

Senior Accountant

Point University is a private institution that educates our students within a Christian worldview so they are equipped to take their faith into the marketplace and all of life while achieving their professional goals. We are training the next generation of Christian leaders to take the cross to more job sites, churches, industries, and nations than ever before.

The Senior Accountant is responsible for the accurate recording of financial transactions, in accordance with GAAP, relating but not limited to revenue recognition and period expenses; month-end close procedures; reconciliation of general ledger accounts; compilation and analysis of financial information/statements; and maintenance of subsidiary ledgers through interaction with field personnel.

- Prepares financial and business related analysis
- Prepare and review accountant reconciliations to ensure general ledger accounts are properly stated and consistent with supporting documentation
- Prepare and review back reconciliations
- Ensure proper internal controls are maintained for corporate/field financial processes
- Complete Fixed Asset and audits as necessary
- Complete special projects as assigned by management
- Other duties as assigned or as requested

Requirements

- CPA required
- Bachelor's degree in Accounting or related field
- Solid knowledge of GAAP accounting
- Minimum of 5 years of accounting experience
- Outstanding organizational and communication skills
- Seeks to take the initiative, a demonstrated strong work ethic, and ability to work independently
- Demonstrated creative problem solving skills
- Attention to detail
- Very strong Excel skills
- Proficient in MS Office Suite