college is recognized by the U.S. Office of Education and is listed in the Education Directory. United States Citizenship and Immigration Services (USCIS) of the Department of Homeland Security has approved Atlanta Christian College for acceptance of foreign students. Students who are eligible for benefits under programs administered by the Veterans Administration, State of Georgia Rehabilitation, and Social Security are approved to receive benefits while attending the college. Atlanta Christian College has been certified as a not-for-profit institution by the Internal Revenue Service.

Mission and Goals

Mission: The Mission of Atlanta Christian College is to educate students for Christ-centered service and leadership throughout the world..

Goals: Atlanta Christian College believes that the goal of education is the development of the total person. The curriculum – biblical and theological studies, arts and sciences, and various professional studies – and the learning environment are designed to encourage students to grow spiritually, intellectually, socially, physically, and professionally.

1. **Spiritually** – Atlanta Christian College seeks to encourage students to grow in faith in Jesus Christ, develop a Christian worldview, live by Christian virtues, and serve others.
2. **Intellectually** – Atlanta Christian College seeks to encourage students to think analytically and critically, communicate effectively, and demonstrate competence in biblical and theological studies, the arts and sciences, and professional studies in which they major.
3. **Socially** – Atlanta Christian College seeks to encourage students to respect and influence people of various cultures and live harmoniously in community.
4. **Physically** – Atlanta Christian College seeks to encourage students to develop lifestyles advantageous to good health.
5. **Professionally** – Atlanta Christian College seeks to encourage students to equip themselves with the knowledge and skills necessary to pursue a chosen vocation.

Church Identification

Atlanta Christian College is a private college with strong support by congregations and individuals of the independent Christian Churches and Churches of Christ, a non-denominational fellowship sometimes referred to simply as Christian Churches. The educational program of the college is in harmony with the faith and practice of these churches. Roughly one-third of students enrolled at ACC are members of Christian Churches and the student body includes people from a variety of churches.

Doctrinal Position

Atlanta Christian College is committed to the Lordship of Jesus Christ, the oneness of Christians, and the evangelization of the world. Since the unity of the church is created and maintained through a common faith in Jesus Christ, ACC looks to the inspired biblical record for the foundation of its faith. The Bible is the source of our knowledge of God and His Son, Jesus Christ. The academic program of ACC has at its center the Bible, and every degree includes a major or minor in Biblical Studies.

The Trustees and employees of ACC affirm the biblical concepts reflected in this statement of faith and have committed themselves to living a life that reflects their presence:

- We believe in the one God, Creator of heaven and earth, who eternally exists in three persons: Father, Son and Holy Spirit.
- We believe that God the Son assumed human nature, was born of a virgin, ministered in word and miracle, died for our sin, was raised bodily from the dead, ascended to God's right hand where he presently reigns.
- We believe that the Holy Spirit indwells every Christian and is presently at work in the Christian community, empowering lives of godliness and service.
- We believe that the Holy Bible is inspired by God, trustworthy in its teaching, and the final authority for all matters of faith and practice.
- We believe that all of humanity, due to sin, is destined for death, corruption, and separation from God apart from the redemptive work of Jesus Christ.
- We believe that Jesus Christ established his church to be one holy people, to glorify God, and to carry out his saving mission among all nations.
- We believe in God's saving grace that calls for faith, repentance, confession, baptism, and new life and service through the Spirit.
- We believe in the blessed hope of the second coming of Jesus Christ, who will raise the dead and judge all with justice and mercy, and in the consummation of the Kingdom of God.

Library Resources

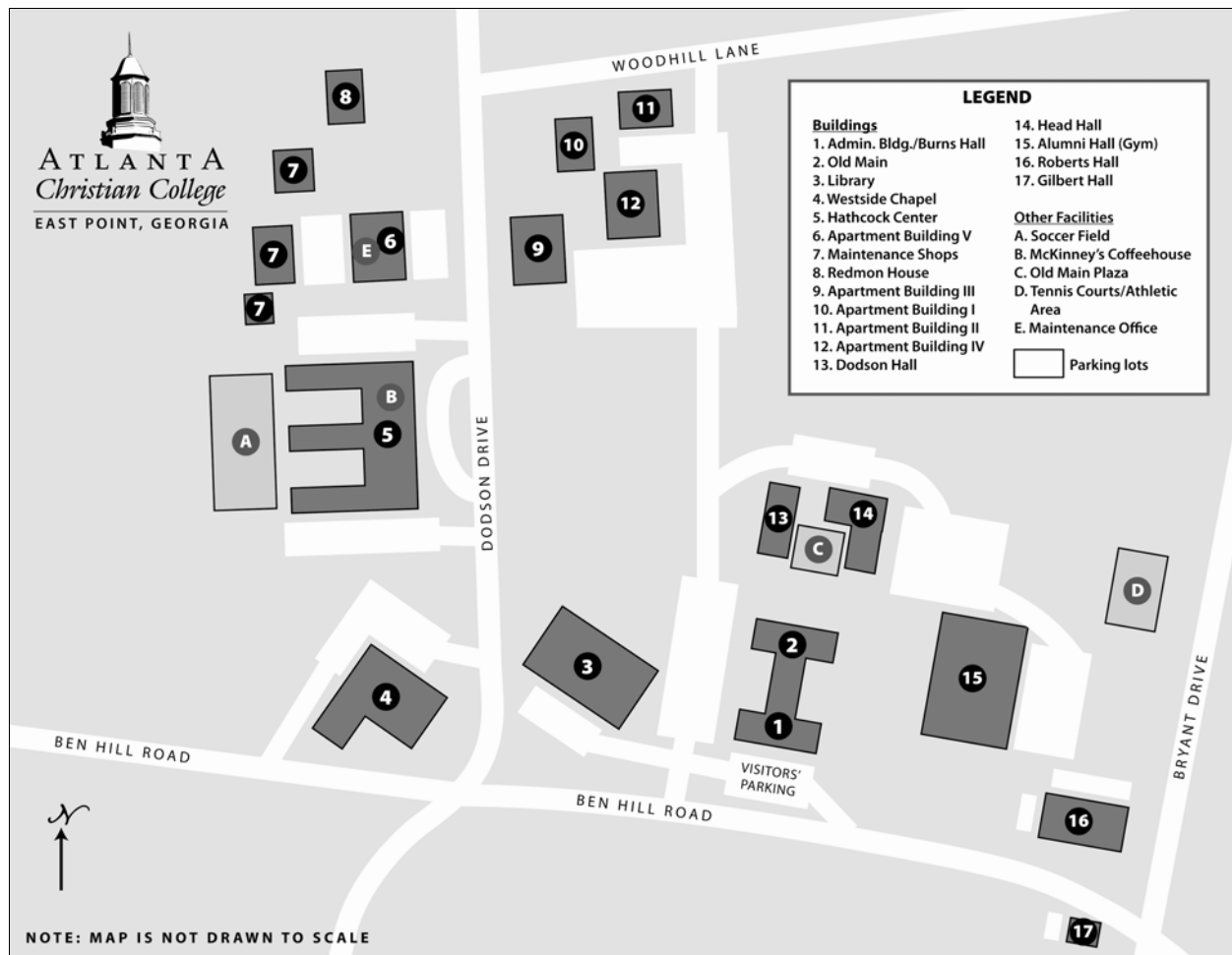
The Library grows each year with carefully selected materials and from the contributions of materials of generous donors. Annual growth adds to the present 65,000 volumes of books and periodicals.

The Library has significant holdings concerning the history of the Restoration Movement and Biblical studies with emphasis on New Testament. Literature and history are also well represented thanks in part to a purchase made in 1981 by the generosity of the Alumni of the college.

The library provides access to information in electronic form. A variety of databases, including GALILEO, cover all areas of study represented by the curriculum, and more. Thousands of journals are available full-text and indexing is available for thousands more. The Computer Lab provides students with software to prepare papers and presentations and with access to the Internet.

The facility which houses the Library is a beautiful and spacious structure completed in 1991. The building provides space for materials, a pleasing environment for study, and various services for students and faculty.

Map of Campus and Directions to ACC



DIRECTIONS: From downtown Atlanta, take I-85 south toward the Atlanta airport. From south of Atlanta, take I-85 north toward the Atlanta airport.

- From I-85, take Exit 72 toward Camp Creek Parkway/Atlanta Airport. Follow the signs to Camp Creek Parkway (do not enter the airport).
- Go about 1.4 miles on Camp Creek Parkway, then turn right onto Herschel Road (fourth traffic light).
- Stay on Herschel Road, which becomes Dodson Drive Connector and then Dodson Drive, for about 2.4 miles.
- Turn right onto Ben Hill Road (fourth traffic light).
- The next left will be the main entrance to the ACC campus.
- To park, take an immediate right into the Burns Hall/Administration Building parking lot, which has visitors' parking spaces on the left or right.
- The receptionist's desk is in Burns Hall; the receptionist assists guests and visitors in locating offices and people on campus.

ADMISSION INFORMATION

General Requirements

Admission policy and decisions are administered by the Admission Committee of Atlanta Christian College. Admission is granted by the Admission Committee on the basis of satisfactory evidence that a student has the ability to succeed at Atlanta Christian College. In keeping with the Mission and Goals of ACC (p. 8), the admission process seeks reliable confirmation of a student's Christian character, academic preparation, and social development.

Adequate academic ability is normally demonstrated by two primary factors: [1] the grade point average (GPA) for high school and any previous postsecondary work; and [2] the scores on the SAT I: Reasoning Test and/or the ACT Assessment (ACT). A high school diploma or its equivalent is required for admission to all programs leading to an associate or baccalaureate degree.

Several categories of applicants have been established to address the specific needs and situations of those applicants. In addition to the "Application Procedures," other considerations pertain to these classifications: Transfer Students (pp. 12-13), Readmission Students (p. 13) Home Schooled Students (p. 13), Early Admissions or Joint Enrollment Students (p. 13), Transient Students (p. 13), International Students (pp. 13-14), and Nondegree Students (p. 14).

Regarding admission to the Access programs for working adults, see the *ACC Adult & Professional Studies Catalog* for the requirements and application procedures.

A student's admission to ACC does not guarantee successful completion of any particular program of study. Admission into the Teacher Education Program in Early Childhood Education requires a 2.50 grade point average and other conditions (see pp. 67-68).

Application Procedures

GENERAL PROCEDURES to apply for admission as a traditional degree-seeking student:

1. Complete and send an application form to ACC. Fill in all the blanks and sign the form.
2. Send an official high school transcript or its equivalent to ACC. If still in high school, submit a transcript with credits and grades thus far. A General Educational Development (GED) certificate, including the standard score for each of the five tests in the battery, may be submitted in lieu of the high school transcript and diploma.
3. Send an official transcript to ACC from every previously attended college, postsecondary school,

- or credit-by-examination testing (e.g., CLEP or AP).
4. Take the SAT I and/or the ACT and request that an official report be sent to ACC (ACC's code for the SAT I is 5029; ACC's code for the ACT is 0785).
 5. Obtain one spiritual reference. This reference may be completed by someone in a position of spiritual leadership or care, such as a minister, Bible study teacher, or other staff minister. This reference may not be provided by a relative.
 6. Submit a final official high school and all official college transcript(s), if necessary.
 7. Submit a \$25.00 fee for processing the application.
 8. Submit a completed Medical History and *Immunizations Record* form.
 9. Submit an enrollment deposit of \$200.00 within two weeks of being notified of admission, which is applied to the student's account at registration and is non-refundable after May 1 for the Fall semester and November 1 for the Spring semester.

When the items necessary to establish admission are received, the student's application is evaluated and the student is notified of the Admission Committee's decision. Applicants are encouraged to begin and complete the admission process as soon as possible. Students who apply after August 1 for the Fall semester and December 1 for the Spring semester may not be admitted in time for the beginning of the semester. Adequate time must be given for other institutions to send transcripts and documentation to ACC. Delays in the admission process could adversely affect housing and certain types of financial aid considerations.

Students who apply early receive several benefits. When the first five steps are completed by November 15 for the next Fall semester, the student: (a) receives an early decision by the Admission Committee; and (b) receives priority consideration for certain types of financial aid and housing. An application and admittance is valid for one academic year. Updated application forms are required if one year has elapsed since the application was submitted.

Campus housing is administered by the Office of Student Development. An admitted student who would like to live in College dormitory housing submits a completed *Request for Campus Housing* form and a non-refundable dorm deposit of \$50.00. For apartment housing, the admitted student submits a completed *Request for Campus Housing* form and a non-refundable apartment deposit of \$100.00. (These forms are sent to those who are admitted.)

Other Procedures and Requirements for Specific Categories of Students

NEW FIRST-TIME FRESHMEN: A new student follows the "Application Procedures" (pp. 11-12). The academic requirements for students are determined by using a sliding scale. The scale is based on a student's high school GPA and SAT and/or ACT scores.

TRANSFER STUDENTS: The student who has attended another college follows the "Application Procedures" (pp. 11-12) with the following stipulation: The student must be in good standing with the college(s) previously attended to be admitted to ACC.

Students may transfer credits for relevant courses bearing "C-" or higher grades to ACC from institutions accredited as degree-granting by a regional accrediting body for higher education at the time

the coursework was completed. Credits from colleges that are accredited by other accrediting bodies, as recognized by the U.S. Department of Education, are considered on a case-by-case basis. Credits from non-accredited colleges are not transferred. The amount of credit transferable from other institutions varies according to the student's selected degree program. See "Transfer of Credits" (pp. 28-29) and "Requirements for Graduation," point 3 (p. 35) for more details.

READMISSION STUDENTS: A student who has previously attended ACC and has been out for one semester should submit: (1) a new application; (2) official transcripts of any colleges; and (3) a new and current spiritual reference. Students who have been out for one year or more must also submit: (4) an updated immunization record. The Admission Committee will act on an application for readmission on the basis of the quality of previous academic performance, Christian character, social development, and the committee's estimate of the student's ability to succeed at ACC (though readmission does not guarantee successful completion of any particular program of study). The student is subject to the catalog in effect at the time of the readmission. If a student is readmitted on probation, that student is subject to the College's normal probation and suspension policies (see "Academic Probation and Suspension," p. 32).

HOME SCHOOLED STUDENTS: A student who has been home schooled may submit as many of the following as may be necessary to establish adequate academic ability: [a] scores on the SAT I or ACT; [b] academic records for the home schooling (e.g., subjects studied and grades received); [c] a certificate of completion or diploma from a recognized home schooling agency or a state department of education; [d] a General Educational Development (GED) certificate, including the standard score for each of the five tests in the battery; and/or [e] other standardized or objective third-party assessments.

EARLY ADMISSIONS or JOINT ENROLLMENT STUDENTS: ACC will consider early admission of qualified high school students under the Early Admissions program or the Joint Enrollment program. Under strict conditions, students may be admitted to college following the 11th grade. Such students are considered on the basis of high school grades thus far, entrance test scores, and recommendation of the high school counselor. Such a program must be under the advisement of the counselor and coordinated with the prescribed graduation requirements of that high school. The student follows the "Application Procedures" (pp. 11-12) to apply for admission.

TRANSIENT STUDENTS: A person who is in the process of seeking a degree from another college (home institution) and who is in good standing with that college may apply for admission to ACC as a transient student. A transient student is one who is enrolled at ACC for one semester to take courses which will meet the requirements of the home institution. Such a student must complete an application and return it with a statement from the appropriate academic official of the home institution recommending admission as a transient student. Such a student should be advised by the home institution regarding courses to be taken at ACC.

INTERNATIONAL APPLICANTS: In addition to the items cited in the "Application Procedures" section (pp. 11-12), a foreign national (one who is not a United States citizen) must provide the following:

1. Certified, translated copies of all academic records (transcripts) bearing proof of education that is equivalent to that gained in United States high schools and/or colleges, as the case may be.
2. A score of at least 500 on the written test or a 173 on the computer-based test from the Test

of English as a Foreign Language (TOEFL) if the international applicant's primary language is not English. Test information may be obtained through foreign embassies or through the college Registrar. One who submits TOEFL scores is not required to take the SAT I or ACT. A foreign national whose primary language is English is required to submit scores from the SAT I or ACT.

3. Proof of financial ability; since an international student is not generally permitted to hold a job in the U.S., evidence of financial ability must be supplied. A Certification of Finance form, detailing the means of support and amount of contribution, will be required.

An I-20 form will be issued only after final, regular admission is granted. Any foreign national admitted to the United States on a student visa is required by federal law to be enrolled for a minimum of 12 credit hours each semester.

NONDEGREE STUDENTS: An abbreviated admissions process is available to a person who will enroll in 5 or fewer credit hours per semester and is not seeking a degree. To apply for admission as a nondegree student, the person must:

1. Complete and send a Nondegree Student Application form to ACC.
2. Obtain one written spiritual reference.
3. Submit a \$25.00 fee for processing the application.

The Nondegree Student status is normally used by a person who wishes to take courses for continuing education or personal enrichment purposes. Limitations may be set during the admission process and by the Registrar at the beginning of each semester. The college may choose to verify any student-reported data. If the Nondegree Student desires to seek a degree, enroll in more than 5 credit hours per semester, or has accumulated 28 total hours at ACC, the student must complete the regular admission requirements.

ACCESS PROGRAMS FOR WORKING ADULTS: See the *ACC Adult & Professional Studies Catalog* for the application procedures for admission to the Access programs.

College Level Examination Program

CLEP TESTING AT ACC: The College Level Examination Program (CLEP) is administered on the computer in the ACC Admission Office (beginning August 1, 2008). CLEP is one option provided by ACC as an opportunity to earn college credit. This test is given daily by appointment only. The total cost for each CLEP exam is \$90.00. Before registering for a CLEP exam, the student should check with the registrar or an academic advisor.

CLEP tests are timed and are 90 minutes long. With the exception of English Composition with Essay, exams are composed primarily of multiple-choice questions; some mathematics exams include fill-in type questions. Score reports are available immediately upon completion of the exam (scores for English Composition with Essay are available 2-3 weeks after the exam date). A student must wait at least six months to repeat an exam after it is taken. The decision to accept a CLEP test result for academic credit is made by the receiving institution, with which the student should check prior to taking an exam.

REGISTRATION FOR CLEP TESTING: To register for a CLEP test at ACC, the student can mail in a registration form (which can be downloaded from the ACC website) with payment or come to the ACC Admission Office in person to complete the form and payment. A registration fee of \$20 must accompany the registration form in order to schedule an appointment to take the exam. A \$70 payment in the form of a check, money order, or credit card is due on the day and time of the exam.

A person with a documented disability who is requesting assistance must submit written documentation of that disability and the request for an auxiliary aid or service with the CLEP registration form in order to schedule an appointment.

RESCHEDULING, MISSED APPOINTMENTS, CANCELLATIONS, AND REFUNDS:

All CLEP tests must be scheduled and completed within 30 days of the registration fee payment. The student is allowed to reschedule in advance only once. If the student fails to arrive at the CLEP test site, or arrives to be seated 15 minutes later than the scheduled test time, the student will not receive a refund. To reschedule a CLEP test, the student must call at least 24 hours before the appointment time. If the student reschedules within 24 hours of the scheduled exam, the student forfeits the registration fee.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

FINANCIAL INFORMATION

Educational Expenses

The specific costs of tuition, fees, room and board are published for each academic year on the College's website (www.acc.edu) and in a supplement which is available from the Admission Office. Tuition and fees are listed separately for the College's traditional program and for the Adult & Professional Studies program.

Application for Financial Aid

The Financial Aid Office coordinates the campus-wide administration of all financial aid programs. For up-to-date information, contact the Director of Financial Aid.

Many ACC students are able to meet the costs of a college education with various types of financial assistance including scholarships, grants, loans, and work-study arrangements. New and continuing students may apply for financial aid throughout the year. In order to ensure consideration for all types of aid and the availability of funds at the time of registration, all of the following steps should be completed no later than July 15 for the Fall semester and November 15 for the Spring semester:

1. Complete the process of application for admission to ACC (see the previous section).
2. Complete the Free Application for Federal Student Aid (FAFSA), available online at www.FAFSA.ed.gov.
3. If a resident of the State of Georgia, complete the GSFAPPS application for the Georgia Tuition Equalization Grant Program and HOPE Scholarship for private colleges, available online at www.GACollege411.com.
4. Submit additional required documents to the Financial Aid Office as requested.

Applications completed and/or submitted after the stated deadlines will be deemed late applications and cannot be given priority consideration. Completing the financial aid application process late may result in reduced assistance and/or the need to use personal funds to pay for tuition and fees at the time of registration. Students should make and retain a copy of each completed form before mailing it.

A student who receives federal or state financial aid must: be a U.S. citizen or permanent resident alien; meet Selective Service registration requirements; not be in default on a student loan; not owe a refund on federal or state financial aid; and maintain satisfactory academic progress.

Federal Aid Programs

FEDERAL GRANTS: All qualified students can be considered for both the Federal Pell Grant and the Federal Supplemental Education Opportunity Grant (SEOG) by completing the Free Application for Federal Student Aid (FAFSA), available online at www.FAFSA.ed.gov. These programs are funded by the federal government and are based on financial need.

FEDERAL DIRECT LOAN PROGRAM: Under the Federal Direct Loan Program, the federal government makes low-interest loans directly to students through the college. A subsidized student loan is awarded on the basis of financial need, based on the completed FAFSA, and the federal government pays the interest on the loan until the student graduates and/or during authorized periods of deferment. An unsubsidized student loan is not based on need and the student is charged interest from the time the loan is disbursed until it is paid in full. The Federal Direct PLUS Loan enables a parent with a good credit history to borrow funds in order to pay the educational expenses of a dependent student.

FEDERAL WORK-STUDY: Financial aid may also include a variety of work-study arrangements that enable qualified students to supplement their financial resources through part-time work on campus. Application for Federal Work-Study is made through the Financial Aid Office. Placement in a campus job is made through the Business Office.

Georgia Aid Programs

HOPE/TEG GRANTS: A student who is a Georgia resident and enrolled for at least 12 semester hours per semester may be eligible for the HOPE Scholarship and/or the Georgia Tuition Equalization Grant (GTEG). Other requirements apply, depending on year of graduation. To receive these grants, the student must submit a completed GSFAPPS application for private colleges.

STATE INCENTIVE GRANTS: A student who is a Georgia resident and enrolled for at least 12 semester hours per semester may be eligible for the State Incentive Grant (SIG). The SIG is awarded on the basis of financial need.

ACC Aid Program

ENDOWED SCHOLARSHIPS: Atlanta Christian College awards endowed scholarships each academic year, ranging in amounts from \$500 to full tuition. The Founders Scholarship may be awarded to one outstanding new student each year and includes tuition, fees, room, and board for four years. All these scholarships are applied to courses taken at Atlanta Christian College. The following is a list of the endowed scholarships, as of July 2008:

ACC Music Scholarship
James and Virginia Aldridge Scholarship
Dr. William Ambrose Preaching Scholarship
Wendell and Lynda Baggett Preaching
Scholarship

Dorothy A. Bartley Music Scholarship
Lois H. Black Scholarship
J. Marvin Blackwell Preaching Scholarship
Levi and Betty Bohannon Scholarship

(continued on next page)

ACC Endowed Scholarships, *continued*

Dr. James Bowers Music Scholarship
 Larry and Paulette Bradberry Scholarship
 Homer & Ida Brown and Ashley & Addie
 Greer Scholarship
 Claudia Burchfield Scholarship
 Paul and Donna Carrier Scholarship
 Regina White Chastain Scholarship
 Melvin Lee Clay Scholarship
 James S. and Mildred W. Click Scholarships
(two scholarships)
 Clark and Suzette Cregger Scholarship
 Patsy Crowe Memorial Scholarship
 Kenneth and Dorothy Daugherty
 Scholarship (Founders Scholarship)
 Keith and Harlene Davenport Scholarship
 Marlin H. and Doris J. Day Scholarship
 Bob Disharoon Scholarship
 Russell and Ellen Doles Scholarship
 Treavor Donaldson Scholarship
 Jim and Robin Donovan Scholarship
 Jim and Dura Dyer Scholarship
 Steve and Sherri Eidson Scholarship
 W. Edward and Billye Joyce Fine Scholarship
 Georgia Christian Women's Retreat
 Scholarship
 Marshall and Margaret Glass Scholarship
 J. T. (Jake) Goen Scholarship
 Melvin and Margaret Greenway Scholarship
 Courtney Griggs and Josh Wilson Scholarship
 Charles W. and Ruth M. Groover Scholarship
 Judy and John Hardman Scholarship
 Dennis and Sara Harris Scholarship
 Terrell & Elma Harris and Kelsie & Sara
 Baldwin Scholarship
 Olin W. Hay Preaching Scholarship
 Madeline Hayes Scholarship
 Clay Henry Scholarship
 Charles J. Herndon Ministry of the Gospel
 Scholarship
 Hubert and Dorothy Hollums Scholarship
 Jefferson Park Christian Church Scholarship
 Johnson County Scholarship
 John W. Kennedy Memorial Scholarship
 Hazel W. Kiger Memorial Scholarship
 Earl and Nita Kindt Scholarship
 Catherine S. Lee Scholarship

Paul and Mary Leslie Scholarship
 Lilly Family Leaders Scholarship
 James and Caroline Mackey Scholarship
 Robert W. McGuire Preaching Scholarship
 Frank and Jeanette McKinney Scholarship
 Roy W. McKinney Scholarship
 Roy and Viola Miller Scholarship
 Agnes Howie Morgan and Evelyn Cawthon
 Morgan Scholarship
 Mount Olive Christian Church Scholarship
 Larry and Peggy Musick Scholarship
 North Druid Hills Christian Church
 Scholarship
 Northshore Christian Church Scholarship
 Billy W. Pate Scholarship
 A. C. (Al) Peacock Scholarship
 Tom Phelps Preaching Scholarship
 Scott H. Phillips Preaching Scholarship
 Tom and Carol Plank Scholarship
 Bob and Doreen Puckett Scholarship
 Forrest Lee and Helen Ramser Scholarship
 Fred and Margaret Ramser Memorial
 Scholarship
 James C. Redmon Scholarship
 Bill and Billie Repella Scholarship
 Bernard L. Riley Memorial Missions
 Scholarship
 Jay Romans Scholarship
 Lester Shell Preaching Scholarship
 Doug Shippy Scholarship
 Denver and Helen Sizemore Missions
 Scholarship
 Denver and Helen Sizemore Preaching
 Scholarship
 Werner G. Smith Scholarship Fund
 William M. and Lanette L. Suttles
 Leadership Scholarship
 Ralph and Evelyn Swearingin Scholarship
 Hayward and Vera Thames Music Scholarship
 Charles F. and Anne Turner Scholarship
 Urban Link Scholarship
 James Vaughn Memorial Scholarship
 James D. Vernon Memorial Scholarship
 John W. and Barbara Wade Scholarship
 Rupert R. and Alene Wallace Preaching
 Scholarship

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ACC Endowed Scholarships, *continued*

Ralph and Helen Warren Scholarship
Robert O. and Mildred Weaver Scholarship
Fred and Linnell Wellborn Scholarship
West Gwinnett Christian Church Memorial
Preaching Scholarship

Clyde P. Wheeler Preaching Scholarship
Clark F. Woods Scholarship
Lois Yarbrough Scholarship
Andrew M. Yarchuk Scholarship
Sheila Zimmerman Scholarship

INSTITUTIONAL AWARDS: In addition to the endowed scholarships, ACC makes several institutional scholarships and grants available with a variety of criteria and award amounts.

ACC's institutional awards may be applied only to tuition for courses taken from ACC unless specified otherwise; they are in excess of other tuition-specific scholarships and grants, the total sum of which may not exceed the total cost of tuition for the academic year. Contact the Financial Aid Office for details, requirements, and conditions of renewability/continuation for each of the institutional awards.

Other Sources of Assistance

Certain students are eligible for assistance under programs administered by the Veterans Administration, the Social Security Administration, and other organizations and agencies. Additional information may be obtained through the Financial Aid Office.

Satisfactory Academic Progress for Federal Financial Aid

In accordance with the federal regulations under Title IV of the Higher Education Amendments, a student must maintain satisfactory academic progress in order to receive federal financial aid. The requirements for satisfactory academic progress for federal financial aid at ACC are defined as follows:

QUANTITATIVE: A full-time student must take at least 12 credit hours per semester or complete at least 24 credit hours during an academic year. A 3/4 time student must take at least 9 credit hours per semester or complete at least 18 credit hours during an academic year. A half-time student must take at least 6 credit hours per semester or complete at least 12 credit hours during an academic year. A student who changes enrollment status during the year must complete the requirements of the number of hours for each enrollment status. For example, a student who is full-time one semester and half-time the next must complete at least 18 hours during the academic year (12 + 6).

QUALITATIVE: Any student must successfully complete 55 percent of all credit hours attempted. Only grades of A, B, C, and D will be considered as credit hours completed.

A student who does not pass at least 55% of the credit hours attempted during one academic year will be placed on federal financial aid probation. If a student who is on federal financial aid probation does not pass at least 55% of all credit hours taken during the next semester, that student will be placed on federal financial aid suspension. A student on federal financial aid suspension is not eligible to

receive federal financial aid for the next semester for which federal financial aid is available.

A student who is not eligible to receive federal financial aid due to lack of satisfactory progress is eligible to apply for federal financial aid after: (1) enrolling in one full-time semester at one's own expense; and (2) meeting the satisfactory academic progress policies.

APPEAL OF SUSPENSION OF FEDERAL FINANCIAL AID: A student who believes he/she has mistakenly been placed on federal financial aid suspension should appeal to the Director of Financial Aid in writing. The appeal should specify the suspected error or errors. If a student contends that the Director of Financial Aid's response to the appeal is not correct, that student should appeal in writing to the Scholarship Committee, which is chaired by the Vice President for Administration. The decision of the Scholarship Committee will be final.

TIME REQUIREMENTS: Any student in the associate's degree program has three years to complete the program. Any student in the bachelor's degree program has six years to complete the program. These time requirements may change if the student changes majors or is not enrolled for a period of two years.

A written institutional policy which explains in detail the procedures to be used by the institution for compliance with the provisions of Title IV of the Higher Education Amendments may be found in the Office of the Director of Financial Aid. Initial inquiries concerning Title IV should be referred to the Office of the Director of Financial Aid.

Payments, Non-Payment, and Refunds

PAYMENTS: All educational expenses (tuition, fees, room, board, etc.) must be paid in full prior to the beginning of each semester. For this reason, both parents and students should plan well in advance. At ACC many financial aid programs are offered in cooperation with the federal government and many institutional scholarships and grants are offered for both first time students and returning students. These programs are offered to assist those with proven financial need in meeting their educational costs.

If a student has pursued all available avenues of financial aid and still does not have enough money to pay the educational costs at the beginning of a semester, he/she may be allowed to pay this emergency loan over the course of the semester. This can be done only if the student provides suitable evidence that funds will be provided to meet this debt. It is important to note that the primary responsibility for paying for one's education lies with the student and the student's family. Students who have failed to pay their educational costs on a timely basis will be prohibited from taking final exams and from enrolling for the following semester. The Business Office is required to certify that students who take final exams are current or have made satisfactory arrangements with that office prior to the week of final exams.

NON-PAYMENT: If a student owes money to the college at the close of a semester, the student may be prohibited from taking final exams. Grade reports and transcripts will not be issued to students who owe the college money.

REFUNDS: In cases of a change in enrollment, food service, and/or housing, whether voluntary or involuntary, the following schedule applies:

	<i>Time of Change</i>	<i>Refund</i>
Tuition & Fees:	First week (during the drop-add period; see the Academic Calendar, p. 6) . . .	100%
	After the drop-add period	0%
Room and Board:	A refund will be made according to the number of weeks in residence (a minimum of 6 weeks of room and board will be charged).	

The date of credit will be based on the date the completed official form to register the change in enrollment, food service, and/or housing is submitted to the appropriate college office by the student. Changes in enrollment (drop-add) are submitted to the Registrar’s Office. Changes in housing and food service are submitted to the Business Office.

A student who has received financial aid in excess of allowable charges (e.g., tuition, fees, housing, food service, books) will receive a refund in the form of a check within 14 days of the date the credit balance occurs unless the student gives an authorization for the college to hold the excess funds on account.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

ACADEMIC POLICIES AND INFORMATION

Enrollment

SELECTION OF MAJOR AND ADVISING: Each degree-seeking student chooses a program of study when admitted or as soon as possible thereafter. Those who do not are designated “Undecided” until a program is declared. Following the selection of a degree program, the student is assigned an academic advisor in the area of professional preparation. A degree chart is prepared for the degree program chosen by the student. While the student is able to consult with the assigned academic advisor, it will be the responsibility of the student to enroll for required courses at appropriate times in order to meet the academic requirements for graduation. A student may change from one degree program to another by completing a “Change of Major” form in the Academic Office.

REGISTRATION PROCEDURES: A student can attend a course only when he or she has registered and paid for that course. Detailed information and procedures are published by the Registrar prior to each registration period. Current students register on-line for the next semester during the registration period (normally beginning around the 11th week of each semester). New students participate in Link Weekend sessions on campus before registering for their first semester.

In the first year, most students schedule courses in keeping with the Core Curriculum (pp. 73-75). Courses during the following years are selected as prescribed by the choice of a degree program. Degree program requirements are outlined in “Academic Departments and Programs” (pp. 42-89). Another section of the catalog, “Course Descriptions” (pp. 90-127), presents the courses offered in the college.

Students who have not registered may do so during the first week of the semester (also known as the “drop-add period”). A late fee will be charged for registration during the drop-add period. A student may not be admitted to any class until he/she has completed registration, including payment. The last day a student may register for classes is the end of the first week of regular classes, as listed in the Academic Calendar.

SEMESTERS AND CREDIT HOURS: The ACC academic calendar for the traditional curriculum is based on two semesters, each composed of approximately 15 weeks of classes and one week of final exams. Courses are offered on a semester-hour basis. One semester hour (or one credit hour) signifies that a course meets for one 50-minute period per week for approximately 15 weeks, with additional outside assignments and a final examination. Applied music and lab courses are an exception.

Other degree requirements, such as Community Ministry and chapel attendance, may appear on the student’s transcript, but are not offered on a credit basis. The marks associated with such requirements

(Excellent, Satisfactory, and Unsatisfactory) are not grades and do not affect the student's grade point average.

COURSE LOAD: The average load per semester for a student is 16 hours. A student taking up to 11 hours in one semester is considered a part-time student. A student taking 12 hours or more in one semester is classified as a full-time student. All full-time students are required to attend chapel and participate in the Community Ministry program (see pp. 34-35).

In order to enroll in more than 17 hours, a student must have a 2.50 cumulative GPA and permission from his/her assigned advisor. Enrollment in more than 19 semester hours also requires the approval of the Vice President for Academic Affairs or the Registrar.

Incoming students who have below-average scores on entrance examinations may be limited in their course work during the first semester. Continuing students who are on academic probation may be limited in their course work according to the recommendation of their advisor, the Registrar, and/or the Vice President for Academic Affairs.

FRESHMAN ENGLISH AND MATHEMATICS POLICIES:

Freshman English Policy: A full-time student is required to enroll in the appropriate English course every semester until the student has completed ENG 101 and ENG 102 with a grade of "C" or higher. If requested, students take an English placement test prior to enrollment in ENG 101.

Freshman Mathematics Policy: A full-time student is required to enroll in an appropriate math course within the first two semesters of enrollment at ACC (and each semester thereafter if necessary to pass the course). If requested, students take a math placement test prior to enrollment in a math course.

STUDENT CHANGES IN ENROLLMENT: Once registered through normal procedures, a student may enroll in ("add") or withdraw from ("drop") a course during the first week of the semester (the drop-add period) by completing the appropriate form in the Registrar's Office. Courses may not be added after the drop-add period has ended, as listed in the Academic Calendar. Classes offered on a special schedule may be added until the end of the equivalent "first week" of the class.

Any change in academic enrollment or schedule (drop or add) must be initiated in the Registrar's Office. To add or withdraw from a course, the student obtains a form from the Registrar's Office. A student should consult his/her academic advisor before deciding on a change. Students receiving financial aid must check with the Financial Aid Office regarding possible consequences before adding or dropping a course. After completion of the appropriate information and signatures, the form is returned by the student to the Academic Office. A student is to continue in class attendance until the withdrawal is approved by the Registrar.

A student's academic transcript records the courses in which the student is enrolled at the conclusion of the drop-add period. Courses dropped during the drop-add period do not appear on the transcript for that semester. A refund of tuition is possible during this period (see the college's refund policy, p. 21). Note for financial aid purposes: The student's enrollment at the end of the drop-add period is counted as that semester's "attempted hours" in financial aid considerations, especially the HOPE Scholarship, even if a course is later dropped with a "W" or "WP."

If a student withdraws from a course after the first week and by the end of the 4th week of the semester, as listed in the Academic Calendar, a grade of “W” is recorded for that course on the student’s academic transcript. The grade of “W” is not considered in calculating a student’s grade point average (GPA). If a student drops a course after the 4th week and by the end of the 12th week, as listed in the Academic Calendar, the professor designates a grade of “WP” or “WF,” as appropriate. The grade “WP” is given when a student withdraws from a course in a passing condition and is not considered in calculating the GPA. The grade “WF” is given when a student withdraws from a course while in a failing condition and is treated as an “F” in calculating the GPA. The last opportunity to drop a course is the last day of the 12th week of classes, as listed in the Academic Calendar.

INVOLUNTARY WITHDRAWAL: A student may be involuntarily withdrawn from one or more courses for reasons including but not limited to the violation of college policies governing academics – such as the “Class Attendance, Absences, and Lateness” (pp. 24-25) or “Academic Conduct” (pp. 27-28) policies – or the violation of regulations or policies stated in a course syllabus. The student will be notified of the involuntary withdrawal by the Registrar. If the student is withdrawn after the drop-add period and before the end of the 4th week of classes, a grade of “W” is assigned. If the withdrawal occurs after the 4th week, the professor designates a grade of “WP” or “WF,” as appropriate, with a “WF” treated as an “F” for GPA calculation. Unlike a voluntary withdrawal by the student, an involuntary withdrawal may occur after the 12th week of the semester and until the end of the semester.

A student who believes an error has been made in an involuntary withdrawal may appeal to the Registrar. The appeal must be made in writing within 48 hours of the notification of the involuntary withdrawal, giving evidence for the believed error. The student may and should continue in class attendance as long as an official appeal is pending. The Registrar will respond with the decision in a timely manner, either to reverse or uphold the involuntary withdrawal. If a student contends that the Registrar’s response to the appeal is not correct, that decision may be appealed by the student to the Academic Committee, which must be in writing, addressed to the Vice President for Academic Affairs, and within 24 hours of the Registrar's notification. The decision of the Academic Committee will be final.

In cases involving an involuntary withdrawal from one or more courses for non-academic reasons –such as the violation of college Student Development policies, the health or safety of the student or others, and/or the nonpayment of fees–the student may appeal the decision to an appropriate college official according to the procedures governing that area as set forth in other college publications. For example, the appeal of a Student Development decision would follow the procedures presented in *A Covenant for a Christian Community* (student handbook).

CLASS ATTENDANCE, ABSENCES, AND LATENESS: A student is expected to attend each meeting of the class in which he is enrolled. It is the responsibility of the student to contact the professor to make up the work missed during the time away from class. Students are expected to attend all classes but may be absent a total of three weeks and still remain enrolled in the class, regardless of the reason for being absent. After three weeks of absences plus one, either consecutive or cumulative days, the student will be withdrawn from the class roll and assigned a grade on the basis of work completed at the time of withdrawal unless, because of exceptional circumstances, prior arrangements have been made with the professor and the Vice President for Academic Affairs. Individual professors may impose additional penalties for absence or tardiness beyond the general policy stated above. Such penalties will be assessed according to the terms of the class syllabus.

A student is tardy if he arrives after the professor begins to take roll; three tardies count as an absence. The tardy student must notify the professor of his tardiness not later than the beginning of the next regularly scheduled session of that class. A student who comes to class following the first ten minutes of class or leaves prior to the final ten minutes of class may be counted as absent for the entire class period.

Grading

GRADING SYSTEM: The system of grades and point values followed by the college is as follows:

<i>Grade</i>	<i>Meaning</i>	<i>Grade Points</i>
A	Excellent	4
B	Above Average	3
C	Average	2
D	Below Average	1
F	Failing	0
P	Passing	not calculated in GPA
I-“grade”	Incomplete	determined by “grade”
R	Audit	not calculated in GPA
W	Withdrawal	not calculated in GPA
WP	Withdrawal Passing	not calculated in GPA
WF	Withdrawal Failing	0
NG	No Grade	not calculated in GPA

The number of grade points earned in any course is determined by multiplying the number of semester hours by the number of points given for the grade received for the course. A student's grade point average (GPA) is determined by dividing the total number of points earned by the number of hours taken. Grades of “P,” “R,” “W,” and “WP” are not considered in calculating a student's institutional GPA. The minimum cumulative GPA for all work taken at ACC specified in “Student Classifications” (see p. 27) must be maintained to remain in good academic standing (see the section on “Academic Probation and Suspension,” p. 32).

PASS/FAIL GRADING: Some courses are designated as having pass/fail grading. The credit hours for a pass/fail course carry full academic credit (e.g., toward the required hours for graduation, the satisfaction of degree requirements, and the calculation of the student's academic load, as appropriate otherwise). In a pass/fail course, the student's grade is registered as “Pass” or “F.” A grade of “Pass” for a pass/fail course is given in lieu of “A” through “D” grades, appears as a “P” on the student's transcript, and does not affect the student's GPA. A grade of “F” for a pass/fail course is calculated in the student's GPA on the same basis as any other failing grade. Adding or withdrawing from a pass/fail course is conducted on the same basis as other courses. The courses designated for pass/fail grading are: Internships, including BUS 497, CED 487, CED 497, CHS 497, MEV 497, MUS 497, PRM 497, YTH 497; and other courses, including ENG 101W, ENG 102W, and MTH 101W.

FINAL EXAMINATIONS: A final exam period is designated at the close of each semester. A student who does not take an examination at the regularly scheduled time will be charged a fee for the

privilege of taking each examination at another time. The form to initiate a rescheduling is to be obtained from the Registrar's Office. Approval then is to be received from the professor and the Vice President for Academic Affairs or the Registrar. Requests should be based on emergencies and other serious scheduling difficulties. Requests will not be granted merely for personal convenience.

INCOMPLETE WORK: If a student is unable to complete work in a course at the end of a semester because of personal illness or sickness or death in the family, the student must contact the professor and may receive a grade of Incomplete ("I"). Incompletes will be granted by the professor only if the extenuating circumstances are sufficient in his or her estimation to have made it impossible for the work to have been done before the end of the semester. Any conditions for receiving an Incomplete and completing the course, such as a shortened time limit, are set by the professor at the time the Incomplete is granted. This work must be completed by the time stipulated by the professor.

To give a student an Incomplete grade in a course, the professor submits a grade of "I-B," "I-C," "I-D," or "I-F." The second letter indicates the grade the student would have received if all incomplete work had been given a score of zero in the normal grading system for that course. For the purpose of calculating a student's GPA, an Incomplete grade will be given the grade point value of the letter after the "I." When the student has completed the work, the professor then submits a final grade. At the end of the next semester, any Incomplete not replaced by a submitted final grade will automatically and permanently convert to the letter grade after the "I" which was initially submitted by the professor. The professor and the Registrar are not responsible for notifying or reminding the student regarding an Incomplete.

RETAKE: A student may retake a course for which the student has received a grade at ACC (a "retake").

- If the course is retaken at ACC, the lower grade and credit hours previously received are not calculated and the higher grade and credit hours are used in recalculating the ACC GPA.
- If the student takes the course at another institution, receives a higher grade, and transfers that course to ACC subject to the normal transfer of credit practices (see pp. 28-29), the lower grade and credit hours previously received at ACC are not calculated in the ACC GPA. The transfer credits and grades are not used in calculating the ACC GPA.

A student who fails a required course should retake the course the next semester it is offered. Certain courses, including internships, varsity athletics, applied music, and choir, may be repeated without being considered retakes.

CHANGE OF GRADE: The change of an academic letter grade may be made after a final grade has been submitted only when the case involves a professor's error.

APPEAL OF GRADES: A student who believes an error has been made in the calculating or recording of a grade may appeal to the Registrar. The appeal must be made in writing and received within 14 calendar days after the grades were mailed, giving evidence for the believed error. A duplicate copy of the appeal letter should be submitted to the course instructor. The Registrar will respond to the appeal with a decision in a timely manner. If a student contends that the Registrar's response to the appeal is not correct, a second appeal may be made by the student to the Academic Committee, which must be in writing, addressed to the Vice President for Academic Affairs, and within 7 days of the notification of the Registrar's decision. The decision of the Academic Committee will be final.

Student Classifications

Students are classified according to the total number of semester hours completed for credit at ACC and transferred from other colleges to fulfill degree requirements. The expected minimum GPA is determined by the student's class standing. If a student earns enough hours in a given semester to move from one minimum GPA requirement to another, the higher requirement applies. Listed below are the five basic classifications:

<i>Academic Classification</i>	<i>Cumulative Semester Hours</i>	<i>Minimum Cumulative GPA</i>
Freshman	1-29	1.8
Sophomore	30-59	1.9
Junior	60-89	2.0
Senior	90+	2.0

The two other recognized classifications are:

1. *Transient:* A student enrolled in another accredited college or university temporarily attending ACC. Such enrollment is limited to one semester.
2. *Audit:* A student enrolled in a regular credit course, but not receiving college credit or a grade. Such a student may not transfer from audit to credit or vice versa except during the drop-add period and with the permission of the professor and the Registrar.

Academic Conduct

Students are expected to exercise Christian virtues in every area of their lives. Truth and honesty, integrity, and diligence are encouraged and should characterize the academic conduct of every student at ACC. Each student is encouraged to engage in honest intellectual effort and ethical behavior in order to achieve the full development of the student's potential. Therefore, misbehavior in academic matters is considered a serious problem and an affront to the entire college community.

Whenever a faculty member, student, or staff member becomes aware of academic misconduct, that person should report the misbehavior to the course instructor or another appropriate college official. Examples of academic misconduct include but are not limited to:

- Plagiarizing - essays, term papers, projects, tests, homework, and other course requirements must be the work of the student submitting them; when an idea or quotation of another is used, it must be appropriately acknowledged with proper citation.
- Cheating on a test or other assignment.
- Unauthorized collaborating - a student shall not receive assistance not authorized by the instructor in the preparation of any assignment; a student shall not knowingly give unauthorized assistance to another person in such preparation.
- Selling, loaning, or sharing a copy of an examination (or information about an examination), whether past or current.
- Providing false or inaccurate information to an instructor or other academic personnel, such as marking an attendance sheet for an absent student.

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- Altering an academic transcript, grade report, or other College document.
- Disrupting classroom, field trip, advising, or other academic activities, either on or off campus.
- Being rude or disrespectful toward an instructor or fellow-student.
- Misusing advanced technology in class (e.g., a laptop computer for non-class-related purposes).
- Using a cell phone, sleeping, inattentiveness, doing non-class-related work or activity, or other such inappropriate classroom behavior.

Academic misconduct is addressed by the instructor of the course in which it occurs. A professor has the prerogative to take a variety of actions, as appropriate, including but not limited to: count a student absent; require work to be redone, in whole or part; require additional work; give a lower or failing grade for an assignment or test; require the student to leave a class session; withdraw the student from the course; and/or give an immediate failing grade for the course.

In all cases of academic misconduct, the faculty member informs the Vice President for Academic Affairs of the case and its resolution in writing. The Vice President for Academic Affairs keeps information documenting instances of academic dishonesty. If a student's academic dishonesty appears to be egregious or repeated, the Vice President for Academic Affairs has the prerogative to pursue disciplinary action beyond that of the instructor(s) in order to deal with the infraction(s), including the adjudication of the case before the Judiciary Board and/or the possibility of suspension of enrollment.

A student who believes an error has been made by an instructor in a case of academic misconduct (e.g., who denies the academic misconduct, disputes the facts of the case, believes the sanction is inappropriate) may appeal the decision and corrective action of an instructor to the Vice President for Academic Affairs. The appeal must be made in writing and received within one week of the instructor's decision, stating evidence for the believed error. A duplicate copy of the appeal letter should be submitted to the course instructor. The Vice President for Academic Affairs will investigate and respond to the appeal with a decision in a timely manner. A student may appeal a decision by the Vice President for Academic Affairs regarding academic misconduct to the Judiciary Board, which must be in writing, addressed to the chair of the Judiciary Board, and within 3 days of the notification of the Vice President's decision. The student may and should continue in class attendance and participation as long as an official appeal is pending. The decision of the Judiciary Board will be final in cases that do not end in suspension or expulsion. A student may appeal a suspension or expulsion due to academic misconduct to the President of the College, whose decision will be final.

Credits from Other Sources

TRANSFER OF CREDITS: ACC accepts credits for equivalent courses bearing “C-” or higher grades to ACC from institutions accredited as degree-granting by a regional accrediting body for higher education at the time the coursework was completed. Credits from colleges that are accredited by other accrediting bodies, as recognized by the U.S. Department of Education, are considered on a case-by-case basis. Credits from non-accredited colleges are not transferred.

Comparable nature, content, and level of credit are considered in determining the appropriateness of the transfer. Only those courses which satisfy degree requirements are transferred. A tentative evaluation of credits for transfer may be made as part of the Admission process. The Registrar will officially transfer credits after the student has been accepted and declared a degree program.

Only credits taken at ACC contribute to the student's cumulative GPA; transfer credits and grades are not used in calculating the ACC GPA. The credits and grades for transfer courses used to satisfy degree requirements are considered in determining graduation honors (see "Honors," p. 32).

When a transferring student has completed a course from another college that is the equivalent of ENG 101, Critical Reading & Writing I, but not a course that is equivalent to ENG 102, Critical Reading & Writing II, the student must receive a satisfactory score on the English Equivalency Exam administered by ACC in order to validate the transfer of credits for that freshman English course. In the event of an unsatisfactory score on the English Equivalency Exam, the credits would not be transferred and the student would enroll in ENG 101, Critical Reading & Writing I, at ACC. If a transferring student has completed two freshman English courses (e.g., ENG 101 and ENG 102) from another institution that would transfer to ACC subject to the policy for transfer of credit as stated above, the student would not be required to take the English Equivalency Exam.

CREDIT BY EXAMINATION: ACC recognizes the earning of credit by examination from sources with known validities and reliabilities. Credit by examination scores should be submitted to the Registrar, who determines the applicability of particular external examinations to the requirements for a degree from ACC. The ACC Admission Office administers the computer-based College Level Examination Program (CLEP) on campus.

Academic credit toward graduation requirements for a degree will be awarded for the results of credit by examination under the following conditions and limitations:

1. The testing program/examination is recommended as the basis for awarding college academic credit by the American Council on Education (ACE); e.g., College Level Examination Program (CLEP), Advanced Placement (AP), ACT Proficiency Examination Program (ACT PEP), DANTES Subject Standardized Tests, military courses, and other such tests.
2. The number of semester hours awarded is normally determined according to the ACE recommendation.
3. A credit-by-examination score may be used to earn 3 semester hours of credit for ENG 101, Critical Reading & Writing I. If the AP "English Language and Composition" exam or "English Literature and Composition" exam is taken, a score of 4 or above is necessary. If the CLEP "English Composition" or "Freshman College Composition" examination is taken, a score of 50 or above is necessary. Further, the student must take: (a) a version of the external examination with an essay section; or (b) the English Equivalency Exam administered by ACC. The credit-by-examination essay or the English Equivalency Exam results will be considered along with the AP or CLEP exam score to determine the appropriateness of granting 3 semester hours of credit for ENG 101. Credit by examination will not be granted for ENG 102, Critical Reading & Writing II.
4. Credits earned by external examination are placed on the student's transcript and treated as transfer credits. Credit earned by external testing will be designated on the transcript by a grade of "P" (pass).
5. A maximum of 25% of the semester hours required for a traditional degree may be satisfied by external examinations.

TRANSIENT STUDENTS FROM ACC AT ANOTHER COLLEGE: A transient student is one who, with advance approval of the Vice President for Academic Affairs or the Registrar, takes one or more courses at another regionally-accredited institution of higher education to meet curricular

requirements at ACC. Such a student is considered an ACC student while studying elsewhere. The credits taken as a transient student, including correspondence courses, are subject to the normal transfer of credit practices (see pp. 28-29).

Learning Assistance

ACC is focused on helping students achieve academic success. As a function of the Library, the College provides a variety of services to assist students, such as:

- Helping new students adjust to the academic and social demands of college life;
- Offering ACC 098, Strategies for Academic Success, and ACC 099, Academic Accountability, as co-curricular courses;
- Cooperating in the placement tests, academic advisement, and course selection of at-risk students;
- Coordinating tutoring services for various academic disciplines;
- Providing support to students at any stage of the writing process;
- Assisting the Registrar with reasonable accommodations for special-needs students, working with faculty and other staff to meet those needs as appropriate; and
- Offering instruction and materials to individuals and groups in topics such as effective time management and study skills.

Students may receive assistance in the Library or by contacting the director of learning assistance by phone or email.

Physical and Learning Disabilities

Atlanta Christian College is committed to a policy of non-discrimination toward persons with disabilities. After admission to ACC, students may request auxiliary aids and services for academic and student development purposes by contacting the Registrar. The College recognizes its obligation to the larger College community to provide auxiliary aids and services in the most cost-effective and least disruptive manner to its academic programs as possible, while still providing meaningful access to classroom lectures for students with disabilities. The College recognizes that federal law requires that State vocational rehabilitation agencies have primary financial responsibility to provide auxiliary aids and services to students with disabilities. Private organizations also provide auxiliary aids and services.

The provision of auxiliary aids or services for a student with one or more disabilities is coordinated by the Registrar, who functions on behalf of all areas of the College for the purpose of accommodating disabilities. In order to request auxiliary aids or services, the student submits the following to the Registrar at least 90 days prior to the beginning of an academic semester:

1. Professional assessments and evaluations of the disability with specific professional recommendations for auxiliary aids or services;
2. Documentation to establish: (a) that the student has made reasonable efforts to acquire auxiliary aids or services from the appropriate state agency having jurisdiction based on the student's residency, such as the Vocational Rehabilitation Program of the Department of Labor of the State of Georgia; (b) that the student has made reasonable efforts to acquire the auxiliary aids

- or services through other sources, such as private organizations; and (c) the results of those requests and the specific aids or services acquired through State agencies or other sources;
3. A written request for the specific auxiliary aids and services that the student would like the College to provide in addition to those provided by State agencies or other sources, including a discussion of the alternative auxiliary aids or services which may be available and why these alternatives either are or are not appropriate to provide the student meaningful access to classroom lectures.

Based upon the submitted information and requests, the Vice Presidents of the College will determine the reasonable accommodations that the College will make available to the student to provide meaningful access to its programs. In making its determination, the College may require the student to submit to an assessment by an evaluator selected and paid for by the College. In determining whether and what aids and services to provide the student, the College will take into account: the cost-effectiveness of the aids and services requested; their suitability to the student; the availability of suitable, less costly alternatives; and the disruptiveness to the academic program of the College.

The Registrar will communicate the approved accommodations to the student. The determination of the committee of the Vice Presidents may be appealed to the President of the College. The Registrar will communicate the approved accommodations to the student's instructors and others, as appropriate. Faculty members grant reasonable accommodations only on the basis of written communication from the Registrar. Additional learning assistance may also be provided by the director of learning assistance in the Library. The accommodations made for a student at ACC may or may not be the same as those received in other educational settings and may change as the student progresses through a program.

Campus Technology

Atlanta Christian College provides modern, well-equipped computer facilities for student use. Computers are available in the Computer Lab, the Hathcock Center, and other points on campus. The Computer Lab is located in the lower level of the Library and is available to all students during regular Library hours (except during times when the lab may be scheduled for a class). In the Hathcock Center, students have access to a secondary Computer Lab, computers in the Commuter Lounge, and computer kiosks in the dining hall lobby. The lab-based computers are connected to the Internet through the College's high-speed network with access to software for word processing, spreadsheets, databases, presentations, web browsing, and interactive course materials.

All residence hall rooms and campus apartments are equipped with network access to connect student personal computers to the Internet. Students are given instructions on how to log on to the campus network with their own password during student orientation.

Wireless Internet access is available in the Library and other points on campus. Students can register for classes, check grades or transcripts, and update their personal information online.

Honors

SEMESTER: Full-time students who have an ACC semester grade point average (GPA) of 3.50 or above will be recognized in the Dean's List for that semester. The student must complete at least 12 semester hours at ACC in a given semester to qualify for the list.

GRADUATION: Members of each year's graduating class receive their degrees *cum laude* if their cumulative GPA at ACC is 3.50-3.699, *magna cum laude* if their GPA is 3.70-3.899, and *summa cum laude* if their GPA is 3.90-4.00. A student with transfer credits may not receive graduation honors greater than the level warranted by the cumulative GPA for all courses used to fulfill degree requirements (i.e., all ACC credits and the transferred credits).

Academic Probation and Suspension

ACADEMIC WARNING: A student whose semester grade point average (GPA) falls below 2.00, but whose cumulative GPA is above the standard stated in the "Student Classifications" section (see p. 27), receives an academic warning prior to the following semester. A student receiving an academic warning can continue enrollment without interruption. The warning status serves as an aid in advisement and the scheduling of extra-curricular activities.

ACADEMIC PROBATION: If a student's cumulative GPA falls below the academic standard stated in the "Student Classifications" section (see p. 27), that student is placed on academic probation for the following semester. The student who is on probation is not eligible to participate in intercollegiate athletics, One Accord, student "public relations" teams, class officers, Student Government Association, leadership of student organizations or groups, or other such extra-curricular activities. Full-time students who are placed on academic probation are required to enroll in ACC 099, Academic Accountability. If the cumulative GPA is still below the expected minimum GPA the semester following being placed on probation, but the student's semester GPA is at least 2.0, the student is allowed to continue on probation for the following semester.

ACADEMIC SUSPENSION: A student may be academically suspended for the following semester under either of the following circumstances: (1) If the cumulative GPA of a student who is on academic probation continues to fall below the academic standard stated in the "Student Classifications" section the semester following being placed on probation and the student's semester average is below 2.00; or (2) If the cumulative GPA of a student falls below 1.00, whether or not that student is on academic probation. Academic suspension is a status that bars a student from continued enrollment at ACC or any other institution for one semester. After the suspension (normally one Fall or Spring semester), the student is eligible to reapply for admission (see p. 13) and, if readmitted, would return on academic probation.

APPEAL OF PROBATION OR SUSPENSION: A student who believes he/she has mistakenly been placed on academic probation or suspension may appeal to the Registrar in writing. The appeal should specify the suspected error or errors. If a student contends that the Registrar's response to the appeal is not correct, that student should appeal in writing to the Academic Committee, which is chaired by the Vice President for Academic Affairs. The decision of the Academic Committee will be final.

Significant Cross-Cultural Experience Program

ACC engages every student in a significant cross-cultural experience (SCCE) prior to graduation with a baccalaureate degree in order to enhance learning in cross-cultural awareness and effectiveness. Global awareness and cross-cultural effectiveness are significant issues inasmuch as the Mission of the College is “to educate students for Christ-centered service and leadership throughout the world.” One of the College’s institutional goals is to enhance the student’s ability to “respect and influence people of various cultures.” Accordingly, the SCCE is considered an Institutional Distinctive in the Core Curriculum of ACC (pp. 73-75).

The Significant Cross-Cultural Experience Program is the result of the Quality Enhancement Plan (QEP) of Atlanta Christian College, which is part of the accreditation process for the Commission on Colleges of the Southern Association of Colleges and Schools (SACS) and is part of an ongoing planning and evaluation process.

PURPOSE OF THE SCCE: To enhance student learning in global awareness and cross-cultural adaptability to the glory of God.

GOALS OF THE SCCE:

1. Enhance the student's awareness of the variety and diversity of cultures.
2. Foster the student's respect for the people of another culture.
3. Encourage the student's initial development of the personal knowledge and skills associated with functioning in another culture.
4. Encourage the student's initial development of the personal knowledge and skills associated with influencing people of another culture.

PRIOR TO THE BEGINNING OF THE SCCE: The student enrolls in CCE 201, SCCE Preparation Seminar (1 semester hour), in which each student will: (a) assess his/her past cross-cultural experiences; (b) be introduced to the variety of possible cross-cultural experiences available; (c) learn the keys to cross-cultural awareness and adjustment; (d) learn how to prepare mentally, spiritually, emotionally, and physically for the SCCE; (e) select an SCCE and research the target culture; (f) learn how to create an SCCE budget and raise funds appropriately; and (g) learn how to file the appropriate forms for the SCCE and begin that process.

SELECTION OF THE SCCE: For the purposes of this program, a significant cross-cultural experience is identified as a field experience that successfully:

1. Immerses the student in a culture dissimilar to his/her own, either domestic or international, for a minimum of four consecutive days or the equivalent thereof;
2. Engages the student directly with the people of that culture in service-, education-, and/or outreach-oriented (non-vacation) interactions;
3. Induces a manageable level of disequilibrium in the student by taking the student into a “discomfort zone”; and
4. Encourages the development of cross-cultural awareness and adaptability.

Students may choose from a variety of types of experience that satisfy the general description of the SCCE and achieve the purpose, goals, and learning outcomes of the program. Educational tours, short-term mission trips, service projects, sports outreach, language learning, and similar experiences

could be appropriate experiences. Study abroad could qualify as the SCCE, but only if the experience meets the stated criteria.

The SCCE may include foreign travel (which is encouraged but not required), may be conducted in the United States, or may be achieved in Metro Atlanta. Students may participate in ACC-based group experiences, such as those led by ACC faculty and staff, or in cross-cultural experiences sponsored by other organizations, groups, churches, or colleges. In all cases, the student will be responsible for funding or raising the funds for his/her own selected SCCE.

DURING THE SCCE: After the successful completion of CCE 201, the student schedules and carries out a significant cross-cultural experience during a Christmas break, spring break in March, or summer. During the SCCE, the student keeps a journal and attends group meetings as announced.

AFTER THE SCCE IS CONDUCTED: The student enrolls in CCE 301, Significant Cross-Cultural Experience (1 semester hour), consisting of four 50-minute sessions during which the student engages in reflection, self-evaluation, and evaluation of the experience itself. Each student submits a final written report that summarizes the SCCE, the learning that has been achieved, and the expected value of the SCCE in the student's future.

Co-Curricular Programs

COMMUNITY MINISTRY: ACC seeks to integrate faith and learning, practice and theory in achieving a balance in mental, social, and spiritual development. As an institution preparing students for service in the church and society, ACC expects all students to give evidence of Christian commitment and dedication to service. Each student enrolled at ACC for 12 or more credit hours will be required to satisfy the requirements of the Community Ministry program each semester. The student selects an appropriate Community Ministry project for the semester in a church, community service agency, school, or other service-oriented setting. Also, consistent involvement in a church is considered a part of the Community Ministry program.

The Student Development Office maintains a record of student participation in Community Ministry each semester. A student may not have more than one unsatisfactory semester of Community Ministry in order to be eligible to graduate. A more complete coverage is presented in *A Covenant for a Christian Community* (student handbook).

SPIRITUAL FORMATION: ACC provides a wide array of opportunities for the college community to grow together. The expectations for involvement in these opportunities are high. Among the activities available at ACC are:

- *Chapel* – held on Wednesdays and Fridays at 11:00 a.m., these services are a valuable part of ACC life, providing both inspiration and information in a variety of styles and formats;
- *Sunday Nights* – a student-led worship service held at 9:00 p.m. on Sundays;
- *Campus Communion Service* – held on Wednesdays at 7:30 a.m. in Westside Chapel;
- *Discipleship Groups* – designed for upperclassmen, small groups on Mondays at 11:00 a.m. typically led by a faculty or staff member;
- *Peer Groups* – designed for first-year students, these groups are led by ACC upperclassmen;

(continued on next page)

- *Residence Halls* – a variety of activities from devotions to prayer services are regularly held in the residence halls; and
- *Fellowship* – the campus community has a variety of opportunities for fellowship, and it is in fellowship with one another that Christians often learn much about themselves and God.

The Student Development Office maintains a record of student participation in spiritual formation activities each semester. Chapel attendance is monitored and a student may not have more than one unsatisfactory semester of chapel attendance in order to be eligible to graduate. A more complete coverage is presented in *A Covenant for a Christian Community* (student handbook).

Requirements for Graduation

To qualify for graduation from ACC, a student must fulfill all of the following:

1. Complete the curricular requirements prescribed in the catalog for the degree program that is chosen. The student is subject to the curricular requirements in the catalog in effect at the time of entrance into the college. The student may choose to adopt a newer catalog and its curricular requirements (the requirements of two catalogs cannot be combined). A student whose enrollment has been interrupted and who is readmitted is subject to the catalog in effect at the time of readmission. If a degree is not completed within six years, the student may be subject to the requirements in the current catalog.
2. Earn the total number of semester hours required for the degree that is pursued.
3. For Bachelor of Arts or Bachelor of Science degrees, a student must successfully complete at ACC no less than 25% of the semester hours required for the degree. For Associate of Arts or Bachelor of Theology degrees, a student must successfully complete at ACC no less than 30 of the semester hours required for the degree. Normally, the minimum number of semester hours required at ACC are the last hours earned for the degree and include at least 25% of the required semester hours in Bible and Theology courses and at least 25% of the required semester hours in Professional Studies courses.
4. Attain a cumulative grade point average of at least 2.00 for any degree.
5. Satisfy the requirements of the Community Ministry program and chapel attendance (pp. 34-35).
6. Maintain, to the satisfaction of the Faculty and the Board of Trustees, a high level of moral and spiritual life while enrolled as a student.
7. Make application for graduation to the Registrar. The completed application must be turned in by the appropriate deadlines as published for each graduation and accompanied by the graduation fee set for that year. If the student does not complete the requirements for graduation within one year of the application date, a new application will be required, plus the amount of any graduation fee increase(s) since the initial application. If the student's enrollment is interrupted after an application for graduation is made, the student is subject to the college's readmission processes and policies and a new application for graduation must be submitted.
8. Meet all financial obligations or make satisfactory arrangements for payment with the Business Office. Diplomas will not be awarded and transcripts will not be released if a student owes money to the college.
9. Attend the commencement program unless a written request for non-attendance is approved by the Vice President for Academic Affairs.

It is the student's responsibility to complete all requirements for graduation.

Other Policies

RELEASE OF INFORMATION: The Family Educational Rights and Privacy Act (FERPA) of 1974 was designated to protect the privacy of education records, to establish the right of students to inspect and review the education records, and to provide guidelines for the correction of inaccurate or misleading data through informal and formal hearings. Students at ACC are accorded all of the rights and privileges as provided under the Act. Students also have the right to file complaints with the Family Educational Rights and Privacy Act Office concerning alleged failures by the institution to comply with the Act.

TRANSCRIPT OF CREDITS: Each student or graduate is granted one transcript of his/her academic record without charge on request. A nominal charge is made for each additional transcript. A written request with the student's signature and pertinent information is required. A transcript is not released, however, unless all financial accounts are settled.

INCLEMENT WEATHER POLICY: The official word on canceling classes or closing offices because of inclement weather will be placed on the ACC website and designated local media outlets whenever such a decision is made.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

STUDENT DEVELOPMENT INFORMATION

A Covenant for a Christian Community is the College's official publication regarding Student Development. Students are expected to know and follow the policies, regulations, and procedures presented in this catalog and in the *Covenant*. Awareness of the college calendar, critical deadlines, and all college mail received in the student's college mailbox and/or by e-mail is also the student's responsibility.

Spiritual Life

An education at Atlanta Christian College should develop the student's spiritual life as well as intellect. A number of opportunities meet this need.

CHAPEL: The ACC community begins each semester with a formal Convocation and gathers together on Wednesday and Friday at 11:00 a.m. each week in chapel services at Westside Chapel. These worship opportunities provide the student with inspiration and information and are great opportunities for building the transforming community the College desires to become. The program often features guest speakers and special performances. Chapel attendance is required for full-time students (see pp. 34-35).

CHURCH INVOLVEMENT: Opportunities are available in numerous Atlanta area churches to participate in worship, fellowship, and ministry. Area churches utilize students as youth and children's workers, teachers, assistant teachers, supply preachers, worship leaders, musicians, and nursery workers.

COMMUNITY MINISTRY: ACC believes that all believers should be involved in ministry, regardless of vocational choice. All full-time students are required to devote time in service in a church or community setting during each semester (see p. 34).

DISCIPLESHIP GROUPS: A large number of ACC students take advantage of the tremendous opportunities for spiritual growth provided by the Discipleship Group (D-Group) program. D-Groups of five or six students and one member of the faculty, staff or administration meet weekly for mentoring, relationship building, encouragement, and prayer. Freshmen students are placed in peer groups led by upperclass students during Orientation rather than discipleship groups. D-groups and peer groups typically meet at 11:00 a.m. on Mondays.

DEVOTIONS: Small-group gatherings in dormitories and elsewhere on campus provide an opportunity for worship in an informal setting. Regular dorm devotions and occasional mixed dorm devotions are a powerful part of resident life on campus.

SPECIAL EVENTS AND EMPHASIS WEEKS: Each semester offers opportunities for students to renew personal commitment, develop spiritual disciplines, support mission projects, and encourage one another to faithfulness and devotion.

FALL AND SPRING MINISTRY DAYS: One day each semester, ACC sets aside the entire day, 8:00-5:00, for the campus to be involved in a ministry project as one community. The ministry days typically focus on the need for urban ministry and ACC is partnering with *City of Refuge* for leadership in these ministry opportunities.

SUNDAY NIGHT: Each Sunday evening, ACC students meet together at 9:00 for a time of worship, prayer, and fellowship to begin the new week. Sunday Night typically meets at Old Main Plaza (weather permitting) and is a student-led initiative. Many on-campus as well as numerous off-campus students attend.

PERSONAL DEVOTIONS: Taking time out of each day to seek growth through Bible-reading, prayer, and the practice of other spiritual disciplines is a key to student success. Students are encouraged to balance time and priorities so that the spiritual, academic, social, and physical are given appropriate attention.

Standards of Conduct

Standards of conduct and disciplinary procedures at ACC are presented in *A Covenant for a Christian Community*. This *Covenant* covers all areas of student life and is given to all students enrolled in the college. It is available on the Atlanta Christian College website in the Student Development section. It is designed to encourage student conduct that reflects Christian principles, including honesty, integrity, modesty, and respect for individuals and the college community.

The Vice President for Student Development is the primary person responsible in matters relating to student conduct and decorum. In a case where a student does not make satisfactory adjustments to ACC life, the processes outlined in the *Covenant* will apply.

Discipline, which may include dismissal, will be administered as necessary when credible evidence exists that a student has engaged in an illegal activity (e.g., the possession, distribution, or use of illegal drugs) or has violated college policies and regulations.

The expectation for all ACC students is that they will live as mature young Christian adults. To that end, the *Covenant* has clear guidelines concerning: (a) the possession, distribution, or use of alcoholic beverages, illegal drugs, other intoxicants, or tobacco; (b) profanity; (c) harassment, including sexual harassment; (d) pornography; (e) academic dishonesty and dishonesty in general; (f) threatening or violent behavior; (g) sexual immorality; and (h) other behaviors unbecoming of an ACC student.

The *Covenant's* standards of conduct apply to life on campus, events sponsored by the college, and college-owned vehicles (whether on-campus or elsewhere). Among these regulations are those prohibiting: (a) stealing or intentionally damaging property; (b) being irresponsible about paying library or parking fines; (c) having firearms in a dormitory or in other public places on campus; (d) persistent violations of the campus dress code; (e) having a member of the opposite sex in a dormitory room at

other than an appropriate time such as open house; (f) improperly gaining access to confidential records; (g) disruptive or disrespectful behavior; (h) persistent breaking of curfew regulations; and (h) disregarding chapel attendance requirements.

This section of the catalog is provided for informational purposes. For complete information regarding standards of conduct, please refer to *A Covenant for a Christian Community*.

Student Activities

ACC considers student activities an important part of the learning environment. In addition to being enjoyable, they are designed to encourage students to grow spiritually, intellectually, socially, physically, and professionally.

STUDENT GOVERNMENT ASSOCIATION (SGA): The SGA exists to provide and promote student activities, to encourage a general deepening of spiritual life, and to develop a greater spirit of Christian unity and leadership among students. Its membership consists of the four class presidents and two representatives from each class, plus an annually elected SGA President and Vice-President. Members of the SGA are also appointed to certain college committees.

MUSIC AND DRAMA: There are a number of musical ensembles and groups on campus, including the Concert Choir, the One Accord, worship teams, and various Christian service teams. The college's choral groups practice regularly and offer a varied performance schedule each year. Student groups organize each semester to promote and engage in theatre on campus.

ATHLETICS: ACC is a member of the National Christian College Athletic Association (NCCAA) at the Division II level. The NCCAA is composed of church-related colleges competing in district and national play. The college participates in soccer, basketball, and baseball for men and soccer and basketball, soccer and volleyball for women. Club sports include tennis and women's softball, according to level of student interest.

INTRAMURAL PROGRAM: The goal is to have every ACC student involved in the life of the college community through a program of intramural activities. A wide variety of options are available and are designed for all student to participate, not just athletes..

ACC AMBASSADORS: Through the Admission Office and Student Development, ACC has developed a program where student may serve as ACC Ambassadors. These student ambassadors are used in public relations opportunities, campus tours, on-campus programs, and summer camps, conventions and other youth gatherings.

CHRISTIAN SERVICE ORGANIZATIONS: A variety of student-initiated organizations exist on campus whose primary mission is to promote community ministry – both to the campus community and the broader Atlanta community. There are opportunities for all students to participate in these organizations. ACC is home to a chapter of the Fuller Center Student Builders organization and is a regular participant in community service activities in the area.

CAMPUS EVENTS: See the current college calendar for the scheduling of these and other events that help make life at ACC unique: Alumni Homecoming, Concerts, Holiday Banquets, Fall Festival for the community, Fall Campus Retreat, Spring Formal, Fall and Spring Ministry Days, Awards Chapels, a Senior Communion Service, and Commencement.

Student Services

HEALTH SERVICES: A small clinic in the Hathcock Center is staffed several days each week to provide basic health care as an advisor, not a physician. Persons with serious medical problems are referred to a physician or a hospital. Information regarding medical insurance for students is available through the Student Development Office.

PERSONAL GUIDANCE AND COUNSELING: Each student completes a battery of information forms and tests during orientation and registration. These are utilized by the faculty and staff in helping the student develop into a more effective servant of Christ. Students desiring counseling may receive such assistance on campus or may be referred to appropriate off-campus services.

HATHCOCK CENTER: This 44,000-square-foot facility is located on Dodson Drive, next to Westside Chapel. It provides space for:

- newly renovated college cafeteria
- McKinney's Coffeehouse
- Student Development Office
- campus clinic
- student mailboxes
- prayer room
- small computer lab
- Commuter Lounge
- weight room
- aerobics room
- recreation and leisure rooms with vending machines

MCKINNEY'S COFFEEHOUSE: One of the most popular places on campus is McKinney's Coffeehouse, which is located in the Hathcock Center. A full range of coffee-based drinks and related items are available in McKinney's. Wireless Internet is also available. McKinney's is a student-led enterprise on campus.

STUDENT EMPLOYMENT:

On-Campus: A limited number of positions for student employees are available on-campus, including the federal work-study program which is administrated by the Financial Aid Office.

Off-Campus: The Student Development Office serves as a clearinghouse for many part-time jobs which are available in the surrounding business community and throughout the metropolitan area.

Church-Related: The large number of churches in and around Atlanta afford numerous opportunities for employment (e.g., a weekend youth ministry). The Development Office works with the Student Development Office to provide information regarding available church-related positions.

CAREER GUIDANCE: For graduating seniors, a series of seminars focused on career guidance is provided during the Fall and Spring semesters. Topics such as job interview skills, résumé preparation, making career decisions, financial guidance, and other related topics are covered. Career guidance materials are also available in the Westside Faculty Office area.

CAMPUS TECHNOLOGY: Atlanta Christian College provides modern, well-equipped computer facilities for student use. See “Campus Technology” on page 31.

Housing and Food Service

ACC provides adequate housing at a reasonable charge. Generally, students are encouraged to live on campus to derive the greatest benefit from the college experience. All single freshman are required to live on campus or with parents or guardians.

Female students may reside in Head Hall, New Head Hall, and Dodson Hall and an ACC apartment building used for female students. Male students may reside in Roberts Hall, Gilbert Hall, Old Main Alumni South and North, and an apartment building on campus used for male students. Laundry facilities are provided for the convenience of the residents.

All residence hall students are required to participate in one of the meal plans offered by the college cafeteria.

Fifteen (15) one- and two-bedroom apartments are available on campus for married and non-traditional students. Laundry facilities are provided for the convenience of the residents.

Requests, questions, and special needs regarding dormitory housing, food service, and apartments may be addressed to the Vice President for Student Development.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

ACADEMIC PROGRAMS AND DEPARTMENTS

Introduction and General Information

Atlanta Christian College offers Bachelor of Arts and Bachelor of Science degrees, an Associate of Arts degree, and a fifth-year undergraduate Bachelor of Theology degree. In keeping with the purpose of the college, all courses and programs are designed to concur with a Christian worldview. Whether a person enrolls for only a few courses or completes a degree, the Mission and Goals of the College remain the same as those set forth on page 8 of this catalog. In order for the college to best serve the student's needs, the student should decide on a program of study early in his/her college career.

ACADEMIC DEPARTMENTS: ACC's academic program is organized in six departments--

- Department of Biblical Studies, offering the major in Biblical Studies
- Department of Business, offering the major in Business Administration
- Department of Counseling & Human Services, offering majors in Counseling & Human Services, Family Studies, and Childhood Development
- Department of Education, offering the major in Early Childhood Education
- Department of Humanities & General Studies, offering majors in English and Humanities
- Department of Music, offering the major in Music

CORE CURRICULUM: With the realization that many entering students have not yet decided on a definite program, a basic outline of courses has been organized into a Core Curriculum. These courses help students to determine their abilities and interests, and serve as a foundation on which to build their degree programs. The Core Curriculum can serve as a guide during the freshman and into the sophomore year. The college's four-year degree programs are based on the Core Curriculum, which is presented in the "Department of Humanities & General Studies" section (see pp. 73-75). Each degree program has General Studies requirements that may modify or specify certain course requirements in the Core Curriculum. See each degree program for the specific General Studies requirements for that degree. The Core Curriculum includes a Minor in Biblical Studies.

DEGREE PROGRAMS: See pages 44-45 for a list of degree programs. The baccalaureate degree programs, the Bachelor of Arts (B.A.) and the Bachelor of Science (B.S.) degrees, require a minimum of 120 semester hours of credit. The principal difference between the B.A. and the B.S. degrees is that the B.A. requires the study of a foreign language and the B.S. requires additional general studies courses, primarily in the sciences. For the B.A. and B.S. degrees, at least 25% of the required semester hours must be taken at ACC. The Associate of Arts and Bachelor of Theology degrees both require that at least 30 semester hours of the required courses be taken at ACC. Normally, the minimum number of semester hours required at ACC are the last hours earned for the degree and include at least 25% of the

required semester hours in the Biblical Studies courses and at least 25% of the required hours in Professional Studies courses.

CHANGES: An ACC degree program's requirements and courses may be changed through appropriate academic channels at any time. For the most up-to-date and specific degree requirements, procedures, and suggested semester-by-semester sequencing, see the college Registrar or an academic advisor.

MINORS: The following guidelines govern the offering of minors.

- a. The Minor in Biblical Studies is a requirement in all degree programs that do not have a Biblical Studies Major. If another minor is selected, it would be completed in addition to the Minor in Biblical Studies.
- b. Each minor must be established by the standard curriculum development process of the college.
- c. A minor requires 15 or more semester hours of course work. In most cases, at least 9 hours are upper-division courses.
- d. A minimum of 12 hours required for the minor must be above those which satisfy the Core Curriculum and Professional Studies (the major) requirements. A maximum of two courses may be used to satisfy both Core Curriculum and minor requirements. A maximum of two courses may be used to satisfy both Professional Studies and minor requirements. No course may be used to satisfy the requirements of more than one minor.
- e. A minor may be added to any B.A. or B.S. degree program that does not include that specific area of study as its major. A minor may not be added to the A.A. program or the Bachelor of Theology program.
- f. Minors are designated as offered for those seeking another department's major (e.g., a Philosophy minor for a non-Humanities major) and/or for those seeking an intra-departmental major (e.g., a Philosophy minor for a Humanities major). In some departments, a "specialization" is offered (instead of a minor) for those seeking an intra-departmental major.
- g. If a specific course required for the minor is taken instead to satisfy requirements for the major, another course in the same discipline should be substituted to fulfill the required minimum number of semester hours for the minor. Any course used to replace an upper-level course should also be classified as upper level.
- h. At least 6 hours of the courses required for a minor must be taken at ACC.
- i. A student must declare a minor in the same way one declares a major. If desired, a minor is declared as soon as possible, preferably (but not necessarily) at the same time the major is declared.
- j. A minor may be awarded only at the time the Bachelor's degree is received.
- k. The proper sequencing of courses to include a minor in a degree program is the responsibility of the student.

INTERNSHIPS: The internship requirement in some baccalaureate programs involves the assignment of upper-class students to selected fields of service under the supervision of a local congregation, organization, or institution with a field observer and a faculty advisor. From 2 to 4 credit hours may be received, depending on the program of study. The internship program is based on the belief that the learning experience is strengthened by practice. An internship gives the student an opportunity for supervised practical experience while continuing classroom studies.

Degree Programs, Majors & Minors

BACHELOR OF SCIENCE (B.S.) DEGREES:

- Biblical Studies** with a Minor in Christian Education, Missions & Evangelism, Preaching Ministry, or Youth Ministry
- Biblical Studies and Preaching Ministry** (dual major)
- Business Administration** with a Minor in Biblical Studies and electives options in Accounting, Management, Marketing, and General Option
- Christian Ministry** (available only as an Access degree program, see the *ACC Adult & Professional Studies Catalog*)
- Counseling & Human Services** with a Minor in Biblical Studies (also available as an Access degree program; see the *ACC Adult & Professional Studies Catalog*)
- Early Childhood Education** with a Minor in Biblical Studies (also available as an Access degree program; see the *ACC Adult & Professional Studies Catalog*)
- English** with a Minor in Biblical Studies
- English and Biblical Studies** (dual major)
- Humanities** with a Minor in Biblical Studies and Specializations in English, Literature, Philosophy, Writing, and Interdisciplinary Option
- Humanities and Biblical Studies** (dual major)
- Music** with a Minor in Biblical Studies and Specializations in Worship & Music Ministry and Performance & Pedagogy
- Organizational Leadership** (available only as an Access degree program, see the *ACC Adult & Professional Studies Catalog*)

BACHELOR OF ARTS (B.A.) DEGREES:

- Biblical Studies** with a Minor in Christian Education, Missions & Evangelism, Preaching Ministry, or Youth Ministry
- Biblical Studies and Preaching Ministry** (dual major)
- Business Administration** with a Minor in Biblical Studies and electives options in Accounting, Management, Marketing, and General Option
- Counseling & Human Services** with a Minor in Biblical Studies
- Early Childhood Education** with a Minor in Biblical Studies
- English** with a Minor in Biblical Studies
- English and Biblical Studies** (dual major)
- Humanities** with a Minor in Biblical Studies and Specializations in English, Literature, Philosophy, Writing, and Interdisciplinary Option
- Humanities and Biblical Studies** (dual major)
- Music** with a Minor in Biblical Studies and Specializations in Worship & Music Ministry and Performance & Pedagogy

BACHELOR OF THEOLOGY (B.Th.) DEGREE: fifth-year undergraduate degree program

(continued on next page)

ASSOCIATE OF ARTS (A.A.) DEGREE:

Business (also available as an Access degree program; see the *ACC Adult & Professional Studies Catalog*)

Christian Ministry (available only as an Access degree program, see the *ACC Adult & Professional Studies Catalog*)

Counseling & Human Services (available only as an Access degree program, see the *ACC Adult & Professional Studies Catalog*)

Education (available only as an Access degree program, see the *ACC Adult & Professional Studies Catalog*)

MINORS:

Accounting

Biblical Languages

Biblical Studies (*included in the Core Curriculum*)

Business Administration

Christian Education

Counseling

Developmental Psychology

English

Human Services Skills

Literature

Missions & Evangelism

Music

Philosophy

Psychology

Spanish

Sports Management

Writing

Youth Ministry

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

Department of BIBLICAL STUDIES

Faculty: Barry L. Blackburn, *Chair*

Holly J. Carey; Stephen M. Hooks; William H. Strother II; Michael L. Bain; Dennis E. Glenn; Michael W. Gunnin; Samuel W. (Wye) Huxford; James C. Donovan; Steve Eidson; Mego Haralu; Dwayne Hicks; Anthony W. Johns; Carson E. Reed

Salaries of faculty members who teach in the field of Biblical Studies are funded in part by the Mount Olive Christian Church Trust Endowment.

The study of the Bible is a vital component of the total curriculum at Atlanta Christian College. All students who complete a bachelor's degree from ACC will either major or minor in Biblical Studies in order to grow in biblical knowledge and faith in Jesus Christ (see the Mission and Goals of the College, p. 8). The Major in Biblical Studies is offered in several degree programs: the B.A. and B.S. degrees in Biblical Studies with a Dual-Major in Preaching Ministry (pp. 47, 49, 50); the B.A. and B.S. degrees in Biblical Studies with a Minor in Christian Education, Missions & Evangelism, Preaching Ministry, or Youth Ministry (pp. 47, 51, 52); the Bachelor of Theology degree (see pp. 48, 53); and degrees in Humanities and English with a dual-major in Biblical Studies (listed in the Department of Humanities & General Studies, see pp. 71-73, 78-79, 82-83).

Each bachelor's degree offered by ACC that does not contain a major in Biblical Studies is designed with a Minor in Biblical Studies. That minor, included in the Core Curriculum (see pp. 73-75), requires 15 semester hours in Bible and Theology courses. The Department also offers Minors in Biblical Languages, Christian Education, Missions & Evangelism, and Youth Ministry (see p. 54) for those pursuing majors in other departments. See the section on Minors (p. 43) for a complete explanation of adding a minor to a degree program.

The courses offered by the Department of Biblical Studies are listed in the "Course Descriptions" section under the following curricular areas: General Biblical Studies (BBS, p. 91); Christian Education (CED, pp. 94-95); Greek (GRK, p. 104); Hebrew (HEB, p. 105); General Ministry (MIN, pp. 108-109); Missions & Evangelism (MEV, pp. 109-110); New Testament Studies (NTS, pp. 117-119); Old Testament Studies (OTS, p. 119); Preaching Ministry (PRM, p. 122); Theology (THE, pp. 126-127); and Youth Ministry (YTH, p. 127).

B.A. or B.S. in Biblical Studies with a Dual-Major in Preaching Ministry or a Minor in a Specialized Ministry

For the **Bachelor of Arts** in **Biblical Studies**, the major requires 39 semester hours of Bible, Theology, Restoration History, and Christian Service courses, plus 14 semester hours of biblical language courses. For the **Bachelor of Science** degree, 45 semester hours of Bible, Theology, Restoration History, and Christian Service courses are required, without the 14 hours of biblical language courses. In both of these degree programs, the student completes 34-41 semester hours of professional studies, choosing a dual-major in **Preaching Ministry** or a minor in **Christian Education, Missions & Evangelism, Preaching Ministry, or Youth Ministry**. Specific degree requirements are listed on pages 49 through 52 for the degree programs with a major in Biblical Studies.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Biblical Studies** are that the graduate will be able to:

1. Exegete specific texts in the Old and New Testaments.
2. Demonstrate an awareness of basic matters of critical introduction and historical background necessary to a proper understanding of the Old and New Testaments.
3. Evaluate the various interpretations that have been assigned to the Old and New Testaments.
4. Communicate the theological themes of the Old and New Testaments.
5. In the B.A. degree, utilize biblical Greek or a combination of biblical Greek and biblical Hebrew.

Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the minors in **Christian Education, Missions & Evangelism, Preaching Ministry, or Youth Ministry** are that the graduate will be able to:

6. Understand and apply New Testament concepts of church and ministry.
7. Demonstrate an awareness of gifts for service and apply those gifts in actual service.
8. Exhibit self-discipline and skills as a servant-leader.
9. Perform the practical functions of a minister in a specialized area.

Graduates with B.A. and B.S. degrees in Biblical Studies typically enter church-related professions and many go on to pursue studies in seminaries and graduate schools. Alumni of ACC are engaged in ministries throughout the country and the world: preaching ministers in 36 states, missionaries in 18 foreign countries on 5 continents, youth ministers, evangelists, prison ministers, chaplains, Christian college professors and administrators, campus ministers, pastoral counselors, Christian camp directors, church administrators, parachurch leaders, children's home workers, church planting ministers, inner-city ministers, and educational ministers who work with children, youth, singles, adults, and families.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

Bachelor of Theology

The **Bachelor of Theology** (B.Th.) degree is a fifth-year, undergraduate program that is designed for a student who already holds a baccalaureate degree. It is not a graduate degree. Two tracks are provided: Track I is for the student who already holds a degree with a Major in Biblical Studies and desires to pursue additional coursework in Biblical Studies and Christian Ministry. Track II is for the student who has completed a degree with another major and desires to pursue undergraduate work focused on Biblical Studies and Christian Ministry.

The Track I curriculum requires 30 semester hours of Bible, Theology, and Christian Ministry courses with a 15-hour approved concentration. The curriculum for Track II requires 64 semester hours of Bible, Theology, Greek, Restoration History, and Christian Ministry courses. Specific degree requirements for each track, aimed at fulfilling the Mission and Goals of the College for each student, are listed on page 53.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the Bachelor of Theology degree are primarily the same as those for the B.A. in Biblical Studies (above).

Graduates with the Bachelor of Theology degree from ACC are prepared to engage in a variety of pursuits in ministry, biblical studies, and graduate school/seminary.

For specific information regarding Access , the Adult and Professional Studies programs of ACC, please refer to the <i>ACC Adult & Professional Studies Catalog</i> .

Bachelor of Arts with a Dual-Major in Biblical Studies and Preaching Ministry

GENERAL STUDIES:

Essential Skills: 7 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness (PRM 201 in lieu of COM 213)	1

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:		
ENG, HUM, MUS, and PHL		6

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies:

(see Foreign Language)

Foreign Language: 14 hours

GRK 301	Greek I	4
GRK 302	Greek II	4
____	Greek III <i>or</i> Hebrew I*	3
____	Greek IV <i>or</i> Hebrew II* (GRK 401 & 402 <i>or</i> HEB 411 & 412)	3

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 35 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament course	2
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3
THE ____	Theology courses	6

PROFESSIONAL STUDIES: 38 hours

CED 101	Intro. to Christian Education	3
HIS 201	Church History	3
MEV 202	Church Growth & Evangelism	3
MIN 317	Pastoral Counseling	3
MIN 400	Adm. & Leadership in Ministry	3
MIN 407	Practical Ministries	3
MUS 415	Worship Leadership	2

PRM 201	Introduction to Preaching	3
PRM 320	Advanced Preaching	3
PRM ____	Preaching Ministry course	3
PRM 430	Preaching and Story	3
PRM 475	NT & Preaching Seminar	2
PRM 475	NT & Preaching Seminar	2
PRM 497	Preaching Ministry Internship	2

GENERAL ELECTIVE(S): 6 hours **

TOTAL HOURS REQUIRED: 128

* Either: (a) 14 hours of Greek; *or* (b) 8 hours of Greek and 6 hours of Hebrew.

** BBS 101, Biblical Survey (3), is suggested.

Bachelor of Science with a Dual-Major in Biblical Studies and Preaching Ministry

GENERAL STUDIES:

Essential Skills: 7 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness (PRM 201 in lieu of COM 213)	1

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:		
ENG, HUM, MUS, and PHL		6

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies: 3 hours

One course from: COM, ENG, HIS, CHS, HUM, PHL, PSY, or SOC		
		3

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 41 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament courses	6
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
BBS 300	Intro. to Biblical Languages	2
THE 301	Biblical Theology	3
THE ____	Theology courses	6

PROFESSIONAL STUDIES: 41 hours

CED 101	Intro. to Christian Education	3
HIS 201	Church History	3
MEV 202	Church Growth & Evangelism	3
MIN 317	Pastoral Counseling	3
MIN 400	Adm. & Leadership in Ministry	3
MIN 407	Practical Ministries	3
MUS 415	Worship Leadership	2
PRM 201	Introduction to Preaching	3
PRM 320	Advanced Preaching	3
PRM 403	Expository Preaching	3
PRM 405	History of Christian Preaching	3
PRM 430	Preaching and Story	3
PRM 475	NT & Preaching Seminar	2
PRM 475	NT & Preaching Seminar	2
PRM 497	Preaching Ministry Internship	2

GENERAL ELECTIVES: 8 hours *

TOTAL HOURS REQUIRED: 128

* BBS 101, Biblical Survey (3), is suggested.

Bachelor of Arts in Biblical Studies
with a Minor in Christian Education, Missions & Evangelism,
Preaching Ministry, or Youth Ministry

GENERAL STUDIES:**Essential Skills:** 7 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness (PRM 201 in lieu of COM 213)	1

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:		
ENG, HUM, MUS, and PHL		6

Math and Science: 7 hours

MTH ___	Math course	3
NSC ___	Natural Science course	3
NSC ___L	Natural Science Lab	1

Social Sciences: 9 hours

HIS ___	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies: 3 hours

One course from: COM, ENG, HIS, CHS, HUM, PHL, PSY, or SOC		3
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FOREIGN LANGUAGE: 14 hours

GRK 301	Greek I	4
GRK 302	Greek II	4
___ ___	Greek III or Hebrew I*	3
___ ___	Greek IV or Hebrew II*	3
(GRK 401 & 402 or HEB 411 & 412)		

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 35 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ___	New Testament course	2
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ___	Old Testament course	3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3
THE ___	Theology courses	6

PROFESSIONAL STUDIES: 34 hrs

CED 101	Intro. to Christian Education	3
HIS 201	Church History	3
MEV 202	Church Growth & Evangelism	3
PRM 201	Introduction to Preaching	3
PRM 320	Advanced Preaching	3
MIN 317	Pastoral Counseling	3
MIN 400	Adm. & Leadership in Ministry	3
MIN 407	Practical Ministries	3
MUS 415	Worship Leadership	2

Select **one** (1) of the following to complete a **Minor** in that area:

 Minor in Christian Education

PSY 204	Developmental Psychology ^D	0-3
CED 401	Educational Administration	3
CED ___	Christian Education course(s)	3
CED 497	Christian Education Internship	2

 Minor in Missions & Evangelism

SOC 203	Cultural Anthropology ^D	0-3
MEV 210	Principles & Prac. of Missions	3
MEV ___	MEV course	3
MEV 497	Missions Internship	2

 Minor in Preaching Ministry

PRM ___	Preaching Ministry course	3
PRM 430	Preaching and Story	3
PRM 475	NT & Preaching Seminar ^{NT}	0-2
PRM 497	Preaching Ministry Internship	2

 Minor in Youth Ministry

YTH 120	Intro. to Youth Ministry	3
PSY 305	Adolescent Psychology ^D	0-3
YTH ___	Youth Ministry course(s)	3
YTH 497	Youth Ministry Internship	2

GENERAL ELECTIVES: 7 hours **

TOTAL HOURS REQUIRED: 128

* Either: (a) 14 hours of Greek; or (b) 8 hours of Greek and 6 hours of Hebrew.

^D May be taken as the Designated General Studies course.

^{NT} May be taken as the New Testament course elective in the Biblical Studies major.

** BBS 101, Biblical Survey (3), is suggested.

Bachelor of Science in Biblical Studies
with a Minor in Christian Education, Missions & Evangelism,
Preaching Ministry, or Youth Ministry

GENERAL STUDIES:**Essential Skills:** 7 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
<i>(PRM 201 in lieu of COM 213)</i>		

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:		
ENG, HUM, MUS, and PHL		6

Math and Science: 7 hours

MTH ___	Math course	3
NSC ___	Natural Science course	3
NSC ___L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ___	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies: 3 hours

One course from: COM, ENG, HIS, CHS, HUM, PHL, PSY, or SOC		
		3

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 41 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ___	New Testament courses	6
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ___	Old Testament course	3
BBS 201	Biblical Interpretation	3
BBS 300	Intro. to Biblical Languages	2
THE 301	Biblical Theology	3
THE ___	Theology courses	6

GENERAL ELECTIVES: 12 hours ***PROFESSIONAL STUDIES:** 37 hrs

CED 101	Intro. to Christian Education	3
HIS 201	Church History	3
MEV 202	Church Growth & Evangelism	3
PRM 201	Introduction to Preaching	3
PRM 320	Advanced Preaching	3
MIN 317	Pastoral Counseling	3
MIN 400	Adm. & Leadership in Ministry	3
MIN 407	Practical Ministries	3
MUS 415	Worship Leadership	2

Select **one** (1) of the following to complete a **Minor** in that area:

 Minor in Christian Education

PSY 204	Developmental Psychology ^D	0-3
CED 401	Educational Administration	3
CED ___	Chr. Education courses	6
CED 497	Christian Education Internship	2

 Minor in Missions & Evangelism

SOC 203	Cultural Anthropology ^D	0-3
MEV 210	Principles & Prac. of Missions	3
MEV ___	MEV courses	6
MEV 497	Missions Internship	2

 Minor in Preaching Ministry

PRM 403	Expository Preaching	3
PRM 430	Preaching and Story	3
PRM ___	Preaching Ministry course	3
PRM 475	NT & Preaching Seminar ^{NT}	0-2
PRM 497	Preaching Ministry Internship	2

 Minor in Youth Ministry

YTH 120	Intro. to Youth Ministry	3
PSY 305	Adolescent Psychology ^D	0-3
YTH ___	Youth Ministry courses	6
YTH 497	Youth Ministry Internship	2

TOTAL HOURS REQUIRED: 128

^D May be taken as the Designated General Studies course.

^{NT} May be taken as the New Testament course elective in the Biblical Studies major.

* BBS 101, Biblical Survey (3), is suggested.

Bachelor of Theology Track 1 and Track 2*

TRACK 1

(for the student who has a baccalaureate degree with a major in Biblical Studies)

BIBLICAL STUDIES: 10-12 hours

Three courses selected from:

BBS, OTS, and NTS	7-9
THE ____ Theology course	3

PROFESSIONAL STUDIES: 4-6 hrs

Two courses selected from: CED, MEV,

PRM, MUS, & YTH	4-6
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OTHER: 12-16 hours

GRK 301 Greek I *	4
GRK 302 Greek II *	4
HIS 301 Restoration History *	2

Other approved course(s), selected from:

BBS, OTS, NTS, THE, CED, MEV, MIN, PRM, and YTH	2-6
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TOTAL HOURS REQUIRED: 30

TRACK 2

(for the student who has completed a baccalaureate degree with a major other than Biblical Studies)

BIBLICAL STUDIES MAJOR: 39 hrs

MIN 101 Intro. to Christian Service	2
NTS 201 Life of Jesus Christ	3
NTS 203 The Acts of the Apostles	3
NTS 208 Epistles of Paul	3
NTS ____ New Testament course	2
OTS 210 Old Testament History	3
OTS 240 Old Testament Prophecy	3
OTS 270 Old Testament Poetry	3
OTS ____ Old Testament course	3
BBS 201 Biblical Interpretation	3
THE 301 Biblical Theology	3
THE ____ Theology courses	6
HIS 301 Restoration History *	2

FOREIGN LANGUAGE: 8 hours

GRK 301 Greek I *	4
GRK 302 Greek II *	4

PROFESSIONAL STUDIES: 14-15 hrs

HIS 201 Church History	3
MEV 202 Church Growth & Evangelism	3
PRM 201 Introduction to Preaching	3

Select two (2) courses from:

CED 101 Intro. to Christian Education	3
PRM 320 Advanced Preaching	3
MIN 317 Pastoral Counseling	3
MIN 400 Adm. & Leadership in Min.	3
MIN 407 Practical Ministries	3
MUS 415 Worship Leadership	2

GENERAL ELECTIVE(S): 2-3 hours

TOTAL HOURS REQUIRED: 64

* If not previously taken, the Track 1 and Track 2 degree program must include GRK 301, GRK 302, and HIS 301. If previously completed, other approved electives may be taken, including HEB 411 and HEB 412.

Minors offered by the Department of Biblical Studies

Minor in Biblical Languages

GRK 301	Greek I	4
GRK 302	Greek II	4
GRK 401	Greek III	3
GRK 402	Greek IV	3
HEB 411	Hebrew I	3
HEB 412	Hebrew II	3
BBS 425	Readings in the Septuagint	2

TOTAL HOURS REQUIRED: 22

Minor in Missions & Evangelism

(for non-Biblical Studies majors)

MEV 202	Church Growth & Evangelism	3
SOC 203	Cultural Anthropology ^S	3
MEV 210	Principles & Prac. of Missions	3
PRM 201	Introduction to Preaching	3
MIN 400	Adm. & Leadership in Ministry	3
MEV ____	MEV course	3
MEV 497	Missions Internship	2

TOTAL HOURS REQUIRED: 20

Minor in Christian Education

(for non-Biblical Studies majors)

CED 101	Intro. to Christian Education	3
PSY 204	Developmental Psychology ^S	3
PRM 201	Introduction to Preaching	3
MIN 400	Adm. & Leadership in Ministry	3
CED 401	Educational Administration	3
CED ____	Christian Education course(s)	3
CED 497	Christian Education Internship	2

TOTAL HOURS REQUIRED: 20

Minor in Youth Ministry

(for non-Biblical Studies majors)

YTH 120	Intro. to Youth Ministry	3
PSY 305	Adolescent Psychology ^S	3
PRM 201	Introduction to Preaching	3
MIN 400	Adm. & Leadership in Ministry	3
MUS 415	Worship Leadership	2
YTH ____	Youth Ministry courses	4
YTH 497	Youth Ministry Internship	2

TOTAL HOURS REQUIRED: 20

^H This course may be used to satisfy a Humanities & Fine Arts course in the Core Curriculum.

^S This course may be used to satisfy a Social Sciences or Designated course in the Core Curriculum.

Department of BUSINESS

Faculty: Jeffrey A. Haverly, *Acting Chair*

Emma W. Morris; Mark Amos; Oenia J. Odums; J. Anthony Swaim; Glenda S. Thomas-Poole; Kim B. Turner

The degrees offered by the Department of Business are the Bachelor of Arts and Bachelor of Science degrees in Business Administration (pp. 55-56, 57, 58) and the Associate of Arts degree in Business (pp. 56, 59). The Department offers Minors in Accounting, Business Administration, and Sports Management (p. 60). See the section on Minors (p. 43) for a complete explanation of adding a minor to a degree program.

The courses offered by the Department of Business are listed in the “Course Descriptions” section under the following curricular areas: Business (BUS, pp. 91-94); and Sports Management (SPM, pp. 125-126).

B.S. or B.A. in Business Administration with a Minor in Biblical Studies

The **Bachelor of Science** and **Bachelor of Arts** degrees in **Business Administration** are designed to provide a broad preparation for the Christian to lead and serve effectively in business and society. Each degree requires Professional Studies courses focusing on the business environment, information systems, accounting, economics, management, finance, and marketing. Nine semester hours of Business electives are selected in one of five Electives Option areas: Accounting, Management, Marketing, or a General Option. The degree programs also include a **Minor in Biblical Studies**. Specific degree requirements are listed on pages 57 and 58 for the B.S. and B.A. degrees.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Business Administration** are that the graduate will be able to:

1. Utilize written and oral communications in a business environment with an emphasis on effective interpersonal skills.
2. Manage human, financial, and physical resources to achieve stated objectives.
3. Demonstrate a knowledge of accounting, finance, and marketing principles and their applications.

(continued on next page)

4. Utilize computer technology and analytical skills to apply mathematical, economic, and statistical concepts for problem solving and decision making in business enterprises.
5. Identify and apply ethical considerations, laws, and regulations governing business operations.
6. Serve in positions of responsibility in private, public, government, and non-profit organizations, exemplifying Christian character and influence.

Graduates with a B.S. or B.A. degree in Business Administration from ACC are prepared to assume a variety of positions in corporate, private, government, and non-profit organizations, and to pursue graduate study in a business discipline.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

A.A. in Business

The **Associate of Arts** degree in **Business** provides a first level of preparation for the student to function with effectiveness in a business environment. The degree requires Business courses in information systems, accounting, and economics, plus one Business elective. Twelve semester hours of Bible and Theology courses are also included in the program. Specific degree requirements are listed on page 59 for the A.A. in Business degree.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **two-year major in Business** are that the graduate will be able to:

1. Utilize both written business correspondence and oral interpretation in a business environment.
2. Operate business machines and computers using current software for word processing, data bases, and spread sheets.
3. Demonstrate a knowledge of bookkeeping and accounting principles.
4. Format business documents such as letters, reports, manuscripts, and business forms.
5. Demonstrate effective interpersonal skills in relationships in one-on-one and group situations.

Graduates with A.A. degrees in Business are engaged in entry-level management positions, secretarial positions, and baccalaureate level study.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the ***ACC Adult & Professional Studies Catalog***.

Bachelor of Science in Business Administration with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, MUS, and PHL	6
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Math and Science: 7 hours

MTH 110	College Algebra	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC ____	SOC course (e.g., SOC 103, 203, 215)	3

Designated General Studies: 6 hours

____ ____	Math or Natural Science course	3
____ ____	General Studies course	3

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i> NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i> OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 54 hours

BUS 202	Business Statistics	3
BUS 209	Computer Info. Systems	3
BUS 211	Financial Accounting	3
BUS 212	Managerial Accounting	3
BUS 225	Principles of Management	3
BUS 238	Business Communication	3
BUS 321	Prin. of Macroeconomics	3
BUS 322	Prin. of Microeconomics	3
BUS 336	Principles of Finance	3
BUS 347	Principles of Marketing	3
BUS 358	Prod. & Oper. Management	3
BUS 414	Management Info. Systems	3
BUS 426	International Business	3
BUS 434	Business Law	3
BUS 436	Business Ethics	3

Select one (1) of the following 9-hour Electives Options:

 Accounting

BUS 311	Intermediate Accounting	3
BUS 364	Income Tax Accounting	3
BUS 490	Cost Accounting	3

 Management

BUS 442	Small Business Management	3
BUS 450	Human Res. Management	3
BUS 465	Strat. Management/Planning	3

 Marketing

BUS 421	Consumer Behavior	3
BUS 423	Salesmanship	3
BUS 465	Strat. Management/Planning	3

 General Option

<i>Two courses from:</i> BUS and/or SPM (must be 300-/400-level)		6
BUS 465	Strat. Management/Planning	3

GENERAL ELECTIVES: 17 hours

TOTAL HOURS REQUIRED: 128

Bachelor of Arts in Business Administration with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, MUS, and PHL	6
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Math and Science: 7 hours

MTH 110	College Algebra	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC ____	SOC course	3
	(e.g., SOC 103, 203, 215)	

Designated General Studies: 3 hours

MTH ____	Math course	3
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Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; *or*
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301		
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 54 hours

BUS 202	Business Statistics	3
BUS 209	Computer Info. Systems	3
BUS 211	Financial Accounting	3
BUS 212	Managerial Accounting	3
BUS 225	Principles of Management	3
BUS 238	Business Communication	3
BUS 321	Prin. of Macroeconomics	3
BUS 322	Prin. of Microeconomics	3
BUS 336	Principles of Finance	3
BUS 347	Principles of Marketing	3
BUS 358	Prod. & Oper. Management	3
BUS 414	Management Info. Systems	3
BUS 426	International Business	3
BUS 434	Business Law	3
BUS 436	Business Ethics	3

Select one (1) of the following 9-hour Electives Options:

 Accounting

BUS 311	Intermediate Accounting	3
BUS 364	Income Tax Accounting	3
BUS 490	Cost Accounting	3

 Management

BUS 442	Small Business Management	3
BUS 450	Human Res. Management	3
BUS 465	Strat. Management/Planning	3

 Marketing

BUS 421	Consumer Behavior	3
BUS 423	Salesmanship	3
BUS 465	Strat. Management/Planning	3

 General Option*Two courses from:*

BUS and/or SPM, must be 300-/400-level		
BUS 465	Strat. Management/Planning	3

GENERAL ELECTIVES: 6 hours

TOTAL HOURS REQUIRED: 128

Associate of Arts in Business

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Math and Science: 7 hours

MTH ____	Math course (MTH 105 or higher)	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC ____	SOC course (e.g., SOC 103, 203, 215)	3

INSTITUTIONAL DISTINCTIVES: 2 hrs

Select one course from:

MIN 101,	Intro. to Christian Service, <i>or</i>	
HIS 301,	Restoration History	2

BIBLICAL STUDIES: 12 hours

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3

PROFESSIONAL STUDIES: 18 hours

BUS 209	Computer Info. Systems	3
BUS 211	Financial Accounting	3
BUS 212	Managerial Accounting	3
BUS 321	Principles of Macroeconomics	3
BUS 322	Principles of Microeconomics	3
BUS ____	Business course	3

GENERAL ELECTIVES: 6 hours

TOTAL HOURS REQUIRED: 64

Minors offered by the Department of Business

Minor in Accounting

(for Business and non-Business majors)

BUS 211	Financial Accounting	3
BUS 212	Managerial Accounting	3
BUS 311	Intermediate Accounting	3
BUS 364	Income Tax Accounting	3
BUS 405	Cost Accounting	3
BUS ____	Accounting course	3

TOTAL HOURS REQUIRED: 18

Minor in Business Administration

(for non-Business majors)

BUS 211	Financial Accounting	3
BUS 212	Managerial Accounting	3
BUS 225	Principles of Management	3
BUS 321	Principles of Macroeconomics	3
BUS 322	Principles of Microeconomics	3
BUS 347	Principles of Marketing	3

TOTAL HOURS REQUIRED: 18

Minor in Sports Management

(for Business majors only)

SPM 423	Sports Facilities Management	3
SPM 425	Team Management	3
SPM 427	Admin. of Fitness & Wellness Programs	3
SPM 429	Issues In Sports Management	3
BUS ____	Management course	3
BUS 465	Strat. Management/Planning	3

TOTAL HOURS REQUIRED: 18

Department of COUNSELING & HUMAN SERVICES

Faculty: Gregory K. Moffatt, *Chair*

Kenneth C. Goble; Blair G. Walker; Judy C. Chastain; Cindy B. Conner; John P. Hobbs; Joannah M. Sadler; Tara C. Samples; E. Kiki Thomas

The curricula for the **Bachelor of Science** and the **Bachelor of Arts** degrees in **Counseling & Human Services** focuses on an undergraduate preparation for the field of professional counseling and for other human services. The Counseling & Human Services major requires 49 semester hours of psychology, counseling, and other human services courses. An internship provides an opportunity for the integration of theory and practice. Because a graduate degree is expected in the field of counseling, the program has the preparation of students for graduate school as a primary goal. The degree programs also include a **Minor in Biblical Studies**. Specific degree requirements are listed on pages 63 and 64 for the B.S. and B.A. degrees. *Note: Prior to Fall 2008, this academic department and major were named **Human Relations** at ACC.*

The Department offers Minors in Counseling, Developmental Psychology, Human Services Skills, and Psychology (see p. 65) for those pursuing majors in other departments. See the section on Minors (p. 43) for a complete explanation of adding a minor to a degree program.

The courses offered by the Department of Counseling & Human Services are listed in the “Course Descriptions” section under the following curricular areas: Counseling & Human Services (CHS, pp. 95-97); Psychology (PSY, pp. 122-124); and Social Sciences (SOC, p. 124).

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Counseling & Human Services** are that the graduate will be able to:

1. Compare and contrast the varieties of theories, issues, and techniques in psychology and counseling.
2. Explain the intricacies of the psychological, physiological, developmental, and spiritual make-up of man.
3. Distinguish between healthy and unhealthy patterns in the life, work, and ethics of professional helpers.
4. Integrate psychological theory and theology.
5. Demonstrate an integration of personal strengths, the analysis and utilization of current research, and the application of good helper principles.
6. Pursue advanced studies in graduate school.

The major in Counseling & Human Services requires the completion of four semester hours of internship credit, CHS 497, which provides an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prior to enrolling in CHS 497, the student must: (a) be a junior or senior; (b) have successfully completed PSY 103 and CHS 211; and (c) have successfully completed at least nine hours in the Counseling & Human Services major, including at least one course from CHS 396, CHS 202, CHS 312, or CHS 317.

The Honors Program of the Department of Counseling & Human Services is designed to challenge students to attain a higher level of preparation, to provide a vehicle for students to compete for admissions to graduate schools, and to recognize student productivity and achievement. Students choose and complete the Honors Program through a combination of GPA, internship(s), senior portfolio, senior interview, comprehensive exam, and final essay. Notation of the Honors Program appears on the graduate's academic transcript. See an academic advisor for the policies, requirements, and procedures of the Honors Program.

Graduates with degrees in Counseling & Human Services (previously named Human Relations) are engaged in graduate study and entry-level counseling positions. For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

Bachelor of Science in Counseling & Human Services
with a Minor in Biblical Studies
 (previously named *Human Relations*)

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, MUS, and PHL	6
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Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies: 9 hours

Two courses from: ENG 364; HUM 101;

MTH course; NSC course;

PHL 201, 203, 330, 425; SOC 203	6
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One course from: THE 302 *or* HUM 205 3**INSTITUTIONAL DISTINCTIVES:** 4 hrs

<i>Select one course from:</i> MIN 101 <i>or</i> HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
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Select one NTS course from:

NTS 201, NTS 203, <i>or</i> NTS 208	3
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Select one OTS course from:

OTS 210, OTS 240, <i>or</i> OTS 270	3
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BBS 201	Biblical Interpretation	3
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THE 301	Biblical Theology	3
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PROFESSIONAL STUDIES: 49 hrs.

PSY 200	Social Psychology	3
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PSY 204	Developmental Psychology	3
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PSY 302	Quantitative Methods	3
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PSY 303	Methods in Research	2
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PSY 315	Group Dynamics	2
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PSY 341	Abnormal Psychology	3
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PSY 442	Personality Theory	3
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PSY 465	Psychology of Religion	3
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CHS 202	The Family	3
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CHS 211	Introduction to Counseling	3
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CHS 312	Counseling Diverse Pop.	2
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CHS 392	Careers in Helping Professions	2
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CHS 396	Counseling Theory & Proc.	3
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CHS 410	Family Counseling	3
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CHS 420	Counseling Children I	3
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CHS ____	CHS courses	4
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CHS 497	CHS Internship	4
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GENERAL ELECTIVES: 19 hours**TOTAL HOURS REQUIRED: 128**

Bachelor of Arts in Counseling & Human Services
with a Minor in Biblical Studies
 (previously named *Human Relations*)

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, MUS, and PHL	6
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Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
SOC 103	Introduction to Sociology	3

Designated General Studies: 6 hours

One course from: ENG 364; HUM 101;	
MTH course; NSC course;	
PHL 201, 203, 330, 425; SOC 203	3
One course from: THE 302 or HUM 205	3

Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; or
 (b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

Select one course from: MIN 101 or HIS 301	2	
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 49 hrs.

PSY 200	Social Psychology	3
PSY 204	Developmental Psychology	3
PSY 302	Quantitative Methods	3
PSY 303	Methods in Research	2
PSY 315	Group Dynamics	2
PSY 341	Abnormal Psychology	3
PSY 442	Personality Theory	3
PSY 465	Psychology of Religion	3
CHS 202	The Family	3
CHS 211	Introduction to Counseling	3
CHS 312	Counseling Diverse Pop.	2
CHS 392	Careers in Helping Professions	2
CHS 396	Counseling Theory & Proc.	3
CHS 410	Family Counseling	3
CHS 420	Counseling Children I	3
CHS ____	CHS courses	4
CHS 497	CHS Internship	4

GENERAL ELECTIVES: 8 hours

TOTAL HOURS REQUIRED: 128

Minors offered by the Department of Counseling & Human Services

Minor in Counseling

(for non-CHS majors)

PSY 204	Developmental Psychology ^s	3
CHS 211	Introduction to Counseling	3
PSY 341	Abnormal Psychology	3
CHS 396	Counseling Theory & Proc.	3

Select five (5) hours from:

CHS 312, CHS 317, CHS 410, CHS 413, CHS 417, CHS 420, CHS 421	5
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TOTAL HOURS REQUIRED: 17

Minor in Human Services Skills

(for non-CHS majors)

PSY 204	Developmental Psychology ^s	3
CHS 211	Introduction to Counseling	3

Select one course from:

PSY 200, CHS 202, PSY 305, PSY 341, CHS 396, or PSY 442	3
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Select one course from:

PSY 315 or PSY 425	2
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Select one course from:

CHS 312, CHS 317, CHS 410, CHS 413, CHS 417, CHS 420 or CHS 421	2-3
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Select additional course(s) from the above
and/or a related area with approval 3-4

TOTAL HOURS REQUIRED: 17

Minor in Developmental Psychology

(for non-CHS majors)

PSY 204	Developmental Psychology ^s	3
PSY 305	Adolescent Psychology	3
CHS 413	Counseling the Elderly	2
CHS 417	Counseling Adolescents	2
CHS 420	Counseling Children I	3
CHS 490	Pre-/Neonatal Dev.	2
___ ___	CHS or PSY course	2

TOTAL HOURS REQUIRED: 17

Minor in Psychology

(for non-CHS majors)

CHS 202	The Family ^s	3
PSY 204	Developmental Psychology	3
PSY 341	Abnormal Psychology	3
___ ___	PSY/CHS electives	4

Select one of the following:

PSY 200	Social Psychology	3
PSY 442	Personality Theory	3

TOTAL HOURS REQUIRED: 16

^s This course may be used to satisfy a Social Sciences or Designated course in the Core Curriculum.

Department of EDUCATION

Faculty: Sally A. Stempinski, *Chair*

Lacey Ann Southerland; Candice J. Bowler; Betsy E. Box; Leonard E. Cannon; Janelle F. Garner; Nancy K. Marsh; Julie S. Murphy; Lynn H. Wiseley

Staff: Lynn H. Wiseley, Teacher Media Center Coordinator

The **Bachelor of Science** and **Bachelor of Arts** degrees in **Early Childhood Education** are designed to prepare teachers to work with children in preschool through the fifth grade. The Early Childhood Education Major requires 66 semester hours of Education courses. The student progresses from General Studies courses and foundational Education courses into the Teacher Education Program (TEP), which is three semesters of teacher education courses with field experiences and one semester of student-teaching experience in a local public elementary school. The degree programs also include a **Minor in Biblical Studies**. Specific degree requirements are listed on pages 69 and 70 for the B.S. and B.A. degrees.

The Department of Education, ACC's professional education unit, is accredited by the National Council for Accreditation of Teacher Education (NCATE). This accreditation includes the initial teacher preparation level. The Georgia Professional Standards Commission (PSC) has granted accreditation to the Early Childhood Education preparation program (preschool through fifth grade) and the English to Speakers of Other Languages (ESOL) endorsement program.

The courses offered by the Department of Education are listed in the "Course Descriptions" section under the following curricular areas: Early Childhood Instruction (ECI, p. 98-100); English to Speakers of Other Languages (ESL, p. 103); and Foundations of Education (FED, pp. 103-104).

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Early Childhood Education** are that the graduate will be able to:

1. Demonstrate knowledge of general content and pedagogy.
2. Design and implement integrated lesson plans that utilize Quality Core Curriculum (QCC) objectives, a variety of instructional strategies, learning resources, and formal and informal assessments.
3. Plan and implement an effective classroom management system.
4. Demonstrate proficiency in the use of technology as a teaching and learning tool.

(continued on next page)

5. Use reflection, inquiry, and critical analysis to improve teaching practices and professional behaviors.
6. Demonstrate classroom instructional strategies that reflect a constructivist philosophy.
7. Use skills, attitudes, Christian behaviors, and positive interpersonal relationships associated with being an effective mentor teacher with all students.

The degree in Early Childhood Education includes the courses and field experiences necessary for the successful student to teach children in preschool through grade five. If all criteria are met, the graduate is recommended by the Department of Education to the Georgia PSC for the initial level-four teaching certificate. The ECE degree program also includes the courses which lead to the endorsement in **English to Speakers of Other Languages (ESOL)**.

The student interested in seeking certification for Middle Grades (4-8) may apply to the Professional Standards Commission for an evaluation after receiving an initial professional certificate. The specific requirements and procedures for obtaining middle grades certification may be obtained from the department chair.

CONCEPTUAL FRAMEWORK: The purpose of the Early Childhood Education Program at ACC is to equip each student to be an effective practitioner and mentor teacher. A caring, effective mentor teacher is one who nurtures each child and fulfills the responsibilities of providing developmentally appropriate learning experiences to meet the needs, capabilities, and interests of individual children in pre-kindergarten through grade five. A caring, effective mentor teacher also recognizes and respects individual differences and emphasizes the acquisition of essential skills, concepts, knowledge, and the development of critical thinking, ethical and lawful social behavior and responsible citizenship.

The ECE degree program is an integrated program consisting of three components: Biblical Studies, General Content Studies, and Professional Studies. Each component is important and is supported by the other two components to complete a cyclical whole. Candidates obtain Biblical Studies and then apply this knowledge through field service and various other spiritual activities planned through the college. Biblical Studies form the foundation for the Christian principles necessary for mentoring. The Effective Mentor Teacher is a worthy role-model for students and serves God by modeling the attitudes, behaviors and dispositions of a Christian, always acting in the best interest of the students. The Effective Mentor Teacher also models love and enthusiasm for learning and, therefore, leads his students on the journey of being life-long learners. General Content Studies is a vital component of the program. Teachers must be equipped with knowledge of the general content. Finally, the Effective Mentor Teacher must be equipped with Professional Studies. It is necessary to know about children and how they learn. The Effective Mentor Teacher must also know how to plan for learning, and how to best implement those plans. He must be masterful at delivering instruction and evaluating the learning of students. It is in the Professional Component of the program that the Effective Mentor Teacher acquires this knowledge and more importantly how to apply it in real classroom settings. (For a complete presentation of the Conceptual Framework of the ECE Program, see the *ECE Handbook*.)

ADMISSION TO THE TEACHER EDUCATION PROGRAM: A student must make formal application to the Department and meet all requirements as set forth in the following entrance criteria before being admitted to the TEP (formal admission is required before a student can enter junior block courses):

1. Pass the GACE examination. (A passing score must be presented by August 1 between the sophomore and junior year.)
2. Complete at least 45 semester hours of general education requirements with a minimum GPA of 2.50.
3. Complete the following courses with a grade of “C” or higher in each:
 - ENG 101, Crit. Reading & Writing I
 - ENG 102, Crit. Reading & Writing II
 - COM 213, Public Speaking
 - MTH ____, Math course
 - NSC 103, Intro. to Biology I
 - NSC 103L, Intro. to Biology I Lab
 - FED 102, Educational Foundations
 - FED 204, Developmental Psychology
 - FED 300, Educational Psychology
 - ECI 232, Math and Science for Teachers
4. Complete a satisfactory departmental interview with ECE faculty.
5. Successfully complete a one-page written composition as assigned by the Department of Education.

TEP STUDENT RETENTION: To remain and continue in the ECE Program, a student must meet the following conditions:

1. Maintain a minimum cumulative GPA of 2.50. If a student’s cumulative GPA drops below 2.50 after admission to the TEP, that student may not take additional education courses until the GPA is raised to 2.50 or higher. Students may apply for readmission no more than twice.
2. Receive passing evaluation in all ECE laboratory experiences.
3. Exhibit responsible professional and ethical behavior at all times.
4. Hold active membership in SGAE or PAGE beginning with the first course taken requiring an ECE laboratory experience.

STUDENT TEACHING REQUIREMENTS: Before a student in the TEP can be granted permission to begin the Teaching Practicum (ECI 497), the student must:

1. Complete all institution and department requirements other than ECI 497 with a grade of “C” or higher in each Professional Studies course.
2. Have a cumulative GPA of at least 2.50.
3. Submit a formal application for student teaching to the Director of Field Experiences one semester prior to beginning the experience.
4. Complete the Beginning School Experience during the Fall semester of the Senior year.
5. Pass the Praxis II: Subject Assessments (a passing score on Praxis II must be presented to the department chair by November 1 of the senior year).

Note: Students can not enroll in any course(s), including correspondence courses, while student teaching.

EXIT CRITERIA: Prior to graduation, the student must complete the following requirements:

1. Present a copy of the student’s professional portfolio to the Department.
2. Complete an exit interview.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the ***ACC Adult & Professional Studies Catalog***.

Bachelor of Science in Early Childhood Education with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Select one course from:

HUM 101, ENG 206, or ENG 207	3
ESL 240	Linguistic Theory 3

Math and Science: 7 hours

MTH ____	Math course	3
NSC 103	Introduction to Biology I	3
NSC 103L	Introduction to Biology I Lab	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
SOC 215	Geography	3

Designated General Studies: 6 hours

HIS 203	United States History	3
NSC ____	Approved Nat. Science course	3

INSTITUTIONAL DISTINCTIVES: 4 hrs

Select one course from: MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
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Select one NTS course from:

NTS 201, NTS 203, or NTS 208	3
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Select one OTS course from:

OTS 210, OTS 240, or OTS 270	3
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BBS 201	Biblical Interpretation	3
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THE 301	Biblical Theology	3
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GENERAL ELECTIVES: 5 hours**PROFESSIONAL STUDIES:** 66 hours**Pre-TEP:**

FED 102	Educational Foundations	2
FED 204	Developmental Psychology	3
ECI 232	Math & Science for Teachers	3
FED 300	Educational Psychology	3

Teacher Education Program:**Block 1*

ECI 300	Children's Literature	3
ECI 302	Reading Skills	3
ECI 303	Health & PE for EC	2
ECI 310	Language Arts for EC	2
ESL 442	Culture & Education	3

Block 2

ECI 301	Social Studies for EC	3
ECI 305	Mathematics for EC	3
FED 350	Assessment in Education	2
ECI 401	Science for EC	3
ECI 405	Curriculum & Technology	3

Block 3

ECI 314	Creative Arts for EC	3
FED 401	The Exceptional Child	3
ECI 407	Classroom Management	3
ECI 410	Reading Diagnosis/Remed.	2
ECI 433	Differentiated Instruction	2
ESL 441	Methods for ESOL	3

Block 4

ECI 497	Teaching Practicum*	12
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TOTAL HOURS REQUIRED: 128

* The student must complete specific requirements before being admitted to the Teacher Education Program, to continue in the Teacher Education Program, and before enrolling in the Teaching Practicum.

Bachelor of Arts in Early Childhood Education with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Select one course from:

HUM 101, ENG 206, or ENG 207		3
ESL 240	Linguistic Theory	3

Math and Science: 7 hours

MTH ____	Math course	3
NSC 103	Introduction to Biology I	3
NSC 103L	Introduction to Biology I Lab	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
SOC 215	Geography	3

Designated General Studies: 6 hours

HIS 203	United States History	3
NSC ____	Approved Nat. Science course	3

Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; or
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

Select one course from: MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
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Select one NTS course from:

NTS 201, NTS 203, or NTS 208		3
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Select one OTS course from:

OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 66 hours**Pre-TEP:**

FED 102	Educational Foundations	2
FED 204	Developmental Psychology	3
ECI 232	Math & Science for Teachers	3
FED 300	Educational Psychology	3

Teacher Education Program:**Block 1*

ECI 300	Children's Literature	3
ECI 302	Reading Skills	3
ECI 303	Health & PE for EC	2
ECI 310	Language Arts for EC	2
ESL 442	Culture & Education	3

Block 2

ECI 301	Social Studies for EC	3
ECI 305	Mathematics for EC	3
FED 350	Assessment in Education	2
ECI 401	Science for EC	3
ECI 405	Curriculum & Technology	3

Block 3

ECI 314	Creative Arts for EC	3
FED 401	The Exceptional Child	3
ECI 407	Classroom Management	3
ECI 410	Reading Diagnosis/Remed.	2
ECI 433	Differentiated Instruction	2
ESL 441	Methods for ESOL	3

Block 4

ECI 497	Teaching Practicum*	12
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TOTAL HOURS REQUIRED: 137

* The student must complete specific requirements before being admitted to the Teacher Education Program, to continue in the Teacher Education Program, and before enrolling in the Teaching Practicum.

**Department of
HUMANITIES and
GENERAL STUDIES**

Faculty: Judith L. Hebb, *chair*

Dallas J. Dycus, Jr.; Dedra R. Woolfolk; Amanda Cook; Randy Douglas; R. Edwin Groover; Alan S. Wilson; Kristen J.R. Berry; Joshua D. Clark; Arden C. Cumberbatch; Kimberly P. Macenczak; Njoroge M. Muigwa; Dorris E. Ngaujah; Carol B. Pettigrew; E. Dannyette Rouse; Ralph G. Warren; Barbara J. Woolfolk

The Department of Humanities & General Studies serves all the students of ACC by offering the foundational General Studies courses of the **Core Curriculum** (see pp. 73-75). The **Major in Humanities** is offered for those who wish to investigate the development of culture, values, and worldviews through an interdisciplinary study of history, literature, philosophy, religion, and arts (pp. 72-73, 80-83). The **Major in English** focuses on the study of English language and literature, writing, and literary analysis (pp. 71-72, 76-79) .

The Department offers Minors in English, Humanities, Literature, Philosophy, Spanish, and Writing (p. 84). See the section on Minors (p. 43) for a complete explanation of adding a minor to a degree program.

The courses offered by the Department of Humanities and General Studies are listed in the “Course Descriptions” section under the following curricular areas: Communication (COM, p. 95); Cross-Cultural Experience (CCE, p. 97); English (ENG, pp. 100-103); History (HIS, p. 105); Humanities (HUM, p. 106); Learning Assistance (ACC, p. 107); Mathematics (MTH, pp. 107-108); Natural Science (NSC, pp. 115-117); Philosophy (PHL, pp. 120-121); Physical Education (PHE, pp. 121-122); Social Sciences (SOC, p. 124); and Spanish (SPA, pp. 124-125).

**B.A. & B.S. in ENGLISH with
a Dual-major in Biblical Studies
or a Minor in Biblical Studies**

For the **Bachelor of Arts in English**, the major requires 33-48 semester hours of studies in English, plus 14 semester hours of foreign language courses. For the **Bachelor of Science in English**, 33-54 semester hours of studies in English are required, without the foreign language courses. The degree

program (B.A. or B.S.) can include either a **Minor in Biblical Studies** or a **Dual-Major in Biblical Studies**. Specific degree requirements are listed on pages 76 through 79.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in English** are that the graduate will be able to:

1. Read and write with an advanced level of reflective, critical, and original thinking.
2. Demonstrate a knowledge of a broad range of literature.
3. Demonstrate an understanding of the grammatical, literary, and linguistic foundations of English.
4. Demonstrate an advanced development in writing and literary analysis.
5. In the B.A. degree, utilize a modern foreign language, biblical Greek, or a combination of biblical Greek and biblical Hebrew.
6. Pursue advanced studies in English or interdisciplinary programs within the humanities, independently or academically.

Graduates with degrees in English are prepared to engage in graduate study in a variety of disciplines, including seminary studies, and in an array of entry-level roles such as copy writer and editorial assistant.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

B.A. & B.S. in HUMANITIES with a Dual-major in Biblical Studies or a Minor in Biblical Studies

For the **Bachelor of Arts in Humanities**, the major requires 47-48 semester hours of studies in Humanities, plus 14 semester hours of foreign language courses. For the **Bachelor of Science in Humanities**, 53-54 semester hours of studies in Humanities are required, without the foreign language courses. The degree program (B.A. or B.S.) can include either: a **Minor in Biblical Studies** and a specialization in English, Literature, Philosophy, Writing, or Interdisciplinary Studies; *or* a **Dual-Major in Biblical Studies**. Specific degree requirements are listed on pages 80 through 83.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Humanities** are that the graduate will be able to:

1. Demonstrate an advanced level of reflective, critical, and original thinking.
2. Demonstrate an understanding of the different elements within culture, such as literature, philosophy, arts, religion, and history.
3. Demonstrate an understanding of the major trends in the history of ideas in the Western tradition and their role in the making of the modern world.
4. Demonstrate an understanding of a comprehensive Christian worldview.
5. Demonstrate an understanding of the dynamics of influencing culture as ambassadors for Christ.
6. In the B.A. degree, utilize a modern foreign language, biblical Greek, or a combination of biblical Greek and biblical Hebrew.

(continued on next page)

7. Pursue advanced studies in individual or interdisciplinary programs within the humanities, independently or academically.

Graduates with degrees in Humanities are prepared to engage in graduate study in a variety of disciplines, including seminary studies, and in an array of entry-level roles such as copy writer, editorial assistant, historian, and archivist.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

THE CORE CURRICULUM

The Core Curriculum outlines a combination of 38 semester hours of General Studies courses, four hours in Institutional Distinctives, and a 15-hour Minor in Biblical Studies that address the Mission and Goals of the College for the student's intellectual, spiritual, social, and physical growth (see the Mission and Goals of the College, p. 8). Many of the principles, theories, issues, and skills addressed in each degree's Professional Studies curriculum are grounded in that which the student learns in core courses. The Core Curriculum requirements are listed on page 75.

Each degree program has General Studies requirements that may modify or specify certain course requirements in the Core Curriculum. See each degree program for the specific General Studies requirements for that degree. The **Minor in Biblical Studies** is the same for all four-year degrees that do not include a Major in Biblical Studies.

The Associate of Arts degree in Business, a two-year program, does not require all the courses of the Core Curriculum. Instead, it contains 26 semester hours of General Studies courses, one 2-hour Institutional Distinctives course, and 12 semester hours of Biblical Studies courses (see p. 44). The Bachelor of Theology degree does not require General Studies courses.

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **General Studies** component of the Core Curriculum are that the graduate will be able to:

1. Communicate effectively orally and in writing.
2. Demonstrate an integrated, Christian worldview.
3. Operate in the areas of humanities, social science, and natural science.
4. Demonstrate skills in critical thinking, mathematics, and computer literacy.
5. Participate in lifestyle and activities that contribute to health and physical wellness.

Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Biblical Studies** component of the Core Curriculum (the Minor in Biblical Studies) are that the graduate will be able to:

1. Demonstrate a basic understanding of the content of the Old and New Testaments.
2. Demonstrate a basic understanding of Biblical theology.
3. Demonstrate a basic understanding of the principles of Biblical interpretation.
4. Demonstrate a basic understanding of the church, its ministries, and the role of every believer in the Body of Christ.

FRESHMAN ENGLISH AND MATHEMATICS POLICIES:

Freshman English Policy: A full-time student is required to enroll in the appropriate English course every semester until the student has completed ENG 101 and ENG 102 with a grade of “C” or higher. If requested, students take an English placement test prior to enrollment in ENG 101.

Freshman Mathematics Policy: A full-time student is required to enroll in an appropriate math course within the first two semesters of enrollment at ACC (and each semester thereafter if necessary to pass the course). If requested, students take a math placement test prior to enrollment in a math course.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

Core Curriculum

including General Studies, Institutional Distinctives, and Minor in Biblical Studies

GENERAL STUDIES ¹:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I ²	3
ENG 102	Critical Reading & Writing II ²	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, MUS, and PHL	6
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Math and Science: 7 hours

MTH ___	Math course	3
NSC ___	Natural Science course	3
NSC ___L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ___	History course	3
PSY 103	Introduction to Psychology	3
___ ___	SOC or Economics course (e.g., SOC 103, 203, 215; BUS 221 or 222)	3

Designated General Studies: 6 hours

*Determined by each academic program,
as appropriate for the degree and/or major.*

INSTITUTIONAL DISTINCTIVES: 4 hrs*Select one course from:*

MIN 101,	Intro. to Christian Service, or	
HIS 301,	Restoration History	2
<i>(The Biblical Studies major requires both courses)</i>		
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey ³	3
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Select one NTS course from:

NTS 201,	Life of Jesus Christ	
NTS 203,	The Acts of the Apostles, or	
NTS 208,	Epistles of Paul	3

Select one OTS course from:

OTS 210,	Old Testament History	
OTS 240,	Old Testament Prophecy, or	
OTS 270,	Old Testament Poetry	3

BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

¹ Each degree program has General Studies requirements that may specify or modify certain course requirements in the Core Curriculum. See each degree program for the specific General Studies requirements for that degree.

² A full-time student is required to enroll in the appropriate English course every semester until the student has completed ENG 101 and ENG 102. A minimum grade of "C" is required for ENG 101 and ENG 102 to satisfy degree requirements.

³ BBS 101, Biblical Survey, is a prerequisite for all other BBS, NTS, OTS, and THE courses for non-Biblical-Studies-majors; it is recommended but not required for the major in Biblical Studies.

Bachelor of Arts in English with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
<i>One course from: MUS or PHL</i>		3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

Two courses from: HIS, HUM, MUS, PHL, PSY, SOC, and SPA 302		6
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Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; or
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from: MIN 101 or HIS 301</i>		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

STUDIES IN ENGLISH: 49 hours

ENG 202	American Literature to 1860	3
ENG 203	American Lit. since 1860	3
ENG 204	British Literature to 1800	3
ENG 205	British Literature since 1800	3
ENG ____	World Literature course (ENG 206 or 207)	3
ENG 240	Linguistic Theory	3
ENG 300	Shakespeare	3
ENG 301	Overview of the English Major	1
ENG 373	Modern Grammar	3
ENG 375	Literary Theory	3
ENG ____	Milton <i>or</i> Chicana Literature (ENG 350 or 381)	3
ENG ____	Writing course, 200-level or higher	3
ENG 262	Advanced Writing: Non-Fiction	3
ENG ____	Editing for Pub. <i>or</i> Prof. Writing (ENG 413 or ENG 364)	3
ENG 417	Rhetoric for Writing	3
<i>Two courses from: ENG 425, ENG 490, and HUM 425</i>		6

GENERAL ELECTIVES: 8 hours

TOTAL HOURS REQUIRED: 128

Bachelor of Science in English with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
<i>One course from:</i> MUS or PHL		3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

<i>Two courses from:</i> HIS, HUM, MUS, PHL, PSY, SOC, and SPA 302		6
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INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

STUDIES IN ENGLISH: 55 hours

ENG 202	American Literature to 1860	3
ENG 203	American Lit. since 1860	3
ENG 204	British Literature to 1800	3
ENG 205	British Literature since 1800	3
ENG ____	World Literature course (ENG 206 or 207)	3
ENG 240	Linguistic Theory	3
ENG 300	Shakespeare	3
ENG 301	Overview of the English Major	1
ENG 350	Milton	3
ENG 373	Modern Grammar	3
ENG 375	Literary Theory	3
ENG 381	Chicana Literature	3
ENG ____	Writing course, 200-level or higher	3
ENG ____	Writing course, 200-level or higher	3
ENG 262	Advanced Writing: Non-Fiction	3
ENG ____	Editing for Pub. or Prof. Writing (ENG 413 or ENG 364)	3
ENG 417	Rhetoric for Writing	3
<i>Two courses from:</i> ENG 425, ENG 490, and HUM 425		6

GENERAL ELECTIVES: 16 hours

TOTAL HOURS REQUIRED: 128

Bachelor of Arts in English with a Dual-Major in Biblical Studies

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
<i>One course from: MUS or PHL</i>		3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____	SOC or Economics course	3

Designated General Studies: 3 hours

<i>One course from: HIS, HUM, MUS,</i>		
	PHL, PSY, SOC, and SPA 302	3

Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; *or*
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 35 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament course	2
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3
THE ____	Theology courses	6

STUDIES IN ENGLISH: 34 hours

ENG 202	American Literature to 1860	3
ENG 203	American Lit. since 1860	3
ENG 204	British Literature to 1800	3
ENG 205	British Literature since 1800	3
ENG ____	World Literature course (ENG 206 or 207)	3
ENG 300	Shakespeare	3
ENG 301	Overview of the English Major	1
ENG 262	Advanced Writing: Non-Fiction	3
<i>One course from: ENG 350, ENG 381,</i>		
	ENG 425, ENG 490, or HUM 425	3
ENG 373	Modern Grammar	3
ENG 240	Linguistic <i>or</i> Literary Theory (ENG 240 <i>or</i> ENG 375)	3
<i>One course from: ENG 364, ENG 413,</i>		
	or ENG 417	3

GENERAL ELECTIVES: 4 hours *

TOTAL HOURS REQUIRED: 128

* BBS 101, Biblical Survey (3), is suggested.

Bachelor of Science in English with a Dual-Major in Biblical Studies

GENERAL STUDIES:***Essential Skills: 10 hours***

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
<i>One course from: MUS or PHL</i>		3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

<i>Two courses from: HIS, HUM, MUS,</i>		
	<i>PHL, PSY, SOC, and SPA 302</i>	6

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 41 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament courses	6
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
BBS 300	Intro. to Biblical Languages	2
THE 301	Biblical Theology	3
THE ____	Theology courses	6

STUDIES IN ENGLISH: 34 hours

ENG 202	American Literature to 1860	3
ENG 203	American Lit. since 1860	3
ENG 204	British Literature to 1800	3
ENG 205	British Literature since 1800	3
ENG ____	World Literature course (ENG 206 or 207)	3
ENG 300	Shakespeare	3
ENG 301	Overview of the English Major	1
ENG 262	Advanced Writing: Non-Fiction	3
<i>One course from: ENG 350, ENG 381,</i>		
	<i>ENG 425, ENG 490, or HUM 425</i>	3
ENG 373	Modern Grammar	3
ENG 240	Linguistic <i>or</i> Literary Theory (ENG 240 <i>or</i> ENG 375)	3
<i>One course from: ENG 364, ENG 413,</i>		
	<i>or ENG 417</i>	3

GENERAL ELECTIVES: 9 hours *

TOTAL HOURS REQUIRED: 128

* BBS 101, Biblical Survey (3), is suggested.

Bachelor of Arts in Humanities with a Minor in Biblical Studies

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
ENG ____	Literature course	3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

PHL ____	Philosophy course	3
____ ____	SOC or Economics course	3

Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; or
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from: MIN 101 or HIS 301</i>		
MIN 101	MIN 101	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

STUDIES IN HUMANITIES: 48 hrs.

ENG ____	Literature course	3
ENG 425	Seminar in Literature	3
HIS 201	Church History	3
HUM 205	Christ & Culture	3
HUM 311	Hum: Greek & Roman	3
HUM 315	Hum: Medieval/Renaissance	3
HUM 321	Hum: Baroque & Romantic	3
HUM 325	Hum: Modern World	3
MUS ____	Music course (MUS 102, 301, or 302)	3
PHL 216	Philosophy of Religion	3
PHL 425	Major Worldviews	3
THE 302	Apologetics	3

Select one (1) 12-hour Specialization:

Interdisciplinary Option

Courses from: ENG, HIS, MUS, PHL, THE 12

English

Select two of 3 literature courses:

World Lit., American Lit., British Lit.	6	
ENG ____	Writing course	3
ENG ____	Linguistic Theory, Modern Grammar, or Literary Theory	3
(ENG 240, 373 or 375)		

Literature

Select two of 3 literature courses:

World Lit., American Lit., British Lit.	6	
ENG ____	Literature course (300/400)	3
ENG 375	Literary Theory	3

Philosophy

PHL 201	Intro. to Philosophy	3
PHL ____	Philosophy courses	9

Writing

ENG ____	Writing courses	9
ENG ____	Advanced Writing course	3

GENERAL ELECTIVES: 9 hours

TOTAL HOURS REQUIRED: 128

Bachelor of Science in Humanities with a Minor in Biblical Studies

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
ENG ____	Literature course	3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

PHL ____	Philosophy course	3
____ ____	SOC or Economics course	3

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

GENERAL ELECTIVES: 17 hours

STUDIES IN HUMANITIES: 54 hrs.

ENG ____	Literature course	3
ENG 425	Seminar in Literature	3
HIS 201	Church History	3
HUM 205	Christ & Culture	3
HUM 311	Hum: Greek & Roman	3
HUM 315	Hum: Medieval/Renaissance	3
HUM 321	Hum: Baroque & Romantic	3
HUM 325	Hum: Modern World	3
MUS ____	Music course (MUS 102, 301, or 302)	3
PHL 216	Philosophy of Religion	3
PHL 425	Major Worldviews	3
THE 302	Apologetics	3

Select one (1) 18-hour Specialization:

Interdisciplinary Option

Courses from: ENG, HIS, MUS, PHL, THE2

English

ENG 20_	World Literature course	3
ENG ____	American Literature course	3
ENG ____	British Literature course	3
ENG ____	Writing courses	6
ENG ____	Linguistic Theory, Modern Grammar, or Literary Theory	3
<small>(ENG 240, 373 or 375)</small>		

Literature

ENG 20_	World Literature course	3
ENG ____	American Literature course	3
ENG ____	British Literature course	3
ENG ____	Literature courses (300/400)	6
ENG 375	Literary Theory	3

Philosophy

PHL 201	Intro. to Philosophy	3
PHL ____	Philosophy courses	15

Writing

ENG ____	Writing courses	12
ENG ____	Advanced Writing course	3
ENG ____	Linguistic Theory or Modern Grammar (ENG 240 or 373)	3

TOTAL HOURS REQUIRED: 128

Bachelor of Arts in Humanities with a Dual-Major in Biblical Studies

GENERAL STUDIES:***Essential Skills: 10 hours***

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
ENG ____	Literature course	3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 3 hours

PHL ____	Philosophy course	3
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Foreign Language: 14 hours

Either: (a) 14 hours in one foreign language; *or*
(b) hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 35 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament course	2
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3
THE ____	Theology courses	6

STUDIES IN HUMANITIES: 33 hours

ENG ____	Literature course	3
ENG 425	Seminar in Literature	3
HIS 201	Church History	3
HUM 205	Christ & Culture	3
HUM 311	Hum: Greek & Roman	3
HUM 315	Hum: Medieval/Renaissance	3
HUM 321	Hum: Baroque & Romantic	3
HUM 325	Hum: Modern World	3
MUS ____	Music course (MUS 102, 301, or 302)	3
PHL 216	Philosophy of Religion	3
PHL 425	Major Worldviews	3

GENERAL ELECTIVES: 5 hours *

TOTAL HOURS REQUIRED: 128

* BBS 101, Biblical Survey (3), is suggested.

Bachelor of Science Humanities with a Dual-Major in Biblical Studies

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

HUM 101	Intro. to Humanities	3
ENG ____	Literature course	3

Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS 102	Western Civilization	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

PHL ____	Philosophy course	3
____ ____	SOC or Economics course	3

INSTITUTIONAL DISTINCTIVES: 6 hrs

MIN 101	Intro. to Christian Service	2
HIS 301	Restoration History	2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MAJOR: 41 hours

NTS 201	Life of Jesus Christ	3
NTS 203	The Acts of the Apostles	3
NTS 208	Epistles of Paul	3
NTS ____	New Testament courses	6
OTS 210	Old Testament History	3
OTS 240	Old Testament Prophecy	3
OTS 270	Old Testament Poetry	3
OTS ____	Old Testament course	3
BBS 201	Biblical Interpretation	3
BBS 300	Intro. to Biblical Languages	2
THE 301	Biblical Theology	3
THE ____	Theology courses	6

STUDIES IN HUMANITIES: 33 hrs.

ENG ____	Literature course	3
ENG 425	Seminar in Literature	3
HIS 201	Church History	3
HUM 205	Christ & Culture	3
HUM 311	Hum: Greek & Roman	3
HUM 315	Hum: Medieval/Renaissance	3
HUM 321	Hum: Baroque & Romantic	3
HUM 325	Hum: Modern World	3
MUS ____	Music course	3
	(MUS 102, 301, or 302)	
PHL 216	Philosophy of Religion	3
PHL 425	Major Worldviews	3

GENERAL ELECTIVES: 10 hours *

TOTAL HOURS REQUIRED: 128

* BBS 101, Biblical Survey (3), is suggested.

Minors offered by the Department of Humanities & General Studies

Minor in English

(for non-English majors)

ENG 20_	World Literature course ^H (ENG 206 or 207)	3
ENG ___	American Lit. course (ENG 202 or 203)	3
ENG ___	British Lit. course (ENG 204 or 205)	3
ENG ___	Writing courses	6
ENG ___	Linguistic Theory, Modern Grammar, <i>or</i> Literary Theory (ENG 240, 373 or 375)	3

TOTAL HOURS REQUIRED: 18

Minor in Humanities

(for non-Humanities majors)

HUM 101	Introduction to Humanities ^H	3
HUM 205	Christ & Culture	3
HUM 311	Hum: Greek & Roman	3
HUM 315	Hum: Medieval/Renaissance	3
HUM 321	Hum: Baroque & Romantic	3
HUM 325	Hum: Modern World	3
<i>Select one of the following:</i>		
	HUM 425, ENG 425, PHL 425, ENG 381, or SPA 302	3

TOTAL HOURS REQUIRED: 21

Minor in Literature

(for English and non-English majors)

ENG ___	World Literature course ^H (ENG 206 or 207)	3
ENG ___	American Literature course (ENG 202 or 203)	3
ENG ___	British Literature course (ENG 204 or 205)	3
ENG ___	Literature course	3
ENG ___	Literature course	3
ENG 375	Literary Theory	3

TOTAL HOURS REQUIRED: 18

Minor in Philosophy

(for Humanities and non-Humanities majors)

PHL 201	Introduction to Philosophy ^H	3
PHL 216	Philosophy of Religion	3
PHL 425	Major Worldviews	3
PHL ___	Philosophy courses	9

TOTAL HOURS REQUIRED: 18

Minor in Spanish

(for Humanities and non-Humanities majors)

SPA 201	Spanish III	3
SPA 202	Spanish IV	3
<i>Four courses selected from:</i>		
SPA 301	Spanish Review	3
SPA 302	Spanish Culture & Civ.	3
SPA 303	Spanish Conversation	3
SPA 401	Spanish Literature	3
SPA 402	Latin American Literature	3
SPA 381	Chicana Literature (taught in Spanish)	3

TOTAL HOURS REQUIRED: 18

Minor in Writing

(for English and non-English majors)

ENG ___	Writing courses	12
ENG ___	Advanced Writing course ^H	3
ENG ___	Linguistic Theory <i>or</i> Modern Grammar (ENG 240 or 373)	3

TOTAL HOURS REQUIRED: 18

^H This course may be used to satisfy a Humanities & Fine Arts course in the Core Curriculum.

Department of MUSIC

Faculty: Byron J. Cartwright, *Chair*

Katie L. Cartwright; Roger D. Beale; Denise Coleman; Warren C. Fields; Carolyn Toll Hancock; Christopher Heidler; Craig Hembree; Babbie Mason; Brian Smith; Allison Spragin; John E. Worthington

Staff: Bonnie Cook, Music Office Coordinator; Lanier M. Motes, Music Department Assistant

The **Bachelor of Science** and **Bachelor of Arts** degrees in **Music** are designed to give students a foundation in the basic competencies expected of a musician. Each degree requires a total of 66 semester hours of Music courses. The student completes 54 semester hours of Music courses identified as a professional core and selects 12 semester hours for a specialization in **Worship & Music Ministry** or in **Performance & Pedagogy**. The degree programs also include a **Minor in Biblical Studies**. Specific degree requirements are listed on pages 87 and 88 for the B.S. and B.A. degrees.

The Department offers a Minor in Music (p. 89) for those pursuing majors in other departments. See the section on Minors (p. 43) for a complete explanation of adding a minor to a degree program.

The courses offered by the Department of Music are listed in the “Course Descriptions” section under the following curricular areas: Applied Music (MAP, pp. 110-111); Music Ensembles (MEN, p. 112); and Music Lecture/Recitation (MUS, pp. 112-115).

OBJECTIVES: Building on the expected outcomes stated in the Mission and Goals of the College (see p. 8), the objectives for the **Major in Music** are that the graduate will be able to:

1. Demonstrate competence in sight singing and ear training, music theory, and music history and literature.
2. Conduct and lead in worship.
3. Perform solo with appropriate techniques in the student’s applied major (a junior recital) and with basic skills in an applied minor.
4. Perform in an ensemble with appropriate musical and social skills.
5. In the Worship & Music Ministry specialization, organize and lead the music program of a local church.
6. In the Performance & Pedagogy specialization, demonstrate advanced performance and teaching skills in the applied major.

Students interested in the Major in Music at ACC must audition with the Music faculty and may complete the Music Aptitude Test and the Music Theory Placement Test before beginning classes. The

Music major student is a member of the ACC Concert Choir each semester and declares an applied major and minor. All Music majors perform a junior recital or the equivalent in the applied major; those with the Performance & Pedagogy specialization perform a senior recital.

All Music majors are expected to pass a piano proficiency before graduation. The proficiency may be satisfied by the successful completion of four semesters of class piano.

Advanced standing in any applied area may be granted on the basis of an acceptable audition.

Music courses are provided without audition for non-majors, such as Music Appreciation and class instruction in applied music. All ACC students are eligible to audition for the ACC Concert Choir and other ensembles. Private applied instruction is offered to non-music majors if prerequisites are met and permission is secured from the department chair. Other courses in Music may be taken by non-majors (as electives) with the approval of the department chair.

Graduates with degrees in Music are prepared to engage in music ministry, private music instruction, advanced specialized study and graduate school.

For information on additional procedures and guidelines for this major, see the college Registrar or an academic advisor in the department.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

Bachelor of Science in Music with a Minor in Biblical Studies

GENERAL STUDIES:

Essential Skills: 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

Two courses from 2 areas:

ENG, HUM, and PHL	6
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Math and Science: 7 hours

MTH ____	Math course	3
NSC ____	Natural Science course	3
NSC ____L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ____	History course	3
PSY 103	Introduction to Psychology	3
____ ____	SOC or Economics course	3

Designated General Studies: 6 hours

MUS 102	Music Appreciation	3
____ ____	General Studies course	3

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301			2
CCE 201	SCCE Preparation Seminar	1	
CCE 301	Significant Cross-Cultural Exp.	1	

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 66 hours

MUS 103	Music Theory I	3
MUS 103L	Functional Theory Skills I	1
MUS 104	Music Theory II	3
MUS 104L	Functional Theory Skills II	1
MUS 205	Music Theory III	3
MUS 205L	Functional Theory Skills III	1
MUS 206	Music Theory IV	3
MUS 206L	Functional Theory Skills IV	1
MUS 216	Music Technology	3
MUS 301	Music History I	3
MUS 302	Music History II	3
MUS 312	Beginning Conducting	2
MUS 412	Philosophy of Music	3
MUS 415	Worship Leadership	2
MUS ____	Music course	2
MAP ____	Applied Instruction - Primary	8
MAP ____	Applied Instruction - Secondary	4
MEN ____	Performing Ensemble	8

Select one (1) 12-hour Specialization:

Worship & Music Ministry

MUS 425	Music Ministry in Local Church	2
MUS 497	Music Internship	2
MAP ____	Applied Instruction - Tertiary	2

Select one:

MAP 38_	Junior Recital, or	
MAP 47_	Worship/Concert Project	1-2
____ ____	Other approved courses	4-5

Performance & Pedagogy

MUS 44_	Literature (of Applied/Primary)	2
MUS 44_	Pedagogy (of Applied/Primary)	2
MAP 39_	Junior Recital	1
MAP 46_	Advanced Private Instruction	4
MAP 49_	Senior Recital	2
____ ____	Other approved course	1

GENERAL ELECTIVES: 5 hours

TOTAL HOURS REQUIRED: 128

Bachelor of Arts in Music with a Minor in Biblical Studies

GENERAL STUDIES:**Essential Skills:** 10 hours

ENG 101	Critical Reading & Writing I	3
ENG 102	Critical Reading & Writing II	3
PHE 105	Physical Fitness & Wellness	1
COM 213	Public Speaking	3

Humanities and Fine Arts: 6 hours

MUS 102	Music Appreciation	3
<i>One course from:</i> ENG, HUM, or PHL		3

Math and Science: 7 hours

MTH ___	Math course	3
NSC ___	Natural Science course	3
NSC ___L	Natural Science Lab course	1

Social Sciences: 9 hours

HIS ___	History course	3
PSY 103	Introduction to Psychology	3
___ ___	SOC or Economics course	3

Designated General Studies:*(see Foreign Language)***Foreign Language:** 14 hours

Either: (a) 14 hours in one foreign language; or
(b) 8 hours of Greek and 6 hours of Hebrew

INSTITUTIONAL DISTINCTIVES: 4 hrs

<i>Select one course from:</i> MIN 101 or HIS 301		2
CCE 201	SCCE Preparation Seminar	1
CCE 301	Significant Cross-Cultural Exp.	1

BIBLICAL STUDIES MINOR: 15 hrs

BBS 101	Biblical Survey	3
<i>Select one NTS course from:</i>		
NTS 201, NTS 203, or NTS 208		3
<i>Select one OTS course from:</i>		
OTS 210, OTS 240, or OTS 270		3
BBS 201	Biblical Interpretation	3
THE 301	Biblical Theology	3

PROFESSIONAL STUDIES: 66 hours

MUS 103	Music Theory I	3
MUS 103L	Functional Theory Skills I	1
MUS 104	Music Theory II	3
MUS 104L	Functional Theory Skills II	1
MUS 205	Music Theory III	3
MUS 205L	Functional Theory Skills III	1
MUS 206	Music Theory IV	3
MUS 206L	Functional Theory Skills IV	1
MUS 216	Music Technology	3
MUS 301	Music History I	3
MUS 302	Music History II	3
MUS 312	Beginning Conducting	2
MUS 412	Philosophy of Music	3
MUS 415	Worship Leadership	2
MUS ___	Music course	2
MAP ___	Applied Instruction/Primary	8
MAP ___	Applied Instruction/Secondary	4
MEN ___	Performing Ensemble	8

Select one (1) 12-hour Specialization: **Worship & Music Ministry**

MUS 425	Music Ministry in Local Church	2
MUS 497	Music Internship	2
MAP ___	Applied Instruction/Tertiary	2

Select one:

MAP 38_	Junior Recital, or	
MAP 47_	Worship/Concert Project	1-2
___ ___	Other approved courses	4-5

 Performance & Pedagogy

MUS 44_	Literature (of Applied/Primary)	2
MUS 44_	Pedagogy (of Applied/Primary)	2
MAP 39_	Junior Recital	1
MAP ___	Advanced Private Instruction	4
MAP 461	Senior Recital	2
___ ___	Other approved course	1

TOTAL HOURS REQUIRED: 131

Minor offered by the Department of Music

Minor in Music

MUS 102	Music Appreciation ^H	3
MUS 103	Music Theory I	3
MUS 103L	Functional Theory Skills I	1
MUS 104	Music Theory II	3
MUS 104L	Functional Theory Skills II	1
MAP ____	Applied Instruction *	4
MEN ____	Ensemble	4
MUS ____	Course(s) in MUS and/or MAP	3

TOTAL HOURS REQUIRED: 22

^H This course may be used to satisfy a Humanities & Fine Arts course in the Core Curriculum.

* All in one applied area.

COURSE DESCRIPTIONS

Each course description includes a course number, name, the number of semester hours, and a short explanation of course content. The course number identifies the area of the curriculum by a three-letter prefix and a general sequence by three numbers. In general, 100-level courses are taken by freshmen, 200-level courses by sophomore, 300-level courses by juniors, and 400-level courses by seniors. The number of semester credit hours granted for each course is specified in parentheses after the course name. The semester during which a course is usually offered is indicated for some courses (1st for Fall semester, 2nd for Spring semester, or Both).

TERMINOLOGY:

Prerequisite – A student must have completed the prerequisite course(s) or have attained a designated status before enrolling in the course.

Co-requisite – A student must be enrolled in the listed co-requisite course at the same time (concurrent enrollment) in order to enroll in the course.

Prerequisite or co-requisite – A student must have previously completed or be concurrently enrolled in the pre- or co-requisite course(s) to enroll in the course.

Absolute co-requisite – A student must take the absolute co-requisite courses concurrently for enrollment in the course, even if the other course has been taken previously. A failure in one of the absolute co-requisite courses produces an NG or F, as appropriate, for the other absolute co-requisite course; both courses would need to be retaken.

Junior or Senior Standing – A student must have completed 60 or more hours for Junior standing and 92 or more hours for Senior standing to enroll in the course.

Permission – A student must have the approval of the professor and/or the Registrar to enroll in the course.

Audition – A student must participate in an audition conducted by the professor to determine enrollment in the course.

Admission to ... – A student must have been admitted to the specified program to enroll in the course.

Graded Pass/Fail – See page 25 for an explanation of pass/fail grading.

Courses and their descriptions may change, be added, or be deleted without notice through normal academic processes. The college reserves the right to withdraw any course for which there is insufficient registration. Not all courses described in the following pages are offered each year.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the *ACC Adult & Professional Studies Catalog*.

Curricular Areas (Prefix):

Biblical Studies, General (BBS)	91	Ministry, General (MIN)	108
Business (BUS)	91	Missions & Evangelism (MEV)	109
Christian Education (CED)	94	Music, Applied (MAP)	110
Communication (COM)	95	Music, Ensembles (MEN)	112
Counseling & Human Services (CHS)	95	Music, Lecture/Recitation (MUS)	112
Cross-Cultural Experience (CCE)	97	Natural Science (NSC)	115
Early Childhood Instruction (ECI)	98	New Testament Studies (NTS)	117
English (ENG)	100	Old Testament Studies (OTS)	119
English to Speakers of Other Languages (ESL)	103	Philosophy (PHL)	120
Foundations of Education (FED)	103	Physical Education (PHE)	121
Greek (GRK)	104	Preaching Ministry (PRM)	122
Hebrew (HEB)	105	Psychology (PSY)	122
History (HIS)	105	Social Sciences (SOC)	124
Humanities (HUM)	106	Spanish (SPA)	124
Learning Assistance (ACC)	107	Sports Management (SPM)	125
Mathematics (MTH)	107	Theology (THE)	126
		Youth Ministry (YTH)	127

BIBLICAL STUDIES, GENERAL (BBS)**BBS 101 Biblical Survey (3)**

A survey of the texts of the Old and New Testaments with attention to the content and theological themes of the books of the Bible in their context. Students will develop a familiarity with the whole of the Bible and an understanding of how the texts of both the Old and New Testaments work together to convey a doctrinally thematic whole.

BBS 201 Biblical Interpretation (3)

An introduction to the science of biblical interpretation designed to equip the student with a methodology for effective Bible study. Prerequisite: BBS 101. (1st)

BBS 300 Introduction to Biblical Languages (2)

An introduction to the biblical languages with a view to the use of basic linguistic tools in the study of the Bible. Prerequisite: ENG 102 and BBS 101. (2nd)

BBS 425 Readings in the Septuagint (2)

Comparative readings in Hebrew Bible and Septuagint with emphasis on textual variants, translation techniques and history of interpretation. Prerequisites: GRK 402 and HEB 412.

BUSINESS (BUS)**BUS 110 Computer Literacy (1)**

Designed for students with minimal previous computer background, with major emphasis on different

software programs, including word processing, presentation, spreadsheet, and other types of application software. The course is a nonprogramming course. *Prior to Fall 2002, offered for 2 semester hours credit.* (Both)

BUS 202 Business Statistics (3)

An introductory study of the application of statistical analysis, hypothesis testing, and regression analysis in business decision making. Emphasis is placed on utilizing statistical methods and commonly-used business software to analyze and interpret data unique to traditional business applications. Prerequisite: MTH course. (1st)

BUS 209 Computer Information Systems (3)

This course is designed to acquaint a student with the organizational use of computers so that he/she may function better as a managerial or professional user of computer resources and/or as a participant in the systems-building process. Prerequisite: BUS 110. (2nd)

BUS 211 Financial Accounting (3)

An introductory study of accounting with emphasis on accounting cycle, accounting terminology, collection of accounting data, the recording of data into the accounting system, and the preparation and interpretation of basic financial statements. Prerequisite: MTH course. (1st)

BUS 212 Managerial Accounting (3)

Building on BUS 211, an introductory study of accounting concepts which furnish management with the necessary “tools” to plan and control activities. Prerequisite: BUS 211. (2nd)

BUS 225 Principles of Management (3)

A study of management functions and processes as applicable to a variety of organizations, including dominant schools of thought, fundamentals of staff management, leadership and motivation, and organizational development and change. (2nd)

BUS 238 Business Communication (3)

A study of the communication processes within organizations with an emphasis on skills in oral and written communication. Prerequisite: ENG 102 and COM 213. (1st)

BUS 311 Intermediate Accounting (3)

A study of accounting theory and the application of underlying accounting concepts of financial accounting. The income statement, statement of changes in financial position, and portions of the balance sheet will be studied in depth. Prerequisite: BUS 212.

BUS 321 Principles of Macroeconomics (3)

Introduction to national income analysis, money and banking, monetary and fiscal policies, inflation, unemployment, and the world economy in relation to macroeconomics. Prerequisite: MTH course. (2nd)

BUS 322 Principles of Microeconomics (3)

Introduction to consumer behavior and demand, organization of production, market structures, factor markets, and the world economy in relation to microeconomics. Prerequisite: MTH course (BUS 321 and BUS 322 are not sequenced). (1st)

BUS 336 Principles of Finance (3)

A survey of financial management and decision making, with an emphasis on financial analysis, budgeting, and capital management. Prerequisite: BUS 212. (2nd)

BUS 347 Principles of Marketing (3)

A survey of the field of marketing, including the information, methods of analysis, strategies, and decision making applied in marketing. Prerequisite: Junior standing. (1st)

BUS 358 Production & Operations Management (3)

A study of the issues, processes, and decision making of management for the production of goods and services and the operations activities within an organization. Prerequisite: BUS 225.

BUS 364 Income Tax Accounting (3)

The principles of federal income taxation with an emphasis on the taxation of individuals, including tax rules, dangers that arise in particular tax situations, and guidelines for keeping taxes at a legal minimum. Prerequisite: BUS 211.

BUS 405 Cost Accounting (3)

The study of cost determination as applied to a variety of business operations. An emphasis is placed on job order, process, and standard cost accounting systems. Prerequisite: BUS 212.

BUS 414 Management Information Systems (3)

A study of the role of information technology in solving business problems at operational, tactical, and strategic levels of the organization. Topics include telecommunications and networking, systems analysis and design, and the strategic use of information systems, with emphasis on the exploration of real-life business scenarios involving IT. Prerequisite: BUS 209. (1st)

BUS 421 Consumer Behavior (3)

A study of the dynamics of blending psychology and the consumer in a marketing format. This course will examine buyer behavior based on demographics, gender, economics, and psychographics. Prerequisite: BUS 322 and BUS 347.

BUS 423 Salesmanship (3)

A course dealing with types of selling, sales training, communications, and the psychology of selling. Prerequisite: BUS 347.

BUS 426 International Business (3)

A study of the international operations of American businesses, international competition in the domestic market, and related economic, political, legal, and cultural issues. Prerequisite: BUS 321, BUS 322, BUS 347 and Senior standing.

BUS 434 Business Law (3)

A study of the legal environment of business, the development and change of laws relating to business, substantive law relating to liability, employment, contracts, property, and government regulation. Prerequisite: BUS 225. (1st)

BUS 436 Business Ethics (3)

A study of the ethical problems, considerations, and principles in the business environment. Prerequisite: BUS 225. (1st)

BUS 442 Small Business Management (3)

Examination of aspects of management unique to small firms, to include student practice in decision making involving problems similar to those faced by businessmen. Prerequisite: BUS 225.

BUS 446 Auditing (3)

A study of the standards and procedures used in examining financial statements and supporting records. Emphasis is placed on the evaluation of internal control, the auditor's responsibilities to clients and third parties, and the ethical framework in which one operates. Prerequisite: BUS 212.

BUS 450 Human Resources Management (3)

An overview of human resources management, including job analysis, job requirements, job selection, employee training, career development, performance appraisal, motivation, supervision, leadership, compensation, discipline, and termination. Prerequisite: BUS 225.

BUS 455 Employee & Labor Relations (3)

The development of the workplace environment to maximize productivity, including wages and benefits, quality-of-life programs, communications, leadership, employee morale, collective bargaining, and conflict resolution. Prerequisite: BUS 450.

BUS 465 Strategic Management & Planning (3)

The integration of business concepts, methods, and skills for the formulation of strategy and policy within an organization, emphasizing analysis, decision making, and ethical considerations. Prerequisite: BUS 225 and Senior standing. (2nd)

BUS 490 Studies in Business (varies)

A course flexible in procedure and content focused on a selected study in the field of business. Prerequisite: as announced.

BUS 497 Business Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: permission. Graded Pass/Fail. (Both)

CHRISTIAN EDUCATION (CED)**CED 101 Introduction to Christian Education (3)**

A survey course including the history of Christian education and its purposes, principles, and practice in the local church. (2nd)

CED 120 Introduction to Youth Ministry (3)

An overview of the field of youth ministry that covers the philosophy of youth work as well as practical methods and programming. Same as YTH 120. (1st)

CED 201 Principles and Methods of Teaching (2)

A course emphasizing the principles of teaching and learning and providing insight into various methods of teaching and their effective use in the church.

CED 360 Recreational Leadership (2)

A course designed to assist in the planning, promoting, and conducting of church-related recreation programs, stressing the needs of all ages and the variety of forms. Same as YTH 360.

CED 401 Educational Administration (3)

A study of some of the goals of Christian education and some practical ways of achieving them through the effective administration of various education agencies of the local church.

CED 487 Christian Camping Internship (varies)

A program designed to give students practical training for leadership in Christian camping, including a practicum in an approved camping situation. Same as YTH 487. Prerequisite: permission. Graded Pass/Fail.

CED 490 Studies in Christian Education (varies)

A course flexible in procedure and content focused on a selected study in the field of Christian education. Prerequisite: CED 101 and as announced.

CED 497 Christian Education Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: permission. Graded Pass/Fail. (Both)

COMMUNICATION (COM)**COM 213 Public Speaking (3)**

The study of communication and rhetorical theory with emphasis on preparation and presentation of both informative and persuasive speeches; students will learn to be critical consumers of public speaking by studying effective listening, basic argument construction, and basic criticism. Prerequisite: ENG 102. (Both) *Note: Public Speaking was offered as COM 205 for 2 semester hours of credit prior to Fall 2008.*

COM 361 Introduction to Mass Communications (3)

An introduction to the theories, major forms, and systems of today's media marketplace, including print, radio, film, television, advertising, public relations, and Internet. This survey includes the consideration of how moral and religious issues are addressed by secular news and entertainment media. Prerequisite: ENG 102.

COUNSELING & HUMAN SERVICES (CHS, previously HRL)**CHS 202 The Family (3)**

The study of courtship, marriage, and family relationships from both a biblical and cultural perspective. Same as SOC 202. Prerequisite: PSY 103 or SOC 103. (2nd)

CHS 211 Introduction to Counseling (3)

An overview of the practices and skills which facilitate personal growth in others, for counselors, teachers, administrators, ministers, and others who deal with people in helping relationships. This course serves as a prerequisite for other courses in counseling. Prerequisite: PSY 103. (1st)

CHS 312 Counseling Diverse Populations (2)

A course designed to broaden the counselor's understanding and skills when counseling people of various backgrounds. Different approaches to counseling will be considered with regard to ethnic groups, women, the elderly, homosexuals, and people with various handicaps. Prerequisite: SOC 103 and CHS 211. (2nd)

CHS 317 Pastoral Counseling (3)

A study of counseling principles and techniques within the context of the ministerial functions. Same as MIN 317. Prerequisite: PSY 103 or SOC 103.

CHS 325 Working with People with Disabilities (2)

A study of disabilities and the programs and services appropriately provided for those with disabilities, with an emphasis on ministry opportunities. Prerequisite: as announced. Same as MIN 325.

CHS 341 Introduction to Social Work (3)

An introductory course in which students learn about the profession of social work as well as the populations and issues that concern social workers. Students will examine the characteristics, function, and requirements of social work as a profession. Prerequisite: PSY 103 or SOC 103.

CHS 343 Communication Skills for Social Services (2)

This course focuses on the usual communication patterns between the social work generalist and client systems, emphasizing the true meaning of good communication in the process of problem solving through both written and oral communication. The role of technology in facilitating and managing communication is examined for its application to social work. Prerequisite: CHS 211 or CHS 341.

CHS 345 Case Management (2)

A study of the practice of case management, describing how service providers assess needs of the client and family as well as arrange, coordinate, advocate for, monitor, and evaluate the package of multiple services designed to meet the client's needs. Prerequisite: CHS 341 or permission.

CHS 392 Careers in Helping Professions (2)

A course which exposes a student to career opportunities in various fields of Counseling & Human Services. Prerequisite: CHS 211. (2nd)

CHS 396 Counseling Theory and Procedures (3)

A survey of various counseling theories and an evaluation of these theories from a Christian perspective. Prerequisite: PSY 204 and CHS 211. (2nd)

CHS 410 Family Counseling (3)

A course to consider the family as a system in which each member influences and is influenced by other members. Healthy and unhealthy relationships will be explored with some understandings of how each develops. Prerequisite: SOC 103, PSY 204, and CHS 211. (2nd, alternating years)

CHS 413 Counseling the Elderly (2)

A course designed to explore the unique stresses of dealing with aging parents, retirement, lower incomes, long term illness, and ways of offering help in these tough times. Prerequisite: CHS 211.

CHS 417 Counseling Adolescents (2)

A study of many significant issues facing the adolescent with emphasis on counseling in a ministry environment. Same as YTH 417. Prerequisite: SOC 103, PSY 204, CHS 211. (1st, alternating years)

CHS 420 Counseling Children I (3)

An overview of counseling methods and theories, practice in counseling children through role play sessions, and discussion of practical applications of counseling methods with children. Prerequisite: SOC 103, PSY 204, and CHS 211. (1st)

CHS 421 Counseling Children II (2)

A continuation of CHS 420. A practicum is involved. Prerequisite: CHS 420.

CHS 437 Conflict Management (2)

A study of skills and strategies for the effective intervention and resolution of conflict, with applications in a variety of personal, interpersonal, group, and organizational contexts. Prerequisite: PSY 103 or SOC 103.

CHS 490 Studies in Counseling & Human Services (varies)

A course flexible in procedure and content focused on a selected study in the field of Counseling & Human Services. Prerequisite: as announced.

CHS 497 Counseling & Human Services Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: (a) junior or senior status; (b) successful completion of PSY 103 and CHS 211; and (c) successful completion of at least nine hours in the Counseling & Human Services major, including at least one course from CHS 396, CHS 202, CHS 312, or CHS 317. Graded Pass/Fail. (Both)

CROSS-CULTURAL EXPERIENCE (CCE)**CCE 201 SCCE Preparation Seminar (1)**

The pre-experience course taken prior to beginning the Significant Cross-Cultural Experience (SCCE). The student engages in self-assessment, surveys the possible cross-cultural experiences available, selects an appropriate SCCE, and learns how to prepare for a successful SCCE. Pre-requisite: MIN 101, six hours of Social Science courses (e.g., PSY 103, SOC 103, SOC 202, SOC 203, SOC 215) and sophomore status.

CCE 301 Significant Cross-Cultural Experience (1)

The Significant Cross-Cultural Experience (SCCE) and post-experience workshops. The SCCE must be approved in advance. During the SCCE, the student will keep a journal and attend regular group meetings as assigned. After the SCCE, the student participates in four 50-minute workshops to debrief, reflect, evaluate, self-assess, and summarize the learning that has been achieved and the expected value of the SCCE in the student's future. Pre-requisite: CCE 201 and SCCE approval.

EARLY CHILDHOOD INSTRUCTION (ECI)

ECI 232 Math & Science for Teachers (3)

A course designed to give students an understanding of the content, concepts, and processes of mathematics and science needed for teaching P-5, focusing on problem solving, reasoning, and methods of inquiry. Prerequisite or co-requisite: one science course and one math course. (1st)

ECI 300 Children's Literature (3)

A study of literature appropriate for children in preschool through fifth grade, with emphasis on selection of materials and techniques for creating interest and enjoyment through presentation. Prerequisite: admission to the Teacher Education Program. Prerequisite or co-requisite: other TEP Block 1 courses. (1st)

ECI 301 Social Studies for Early Childhood (3)

A study of the concepts and skills taught and developed in the social studies curriculum in the early childhood grades, with emphasis on integrating social studies units with other subject-matter areas. Prerequisite: admission to the Teacher Education Program. Prerequisite or co-requisite: other TEP Block 1 courses. (1st)

ECI 302 Reading Skills (3)

A study of the dynamics of the reading process and major issues in reading instruction for early childhood classrooms. Prerequisite: admission to the Teacher Education Program. Prerequisite or co-requisite: other TEP Block 1 courses. (1st)

ECI 303 Health and PE for Early Childhood (2)

A course designed to expose the student to health education and physical education activities in the early childhood grades, with emphasis on giving the student experience in actually teaching physical education activities. All students will become infant and child CPR certified by the Heart Association as partial fulfillment of course requirements. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

ECI 305 Mathematics for Early Childhood (3)

A course dealing with the concepts and materials which are appropriate for the cognitive development of the young child, with a portion of the class devoted to mathematics principles. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

ECI 306 Characteristics of Learning Disabilities (3)

A student will gain knowledge, insight, and understanding of children with learning disabilities in the areas of cognition, perceptual impairment, hyperactivity, attention disorders, tension, language coordination, academics, and socio-familial problems, with appropriate field work. Prerequisite: admission to the Teacher Education Program and permission.

ECI 310 Language Arts Skills for Early Childhood (2)

This course focuses on the early childhood classroom and the nature of language and how it is acquired. Students will demonstrate knowledge of content and competence in materials selection and teaching methodology. Prerequisite: admission to the Teacher Education Program. Prerequisite or co-requisite: other TEP Block 1 courses. (1st)

ECI 314 Creative Arts for Early Childhood (3)

An overview of the principles of creativity in art, music, and drama, the techniques utilized in integrating creative arts in the general curriculum areas of early childhood, the facilitation of the development of sensitivity and perception, and the communication of ideas and feelings. Prerequisite: TEP Block 2 courses. Prerequisite or co-requisite: other TEP Block 3 courses. (1st)

ECI 401 Science for Early Childhood (3)

The selection and organization of content and materials for instruction, the application of scientific principles and laws of learning to science instruction, and the identification of goals in science instruction in the early childhood grades, with an emphasis on a discovery approach to learning. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

ECI 405 Curriculum and Technology (3)

The organization and content of curriculum in grades P-5 and modern trends in curriculum and technology development. Students will first study the history and theory of curriculum, then design a course unit using theory, methods, materials, and the technology discussed in class. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

ECI 407 Classroom Management (3)

A study of the interaction process and patterns of communication in the classroom, designed to increase student and teacher effectiveness as an influence on the learning process. Attention will be given to both preventive and remedial techniques for handling discipline problems in the classroom. Prerequisite: TEP Block 2 courses. Prerequisite or co-requisite: other TEP Block 3 courses. (1st)

ECI 410 Reading Diagnosis and Remediation (2)

This course focuses on the nature and diagnosis of reading problems and the techniques, methods, and materials involved in remediation, with appropriate field experiences. Prerequisite: TEP Block 2 courses. Prerequisite or co-requisite: other TEP Block 3 courses. (1st)

ECI 414 Teacher and Parent Relations (2)

An education elective designed to equip the student to work effectively with parents in the education process. Prerequisite: admission to the Teacher Education Program.

ECI 433 Differentiated Instruction (2)

An exploration of the many different teaching methods that adapt curriculum and instructional approaches to the specific and individual learning needs of each student in the diverse classroom. Prerequisite or co-requisite: other TEP Block 3 courses. (1st)

ECI 490 Studies in Early Childhood Education (varies)

A course flexible in procedure and content focused on a selected study in the field of ECE. Prerequisite: as announced.

ECI 497 Teaching Practicum—Student Teaching (12)

Observation, participation, and directed teaching in an approved school setting in the metropolitan Atlanta area will be carried out under the supervision of a selected supervising early childhood teacher and college personnel. A seminar with the college supervisor is scheduled throughout the semester of the student teaching experience. Assessment will focus on the preparation, teaching procedures and

standards that are a part of the on-the-job assessment program for teachers. Prerequisite: see “Student Teaching Requirements” (p. 68). (2nd)

ENGLISH (ENG)

Freshman English Policy: *A full-time student is required to enroll in the appropriate English course every semester until the student has completed ENG 101 and ENG 102 with a grade of “C” or higher. If requested, students take an English placement test prior to enrollment in ENG 101.*

ENG 101 Critical Reading & Writing I (3)

An introduction to college reading and writing. A minimum grade of “C” is required to satisfy degree requirements. (Both)

ENG 101H Critical Reading & Writing I, Honors (3)

An introduction to college reading and writing for those who place high on the English placement exam. A minimum grade of “C” is required to satisfy degree requirements. Prerequisite: permission. (1st)

ENG 101W Critical Reading & Writing I Workshop (1)

Placement (or self-selection if space is available) in concurrent enrollment with ENG 101 to provide needed assistance in college reading and writing, as determined by academic background and/or the college’s English assessments. Credit for this course is listed on the student’s transcript but does not fulfill the requirements of any degree program. Absolute co-requisite for those placed in ENG 101W: ENG 101 (i.e., a failure in ENG 101W produces an NG or F, as appropriate, for the concurrent ENG 101; both ENG 101 and ENG 101W must be retaken). Graded Pass/Fail. (Both)

ENG 102 Critical Reading & Writing II (3)

A continuation of college reading and writing with emphasis on principles of argumentation and research skills. A minimum grade of “C” is required to satisfy degree requirements. Prerequisite: ENG 101. (Both)

ENG 102H Critical Reading & Writing II, Honors (3)

A continuation of college reading and writing with emphasis on principles of argumentation and research skills for those who perform at a superior level in ENG 101 or who place high on the English placement exam. A minimum grade of “C” is required to satisfy degree requirements. Prerequisite: ENG 101 and permission. (2nd)

ENG 102W Critical Reading & Writing II Workshop (1)

Placement (or self-selection if space is available) in concurrent enrollment with ENG 102 to provide needed assistance in college reading and writing, as determined by academic background and/or the college’s English assessments. Credit for this course is listed on the student’s transcript but does not fulfill the requirements of any degree program. Absolute co-requisite for those placed in ENG 102W: ENG 102 (i.e., a failure in ENG 102W produces an NG or F, as appropriate, for the concurrent ENG 102; both ENG 102 and ENG 102W must be retaken). Graded Pass/Fail. (Both)

ENG 202 American Literature to 1860 (3)

A survey of the life and literature of the American people covering the period of literature beginning

with the settlement of the American Colonies and ending with the start of the Civil War. Prerequisite: ENG 102.

ENG 203 American Literature since 1860 (3)

A survey of the life and literature of the American people covering the period of literature beginning with the Civil War and ending with a study of modern American authors and their works. Prerequisite: ENG 102.

ENG 204 British Literature to 1800 (3)

A study of the major British writers from the Medieval Ages through the eighteenth century. Prerequisite: ENG 102.

ENG 205 British Literature since 1800 (3)

A study of the major British writers from 1800 through the present. Prerequisite: ENG 102.

ENG 206 Ancient World Literature (3)

Reading and discussion of important works of world literature through the end of the Roman Empire, with emphasis on the philosophical, political, and religious thought of the writers. Prerequisite: ENG 102.

ENG 207 Medieval and Modern World Literature (3)

Reading and discussion of important works of world literature from the beginning of the Middle Ages to the present, with emphasis on the philosophical, political, and religious thought of the writers. Prerequisite: ENG 102.

ENG 240 Linguistic Theory (3)

A study of the nature and structure of the English language and language acquisition in order to enhance professional activity, e.g., teaching language arts, teaching English to speakers of other languages, and editing and writing. Same as ESL 240. Prerequisite: ENG 102. (2nd)

ENG 262 Advanced Writing: Non-Fiction (3)

Intensive practice in writing non-fiction expository prose with emphasis on rhetorical principles and style. Prerequisite: ENG 102.

ENG 264 Advanced Writing: Poetry and Drama (3)

An introduction to creative writing in the genres of poetry and drama in which students explore the work of a number of writers as models while creating a portfolio of their own original works. Taught in a combined lecture/workshop atmosphere in which students share their own work with others. Students will also learn how to evaluate writers' markets and submit texts for publication. Prerequisite: ENG 102.

ENG 266 Advanced Writing: Short Fiction and Creative Non-Fiction (3)

An introduction to creative writing in the genres of short fiction and creative non-fiction in which students explore the work of a number of writers as models while creating a portfolio of their own original works. Taught in a combined lecture/workshop atmosphere in which students share their own work with others. Students will also learn how to evaluate writers' markets and submit texts for publication. Prerequisite: ENG 102.

ENG 300 Shakespeare (3)

A study of representative tragedies, comedies, romances, history plays, and selected poetry of Shakespeare. Emphasis is given to critical problems and the value and importance of his works. Prerequisite: ENG 102.

ENG 301 Overview of the English Major (1)

An introduction to English studies and the career opportunities that it creates, this course is required for all English majors (including dual-majors) and is recommended for those with a minor in English. Prerequisite: ENG 102, sophomore standing, and a declared major or minor in English.

ENG 350 Milton (3)

A study of selected poetry and minor prose of John Milton, with emphasis on critical problems and the value and importance of his works. Prerequisite: ENG 102.

ENG 362 Journalistic Writing (3)

A study of writing intended primarily for newspapers, including news writing and feature writing. Prerequisite: ENG 102.

ENG 364 Professional Writing (3)

A study of writing for the workplace, including business writing and e-writing. Prerequisite: ENG 102.

ENG 365 Writing for Publication (3)

A study of writing for magazines, both secular and Christian, with emphasis on analyzing published articles and markets with the goal of getting the student's original work published. Taught in a combined lecture/workshop atmosphere. Same as COM 365. Prerequisite: ENG 102.

ENG 373 Modern Grammar (3)

A thorough analysis of sentence-level grammar of English with emphasis on structure and function for rhetorical purposes. Prerequisite: ENG 102.

ENG 375 Literary Theory (3)

A study of literary terminology and practice in reading and analysis of a variety of literary genres in multiple historical periods and analytical methods. Prerequisite: ENG 102.

ENG 381 Chicana Literature (3)

Critical reading and interpretation of bilingual literature written in the United States through the study of representative texts in various genres. Does not satisfy World Literature or American Literature requirements. Prerequisite: ENG 102.

ENG 413 Editing for Publication (3)

Hands-on editing and publication of student-centered writing. May include campus newsletters and announcements, the college yearbook, a student magazine, or material for the college website. May be repeated once with a different emphasis for a total of 6 hours credit. Prerequisite: ENG 102 and permission.

ENG 415 Student Publication Practicum (2)

Advanced hands-on editing and publication of the student publications, including the training and

mentoring of newer staff members, under the supervision of the yearbook advisor/instructor. May be repeated for credit with permission. Does not satisfy a requirement in Writing, Literature, Humanities, or English. Prerequisite: ENG 413 and permission. Graded Pass/Fail.

ENG 417 Rhetoric for Writing (3)

A study of the principles and practices of classical and modern rhetoric, including logic and argumentation, through advanced practice in reading and writing expository prose. Prerequisite: ENG 102.

ENG 425 Seminar in Literature (3)

An integrated examination of a specific topic in Literature. May be repeated for different topics. Prerequisite: Literature course and as announced.

ENG 490 Studies in English/Literature (varies)

A course flexible in procedure and content focused on a selected study in the field of literature. Prerequisite: as announced.

ENG 495 Senior Thesis: English (3)

The Senior Thesis provides an opportunity for a senior majoring in English to complete an extended independent study project in preparation for graduate school. The project includes a rigorous research component on a topic of interest to the student and is supervised by a full-time faculty member. Prerequisite: permission, based on a senior thesis proposal.

ENGLISH TO SPEAKERS OF OTHER LANGUAGES (ESL)

ESL 240 Linguistic Theory (3)

A study of the nature and structure of the English language and language acquisition in order to enhance professional activity, e.g., teaching language arts, teaching English to speakers of other languages, and editing and writing. Same as ENG 240. Prerequisite: ENG 102. (2nd)

ESL 441 Methods for ESOL (3)

An examination of past and current approaches, methods, and techniques for teaching English as a second language. Prerequisite: TEP Block 2 courses. Prerequisite or co-requisite: other TEP Block 3 courses. (1st).

ESL 442 Culture and Education (3)

This course is designed to give a culturally pluralistic and global perspective to the equitable education of culturally and linguistically diverse student populations. Students will examine, evaluate, and develop curricular materials for culturally and linguistically diverse populations. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

FOUNDATIONS OF EDUCATION (FED)

FED 102 Educational Foundations (2)

An introductory study of the foundations of American education that covers issues related to the areas

of pedagogy, historical and philosophical movements in education, and social factors that influence classroom interactions. (1st)

FED 204 Developmental Psychology (3)

A study of human growth and development from conception and the prenatal period through adulthood and death. Special emphasis is given to applications in the school setting. Prerequisite: PSY 103. (1st)

FED 300 Educational Psychology (3)

A study of learning theory and its application to such problems as classroom control, the organization of learning activities, understanding individual differences, and evaluating teaching and assessing learning. Emphasis is given to factors which facilitate and/or interfere with the learning process. Prerequisite: FED 204. (2nd)

FED 350 Assessment in Education (2)

A comprehensive introduction to assessment in Early Childhood Education, including standardized tests and informal strategies, selection and administration, classroom assessment of academic achievement, and the appropriate interpretation and use of findings. Prerequisite: TEP Block 1 courses. Prerequisite or co-requisite: other TEP Block 2 courses. (2nd)

FED 401 The Exceptional Child (3)

A study of the characteristics by which exceptional children are identified in the school setting and the special needs of children with learning disabilities. Students will also survey learning disorders, assessment techniques, and the use of appropriate instructional strategies and materials. Prerequisite: TEP Block 2 courses. Prerequisite or co-requisite: other TEP Block 3 courses. (1st)

GREEK (GRK)**GRK 301 Greek I (4)**

A thorough study of Koine Greek involving the acquisition of a basic vocabulary and extensive drill in grammar and syntax, with a gradually increasing emphasis on translation from the Greek New Testament. (1st)

GRK 302 Greek II (4)

A continuation of GRK 301. Prerequisite: GRK 301. (2nd)

GRK 401 Greek III (3)

A review of the basic principles of Koine Greek, with advanced study of Greek grammar and syntax and vocabulary building. Emphasis is placed on the translation and exegesis of the Greek New Testament. Prerequisite: GRK 302. (1st)

GRK 402 Greek IV (3)

A continuation of GRK 401. Prerequisite: GRK 401. (2nd)

HEBREW (HEB)

HEB 411 Hebrew I (3)

A study of biblical Hebrew covering grammar, the verb system, vocabulary, leading to readings in the Hebrew Scriptures. (1st)

HEB 412 Hebrew II (3)

A continuation of HEB 501. Prerequisite: HEB 501. (2nd)

HISTORY (HIS)

HIS 102 Western Civilization (3)

A general survey of the history of Western culture from its beginning in the ancient Near East to the present time. (Both)

HIS 201 Church History (3)

A study of the development of the church from AD 30 to the present, with attention to the creeds, ordinances, policy, and works of various church bodies.

HIS 203 United States History (3)

A survey of the religious, social, political, economic, and cultural development of the United States from the era of exploration until recent times. (1st)

HIS 204 History of Religion in America (3)

A survey of the history of the development of religion in America from Colonial times to the present.

HIS 301 Restoration History (2)

A study of the emergence and development of the nineteenth century Restoration Movement in America.

HIS 305 History of Missions (3)

A general survey of the fields, personnel, techniques, accomplishments, and failures of the mission of the Church covering the period from the establishment of the Church to the present. Same as MEV 305.

HIS 410 Thought of the Restoration Movement (3)

An examination of views prevalent within the Restoration Movement with particular attention to significant documents and to the thought of Thomas and Alexander Campbell and other influential spokesmen. Same as THE 410. Prerequisite: HIS 301 and THE 301. (2nd)

HIS 490 Studies in History (varies)

A course flexible in procedure and content focused on a selected study in the field of history. Prerequisite: as announced.

HUMANITIES (HUM)

HUM 101 Introduction to Humanities (3)

A general introduction to the humanities, with attention given to the nature of philosophy, art, architecture, music, and literature, with concepts from these disciplines applied to key cultural artifacts of the Western world. (Both)

HUM 205 Christ and Culture (3)

An exercise in cultural interpretation from a Christian world view, focusing on the relationship of the Christian faith to culture, with readings and discussions on philosophy, technology, the arts, literature, history, politics, medicine, law, economics, leisure, and the media. Same as THE 305. Prerequisite: HUM 101, THE 301.

HUM 311 Humanities: Greek & Roman (3)

An integrated examination of Western culture from the Minoan-Mycenaean roots to the fall of the Roman empire as expressed in art, literature, music, philosophy, religion, and architecture, emphasizing the development and influence of classical ideas and values. Prerequisite: HUM 101. (1st)

HUM 315 Humanities: Medieval & Renaissance (3)

An integrated examination of the dominant ideas and values of Western culture from the fall of the Roman empire through the 17th century as expressed in art, literature, music, philosophy, religion, and architecture. Prerequisite: HUM 101. (2nd)

HUM 321 Humanities: Baroque through Romanticism (3)

An integrated examination of the dominant ideas and values of Western culture during the 18th and 19th centuries as expressed in art, literature, music, philosophy, religion, and architecture. Prerequisite: HUM 101. (1st)

HUM 325 Humanities: The Modern World (3)

An integrated examination of the dominant ideas and values of Western culture during the 20th century as expressed in art, literature, music, philosophy, religion, and architecture. Prerequisite: HUM 101. (2nd)

HUM 425 Seminar in Humanities (3)

An integrated examination of a specified topic in the humanities. May be repeated for different topics. Prerequisite: HUM 101 and one HUM 300-level course. (occasional)

HUM 490 Studies in Humanities (varies)

A course flexible in procedure and content focused on a selected study from the humanities. Prerequisite: HUM 101 and as announced.

HUM 495 Senior Thesis: Humanities (3)

The Senior Thesis provides an opportunity for a senior majoring in Humanities to complete an extended independent study project in preparation for graduate school. The project includes a rigorous research component on a topic of interest to the student and is supervised by a full-time faculty member. Prerequisite: permission, based on a senior thesis proposal.

LEARNING ASSISTANCE(ACC)

ACC 098 Strategies for Academic Success (0)

Designed to assist the student in successful transition into the college environment and to help identify and implement the strategies that lead to academic success. This is a co-curricular course which may be required for admission to ACC and may be taken by other new students who choose to do so. Not graded; marks of excellent (E), satisfactory (S), and unsatisfactory (U) are recorded in the student's file.

ACC 099 Academic Accountability (0)

Designed to assist the student who is on academic probation to identify and implement strategies to become academically successful. This is a co-curricular course which may be required for admission to ACC as a transfer student and may be taken by other continuing students who choose to do so. Not graded; marks of excellent (E), satisfactory (S), and unsatisfactory (U) are recorded in the student's file.

See ENG 101W and ENG 102W.

MATHEMATICS (MTH)

***Freshman Mathematics Policy:** A full-time student is required to enroll in an appropriate math course within the first two semesters of enrollment at ACC (and each semester thereafter if necessary to pass the course). If requested, students take a math placement test prior to enrollment in a math course.*

MTH 103 College Mathematics (3)

This course presents a comprehensive survey of college-level mathematics and emphasizes practical applications and problem-solving strategies. Not open to students who have previously taken a higher-numbered MTH course. (Both)

MTH 104 Math Modeling (3)

An introduction to mathematical modeling that uses elementary mathematics—numbers and measurement, algebra, geometry, and data exploration—and graphing-calculator technology to investigate real-world problems and questions. Not open to students who have previously taken a higher-numbered MTH course.

MTH 105 Finite Mathematics (3)

This course focuses on set theory, linear equations and inequalities, matrices, linear programming, probability, statistics, and game theory and how to apply these topics to business, economics, social and life sciences. Prerequisite: Lower-numbered MTH course or satisfactory math placement assessment.

MTH 107 Geometry (3)

A comprehensive coverage of college-level plane geometry, utilizing discovery activities and exercises. Prerequisite: Lower-numbered MTH course or satisfactory math placement assessment.

MTH 110 College Algebra (3)

A college-level algebra course that includes these topics: equations and inequalities with an emphasis on problem-solving; graphing; functions; exponential and logarithmic functions; polynomial functions; systems of equations; matrices; and sequences. Prerequisite: Lower-numbered MTH course or

satisfactory math placement assessment. (Both)

MTH 120 Introduction to Statistics (3)

A study of descriptive statistics, probability, distributions, sampling, hypothesis testing, correlation, linear regression, and chi-square and F-tests. Prerequisite: MTH course or satisfactory math placement assessment.

MTH 125 Applied Calculus (3)

A study of algebraic, exponential, logarithmic, and trigonometric functions and equations which emphasizes using these to model phenomena and solve problems that concern business and the social sciences. Not open to students who have previously taken MTH 191. Prerequisite: MTH 105 or 110, or satisfactory math placement assessment.

MTH 191 Pre-Calculus (4)

Covers polynomial and rational functions, exponential and logarithmic functions, trigonometric functions, and theory of equations. Not open to students who have previously taken MTH 125. Prerequisite: MTH 105 or 110, or satisfactory math placement assessment.

MTH 211 Calculus 1 (4)

A study of limits and derivatives, differentiation rules, applications of differentiation, integrals, and the Fundamental Theorem of Calculus. Prerequisite: MTH 125 or 191, or satisfactory math placement assessment.

MTH 212 Calculus 2 (4)

This course is a continuation of MTH 211, Calculus 1, covering applications of integration, differential equations, and infinite sequences and series. Prerequisite: MTH 211.

MTH 213 Calculus 3 (4)

This course is a continuation of MTH 212, Calculus 2, covering vectors and the geometry of space, vector functions, partial derivatives, multiple integrals, line integrals, and Stoke's and Green's theorems. Prerequisites: MTH 212.

MINISTRY, GENERAL (MIN)**MIN 101 Introduction to Christian Service (2)**

An overview of the nature and purpose of the church, the Christian's role as a member of the Body of Christ, and opportunities for leadership and service in pastoral ministry, educational ministry, cross-cultural ministry, and worship and fine arts ministry, with an emphasis on self-assessment. (Both)

MIN 317 Pastoral Counseling (3)

A study of counseling principles and techniques within the context of the ministerial functions. Same as CHS 317. Prerequisite: CHS 211 or permission.

MIN 325 Working with People with Disabilities (2)

A study of disabilities and the programs and services appropriately provided for those with disabilities, with an emphasis on ministry opportunities. Same as CHS 325.

MIN 400 Administration and Leadership in Ministry (3)

A study of the functioning church and church leadership, examining organization and administration, planning, programming, and ministry in the local congregation. Prerequisite: MIN 101 and Junior standing.

MIN 407 Practical Ministries (3)

An examination of the practical aspects of effective ministry in a local church. Prerequisite: MIN 101 and Junior standing.

MIN 495 Leadership Colloquium (2)

An overview of the art of leadership, including management skills and facilitative helping skills adapted to a Christian context. Such issues as leadership styles, staffing, supervision, and personnel will be discussed, with attention given to application of concepts. Prerequisite: MIN 400.

MISSIONS & EVANGELISM (MEV)**MEV 202 Church Growth & Evangelism (3)**

An introduction to the philosophy of church growth as originally developed by Donald McGavran. The principles of church growth will be applied both to homogeneous and multiethnic churches. (Both)

MEV 210 Principles and Practices of Missions (3)

A study of methods for the development, growth, and expansion of the missionary enterprise. Prerequisite: MEV 202.

MEV 305 History of Missions (3)

A general survey of the fields, personnel, techniques, accomplishments, and failures of the mission of the Church covering the period from the establishment of the Church to the present. Same as HIS 305.

MEV 306 Urban Cross-Cultural Evangelism (2)

A study of both cultural and communication processes that enable persons from differing backgrounds to interact effectively. Skills and insights learned will be applied to evangelism. Prerequisite: MEV 202. (2nd)

MEV 330 World Religions (3)

A survey of major world religions, including Judaism, Christianity, Islam, Hinduism, Buddhism, Confucianism, Taoism and a variety of primal religions. Attention is given to the nature of religious truth claims and their rational assessment, the challenge of religious pluralism and relativism, and the prospects for fruitful interreligious dialogue. Same as PHL 330. (2nd)

MEV 406 Contemporary World Issues (2)

A study of the basic theological, anthropological, secular, and practical issues encountered by the mission of the Church in the contemporary setting. Prerequisite: THE 301, SOC 203 and MEV 202.

MEV 490 Studies in Missions & Evangelism (varies)

A course flexible in procedure and content focused on a selected study in the field of missions and/or evangelism. Prerequisite: MEV 202 and as announced.

MEV 497 Missions Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: permission. Graded Pass/Fail. (Both)

MUSIC, APPLIED (MAP)

MAP 102 Beginning Voice Class: Non-majors (1)

MAP 112 Beginning Voice Class: Majors (1)

MAP 103 Beginning Piano Class: Non-majors (1)

MAP 113 Beginning Piano Class: Level 1 (1)

MAP 123 Beginning Piano Class: Level 2 (1)

MAP 114 Beginning Percussion Class (1)

MAP 117 Beginning Guitar Class (1)

MAP 118 Beginning Class: specified instrument (1)

Group instruction in the basics of the chosen instrument. No experience required. Prerequisite: placement.

MAP 232 Intermediate Voice Class (1)

MAP 233 Intermediate Piano Class (1)

MAP 234 Intermediate Percussion Class (1)

MAP 237 Intermediate Guitar Class (1)

MAP 238 Intermediate Class: specified instrument (1)

Group instruction in techniques. Prerequisite: corresponding beginning class or audition.

MAP 242 Voice Class for Worship Leaders (1)

Group instruction in the techniques required to lead worship with emphases on developing good habits for tone production, adapting contemporary techniques without harming the voice, and using microphones and monitors properly. Prerequisite: MAP 112 and permission.

MAP 252 Advanced Voice Class (1)

MAP 253 Advanced Piano Class (1)

MAP 254 Advanced Percussion Class (1)

MAP 257 Advanced Guitar Class (1)

MAP 258 Advanced Class: specified instrument (1)

Group instruction in techniques. Prerequisite: audition.

MAP 362 Private Instruction: Voice (1 or 2)

MAP 363 Private Instruction: Piano (1 or 2)

MAP 364 Private Instruction: Percussion (1 or 2)

MAP 367 Private Instruction: Guitar (1 or 2)

MAP 368 Private Instruction: specified instrument (1 or 2)

Advanced private instruction in techniques and repertoire. Student must perform 10-12 minutes of music from memory on a jury exam at the end of the semester. Prerequisite: audition and permission.

MAP 369 Applied Music Technology (1)

Private instruction in specific applications of music technology leading to a worship/concert project, publication of a CD, printed format, or a recital performance. Prerequisite: MUS 217 and permission.

MAP 382 Junior Recital: Voice (1)**MAP 383 Junior Recital: Piano (1)****MAP 384 Junior Recital: Percussion (1)****MAP 387 Junior Recital: Guitar (1)****MAP 388 Junior Recital: specified instrument (1)**

Guided preparation for the presentation of a 30-minute public solo recital. Prerequisite: Permission and 8 semester hours in the applied area (2 of these 8 hours may be concurrent with the semester of the recital).

MAP 436 Private Conducting Instruction (varies)

Advanced private instruction in conducting techniques. Prerequisite: MUS 312 and permission.

MAP 462 Advanced Private Instruction: Voice (2)**MAP 463 Advanced Private Instruction: Piano (2)****MAP 464 Advanced Private Instruction: Percussion (2)****MAP 467 Advanced Private Instruction: Guitar (2)****MAP 468 Advanced Private Instruction: specified instrument (2)**

Senior-level private instruction in techniques and repertoire for the Performance & Pedagogy specialization. Student must perform 12-15 minutes of music from memory on a jury exam at the end of the semester. Prerequisite: Senior standing and permission.

MAP 470 Worship/Concert Project (2)

This course will cover the aspects of planning and implementation for a worship service or concert. Attention will be given to selection of a unifying theme/idea, enlisting and rehearsing participants, choice of music/materials to be presented, coordination of technical aspects, and logistical considerations. Public presentation of the worship service or concert will represent completion of course requirements. (The course may be taken one semester before the actual worship service or concert is presented. A grade will be assigned following the public presentation.) Prerequisite: Senior standing and permission.

MAP 482 Senior Recital: Voice (2)**MAP 483 Senior Recital: Piano (2)****MAP 484 Senior Recital: Percussion (2)****MAP 487 Senior Recital: Guitar (2)****MAP 488 Senior Recital: specified instrument (2)**

Guided preparation for the presentation of a one-hour public solo recital. Prerequisites: Permission, a successfully completed Junior Recital, and 4 semester hours in Advanced Private Instruction (2 of those 4 hours may be concurrent with the semester of the recital).

MUSIC, ENSEMBLES (MEN)

MEN 101 ACC Chorale (1)

A mixed choir developing choral tone and interpretation of repertoire for on-campus performances. Prerequisite: audition. (Both)

MEN 201 Concert Choir (1)

A touring mixed choir demonstrating advanced choral tone and interpretation of repertoire. Prerequisite: audition. (Both)

MEN 207 Guitar Ensemble (1)

An auditioned ensemble for 5-10 guitarists open to all ACC students. A variety of repertoire will be performed. Prerequisite: audition.

MUSIC, LECTURE/RECITATION (MUS)

MUS 101 Music Fundamentals (2)

The basics of tonal music, including reading of bass and treble clefs, intervals, triads, and major/minor scales and key signatures. (1st)

MUS 102 Music Appreciation (3)

A survey of various styles and forms of music, including non-western, popular, and art music. Emphasis is placed on the coordinated training of the ear, eye, memory, and mind for participatory listening. (1st)

MUS 103 Music Theory I (3)

The study of contemporary and traditional theory applicable to the 21st century musician including diatonic triads, added 2nds, sus chords, phrase structure and melodic analysis. Prerequisite: MUS 101 or satisfactory placement test score. Co-requisite: MUS 103L. (1st)

MUS 103L Functional Theory Skills I (1)

Practical application of concepts studied in MUS 101, including ear training, sight singing, improvisation, and guitar/keyboard harmony. Co-requisite: MUS 103.

MUS 104 Music Theory II (3)

The study of contemporary and traditional theory applicable to the 21st century musician with emphasis on the use of substitute chords, non-harmonic tones, 4-part chord progressions, and modulations. Prerequisite: MUS 103 or satisfactory placement test score. Co-requisite: MUS 104L. (2nd)

MUS 104L Functional Theory Skills II (1)

Practical application of concepts studied in MUS 104. Pre-requisite: MUS 103L. Co-requisite: MUS 104.

MUS 204 Hymnology (2)

A survey of the development of congregational song and the use of various styles of congregational music in the worship and evangelism of a congregation. Prerequisite: MUS 102.

MUS 205 Music Theory III (3)

The study of contemporary and traditional theory applicable to the 21st century musician with emphasis on upper triad structures, pentatonic scale, blues scales and harmonies. Prerequisite: MUS 104 or satisfactory placement test score. Co-requisite: MUS 205L. (1st)

MUS 205L Functional Theory Skills III (1)

Practical application of concepts studied in MUS 205. Pre-requisite: MUS 104L. Co-requisite: MUS 205.

MUS 206 Music Theory IV (3)

The study of contemporary and traditional theory applicable to the 21st century musician with emphasis on modes and the application of the Nashville Numbering System. Final projects will include a synthesis of all four courses in the music theory sequence. Prerequisite: MUS 205 or satisfactory placement test score. Co-requisite: MUS 206L. (2nd)

MUS 206L Functional Theory Skills IV (1)

Practical application of concepts studied in MUS 206. Pre-requisite: MUS 205L. Co-requisite: MUS 206.

MUS 216 Music Technology (3)

This course covers basic instruction in music technology applications. Specific attention will be given to sequencing, *Finale* notation, and *Band-in-a-Box*. Prerequisite: MUS 103 and 103L.

MUS 217 Advanced Music Technology (3)

A continuation of the Music Technology course covering advanced applications of music sequencing, *Finale* and *Sibelius* notation systems, digital voice recording, and additional applications of computers and digital keyboards. Prerequisite: MUS 216.

MUS 265 Christian Singers Workshop (1)

Supervised participation in an annual vocal conference, including workshops, performances, demonstrations, and in-depth discussions of current topics and issues for singers. Prerequisite: permission. (1st)

MUS 295 Christian Songwriting (2)

This course will cover the essential elements of song writing, publishing, and basic business principles which accompany performance ministry. Special attention will be given to crafting lyrics and appropriate melodies. Copyright considerations will be included. Prerequisite: permission.

MUS 301 Music History I (3)

A study of the history of Western art music from the time of the Greeks to the early Classical period with an emphasis on the cultivation of listening skills. Prerequisite: MUS 102. (1st)

MUS 302 Music History II (3)

A study of the history of Western art music from the Classical period through the present day with an emphasis on listening to representative repertoire. Prerequisite: MUS 301. (2nd)

MUS 312 Beginning Conducting (2)

An introduction to basic patterns, use of baton, score preparation, and rehearsal procedures. Prerequisite: MUS 101 and 102. (1st)

MUS 322 Music Methods for Children (3)

A survey of the materials and techniques for using music to teach children.

MUS 341 Keyboard Skills (2)

Practical aspects of keyboard music for accompanying solos and choirs, and playing for services.

MUS 412 Philosophy of Music (3)

This course surveys the place and function of music in culture. Attention will be given to music as communication, art, entertainment, and worship. Students explore theological and functional aspects of music in western and non-western cultures. Pre-requisite or co-requisite: MUS 302.

MUS 415 Worship Leadership (2)

A coverage of the principles of worship from Scripture and their application in current worship styles. (2nd)

MUS 425 Music Ministry in the Local Church (2)

A study of the philosophy and programming of the music program of a congregation. Prerequisite: MUS 102.

MUS 431 Advanced Conducting (2)

A coverage of advanced techniques of instrumental and choral conducting. Prerequisite: MUS 312.

MUS 432 Choral Techniques (2)

A study of the techniques for rehearsing a choir and developing a unified, expressive choral tone. Prerequisite: MUS 312.

MUS 434 Survey of Choral Literature (2)

A study of the music literature for choral groups. Prerequisite: MUS 302.

MUS 441 Piano Literature (2)

A survey of the music literature for piano. Prerequisite: MUS 302.

MUS 443 Vocal Literature (2)

A survey of the music literature for voice. Prerequisite: MUS 302.

MUS 446 Piano Pedagogy (2)

A study of the methods and materials for teaching piano. Prerequisite: advanced private piano lessons.

MUS 448 Vocal Pedagogy (2)

A study of the methods and materials for teaching voice. Prerequisite: advanced private voice lessons.

MUS 451 Arranging (2)

An advanced theory course emphasizing techniques of vocal, choral, and instrumental arranging. Prerequisite: MUS 206.

MUS 453 Orchestration (2)

An advanced theory course emphasizing techniques of orchestration. Prerequisite: MUS 206.

MUS 490 Studies in Music (varies)

A study in an advanced topic of music. Prerequisite: as announced.

MUS 496 Campus Worship Internship (varies)

Practical application of principles and techniques learned in the classroom through the planning, coordination, and implementation of on-campus worship services under the supervision of the Music Department chair and the Dean of the Chapel. Prerequisite: MUS 415 and permission. Graded Pass/Fail. (Both)

MUS 497 Music Internship (varies)

Practical application of principles and techniques learned in the classroom in a supervised church, school, or other approved situation. Prerequisite: permission. Graded Pass/Fail. (Both)

NATURAL SCIENCE (NSC)

NSC 103 Introduction to Biology I (3)

The essential concepts and fundamental principles of modern biology with major emphasis on the basic chemistry of life, the cell as the basic unit of life, the fundamentals of DNA and genetics, and a general overview of the plant kingdom, viruses, bacteria, fungi, and protists. (1st)

NSC 103L Introduction to Biology I Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of the biology in NSC 103. Co-requisite or prerequisite: NSC 103. (1st)

NSC 104 Introduction to Biology II (3)

A continuation of the study of the essential concepts and fundamental principles of modern biology. Prerequisite: NSC 103. (2nd)

NSC 104L Introduction to Biology II Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of biology in NSC 104. Co-requisite or prerequisite: NSC 104. (2nd)

NSC 106 Environmental Science (3)

An introduction to the study of the human environment. Topics include general ecology, resources, pollution, and aspects of health, economics, and law as related to environmental science. (2nd)

NSC 106L Environmental Science Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of environmental science in NSC 106. Co-requisite or prerequisite: NSC 106. (2nd)

NSC 115 Human Anatomy and Physiology I (3)

An introduction to the structure and function of the human body, including a general orientation, support and movement, and the nervous, sensory, and endocrine systems. (2nd)

NSC 115L Human Anatomy and Physiology I Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of human anatomy and physiology in NSC 115. Co-requisite or prerequisite: NSC 115. (2nd)

NSC 116 Human Anatomy and Physiology II (3)

A continuation of the study of the structure and function of the human body, including the circulatory, excretory, immune, respiratory, digestive, and reproductive systems. Prerequisite: NSC 115. (1st)

NSC 116L Human Anatomy and Physiology II Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of the human anatomy and physiology in NSC 116. Co-requisite or prerequisite: NSC 116. (1st)

NSC 121 Introduction to Chemistry (3)

This one-semester introductory course is a basic overview of the fundamental principles of general chemistry. Students will also be acquainted with elementary topics in organic and biochemistry. Problem-solving sets are utilized throughout the course to assist the student in grasping the concepts. Prerequisite: High school Algebra.

NSC 121L Introduction to Chemistry Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of chemistry in NSC 121. Co-requisite or prerequisite: NSC 121.

NSC 128 Survey of Chemistry I (3)

The first of two survey courses covering topics in general, organic, and biochemistry, this course encompasses fundamental principles of general chemistry that will provide a foundation for learning and comprehension of concepts in the organic and biochemistry, including the topics of atomic structure, elements and compounds, chemical bonding, nomenclature, and chemical reactions. Prerequisite: High school Algebra or MTH 110. (1st)

NSC 128L Survey of Chemistry I Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of general, organic, and biochemistry in NSC 128. Co-requisite or prerequisite: NSC 128. (1st)

NSC 129 Survey of Chemistry II (3)

A continuation of the study of the principles of general chemistry as applied to organic and biochemistry, including the following topics: families of organic compounds, the chemical reactivity of basic functional groups, and the structures and physiological functions of organic biomolecules (carbohydrates, lipids, proteins, and nucleic acids). This course will also address topics of chemistry in our everyday lives. Prerequisite: NSC 128. (2nd)

NSC 129L Survey of Chemistry II Lab (1)

This laboratory course emphasizes the scientific method, involving observation, experimentation, data analysis, and critical thinking, as applied in the study of general, organic, and biochemistry in NSC 129. Co-requisite or prerequisite: NSC 129. (2nd)

NSC 207 Microbiology (3)

A study of the characteristics of bacteria, viruses, protozoa, and fungi, including the diseases they cause, the control of these microorganisms and their beneficial uses, and the basics of immunology.

NEW TESTAMENT STUDIES (NTS)**NTS 201 The Life of Jesus Christ (3)**

A survey of the life and teachings of Jesus of Nazareth based on the four Gospels. A brief review of the intertestamental period and the world of the New Testament will preface this survey. Prerequisite: BBS 101. (Both)

NTS 203 The Acts of the Apostles (3)

An historical and exegetical study of the Acts of the Apostles, which contains a record of the establishment and development of the church. Prerequisite: BBS 101. (2nd)

NTS 208 Epistles of Paul (3)

A survey of Paul's writings, including their basic contents and theological themes. Prerequisite: BBS 101.

NTS 320 Romans (2)

An in-depth exegetical study of the epistle, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistle. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 321 I Corinthians (2)

An in-depth exegetical study of the epistle, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistle. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 322 II Corinthians (2)

An in-depth exegetical study of the epistle, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistle. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 323 Ephesians & Philemon (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 324 Philippians & Colossians (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful

application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 325 I & II Thessalonians (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 326 I & II Timothy, Titus (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 327 Galatians (2)

An in-depth exegetical study of the epistle, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistle. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 330 Hebrews (2)

An in-depth exegetical study of the epistle, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistle. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 331 James, I & II Peter (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 332 I, II, III John, Jude (2)

An in-depth exegetical study of the epistles, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the epistles. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 401 The Revelation of John (2)

A study of the final book of the Bible, giving special attention to its historical setting, Christology, and various interpretations. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 402 Gospel of John (2)

An in-depth exegetical study of the fourth Gospel, including careful analysis of the text and thoughtful application to contemporary Christian life and theology, focusing on the historical context and doctrinal themes peculiar to the Gospel of John. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201.

NTS 475 New Testament and Preaching Seminar (2)

In-depth exegetical studies of designated New Testament literature including careful analysis of the text and thoughtful application to preaching. Same as PRM 475. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201, and PRM 320.

NTS 490 Studies in New Testament (varies)

A course flexible in procedure and content emphasizing independent research and formal classroom presentation. Such areas as backgrounds, history, text and canon, or exegetical principles may be covered. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201, and as announced.

OLD TESTAMENT STUDIES (OTS)**OTS 210 Old Testament History (3)**

A survey of the history of Israel from the call of Abraham to post-exilic Judaism employing as primary sources the biblical literature of Genesis--Ezra--Nehemiah. Prerequisite: BBS 101. (Both)

OTS 240 Old Testament Prophecy (3)

A survey of the prophetic literature of the Old Testament analyzing the origin, purpose and basic contents of each book. Prerequisite: BBS 101. (2nd)

OTS 270 Old Testament Poetry (3)

A survey of the poetic literature of the Old Testament analyzing the origin, purpose and basic contents of each book. Prerequisite: BBS 101. (Both)

OTS 301 Genesis (3)

An exegesis of the biblical book of Genesis with emphasis given to the origin, purpose and major theological themes of the text. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 305 Isaiah (3)

An exegesis of the biblical book of Isaiah with emphasis given to the origin, purpose and major theological themes of the text. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 307 Jeremiah (3)

An exegesis of the biblical book of Jeremiah with emphasis given to the origin, purpose and major theological themes of the text. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 309 Ezekiel (3)

An exegesis of the biblical book of Ezekiel with emphasis given to the origin, purpose and major theological themes of the text. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 403 Old Testament Laws (3)

A study of the legal literature of the Pentateuch analyzing the moral, social, and religious legislation of ancient Israel. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 413 Psalms (3)

A systematic survey of ancient Hebrew Hymnody including an exegesis of several selected Psalms. Prerequisite: BBS 201, OTS 210, OTS 240 and OTS 270.

OTS 490 Studies in Old Testament (varies)

A course flexible in procedure and content focused on a selected study from the Old Testament. Prerequisite: BBS 201, OTS 210, OTS 240, OTS 270, and as announced.

PHILOSOPHY (PHL)

PHL 201 Introduction to Philosophy (3)

An examination of key philosophical themes and ideas, such as the nature of the universe, the nature of knowing, human nature, and ethics, through the writings of significant philosophers. (1st, alternating years)

PHL 203 Logic (3)

A study of the art and science of correct reasoning, including major types of fallacies, criteria of definition, and elementary deductive arguments.

PHL 216 Philosophy of Religion (3)

An examination of classical and contemporary arguments for the existence of God and a philosophical inquiry into the coherence of Christian theism. Topics include a variety of theistic proofs, the problem of faith and reason, divine foreknowledge and human free will, the problem of evil, God's eternity, the trinity, the incarnation, and others.

PHL 325 Ethics (3)

An examination of influential theories regarding the nature of morality and the human good life. Readings in Plato, Aristotle, Hobbes, Hume, Kant, Mill, and others. Includes a focus on the relationship between religion and morality.

PHL 330 World Religions (3)

A survey of major world religions, including Judaism, Christianity, Islam, Hinduism, Buddhism, Confucianism, Taoism and a variety of primal religions. Attention is given to the nature of religious truth claims and their rational assessment, the challenge of religious pluralism and relativism, and the prospects for fruitful interreligious dialogue. Same as MEV 330. (2nd)

PHL 346 Epistemology (3)

A study of the sources, nature and scope of knowledge. Topics to be covered include the nature of truth, the concept of epistemic warrant, foundationalism, evidentialism, coherentism, and the internalist/externalist debate. Special attention will be given to issues in religious epistemology and the justification of religious belief. Prerequisite: one PHL course and permission.

PHL 358 Metaphysics (3)

A study of the nature of ultimate reality. Topics include Metaphysical realism versus anti-realism, substance philosophy versus alternatives, the existence of God, theories of mind (e.g., varieties of materialism versus mind-body dualism), free will and moral responsibility, the ontological status of properties. Prerequisite: one PHL course and permission.

PHL 421 Ancient and Medieval Philosophy (3)

A critical survey of the history of Western philosophy, beginning with the Pre-Socratics and including prominent figures such as Plato, Aristotle, Plotinus, Augustine, Aquinas, Scotus, Ockham and Suarez. Attention will be given to topics in metaphysics, epistemology, philosophy of religion and ethics as they arise in their historical contexts. Prerequisite: one PHL course and permission.

PHL 422 Early Modern Philosophy (3)

A critical survey of the history of Western philosophy from Descartes through Kant. Attention will be

given to issues in metaphysics, epistemology, philosophy of religion and ethics. Prerequisite: one PHL course and permission.

PHL 425 Major Worldviews (3)

An examination of the different worldviews that have developed in or been introduced into the Western world and how they influence the modern mind and society. Prerequisite: one PHL course.

PHL 490 Studies in Philosophy (varies)

A course flexible in procedure and content focused on a selected study in the field of philosophy. Prerequisite: as announced.

PHYSICAL EDUCATION (PHE)

PHE 105 Physical Fitness and Wellness (1)

A total fitness program designed to acquaint the student with the theory and practice of good Physical Fitness and Wellness. (1st)

PHE 110 Leisure Life Skills I (1)

Co-ed instruction and activity in volleyball and/or badminton. (1st)

PHE 115 Cardiovascular Conditioning (1)

Instruction and activity in principles and procedures of cardiovascular conditioning.

PHE 120 Leisure Life Skills II (1)

Co-ed instruction and activity in racquetball and/or tennis. (2nd)

PHE 125 Recreational Games (1)

Instruction in rules and skills of individual and team games and sports for use in school, church, or playground programs. (2nd)

PHE 130 Weight Training (1)

Instruction and activity in principles and procedures of weight training that contribute to physical fitness. (Both)

PHE 135 Basketball Skills (1)

PHE 139 Volleyball Skills (1)

Co-ed instruction and activity in skills, rules, and game strategy.

PHE 136 Women's Varsity Soccer Team (1)

PHE 156 Women's Varsity Basketball Team (1)

PHE 176 Women's Varsity Volleyball Team (1)

For physical education credit, a student must participate in practices and games as a member of the varsity team. (PHE 136 and PHE 176 in the 1st semester; PHE 156 offered both semesters)

PHE 146 Men's Varsity Basketball Team (1)

PHE 166 Men's Varsity Soccer Team (1)

PHE 186 Men's Varsity Baseball Team (1)

For physical education credit, a student must participate in practices and games as a member of the varsity team. (PHE 166 in the 1st semester; PHE 186 in the 2nd semester; PHE 146 offered both semesters)

PREACHING MINISTRY (PRM)**PRM 201 Introduction to Preaching (3)**

A study of the fundamentals of constructing and delivering sermons that are based on the Word of God. Prerequisite: MIN 101 and BBS 201.

PRM 320 Advanced Preaching (3)

A continuing study of the principles and skills of sermon preparation and delivery. Prerequisite: PRM 201.

PRM 403 Expository Preaching (3)

An advanced study in the art and science of preparing and delivering expository sermons. Prerequisite: PRM 320.

PRM 405 History of Christian Preaching (3)

The history of Christian preaching from the First Century to the present. Prerequisite: PRM 320.

PRM 430 Preaching and Story (3)

An advanced study of the preparation and delivery of various forms of contemporary narrative preaching. Prerequisites: BBS 201 and PRM 320.

PRM 475 New Testament and Preaching Seminar (2)

In-depth exegetical studies of designated New Testament literature including careful analysis of the text and thoughtful application to preaching. Same as NTS 475. Prerequisite: NTS 201, NTS 203, NTS 208, BBS 201, and PRM 320.

PRM 490 Studies in Preaching (varies)

A course flexible in procedure and content focused on a selected study in the field of preaching ministry. Prerequisite: PRM 320 and as announced.

PRM 497 Preaching Ministry Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: permission. Graded Pass/Fail. (Both)

PSYCHOLOGY (PSY)**PSY 103 Introduction to Psychology (3)**

A study of psychological structures and functions, designed to help students better understand themselves and others. This course is a prerequisite for all other courses in psychology. (Both)

PSY 200 Social Psychology (3)

A course designed to integrate issues in psychology and sociology as they relate to human interaction. Same as SOC 200. Prerequisite: PSY 103. (1st, alternating years)

PSY 204 Developmental Psychology (3)

A study of human growth and development from conception and the prenatal period through adulthood and death. Prerequisite: PSY 103. (1st)

PSY 302 Quantitative Methods (3)

A course designed to teach the student research methodologies, statistical analyses, and the appropriate usage of statistical methods, with primary emphasis on the ability to read and understand research. Previously listed as HRL 302. Prerequisite: MTH course. (1st)

PSY 303 Methods in Research (2)

A continuation of PSY 302, with primary emphasis on applications. Previously listed as HRL 303. Prerequisite: PSY 302. (2nd)

PSY 305 Adolescent Psychology (3)

A study of human growth and development from late childhood to early adulthood. Prerequisite: PSY 204. (1st, alternating years)

PSY 315 Group Dynamics (2)

The analysis of how groups work and how to improve relationships in order to function effectively with all groups. Previously listed as HRL 315. Prerequisite: PSY 103 or SOC 103.

PSY 341 Abnormal Psychology (3)

This introductory abnormal psychology course is designed to help students understand the physiological, social, psychological nature of abnormal behavior as well as an understanding of the diagnosis and treatment of mental disorder. Prerequisite: PSY 204. (2nd)

PSY 414 Human Sexuality (2)

A course designed to explore male, female differences in regard to emotions, perceptions, attitudes of relationships, and power of sexuality. It focuses on psychological and socio-cultural influences on human sexuality and incorporates a life span perspective. Previously listed as HRL 414. Prerequisite: PSY 204.

PSY 425 Interpersonal Effectiveness (2)

A course designed to enhance the students' ability to be effective in interpersonal interaction, learning more about themselves and the skills necessary for quality communication, relationship building, problem solving, conflict resolution, and dealing with difficult people. Prerequisite: PSY 103 or SOC 103..

PSY 442 Personality Theory (3)

A survey of major theories of personality from Freud to the present, including psychodynamic theory, influences of genetic and biochemical factors on behavior, social learning and environmental influences, and internal versus external locus of control. Prerequisite: PSY 204. (1st)

PSY 465 Psychology of Religion (3)

A course designed to develop an understanding of the development of religion from historical, cultural, developmental, and psychological perspectives. Prerequisite: Senior status or permission. (2nd)

PSY 490 Studies in Psychology (varies)

A course flexible in procedure and content focused on a selected study in the field of psychology. Prerequisite: as announced.

SOCIAL SCIENCES (SOC)**SOC 103 Introduction to Sociology (3)**

A study of the effects of group relations on human behavior with special emphasis on developing a Christian world view. (Both)

SOC 200 Social Psychology (3)

A course designed to integrate issues in psychology and sociology as they relate to human interaction. Same as PSY 200. Prerequisite: PSY 103 and SOC 103. (1st, alternating years)

SOC 202 The Family (3)

Dating, courtship, marriage, and family relationships from both a biblical and cultural perspective. Same as CHS 202. Prerequisite: PSY 103 or SOC 103. (2nd)

SOC 203 Cultural Anthropology (3)

A study of the nature, functions, and manifestations of culture in diverse human societies. (1st)

SOC 215 Geography (3)

Introductory world regional geography focusing on the ways in which cultural groups around the world utilize and modify their landscapes and environments. (2nd)

SPANISH (SPA)**SPA 101 Spanish I (4)**

Introduction to the four basic skills of listening, speaking, reading, and writing in Spanish with emphasis on speaking in everyday situations, an introduction to Hispanic culture(s), and a required lab component. Designed for students with little or no previous language training.

SPA 102 Spanish II (4)

Continued development of listening, speaking, reading, and writing skills within a cultural context, with a required lab component. Prerequisite: SPA 101 or permission.

SPA 201 Intermediate Spanish I (3)

Continued development of listening, speaking, reading, and writing skills in Spanish with a review of language fundamentals, practice in conversation, a study of Hispanic civilization, and a required lab component. Prerequisite: SPA 102 or permission.

SPA 202 Intermediate Spanish II (3)

Extensive oral and written work in Spanish, including an expansion of Spanish vocabulary and syntactical structures, an introduction to Spanish prose, poetry, drama, and essays of moderate difficulty, and a required lab component. Prerequisite: SPA 201 or permission.

SPA 301 Spanish Review (3)

Review of Spanish grammar and vocabulary with extensive practice in conversation. Taught in Spanish. Prerequisite: SPA 202 or permission.

SPA 302 Spanish Culture and Civilization (3)

Explores the history, politics, social structures, and traditions of Spain and Latin America. Taught in Spanish. May be used as a Humanities elective. Prerequisite: SPA 202 or permission.

SPA 303 Spanish Conversation (3)

Practice in conversation skills integrated with listening comprehension, reading, and writing skills. Prerequisite: SPA 202 or permission.

SPA 381 Chicana Literature (3)

Critical reading and interpretation of bilingual literature written in the United States through the study of representative texts in various genres. Taught in Spanish; numbered ENG 381 when taught in English. Prerequisite: ENG 102 and SPA 202 or permission.

SPA 401 Spanish Literature (3)

Critical reading and interpretation of literature written in Spain through the study of representative texts in various genres. Includes practice in listening, speaking, and writing skills. Taught in Spanish. Prerequisite: SPA 202 or permission.

SPA 402 Latin American Literature (3)

Critical reading and interpretation of literature written in Latin America through the study of representative texts in various genres. Includes practice in listening, speaking, and writing skills. Taught in Spanish. Prerequisite: SPA 202 or permission.

SPORTS MANAGEMENT (SPM)**SPM 423 Sports Facilities Management (3)**

The principles and procedures involved in the design and management of sports facilities as well as programming and events management. Prerequisite: BUS 225 and Junior standing.

SPM 425 Team Management (3)

An overview of the motivational, psychological and organizational considerations involved in the coaching of teams and individual athletes. Prerequisite: BUS 225 and Junior standing.

SPM 427 Administration of Fitness and Wellness Programs (3)

Designed to examine all phases of fitness and wellness programs including the administration of fitness tests, program planning and evaluation. Prerequisite: BUS 225 and Junior standing.

SPM 429 Issues in Sports Management (3)

An examination of finance, marketing and promotion, selected legal problems, and human relations in the field of sports management. Prerequisite: BUS 225 and Junior standing.

THEOLOGY (THE)**THE 301 Biblical Theology (3)**

A survey of the major theological themes of the Bible--e.g., God, Christ, Holy Spirit, Church, Heaven, Hell, sin, salvation. (2nd)

THE 302 Apologetics (3)

A study of the theological and philosophical defense of Christianity with an emphasis on the key aspects of a variety of models of apologetics. Pre-requisite: THE 301.

THE 305 Christ and Culture (3)

An exercise in cultural interpretation from a Christian world view, focusing on the relationship of the Christian faith to culture, with readings and discussions on philosophy, technology, the arts, literature, history, politics, medicine, law, economics, leisure, and the media. Same as HUM 205. Prerequisite: THE 301. (2nd)

THE 331 Christian Doctrine of God (3)

A study of the biblical teachings concerning the nature of God, including a consideration of the attributes of God, the trinity, and the incarnation. Special attention is given to the nature and work of Christ and the Holy Spirit. Prerequisite: THE 301.

THE 345 Christian Doctrine of Sin and Salvation (3)

A study of the biblical doctrine of the nature and effects of human sin and of God's provision of salvation. Attention is given to the doctrines of grace, redemption and atonement, the person and work of Christ, the nature of saving faith and the role of the Holy Spirit in the life of the believer. Prerequisite: THE 301.

THE 352 Theology of the Cults (3)

A critical survey of the teachings of a variety of contemporary cults in light of relevant biblical doctrines. Prerequisite: THE 301.

THE 401 Studies in New Testament Eschatology (3)

Taught in conjunction with NTS 401 (Revelation), an examination of eschatological themes, particularly millennial themes. Prerequisite: THE 301.

THE 410 Thought of the Restoration Movement (3)

An examination of views prevalent within the Restoration Movement with particular attention to significant documents and to the thought of Thomas and Alexander Campbell and other influential spokesmen. Same as HIS 410. Prerequisite: HIS 301 and THE 301.

THE 416 Morality & Christian Ethics (3)

An examination of a variety of contemporary moral issues, such as abortion, euthanasia, pornography,

marriage and divorce, homosexuality, war, and capital punishment, in light of biblical principles. Prerequisite: THE 301.

THE 490 Studies in Religion and Theology (varies)

A course flexible in procedure and content focused on a selected study from the fields of Christian theology or contemporary religions. Prerequisite: THE 301 and as announced.

YOUTH MINISTRY (YTH)

YTH 120 Introduction to Youth Ministry (3)

An overview of the field of youth ministry that covers the philosophy of youth work as well as practical methods and programming. Same as CED 120. (1st)

YTH 323 Programs in Youth Ministry (2)

A study of the various programs in youth work occurring in the week-to-week operations of the local church. Prerequisite: YTH 120. (2nd, alternating years)

YTH 324 Youth Leadership (2)

A study of the recruitment, training, and nurturing of adults who work with the youth program of the local church. Prerequisite: YTH 120. (2nd, alternating years)

YTH 360 Recreational Leadership (2)

A course designed to assist in the planning, promoting, and conducting of church-related recreation programs, stressing the needs of all ages and the variety of forms. Same as CED 360.

YTH 417 Counseling Adolescents (2)

A study of many significant issues facing the adolescent with emphasis on counseling in a ministry environment. Same as CHS 417. Prerequisite: CHS 211 or PSY 305. (1st, alternating years)

YTH 426 Youth Ministry Seminar (varies)

An in-depth study of the youth ministry ministerial objective, adult relationships in the church and youth program development. Prerequisite: YTH 323.

YTH 487 Christian Camping Internship (varies)

A program designed to give students practical training for leadership in Christian camping, including a practicum in an approved camping situation. Same as CED 487. Prerequisite: permission.

YTH 490 Studies in Youth Ministry (varies)

A course flexible in procedure and content focused on a selected study in the field of youth ministry. Prerequisite: YTH 120 and as announced.

YTH 497 Youth Ministry Internship (varies)

Field education providing an opportunity to learn through observation and participation. Specific training models are designed by the student and professor in cooperation with an approved field observer. Prerequisite: permission. Graded Pass/Fail. (Both)

COLLEGE LEADERSHIP

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Administrative Officers

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Other Administration and Staff

Academics

Kathleen D. David, M.L.M.	Registrar
Bonnie Edge Cook	Music Department Coordinator
Debbie S. Gibbs	Administrative Assistant - Academic Office
Lynn H. Wiseley	Teacher Media Center Coordinator

Admission

Stacy A. Bartlett	Associate Director of Enrollment Management
Rachel Jarrell	Admission Counselor
Douglass Johnson	Enrollment Specialist
Warren Carey	Admission Counselor
Megan Cobb	Enrollment Coordinator

Athletics

Amanda Cook, M.S.	Women's Basketball and Volleyball Coach
Randy Douglas, M.S.S.	Men's and Women's Soccer Coach
Jesse Dyar	Baseball Coach
Alan S. Wilson	Athletic Director & Men's Basketball Coach

Business & Administration

Bethany Huxford Davis	Student Accounts Representative and Assistant to the VP for Business & Finance
Matt Fulks	Technology Coordinator
Natalie W. Thompson	Accounting Manager
Diana Walker	Receptionist

Financial Aid

Blair G. Walker, M.P.H.	Director of Financial Aid
Anna English	Associate Director of Financial Aid

Institutional Advancement

Michael W. Gunnin, M.Div.	Director of Advancement
Sarah G. Huxford, M.M.C.	Director of Communications & Alumni Relations
R. Edwin Groover, Ph.D.	Chancellor

Library

Michael L. Bain, MLS, MDiv	Library Director
Jennifer Clotfelter, M.A.	Reference Librarian

Operations

Jim Aldridge	Facilities Coordinator
Joe Guidry	Security Officer
Lemroy Haggins	Crew Chief
Jimmy Shepard	Superintendent of Utilities
Andrew Vasant	Director of Security

Student Development

Lindsay Fifield	Head Women's Resident
Robert W. McGuire	Head Men's Resident
Donna Phillips	Administrative Assistant - Student Development
Nancy Taylor	Administrative Assistant - Student Development

Faculty

FULL-TIME TEACHING FACULTY:

Blackburn, Barry L.: Professor of New Testament (1986).

B.A. in Bible, Harding University; M.Th. in Bible, Harding Graduate School of Religion; M.A. in New Testament, Harding Graduate School of Religion; Ph.D. in New Testament Exegesis, University of Aberdeen.

Carey, Holly J.: Assistant Professor of Biblical Studies (2007).

B.A. in Biblical Studies, Atlanta Christian College; M.A. in Biblical Studies, Asbury Theological Seminary; Ph.D. in New Testament and Christian Origins, University of Edinburgh.

Cartwright, Byron J.: Professor of Music (1993).

B.S.M. in Music, Cincinnati Bible College; M.S.M. in Music, Cincinnati Bible Seminary; M.M. in Vocal Performance, University of Cincinnati; D.M.A. in Voice, Southern Baptist Theological Seminary.

Cartwright, Katie L.: Professor of Music (1993).

B.S. in Music Education, Eastern Illinois University; M.A. in Piano Performance, Eastern Illinois University; Ph.D. in Music, Emphasis in Music Theory Pedagogy, Union Institute & University.

Dycus, Dallas J., Jr.: Associate Professor of English & Humanities (1998).

B.A. in English, Milligan College; M.A. in English, East Tennessee State University; Doctoral candidate, Georgia State University.

Goble, Kenneth C.: Professor of Counseling (1996).

B.A. in Psychology, University of Virginia; M.A. in Theological Studies, Cincinnati Bible Seminary; M.Div. in Old Testament, Cincinnati Bible Seminary; D.Min. in Pastoral Care & Counseling, Eden Theological Seminary.

Hebb, Judith L.: Professor of Writing, Spanish & English (2001).

B.A. in Modern Languages-Spanish, Colorado State University; M.A. in Spanish Literature, Texas A&M University-Commerce; Ph.D. in English, Texas A&M University-Commerce.

Hooks, Stephen M.: Professor of Biblical Studies (1988).

B.A. in Christian Ministry, Atlanta Christian College; M.Div. in Bible, Emmanuel School of Religion; Ph.D. in Hebrew Bible, Hebrew Union College.

Moffatt, Gregory K.: Professor of Psychology (1985).

B.A. in Human Relations, Milligan College; M.S. in Community Counseling, Georgia State University; B.Th. in New Testament, Atlanta Christian College; Ph.D. in Educational Psychology, Georgia State University.

Southerland, Lacey Ann: Professor of Education (1998).

B.S. in Elementary Education/TYC, Stephen F. Austin State University; M.Ed. in Early Childhood

Education, Stephen F. Austin State University; Ph.D. in Early Childhood Education, Georgia State University.

Stempinski, Sally A.: Professor of Education (1974).

B.S. in Education, Youngstown State University; M.Ed. in Elementary Education, Georgia State University; Ed.S. in Elementary Education, Georgia State University.

Strother, William H., II: Professor of Preaching Ministry and Biblical Studies (2004).

B.A., Cincinnati Bible College; M.Div., Southern Baptist Theological Seminary; Ph.D. in Preaching and New Testament, Southern Baptist Theological Seminary.

Woolfolk, Dedra R.: Associate Professor of Natural Science (2004).

B.S. in Biology, Morris Brown College; M.S. in Biological and Biomedical Science, Emory University School of Medicine; Ph.D. in Pharmacology, Emory University School of Medicine.

PART-TIME FACULTY (full-time administration and staff who teach part-time):

Bain, Michael L.: Professor of Biblical Studies, Library Director (1981).

B.A. in Bible, Kentucky Christian College; M.Div. in Theology, Emmanuel School of Religion; M.L.S. in Library & Information Studies, State University of New York at Buffalo.

Cook, Amanda: Instructor of Physical Education, Coach (2005).

B.S. in Business Administration, Atlanta Christian College; M.S. in Sports Administration, Georgia State University.

Douglas, Randy: Instructor of Physical Education, Coach (2000).

B.S. in Business Administration, Tennessee Temple University; Masters of Sports Science, U.S. Sports Academy.

Glenn, Dennis E.: Professor of Christian Ministry and Education, V.P. for Academic Affairs (1994).

A.B. in Bible-Ministries, Manhattan Christian College; M.S. in Education, Kansas State University; Ed.S. in Educational Supervision, Eastern New Mexico University; Ph.D. in Education, Kansas State University.

Groover, R. Edwin: Professor of History, Chancellor (1970).

B.A. in Christian Ministries, Atlanta Christian College; M.Div. in Church History, Emmanuel School of Religion; Ph.D. in American Studies, Emory University.

Gunnin, Michael W.: Instructor of Biblical Studies, Director of College Relations (2004).

B.A. in Biblical Studies, Atlanta Christian College; M.Div., Trinity Evangelical Divinity School.

Haverly, Jeffrey A.: Professor of Business, V.P. for Business & Finance (1997).

B.S. in Accounting, Missouri Baptist College; M.B.A. with MIS emphasis, Southern Illinois University; D.Mgt. in Management, Webster University. Certified Management Accountant. Certified Public Accountant.

Huxford, Samuel W. (Wye): Instructor of Biblical Studies, V.P. for Student Development and Dean of the Chapel (1976).

B.A. in Christian Ministry, Atlanta Christian College; M.Div. in New Testament, Cincinnati Bible College & Seminary.

Morris, Emma W.: Instructor of Business, V.P. for Strategic Relationships (2007).

B.A. in French, Emory University; M.B.A. in International Marketing, University of South Carolina.

Walker, Blair G.: Instructor of Counseling & Human Services, Director of Financial Aid (1999).

B.C.M. in Christian Ministry, Atlanta Christian College; Master of Public Health, Armstrong Atlantic State University; Gerontology Graduate Certificate, Armstrong Atlantic State University.

Wilson, Alan S.: Instructor of Physical Education, Coach (1996).

B.A. in Communications, Shorter College.

ADJUNCT FACULTY:

Amos, Mark: Adjunct Instructor of Business (2005).

B.B.A. in Business, Georgia State University; Juris Doctorate, Mercer University School of Law.

Beale, Roger D.: Adjunct Instructor of Music (1999).

B.Mu.Ed., Southern Illinois University; M.C.M., Southern Baptist Theological Seminary.

Berry, Kristen J. R.: Adjunct Instructor of Speech (2006).

B.A. in Communications, Johnson C. Smith University; M.A. in Human Communication Studies, Howard University.

Bowler, Candice J.: Adjunct Instructor of Education (2008).

B.S. in Early Childhood Education, Atlanta Christian College; M.Ed. in Special Education, North Georgia College and State University.

Box, Betsy E.: Adjunct Instructor of Education (1984).

B.S. in Elementary Education, Samford University; M.Ed. in Special Education, Georgia State University; Ed.S. in Special Education, Georgia State University.

Cannon, Leonard E.: Adjunct Instructor of Education (1998).

B.A. in Social Science, Harding College; M.Ed. in Social Science Education and School Administration, Harding College.

Chastain, Judy C.: Adjunct Instructor of Counseling & Human Services (2003).

B.S. in Human Relations, Atlanta Christian College; M.Ed. in Guidance and Counseling, University of West Georgia.

Clark, Joshua D.: Adjunct Instructor of Philosophy (2008).

B.A. in Humanities and Biblical Studies, Atlanta Christian College; M.A. in Philosophy of Religion and Ethics, Biola University.

Coleman, Denise: Adjunct Instructor of Music (2007).

B.A. in Piano Performance, Agnes Scott College.

Conner, Cindy B.: Adjunct Instructor of Counseling & Human Services (2008).

B.S. in Human Relations, Atlanta Christian College; M.A. in Professional Counseling, Psychological Studies Institute. Licensed Professional Counselor (GA).

Cumberbatch, Arden C.: Adjunct Instructor of Natural Science Labs (2007).

B.S. in Biology, Medgar Evers College; M.D., Saint Matthews University.

Donovan, James C.: Adjunct Instructor of Ministry (1984).

B.A., B.Th., Atlanta Christian College; M.Ed., Georgia State University; Ph.D. in Education, Georgia State University.

Eidson, Steve: Adjunct Instructor of Biblical Studies and Business (2003).

B.A. in Christian Ministry, Atlanta Christian College; M.Div. in Theology and Philosophy, Lincoln Christian Seminary; Doctor of Ministry, Trinity Evangelical Divinity School.

Fields, Warren C.: Adjunct Instructor of Music (2001).

B.M. in Music Education, Samford University; M.M. in Theory and Literature, Baylor University; Ph.D. in Musicology, University of Iowa.

Garner, Janelle F.: Adjunct Instructor of Education (2007).

B.Ed, Brenau University; M.Ed., State University of West Georgia; Ed.S., State University of West Georgia.

Hancock, Carolyn Toll: Adjunct Instructor of Music (2007).

Bachelor of Music, Philadelphia College of Performing Arts; Master of Music, Indiana University School of Music; Doctoral candidate, Indiana University School of Music

Haralu, Mego: Adjunct Instructor of Intercultural Studies and Christian Ministry (2007).

B.A., Roberts Wesleyan College; Master of Religious Education, Trinity Evangelical Divinity School; Ph.D. in Educational Studies, Trinity Evangelical Divinity School.

Heidler, Christopher: Adjunct Instructor of Music (2003).

B.A. in Music / Business Management, Georgia State University.

Hembree, Craig: Adjunct Instructor of Music (2002).

B.A. in Church Music, Missouri Baptist College; M.C.M. in Church Music, Southern Baptist Theological Seminary.

Hicks, Dwayne: Adjunct Instructor of Youth Ministry (1993).

B.S. in Bible, Johnson Bible College; M.Ed. in Guidance & Counseling, West Georgia College.

Hobbs, John P.: Adjunct Instructor of Counseling & Human Services (2007).

B.A. In Bible, Columbia Bible College; Master of Divinity, New Orleans Baptist Theological Seminary; Doctor of Ministry, Fuller Theological Seminary.

- Johns, Anthony W.: Adjunct Instructor of Missions (2008).
B.A. in History, Lee College; M.A. in Christian Ministry, Church of God Theological Seminary.
- Macenczak, Kimberly P.: Adjunct Professor of Education & History (1991).
B.A. in History, Milligan College; M.A.T. in History, Georgia State University; Ph.D. in Education, Georgia State University.
- Marsh, Nancy K.: Adjunct Instructor of Education (2006).
M.Ed. in Early Childhood Education, Georgia State University; Ed.S. in Early Childhood Education, Georgia State University.
- Mason, Babbie: Adjunct Instructor of Music (1999).
B.A. in Music Education and Applied Voice, Spring Arbor College.
- Muigwa, Njoroge M.: Adjunct Instructor of Natural Science (1998).
B.S. in Biology, University of Alaska, Juneau; M.S. in Biology, University of Alaska, Juneau; Ph.D. in Environmental Science, State University of New York at Syracuse.
- Murphy, Julie S.: Adjunct Instructor of Education (1992).
B.B.A. in Marketing, University of Georgia; M.Ed. in Educational Studies, Emory University.
- Ngaujah, Dorris E.: Adjunct Instructor of Cross-Cultural Studies (2005).
B.S. in Biblical Studies, Atlanta Christian College; M.A. in Missions/Intercultural Studies, Wheaton College; Ph.D. in Intercultural Education, Biola University.
- Odums, Oenia J.: Adjunct Instructor of Business (2008).
Bachelor of Information Technology, American Intercontinental University; M.I.T., American Intercontinental University.
- Pettigrew, Carol B.: Adjunct Instructor of Spanish (2005).
B.A. in Spanish, Ohio State University; M.A. in Spanish and Latin American Literature, University of Cincinnati.
- Reed, Carson E.: Adjunct Instructor of Christian Ministry (2007).
B.A. in English, Oklahoma Christian College; Master of Divinity, Harding University Graduate School of Religion; D.Min. in Preaching and Leadership, Abilene Christian University.
- Roberts, Daniel J.: Adjunct Instructor of Business and Christian Ministry (2006).
B.A. in Bible & Preaching, Cincinnati Bible College; M.A. in Practical Ministry, Cincinnati Bible College & Seminary; Ed.D. in Organizational Leadership, Argosy University.
- Rouse, E. Dannyette: Adjunct Instructor of English (2007).
B.A. in English Literature, Columbia Union College; M.A. in English, La Sierra University.
- Sadler, Joannah M.: Adjunct Instructor of Counseling & Human Services (2008).
B.S. in Family and Consumer Science, University of Georgia; M.A. in Marriage and Family Therapy, Psychological Studies Institute.

- Samples, Tara C.: Adjunct Instructor of Human Relations (2004).
B.S. in Human Relations, Atlanta Christian College; M.S. in Professional Counseling, Georgia State University.
- Smith, Brian: Adjunct Instructor of Music (2007).
Bachelor of Music in Guitar Performance, University of Georgia.
- Spragin, Allison: Adjunct Instructor of Music (2007).
B.Mus. in Voice Performance, Oberlin Conservatory; Master of Music in Voice Performance, Louisiana State University.
- Swaim, J. Anthony: Adjunct Instructor of Business (2007).
B.S. in Business Administration, California State University, Long Beach; M.B.A., California State University, Long Beach; Executive Management Program, Peter F. Drucker Graduate School of Management, Claremont Graduate University. Certified CSSBB, PMP, CIRM, CPM, CPIM.
- Thomas, E. Kiki: Adjunct Instructor of Counseling & Human Services (2004).
B.S. in Social Science Education, Dillard University; M.S.W. in Social Work, Atlanta University; Ph.D. in Educational Administration, Century University.
- Thomas-Poole, Glenda S.: Adjunct Instructor of Computer Literacy (2008).
B.A. in English, Albany State University; M.S. in Secondary Education, University of Nebraska-Omaha.
- Turner, Kim B.: Adjunct Instructor of Business (2006).
B.A. in Economics and International Relations, University of Rochester; Doctor of Dental Surgery, University of Maryland; Master of Business Administration, Brenau University.
- Warren, Ralph G.: Adjunct Professor of English (1960).
B.A. in Ministerial, Cincinnati Bible College; B.A. in Education, Oglethorpe College; M.A. in English, Georgia State University.
- Wiseley, Lynn H.: Adjunct Instructor of Education (2008).
B.S. in Early Childhood Education, Atlanta Christian College; M.Ed. in Early Childhood Education, West Georgia College.
- Woolfolk, Barbara J.: Adjunct Instructor of Mathematics (2008).
B.S. in Mathematics, Virginia State University; M.Ed. in Secondary Education (Mathematics), Georgia State University.
- Worthington, John E.: Adjunct Instructor of Music (2004).
B.S. in Commercial Music with Concentration in Applied Percussion/Jazz Performance, Georgia State University.

For specific information regarding **Access**, the Adult and Professional Studies programs of ACC, please refer to the ***ACC Adult & Professional Studies Catalog***.