Point University

Office of Financial Aid
507 West 10th Street – West Point, GA   31833
Email: financial.aid@point.edu ; Phone: 706-385-1018; FAX: 706-645-9475

Your Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information the financial aid administrator at your school will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be Your school may ask for additional information. If you have questions about verification, contact your financial aid administrator as soon as possible so that your financial aid will not be delayed.

A.   Dependent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Social Security Number

Student's Street Address (include apt. no.)	Student's Date of Birth

City	State	Zip Code	Student's Phone Number

High School Completion Status

Provide **one** of the following documents that indicate your high school completion status when you begin college in 2017 – 2018. If you have provided one of these items as part of Point University's admission process, please check the applicable box. If not, provide as attachment to this form.

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate, an official GED transcript that indicates the student passed the exam, or a state-authorized high school equivalent certificate.
- For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- For a homeschooled student from a state where state law requires the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), copy of that credential.
- For a homeschooled student from a state where state law does not require the student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and includes a statement that the student successfully completed a secondary school education in a homeschool setting.
- A copy of your DD214 that indicates your high school graduation or an equivalent has been earned.

A student who is unable to obtain the documentation listed above must contact the financial aid office

In addition to this V4 Worksheet, you must complete the <u>attached form</u> in the Financial Aid Office at Point University OR it must be notarized and the <u>original</u> given to the Financial Aid Office along with a copy of the ID used by mail or in person. Financial Aid Verification will not be complete without this.

<u>Identity and Statement of Educational Purpose (To Be Signed at Point University)</u>

*The verification process requires you to sign a Statement of Educational Purpose and confirm your identity. **You may bring this document to the Office of Financial Aid at Point University or to the campus site director and sign the document in our office <u>or</u> you may complete the second page and have the document notarized.***

The student must appear in person at **<u>Point University</u>** to verify his or her identity by presenting

- valid government-issued photo identification (ID), such as, but not limited to,
  o a driver's license,
  o other state-issued ID,
  o passport.

The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and the name of the official at the institution authorized to collect the student's ID. In addition, the student must sign in the presence of the institutional official, the Statement of Educational Purpose provided below.

<u>Statement of Educational Purpose</u>

I certify that I, _____, am the individual

(Print Student's Name)

signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending **_____Point University_____** for 2017-2018.

(Name of Postsecondary Educational Institution)

_____   _____
(Student's Signature)   (Date)

_____
(Student's ID Number)

*FOR OFFICE USE ONLY: Date _____

SIGNATURE:

 Financial Aid Staff/Campus Site Director Verifying Identity   TITLE of Person Verifying

_____   _____

Identity and Statement of Educational Purpose (To Be Signed in the Presence of a Notary)

> **If you are unable to appear in person at the Office of Financial Aid, you must complete this form and have it notarized. NO FAXED OR EMAILED COPIES WILL BE ACCEPTED OF THIS NOTARIZED PAGE.**

If the student is unable to appear in person at __**POINT UNIVERSITY**__ to verify his or her identity, the student must provide:

(a)   A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below or that is presented to a notary, such as, but not limited to, a driver's license, other state-issued ID, or passport; *and*

(b)   The original Statement of Educational Purpose, which is provided below, must be notarized. If the notary statement appears on a separate page than the Statement of Educational Purpose, there must be a clear indication that the Statement of Educational Purpose was the document notarized.

Statement of Educational Purpose

I certify that I, _____, am the individual
(Print Student's Name)

signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending _____ for 2017-2018.

_____   _____
(Student's Signature)   (Date)

_____
(Student's ID Number)

Notary's Certificate of Acknowledgement

State of _____   City/County of _____

On _____, before me, _____,
(Date)   (Notary's Name)

Personally appeared, _____, and proved to me
(Printed name of signer)

on basis of satisfactory evidence of identification _____
(Type of government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal   _____
(Notary signature)

My commission expires on   _____
(Date)