

What is the name of your organization?

Southside Church

Applicant Information

What is the job title of the position you are seeking to fill?

Facilities Coordinator

Where is the job location?

Newnan, GA

How is the job classified?

- Full-time

What qualifications are desired?

(See job responsibilities)

What are the responsibilities/duties?

Job Purpose: Assist in creating and maintaining an irresistible environment by ensuring all campus facilities are clean and well-maintained so that guests will grow in their relationship with Jesus Christ.

Duties:

- Ensure facility functions are working properly (Security, utilities, etc.)
- Oversee all facility setup and teardown (Special events, staff meetings, Funerals, etc.)
- Assist each environment with setup on Sundays as needed;
- Oversee interior and exterior cleaning and maintenance;
- Occasional light landscaping;
- Oversee golf cart maintenance;
- Oversee building maintenance (Paint, repairs, etc.);
- Assist all departments with assembly of furniture items;
- Engage in cross campus facility needs, repairs and setup as necessary;
- Oversee offsite storage needs and organization;
- Special projects as necessary;
- Other duties as assigned by the immediate supervisor.

Are you looking for a current student or alumni?

- Current Student
- Alumni

What is the pay rate?

Salaried

Through what method would you like someone to apply?

- Website
- Email

Please provide the link or address for the application.

<https://southside.org/jobs/>