



Point University Student Photographer Job Description

Supervision: Ambassadors will report directly to the Communications and Advancement Coordinator.

Requirements:

1. Must have attended a minimum of one full semester prior to application.*
2. Commitment period is one school year (August-May); summer (May-August) will be on a need basis.
3. Responsible, reliable and consistent individual.
4. Enthusiastic and knowledgeable about Point University.
5. Experienced and capable photographer.
6. Self-starter who can work independently.

Student photographer duties include attending and photographing campus events as requested; editing photos; and uploading photos to the appropriate storage drive in a timely manner (typically within 24-48 hours of the event). Student photographers must use their own equipment (camera, software, etc.).

Attire:

For campus events, student photographers should wear appropriate, business casual clothing and wear the supplied nametag.

Hours:

Hours will vary based on event schedules. Student workers can work a maximum of 20 hours per week depending on availability of hours.

Attendance:

Photographers are required to arrive on time for events and stay until the event ends or the required photos have been taken. If a photographer will be late or cannot come to work, they must notify the Communications Office as soon as possible. Photographers are not expected to remain on campus during fall, Thanksgiving, Christmas, and spring breaks.



Point University Student Photographer Application

Program Application 2021-22

Directions: Please complete all required fields and documents before returning to communications@point.edu.

Full Name: _____ Preferred Name: _____

Address: _____

Phone: _____ Email: _____

Birthdate? ____/____/____

Do you live on campus? ☐ Yes ☐ No

If yes, which living area? If no, how close to campus do you live? _____

Are you involved with a church? ☐ Yes ☐ No

If yes, what church? _____

Degree and Program of Study: Please check the degree that you are pursuing at Point and list your program of study.

☐ BS _____

☐ BBA _____

☐ BA _____

Current Point University GPA: _____

Expected Graduation Year: _____

Have you attended any other university? If yes, where? _____

Are you a member of any other organization on campus? If yes, what? _____

Are you currently or do you plan to be employed during the 2021-22 year? If yes, where? _____

Prior Work Experience:

Employer: _____ Supervisor: _____

Dates Employed: From _____ to _____ Phone: _____

Position: _____

Duties: _____

Employer: _____ Supervisor: _____

Dates Employed: From _____ to _____ Phone: _____

Position: _____

Duties: _____

Signature:

If offered a position, I will faithfully carry out the responsibilities in which I am being considered for as outlined in the job description. It is agreed that my signing of this document verifies that the information included within the application is valid and true and submitting this application for employment does not obligate the Point University Communications Office to grant my employment.

Signature: _____ Date: _____