

Point University

2023 ANNUAL SECURITY & FIRE SAFETY REPORT

Point University

*This is
Point
University*

CAMPUS SAFETY & SECURITY OFFICE

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Message from the Chief of Security

As Chief of Security for Point University, I welcome you to our wonderful university.

Our Security Office is staffed with highly trained, professional employees who are dedicated to serving the unique needs of the entire Point University community. We understand the necessity to provide the students, faculty, staff, their families and visitors with a safe and well-protected environment.

In everything that we do, we will demonstrate our professionalism and our commitment to excellence through integrity, respect, ethics and dedication. Our goal is to foster an environment that will allow Point University to be successful in achieving its mission.

With your cooperation and participation, combined with our dedication and commitment, I am confident that your experience at Point University will be safe and productive.

The 2023 Annual Security and Fire Safety Report is published to provide information about services, programs and statistical information in compliance with the Jeanne Clery Disclosure of Campus Policy and Campus Crime Statistics Act. If you have any questions or suggestions concerning this publication, please contact the Campus Safety and Security Office of Point University at 404-232-5420.

Robert L. Fawley

Chief of Security

Purpose of Annual Security Report

The Safety and Security Office at Point University is responsible for preparing and distributing the Annual Security Report to comply with the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act (Clery Act)*. The report is published every year by October 1 and contains three years of selected campus crime statistics and certain campus security policy statements in accordance with the Clery Act.

Point University's Safety and Security Office promulgates the Annual Security Report and statistical information obtained from various sources which include local law enforcement agencies, our Facilities and Maintenance Office, the Student Life and Spiritual Formation Offices, as well as campus officials.

Designated campus officials or campus security authorities include, but are not limited to, directors, deans, department heads, human resource liaison and judicial affairs.

Enacted in 1990, *The Student Right to Know and the Campus Security Act* was designed to assist students in making decisions which affect their personal safety and to ensure institutions of higher education provide students, prospective students, staff, and faculty the information they need to avoid becoming victims of campus crime.

The *Higher Education Act* of 1998 and the subsequent amendment of the implementing regulations (34 C.F.R.668.46) significantly expanded institutions' obligations under the act. The act was also renamed the *Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act* (hereafter the Clery Act). The Clery Act requires colleges and universities to:

- Publish an annual report every year by October 1 that contains three years of selected campus crime statistics and certain campus security policy statements.
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities. The statistics must be gathered from campus safety or security, local law enforcement and other college officials who have significant responsibility for student and campus activities.
- Provide timely warning notices of those crimes that have occurred and pose an ongoing threat to students and employees.
- Disclose in a public crime log any crime that occurred on campus or within the patrol jurisdiction of the campus security office and is reported to the campus safety and security office.
- Require training, reporting and investigation into specific acts involving students.

Mandatory Reporters

- All faculty and staff are mandatory reporters unless they are specifically exempted.

Exempt or Non-mandatory reporters are outlined as follows:

- Professionally licensed counselors and Pastoral staff who are specifically designated as confidential resources to students, and contracted vendors and their employees.

Disclosure of Annual Report Notification

Each year, an email notification is sent to all current students, faculty and staff by October 1, providing the website to access this report. Upon request, prospective students and employees may obtain a paper copy of the report, which will be made available.

Campus Safety

Campus Security

The Point University campus is among the safest college campuses in Georgia, and we are committed to maintaining that status. (Campus crime statistics can be found at <http://ope.ed.gov/security/>). Part of achieving and maintaining a safe campus is the willingness of every member of the community to be alert to potential problems. Reporting potential problems to appropriate authorities is an important aspect of our common life on this campus.

Point provides around-the-clock security personnel whose responsibility is to have a very public presence on campus at all times. The security force is not a police force, and thus has no legal authority to make arrests, interrogate students or perform any other activities normally associated with police forces. The security force does not carry weapons. However, Point security officers

will report any illegal activity on our campus to the local police department, and the university will cooperate with the police department in such cases.

Law Enforcement Authority

The Point University Safety and Security Office is the primary campus safety authority for Point University. Its campus security officers (Synergy Security Services, LLC.) are not certified police officers but are empowered to enforce the policies set forth by Point University. The Campus Safety and Security Office also works regularly with and is supported by the law enforcement agencies of West Point (GA), Lanett (AL), Valley (AL), Peachtree City (GA), Chambers County (AL), Troup County (GA), and Chatham County (GA), and other local law enforcement agencies on criminal investigations. Point University's Safety and Security Office will provide and seek assistance from other federal, state, county

and local law enforcement agencies as needed.

Professional Standards

The office's ability to develop and sustain the public's trust involves our commitment to provide excellent services in our efforts to promote and maintain a safe and secure college community. All members of the Point University community can expect to be treated in a courteous and professional manner by members of our office.

The office will not tolerate an employee who acts unprofessionally or who does not provide an appropriate and reasonable level of service. We also wish to recognize instances where our employees have been especially helpful or have exceeded your expectations in the service they have provided. The foundational dynamic of the relationship between Campus Safety and the public requires interdependence – not independence. “The public are the police, and the police are the public.” It is essential that the services provided to the Point University community are acceptable. Thus, it is important that we obtain feedback from the community we serve regarding the quality of service delivered.

We strongly encourage you to help us improve the office by bringing any complaints and compliments to the attention of any faculty or staff member, or by contacting the on-duty campus security officer.

Incident/Crime Reporting and Response

Faculty, staff, and students are encouraged to report any criminal offenses within the campus environment directly to the Point University Safety and Security Office. As an option, you may also report criminal offenses

to designated campus officials (including but not limited to) directors, deans, department heads, human resources, advisors to students/student organizations, athletic coaches or to local law enforcement agencies.

Anyone who is involved in or a witness to an on-campus emergency that is an immediate threat to personal or property safety should dial 911. Any criminal offense or suspected criminal activity should be reported immediately to the on-duty campus security officer by dialing: **404-232-5420**

Campus Security will respond as quickly and safely as possible to any request for assistance, whether it is an emergency or not. Response time is based on current activity and severity of the call. Crimes in progress, alarms, traffic accidents with injuries and medical assists have a higher priority than other types of calls.

Criminal Activity Off-Campus

For off-campus offenses, we encourage prompt reporting to the proper local law enforcement agency. The Campus Safety and Security Office, as well as campus officials, will assist students with notification to the proper law enforcement authorities. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report. When a Point University student is involved in an off-campus offense, the Campus Safety and Security Office may assist with the investigation in cooperation with local, state, or federal law enforcement agencies. Individuals on campus may also report crimes to a designated campus security authority (CSA). CSAs are defined as:

- A campus police department or a campus security department of an institution.
- Any individual or individuals who have responsibility for campus security but who do not constitute a campus police department or a campus security department. (e.g., an individual who is responsible for monitoring the

entrance into institutional property).

- Any individual or organization specified in an institution’s statement of campus security policy as an individual or organization to which students and employees should report criminal offenses.

At Point University you can report a crime to a campus security authority (CSA). CSAs include but are not limit to:

1. Chief Of Security	706-784-8668, 706-518-6730
2. Campus Security	404-232-5420
3. On-Call CLM	706-585-0027
4. On-Call Professional	706-585-0020
6. Director of First Year Experience	706-784-8521
6. Resident Director	706-784-9503
7. Associate Dean of Student	706-784-8557
8. Dean of Students	706-784-8604
9. Head coaches and assistant coaches of all sports	706-784-8647, 706-784-8657, 706-784-8672, 706-784-8627

Confidential Reporting of Crimes

The Campus Safety and Security Office encourages anyone who is the victim of or witness to any crime to report the incident promptly to Campus Security. Wherever possible, confidentiality will be maintained. If you are the victim of a crime and do not want to pursue action within the University disciplinary system or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Chief of Security or the Dean of Students can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the

future safety of yourself and others. With such information, the University can keep an accurate record of the number of incidents involving students, determine where there is a pattern of crime with regard to particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crime statistics for the institution.

Other Considerations

There will be no retaliatory action against any individual with respect to the implementation of any provision of the Clery Act. The office of Enrollment Management

can assist the victim with issues including, but not limited to, class schedule changes or withdrawal procedures.

Security and Access to Campus Facilities

During business hours, the Lanier Academic Center (LAC) will be open to students, parents, employees, contractors, and guests. During non-business hours, access to the LAC building is by key only. Card Readers Access (CRA) entrance to the administrative building are disabled and will only be granted access with prior written approval to the area. With the exception of essential personnel and services, and others as designated, the entrances are locked, and access is permitted only with proper authorization and identification after normal building hours. All on-campus housing should be secured at all times by the residents and Campus Security will secure any door that is unsecured. Keys/CRA devices must be secured at all times. Assigned keys and card readers should remain in the care, custody and control of the assigned employee and not be given or shared with others. The Loft, Summit and Nest all have a CRA that can only be accessed by the students who reside in them. Any stolen or missing cards should be reported to campus security immediately.

The Lanier Academic Center (LAC) may have individual hours, which may vary at different times of the year. These changes are posted for everyone to see inside of the LAC.

The department head or designee is responsible for determining access to facilities under their control. It is unlawful for any person to trespass on the grounds of any institution of higher education or to damage or deface any of the buildings, statues, monuments, memorials, trees, shrubs, grasses, or flowers on the grounds of any institution of higher education.

Point University authorized representatives, with the assistance of the Chief of Security, may refuse to allow persons having no legitimate business to enter on University property, and may remove any person from the property on his or her refusal to leave peaceably on request. Identification may be required of any person on the property.

Maintenance

The Director of Facilities and Maintenance at Point University maintains the buildings, grounds, utility systems and custodial services for the University's campus. They coordinate the provision of electricity, running water, waste disposal, landscape maintenance, building/office renovation, custodial services, and emergency repairs.

Faculty and staff are encouraged to report maintenance problems via work orders or by calling the Facilities and Maintenance Office at **(334) 728-4349**

Campus Security personnel closely monitor any security-related maintenance problems after hours and report their findings to the appropriate official. If necessary, they will stand by until the problem is corrected.

Campus Security personnel routinely survey campus lighting nightly and monitors those areas having defective fixtures and reports the deficiencies to the appropriate personnel for corrective action.

Missing Student Notification

It is the policy of Point University to treat all reports of missing students as serious incidents and to investigate such reports completely. It is the policy of the Safety and Security Office to treat every report as one where the person reported missing may be at

risk until significant information to the contrary is confirmed.

Reporting a Missing Student

Point University suggests to all members of the Point University community that if there is a possibility that a student is missing, consult Point security at (404)-232-5420. Any Point University employee who believes that another student is missing is encouraged to notify the Dean of Students and the Chief of Security immediately.

Campus security will exhaust all leads to locate students who live in on-campus facilities. In a situation where the student resides off campus, campus security will inform the law enforcement agency which has jurisdiction where the student resides or was last seen and assist with the investigation.

Upon receiving a report of a missing student and conducting a preliminary check of the student's room and other areas on campus the student may frequent, campus security will notify the Dean of Students and the Director of Housing and Residence Life. There are other methods that a campus security authority (CSA) may utilize to assess the status of a student reported as missing. These methods may include but are not limited to the following:

- Checking phone numbers and email addresses provided.
- Viewing social media sites.
- Contacting friends, family members, known associates and teammates.

- Assessing student's ID card access or computer network systems

Emergency Contact Information/Contacting Family Members

The notification to the designated emergency contact person will be done within but no later than 24 hours after the student is determined missing. If the student is under the age of 18 and not emancipated, Point University will notify a custodial parent of guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student.

Registering Information

Point University advises every student at the start of the school year, who lives in on campus housing, regardless of age, that he or she may register one or more individuals to be contacted strictly for missing persons purposes. Any student that moves in in the middle of the school year will be offered the same opportunity. Students will be advised that their contact information will be registered confidentially, and information will be accessible only to authorized campus officials, and that it may not be disclosed, except to law enforcement personnel in furtherance of a missing person investigation. In situations in which the student has failed to designate a contact for missing student notification, Point University will use University records and resources to continue its investigation. Family members, including those not formally identified by the student, may be contacted during the course of the investigation to resolve a report of a missing student.

Resolution of Missing Student Status

The Chief of Security will make a report and contact the police department where the student was last known to be located. Security will issue a report with a picture of the student to police department that details their findings and locations that have been searched. Security will make sure all statements given by friends, coaches, faculty, or staff are provided as well. When a student has been missing for 24 hours and all the above have been completed the university will contact the next of kin of the missing student.

Daily Crime Log

Point University's Security Office creates, maintains, and makes available a daily crime log. The purpose of the daily crime log is to record criminal incidents and alleged criminal incidents that are reported to the campus security office. This summary identifies the type, location, time, and date the crime or incident was reported to the Safety and Security Office. You may view a printed copy of this report at the Campus Safety and Security Office. No individual (victim) name is listed on this report.

Emergency Response and Evacuation

Point University has an active Emergency Response Plan (ERP) that outlines the responsibilities and duties of campus personnel, departments, agencies, and nongovernmental organizations in the event of an emergency or dangerous situation involving an immediate threat. Point University encourages every department and constituent of the University to take emergency preparedness seriously by actively planning. Pre-planning and training can ensure a faster response to help mitigate the impact of any emergency incident, regardless of the magnitude.

In some emergency situations, such as severe weather, utility failures, etc., an evacuation of the campus may be ordered by the president or his/her designee. A campus evacuation or closure is an organized withdrawal from campus facilities where the time of return is determined by the circumstances of the emergency or event. When such action is warranted, the campus community will be appropriately advised by various forms of communication to include Rave alert system, Campus Safety and Security, and University Officials. When notified to evacuate the campus because of inclement weather, immediately proceed with procedures for securing offices and instructional areas to protect equipment and critical documents.

Point University subscribes to the Rave Mobile Safety alert system. This system will send email text and or telephone messages to the people who have registered to receive alerts. All students, faculty and staff are given instructions throughout the year to enroll in this emergency notification system. A test is periodically conducted each semester.

Role of Safety and Security Office/Emergency Response and Evacuation

The Chief of Security shall ensure an annual review and update of the Point University Campus Emergency Response Plan and publish the updated plan after consultation with the Emergency Management Team. The Chief of Security shall coordinate annual training to all team members and key campus responders in accordance with best practices, and applicable local, state, and federal laws. The Security Office conducts numerous emergency response exercises each year, such as tabletop exercises that include local city first responders personnel.

Testing Emergency Response and Evacuation Procedures and Drills

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of an emergency. An unannounced evacuation drill will be coordinated by the Campus Security Office at the beginning of the Fall Semester of the Lanier Academic Building (LAC) that included West Point Police Department, West Point Fire Department/EMS and Lanett Fire Department/EMS. Students, faculty, and staff learn the evacuation routes. Campus Security and EMS evaluated egress and behavioral patterns. After action evaluation forms are completed and are useful in tracking and improving building drills.

Building Evacuation/Safety Tips

A building evacuation is most commonly initiated by the building's fire alarm system. When the building fire alarm sounds:

- Evacuate the building immediately, calmly, and quickly.
- Carry all personal items (e.g., books, purses, etc.) as you may not be allowed back in the building.
- Walk to the nearest exit/stairwell. Close doors behind you.
- Do not use elevators.
- Proceed to designated and posted area outside the building moving as far away from the building as possible. Do not stand on porch areas.
- Keep streets, fire lanes, hydrant areas and walkways clear for emergency vehicles and personnel.
- Do not re-enter building until cleared by authorized personnel.

- Assist with the evacuation of individuals with special needs.

LOCKDOWN OR SHELTER IN PLACE; SEVERE WEATHER

Lock your room or secure it by barricading the doors and windows with whatever may be at hand. If you cannot lock your door, use furniture, bookcases, or other items to block the door and provide cover.

Building lockdowns will be handled by the Chief of Security, the Dean of Students, and the Director of Facilities and Maintenance. Campus officials with master keys may assist instructors in locking doors. To improve security, Point University has installed locks in non-residential buildings that can be secured from the inside without a key/master key.

- Take cover from windows or openings behind furniture or walls.
- Turn off lights and seek cover.
- Admit no one until officially notified by law enforcement.
- Do not leave the secure area.
- Do not admit anyone after the initial warning, as they may be the threat.

Tornado

The National Weather Service has issued two types of tornado alerts:

1. TORNADO WATCH: Means that weather conditions are such that a tornado may develop.
2. TORNADO WARNING: Means that a tornado has been sighted and

protective measures should be taken immediately.

The notification of a weather watch or warning will be received by the Chief of Security and Security Office by a tone encoded message from the nearest National Weather Services office through a weather warning receiver or by monitoring local radio/television during threatening weather or by **Code Red** weather alerts.

In the event of a tornado warning, the Chief of Security will issue a warning via the Rave Mobile Safety alert system.

Severe Weather Preparation

All personnel should know the symptoms of severe thunderstorms and tornadoes. Watches may be issued via the Rave Mobile Safety alert system.

The Chief of Security and selected personnel are trained as severe weather watchers or tornado spotters. These people are also trained in the use of the warning and communication systems.

All campus vehicles will continue to operate during tornado watches, but not during tornado warnings. Vehicles can be rolled by tornado winds.

The safest tornado shelter areas in each building have been determined with the assistance of authorities and will be displayed in designated areas throughout each building on campus. In general, go to an interior room, away from windows. Smaller rooms have better support features.

Response to Tornado

When the Chief of Security has been alerted of a tornado watch by the warning receiver, or weather conditions indicate the possibility of a tornado, the weather radio, local radio,

or television station should be tuned in and monitored for updated weather information.

Continue normal activities. An email alert will be sent by the Director of Safety and Security as well as the Point University Communications Office.

When a tornado warning is received, take emergency procedures at once. If there is sufficient time, the Chief of Security and Security Office will issue a warning through the Rave Mobile Safety alert system.

Everyone on campus not in a designated area will immediately go to a pre-designated location indicated by signs for their area. Upon reaching these areas, cover your head, face, and upper torso with anything that can help protect you from flying debris.

If there is insufficient time to take shelter: Go to an inside wall of the room away from windows, a corner being best. Once in a secure location:

- Cover your head,
- Squat on floor next to wall, in a corner or get under stable furniture or equipment.
- If out in the open, go to a ditch, ravine, or indented area, lie face down and cover your head.

How to Report an Emergency

Point University strongly encourages all campus community to call 9-1-1 to report any emergency that is a life-threatening situation.

Response Procedures for an Emergency or Dangerous Situation

An emergency or a disaster may occur at any time or day, night, weekend, or holiday and with little or no warning. When such an

emergency occurs, Point University Campus Security will notify the local emergency services, which may be West Point Police Department, and West Point Fire and EMS Division. Depending on the nature and magnitude of the incident, other local, state, and federal agencies may be called upon for assistance.

Confirming a Significant Emergency or Dangerous Situation

The Security Office (Chief of Security) is responsible for issuing an emergency warning. Others who are included, but not limited to:

- Dean of Students
- Assistant Dean of Students
- Director of Communications
- Director of Facilities

The Point Security Office works closely with local law enforcement agencies and other First Responders Departments. These departments will notify the Chief of Security or another Point University official(s) if a threat or hazard poses an immediate danger to Point University Community.

Timely Warning Policy

In the event that a crime, either on or off campus, that constitutes an ongoing or continuing threat to the safety of members of the campus community, a campus wide “timely warning” will be issued by Point University.

Initiating Timely Warnings

As soon as possible after the incident is reported to Campus Security, Point University designated authorities and administrators

collaborate regarding whether a timely warning should be issued. Such discussion may occur either in person, by teleconference or per email discussions.

The decision to issue a timely warning shall be decided on a case-by-case basis in compliance with the Clery Act and will consider all available facts. The timing of the notification shall be based upon whether the crime is considered a serious or continuing threat to students or employees and the possible risk of compromising law enforcement efforts.

The Point University Campus Safety and Security Office will continuously and diligently work and coordinate with local, state, and federal law enforcement agencies to address urgent public safety concerns. Anyone with information warranting a timely warning should report the circumstances to Campus Security at Lanier Academic Center (LAC-24/7) 404-232-5420.

Notification Methods

The Chief of Security and the Communications Office will work collaboratively to inform the campus community of the incident by taking one or more appropriate steps to ensure timely notification. Point University utilizes the following methods to notify and deliver messages, emergency messages included, to the campus community:

- Rave Mobile Safety Alert
Members of the campus community may enroll to receive these notifications by texting “Pointalert” to 67283 or going to getrave.com/login/point
- Phone
- University Emails

- Text message
- Post the warning on Point.edu.

Determining the Content of a Timely Warning

When issuing a Timely Warning, Point University's goal is to provide all information within a Timely Warning message that would promote safety and that would aid in the prevention of similar crimes. Although, the Clery Act mandates timely warnings only for Clery crime, nothing in the law prohibits timely warnings for other crimes that may pose a serious or continuing threat to the campus community.

Crime Prevention Programs

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. During the academic year, the Chief of Security along with Student Life, will facilitate training programs for students, faculty, and staff to enhance personal safety. Training includes Alcohol and drug awareness and education as well as sexual assault awareness and prevention and relationship building.

"Spot-Assess-Handle" Training

The Chief of Security provides training that focuses on each element when approaching a potential emergency situation. Students are provided with detailed instructions on each step. In this training, students are placed in scenarios that allows them to demonstrate the SPOT-ASSESS-HANDLE technique.

Drunk Olympics

This training gives students an opportunity to wear goggles and complete activities to

show the potential dangers of alcohol impairment. This training is provided by Point University's Student Life Office. Training is provided each year to deter the use of alcohol.

Vector Solutions training for alcohol awareness and sexual assault prevention

Each year all students are required to take online courses outlining alcohol awareness and sexual assault prevention through Everfi-Vector Solutions. Students will receive certificates of completion in these courses and a report will be furnished to the administrators of the online courses.

Safety Tips for College Campus

The Chief of Security distributes safety tips via email to the campus community throughout the year that focus on issues that reduce your chances of being vulnerable to being a victim of crime. Such tips include but are not limited to:

- Securing your personal items in a vehicle.
- Securing your cellphone.
- Familiarize yourself with Campus Security location and phone number.
- How to Safeguard your computer and other electronic devices.
- Vehicle registration requirements

Sober St. Patrick Day

Students were given the opportunity to operate golf carts while wearing the Fatal Vision Alcohol Impairment Goggles to experience the effects of alcohol, marijuana, a concussion, or drowsy or distracted driving firsthand. This provided the students with a

safe way to learn the important lesson that alcohol greatly impairs a person's balance, vision, reaction time and judgement.

Drug Identification

Local law enforcement along with the security office provided a course to staff and students on illegal drug identification. This training includes a "drug burn" for individuals to experience the smell of different type of illegal drugs when they are being consumed by smoking. The training also focused on the following:

- Recognize various substances of abuse and any associated paraphernalia.
- State the possible medicinal uses of various substances of abuse, if any.
- State the method of ingestion, slang terms, and the observable effects on the human body.
- Understand the officer safety cautions to be taken when encountering substance abusers.

In-Person Training and Education

Each new student to Point University attends a 1.5-hour block of in-person training with the Chief of Security regarding substance abuse and risks, sexual assault and harassment reporting, personal protection, and disciplinary sanctions.

Orientation Training and Campus Familiarization

Each semester the Chief of Security conducts group meetings and sessions with student explaining the response to emergencies for each building or facility operated by Point University. Included in this training are responses to severe weather on and off

campus, active shooter response, fire alarm response and medical responses for students.

CPR and Stop the Bleed

The Chief of Security arranges training for all CLMs, Security and graduate assistants in obtaining certification in CPR and Stop the Bleed. This training is conducted at the beginning of the fall semester each year.

Definitions of Geography

The Clery Act requires institutions to disclose statistics for reported Clery crimes that occur: **On Campus** – Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of or in a manner related to the institution's educational purposes and including residence halls.

Any building or property that is within or reasonably contiguous to the area identified in the above paragraph, that is owned by the institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or retail vendor).

Non-Campus Buildings or Property

Any building or property owned or controlled by a student organization that is officially recognized by the institution. Any building or property owned or controlled by an institution that is used in direct support of or in relation to the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

Public Buildings or Property

All Public property, including thoroughfares, streets, sidewalks, and parking facilities, that

is within the campus or immediately adjacent to and accessible from the campus.

Point University Buildings/Property Addresses

Point University has facilities in three cities within the State of Georgia (West Point, Peachtree City and Savannah) as well as two locations in the State of Alabama (Lanett and Valley).

- **West Point Gym** - 1201 Ave D, West Point, GA 31833
- **Hawk Refuge** – 807 W. 8th Street, West Point, GA 31833
- **Nest** – 1407 N. 2nd Avenue, Lanett, AL 31833
- **Skyhawk Landing** – 1106 3rd Avenue, West Point, GA 31833
- **LLC**- 207 N 15th Street, Lanett, AL 36863
- **Loft**- 807 3rd Ave, West Point, GA 31833
- **Summit**- 817 3rd Ave, West Point GA. 31833
- **Band Building** – 711 W 4th Street, West Point, GA 31833
- **LAC** – 507 West 10th Street, West Point, GA 31833
- **Scott Fine Arts Building** – 413 West 10th Street, West Point, GA 31833
- **Parr House** – 1101 4th Ave, West Point, GA 31833
- **Field House** - 140 Ram Stadium Drive, Valley, AL 36854
- **Coffee Shop/Bookstore**- 817 3rd Ave, West Point GA. 31833
- **Dining Hall**- 817 3rd Ave, West Point, GA 31833
- **Point University Golf Club**- 2000 Cherry Drive, Lanett, AL 36863
- **Peachtree City (Site Location)** – 800 Commerce Drive, Peachtree City, GA 30269 – (678) 593-3100

- **Savannah (Site Location)**- 55 Al Henderson Blvd, Savannah, GA 31419 (912) 629-3855
- **Hub** – 409 West 10th Street, West Point Ga 31833
- **Residential/Commuter Parking**- 1401 N. 2nd Avenue, Lanett, Alabama.

Alcoholic Beverages, Illegal Drugs, Weapons

As an institution interested in the spiritual, intellectual, physical, and psychological well-being of the campus community, Point University prohibits the use of alcoholic beverages on all campuses. All members of the university community and guests are required to comply with the university policies as well as federal, state, and local laws regarding the distribution, possession, and consumption of alcoholic beverages.

The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of law and student rules to possess or consume alcoholic beverages on any of the university's campuses. Consequences could result in criminal charges or arrest and/or sanctions by the university. The Dean of Students along with university officials are committed to promoting responsible decision-making regarding alcohol and drugs through educational programming, resources, and referrals.

Illegal Drugs

Georgia and Alabama state laws prohibits the manufacture, sale, delivery, possession, or use of a controlled substance without legal authorization. A controlled substance includes any drug, substance or immediate precursor covered under the Georgia Controlled Substances Act, including but not limited to opiates, barbiturates,

amphetamines, marijuana, and hallucinogens. The possession of drug paraphernalia is also prohibited under state law. Drug paraphernalia includes all equipment, products and material of any kind that are used to facilitate, or intended or designed to facilitate, violations of the Controlled Substances Act. Alleged violations of this policy may result in criminal charges and will also be adjudicated through the university's judicial review board for disciplinary process.

Weapons

No weapons or replicas of any kind are to be on the campus of Point University. This includes firearms, explosive devices, knives, switchblades, swords, fighting instruments, any ornamental versions of these items or other material deemed to be a weapon or replica of a weapon and hazardous to the welfare of our community. This ban includes weapons stored in living areas, automobiles, lockers, etc. All persons, including "Concealed Carry Permit" license holders, are prohibited from carrying a handgun or other firearm on Point University property or events that Point University is hosting.

Vaping, Smoking and Tobacco Use Policy

Point University is a vaping-tobacco-free environment. Vaping and smoking or the use of any tobacco product is prohibited in all University buildings, grounds, and vehicles.

Drug and Alcohol Abuse Policy (Honor Code) Statement of Philosophy and Purpose

Point University is dedicated to promoting and preserving its integrity for the benefit and welfare of all students. Consistent with that goal, Point University has established the following substance abuse program. Through this program, Point University

desires to educate and communicate a clear message of non-tolerance to its students about substance abuse in a positive, forceful, and straightforward manner. Studying at Point University is considered a privilege and substance abuse is considered an abuse of this privilege.

The program and policy will affect and include all students. For the purpose of clarity, "student" will be defined as:

Any person enrolled in classes at Point University, either full-time or part-time, traditional or access.

Any person living in Point University housing with the intent to enroll.

Objectives

The objectives of the Point University substance abuse program include, but are not limited to:

Encourage abstinence from the use of illegal substances among the student body at Point University.

Support the mission and goals of education at Point University – growing every student:

Spiritually - in a faith relationship with Jesus Christ.

Intellectually – thinking critically and effectively communicating competencies.

Socially – living respectfully in community.

Physically – developing lifestyles advantageous to good health.

Professionally – becoming equipped to pursue a vocation.

Provide educational experiences in order to have informed students who are aware of the consequences of substance abuse.

Institute a testing program to detect possible use of banned drugs.

Provide a resource list of intervention programs that have support systems for rehabilitation and educational awareness.

Retain students by encouraging them to accept the responsibilities and consequences of the use of illegal substances.

Prohibited Drugs

Any drug that is procured illegally or is prohibited by law, including the sale, purchase, or possession of said drug, is prohibited by Point University. Drugs obtained by medical prescription or purchased over the counter, if used inappropriately, are also prohibited.

No officer, employee or agent of Point University may supply any student with any drug or substance that may endanger the health of the student. Personnel cannot encourage or induce any student to use prohibited substances except as prescribed by qualified medical personnel for treatment of the student.

Special Conditions

Any student legally *charged* with the sale, purchase, transfer, distribution, or possession of an illegal substance will be suspended from Point University until he or she is cleared of those charges. The student will be held accountable to the University through the University judicial system.

Any student *convicted* of the aforementioned charges will be immediately dismissed from the University and all financial aid will be terminated at the end of the semester in which the conviction occurs. The student will be held accountable to the University through the University judicial system.

Legal Sanctions

The use of alcoholic beverages and illicit drugs is subject to federal, state and local laws. Such laws include the following sanctions for the unlawful possession or distribution of illicit drugs and alcohol:

A. State laws: State funds may be denied to students at nonpublic educational institutions who commit certain felony offenses involving marijuana, controlled substances, or dangerous drugs.

B. Federal Penalties and Sanctions:

1. First conviction: up to one year imprisonment; fined at least \$1,000, but not more than \$100,000; or both.
2. After one prior conviction: at least 15 days in prison, not to exceed 2 years; fined at least \$2,500, but not more than \$250,000; or both.
3. Special sentencing provisions for possession of crack cocaine: Mandatory minimum of five years in prison, not to exceed 20 years; fined up to \$250,000; or both, if:
 - a. First conviction and the amount of crack possessed exceeds 5 grams.
 - b. Second conviction and the amount of crack possessed exceeds 3 grams.
 - c. Third or subsequent conviction and the amount of crack possessed exceeds 1 gram.
4. Forfeiture of personal and real property used to facilitate possession of a controlled substance if that offense is punishable by more than one year of imprisonment.
5. Forfeiture of vehicles, boats, aircraft or any other conveyance used to transport or conceal a controlled substance.
6. Civil fine of up to \$10,000.

7. Denial of federal benefits, such as student loans, grants, contracts, and professional and commercial licenses; up to one year for first offense, and up to 5 years for second and subsequent offenses.

8. Ineligible to receive or purchase a firearm.

9. Revocation of certain federal licenses and benefits, e.g., pilot's license, public housing tenancy, etc., are vested within the authorities of individual Federal agencies.

Policy and Regulations Student Life Office/Housing

All students are required to adhere to the conditions of the screening and testing program as a result of being considered a student at this institution. The Student Life Office reserves the right to require testing by an individual student at random or at the discretion of Student Life. The results of this test would follow the written procedures under the Test Results section.

Student Athletes at Point University are subjected to random testing as part of the athletics program. The random selection is facilitated by the head athletic trainer and communicated to the Dean of Students. The screening procedure is the same as is outlined below. Because student athletes are selected randomly, they could be subject to testing more than once a year.

Any self-report or positive test will be reported to the Dean of Students. The student will be held accountable to the consequences of a positive test result as outlined in this document. Confidential drug test results will be kept on file for the entirety of the student's college career. All disciplinary violations and consequences are treated as cumulative.

Drug Screening Procedure

The student is notified that he or she has been selected for drug screening.

The student is provided a "screening request" form indicating chain of custody and payment details. The student will need to present this form, along with 2 forms of identification (one must be their Point University student ID) to the drug screening facility to release results to Point University.

The student will present him or herself to a partner drug screening facility within 24 hours of being requested.

Safe Haven Clause

If a student wishes to address any substance use or abuse before he or she is selected for testing, that person will be allowed safe haven. A student may request a safe haven from the Dean of Students. A safe haven will be granted only *one* time during a student's career at Point University. If a student has previously received a positive test result, a safe haven may not be requested. In good faith that the student requesting safe-haven desires to mature beyond substance abuse, the student will not be suspended from extra-curricular activities or athletic team participation during this period.

In this case, the student will attend a minimum of four sessions over a four-week period with the Point University counseling service. While content of counseling sessions is confidential between the student and counselor, the student will sign an authorization for the counselor to provide documentation of attendance compliance and recommendation for further course of treatment, if applicable, to the office of student life.

Also, at an undisclosed date the student will be required to provide a follow-up drug screening, at the student's expense, from a partner drug screening facility. The student

will receive an email at their Point University email address from the Dean of Students communicating when the screening results are requested. Failure to provide test results by the date and time indicated in the communication will be considered a *positive* test result.

If this random test is *negative* after completion of the safe haven procedure, the student is eligible to return to full status. If this random test is *positive* after completion of the safe haven procedure, the student will be given a first positive test result and be disciplined accordingly.

Test Results

Failure of the student to cooperate with the testing procedure by not appearing for the testing process within the allotted time, not producing a sample, or attempting to falsify, alter or destroy the sample will be equivalent to a “positive” test result.

Whenever a *negative* test result is reported, the steps below will be followed:

The testing agency will report the result of the test to the Dean of Students.

The student will be notified of the results of the test.

Whenever a *positive* test result is reported, the steps below will be followed:

The testing agency will report the result of the test to the Dean of Students.

The student will be notified of the results of the test and a meeting time will be set to begin the steps of the consequences of a positive test result.

The student has the opportunity to verify the validity of the test results, or request confirmation of the test results from the laboratory. The Dean of Students will

facilitate the communication with the partner screening facility.

Consequences of a Positive Test Result

First “positive” test result

The student will meet with the Dean of Students or designee. If the student participates in a Point University athletic program, the head coach &/or athletic director have the opportunity to attend the discipline meeting.

The student will be required to participate in a conference call to notify his or her parents or guardians regarding the results of the positive test in the presence of the Dean of Students. If parents or guardians are unreachable, or the student is entirely independent, a conference call may be placed to the person most appropriate for the purpose of accountability.

The student will be subject to disciplinary actions that may include:

Suspension from all extra-curricular University related activities: intramurals, student organizations, student worker positions, etc.

For those living in campus housing – the loss of privileges such as visitation, curfew, etc.

Required community service hours.

Suspension from campus housing.

Student athletes are subject to a 10% loss of athletic scholarship. Additionally:

Athletes in-season are immediately and automatically suspended from 20% of their games as scheduled for the athletic season (i.e., A 20-game regular season would result in a 4-game suspension). Suspensions will include regular season play, post season play and will carry over to the following athletic year to complete suspension. Student

athletes are not permitted to compete until a follow up negative drug test is provided, as outlined in step 5.

Participation with the team (practice, training, etc.) is subject to the discretion of the head coach at the approval of the athletic director.

Athletes who are not in-season are immediately and automatically suspended from all off-season team participation, including training and competition.

Other disciplinary actions appropriate to the case for the rehabilitation of the student or protection of the Point University community.

At the discretion of the Dean of Students the student will be referred to the campus counselor for professional counseling, for a minimum of 4 sessions. If the campus counselor is not available or capable, the student will be referred for professional evaluation, rehabilitation or treatment at the student's own expense from a list of Point University-approved counseling/rehabilitation centers. The student will need to provide the office of student life documentation from the counseling/rehabilitation center of his or her attendance, completion, and release.

The counselor will determine when the student is sufficiently rehabilitated and no longer in need of counseling.

Counseling sessions should not interfere with regular class attendance. No extra-curricular University function serves as a valid reason for missing scheduled counseling (i.e.: group study, class work, athletic team participation – practice, travel, competition, etc.)

At an undisclosed date the student will be required to provide a follow-up drug screening, at the student's expense, from a

partner drug screening facility. The student will receive an email at their Point University email address from the Dean of Students communicating when the screening results are requested. Failure to provide test results by the date and time indicated in the communication will be considered a *positive* test result.

If the results of this random follow-up screening are *negative*, the student is eligible to return to full participation status with the University after fulfilling whatever probationary period required by disciplinary action.

If the results of this random follow-up screening are *positive*, the student will follow the consequences of a second positive test procedure. The student has the opportunity to verify the validity of the test results as outlined in the Test Results section.

Second "positive" test result

The student will meet with the Dean of Students. If the student participates with a Point University athletic program, the head coach &/or athletic director have the opportunity to attend the discipline meeting.

The student will be required to participate in a conference call to notify his or her parents or guardians regarding the results of the second positive test in the presence of the Dean of Students.

The student will be immediately suspended from Point University.

Appeal Process

A student has the right to appeal any disciplinary decision imposed by the university. Proper procedure for appealing disciplinary decisions is outlined in *The Point Honor Code*.

Reinstatement Process

A student may apply for reinstatement of full participation and financial aid eligibility after the completion of a full semester without financial aid. If reinstatement is granted, financial aid may be reinstated at the beginning of the next fall or spring semester. Participation in extra-curricular activities, however, will be reinstated no less than one calendar year from the date of the suspension of such activities, and must be accompanied by a negative test result at the point of reinstatement (The student is responsible for the cost of any testing). A *positive* test result at the point of reinstatement will result in immediate and permanent termination of all financial aid, and possible suspension of the privilege to study at Point University.

Employee Use of Alcohol and Drugs/Education Policy

Although the main efforts of the university are focused on the student population, Point University is committed to compliance with the Drug-Free Workplace Act of 1988 (34 CFR Part 85, Subpart F). Through the Employee Assistance Program (EAP), University employees are provided access to substance abuse treatment resources as well as educational content. In addition, Point University has counselors that are available to confidentially discuss AOD (Alcohol and Other Drugs) issues with Point University faculty and staff. Any member of the Point University community who has a psychological or physiological addiction to alcohol or drugs is encouraged to take advantage of counseling services available both on and off campus. Please email counseling@point.edu or refer to point.edu virtual for additional assistance. (Please see the *Safe haven* policy for additional information regarding the protections afforded students who seek support and assistance for life-controlling issues.)

All new employees to Point University are required to attend New Staff Orientation, which is coordinated by Human Resources. This half day orientation covers many policies, including the Alcohol and Other Drug Prevention policy. Personal conduct, including complying with all federal, state, and local laws regarding the distribution, possession, and consumption of alcoholic beverages, is discussed. This orientation seeks to assist the onboarding process for new employees and at the same time make them aware of expectations around conduct. The employee handbook covers our drug and alcohol policies and is available on-line for all employees. In addition, the drug and alcohol policy is one of the items that all new hires must read and “sign” (the “signature” is an email response acknowledging that the items have been read). Should a change in the policy occur, all current employees would be emailed the document and be required to “sign” in the same manner that we currently use for new hires.

Disciplinary action up to and including termination would be the final option. The disciplinary actions would be dictated based on the circumstances but, at a minimum, mandatory treatment would be required.

Preventing and Responding to Domestic Violence, Dating Violence, Sexual Assault, and Stalking

Point University does not discriminate on the basis of sex in its educational programs and sexual harassment and sexual violence are types of sex discrimination. Other acts can also be forms of sex-based discrimination and are also prohibited whether sexually based or not and include dating violence, domestic violence, and stalking. As a result, Point University issues this statement of policy to inform the community of our comprehensive plan addressing sexual misconduct, educational programs, and procedures that address sexual assault, domestic violence, dating violence, and stalking, whether the incident occurs on or off campus and when it is reported to a University official. In this context, Point University prohibits the offenses of domestic violence, dating violence, sexual assault and stalking and reaffirms its commitment to maintain a campus environment emphasizing the dignity and worth of all members of the university community.

VAWA Compliance

The Campus Sexual Violence Elimination (SaVE) Act of 2013, Violence Against Women Reauthorization Act (VAWA) of 2013 and Other Related Federal Statutes

As stated in the “Expectations for Student Conduct” section of *The Point Honor Code*, the University prohibits sexual offenses, including rape, acquaintance rape, sexual assault, domestic violence, dating violence, and stalking. Every student of Point University is responsible for ensuring that his or her conduct does not include or suggest violence in any form, including sexual violence. In all situations, including those not covered specifically by this policy or elsewhere in *The Point Honor Code*, students are expected to act responsibly and for the welfare of others and the University community.

Point University complies with federal requirements to: (1) implement institutional policies to address and prevent campus sexual violence; (2) implement student discipline procedures in cases of sexual offenses; and (3) report forcible and non-forcible sexual offenses and aggravated

assault – including but not limited to rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and hate crimes targeting a complainant’s national origin, sexual orientation, or gender identity – along with other crime categories as directed by the Clery Act. The definitions of those offenses and related terms used herein are stated in the “Pertinent Definitions” section of this policy.

If other stated policies and procedures in the *Honor Code* differ from those required in this policy and its procedures, the stipulations of this policy and its procedures shall be mandatory in cases involving rape, acquaintance rape, sexual assault, domestic violence, dating violence, or stalking.

Procedures That Should Be Followed If A Sex Offense Occurs:

1. Get to a safe place.
2. Call 911, especially if the assault or threat is current or if injured. The complainant has the option to notify or not to notify and seek assistance from first responders (911). From a campus phone, dial 9, then 911.
3. Contact someone for assistance and support, such as a member of the Student Life staff, campus security, an instructor, a staff member, or an administrator. Another person can be very helpful in following the other steps.
4. Remember as much as possible about the offender in order to share information that may be helpful or needed in an investigation.
5. Preserve evidence. Do not wash hands, shower, bathe, douche, brush hair, change clothes, destroy any items of clothing, or move or disturb anything at the site of a crime or incident that may be helpful or needed in an investigation by law enforcement.
6. Report the crime or incident to the law enforcement agency with jurisdiction (e.g., West Point Police, Valley Police, Troup, or Chambers county sheriff). The complainant has the option to notify or not to notify and seek assistance from law enforcement; however, doing so is strongly recommended. A police or law enforcement officer responds to take a report and collect evidence.
7. Seek treatment and care at the nearest medical facility and cooperate in the collection of physical evidence of the crime or incident in order to preserve evidence that may be helpful or needed in an investigation by law enforcement. The law enforcement agency investigating the alleged crime

provides transportation to the hospital for a medical examination and pays for the medical examination to the extent of the cost for the collection of evidence of the crime. **Note:** The University is not responsible for any medical and/or transportation expenses.

8. Notify the Dean of Students of the crime or incident and complete a written report. The complainant has the option to notify or not to notify and seek assistance from the Dean of Students or other campus personnel; however, doing so is strongly recommended.
9. Seek a judicial no-contact, restraining, and/or protective order by a local magistrate against the perpetrator(s), as needed and appropriate.
10. Seek counseling or personal consultation for support, therapy, and information, as needed and desired. Point personnel who may provide such services include the student counselor, several faculty members in the Counseling and Human Services Office, and the Vice President for Spiritual Formation. Community agencies and counselors are also available.

The Complainant's Confidentiality

The complainant's confidentiality is protected inasmuch as possible throughout the reporting, investigating and adjudicating processes in cases which include an allegation of rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and other sexual offenses or violence, including but not limited to:

1. All conversations and meetings related to such a case are held in private areas.
2. The complainant's personally identifiable information is withheld by the University and its personnel, except on a need-to-know basis for the purposes of notification,

investigation, student disciplinary proceedings, and provision of accommodations (such as a change of class sections). Personally-identifiable information includes: a first and last name; a home or other physical address; information likely to disclose the complainant's location; contact information (including a postal, e-mail or Internet protocol address, or telephone or facsimile number); social security number, driver's license number, passport number, or student identification number; and any other information that would serve to identify an individual, alone or in combination with known information (e.g., birth date, racial or ethnic background).

3. When University personnel (including student workers) forward information and reports regarding a crime or incident to the Dean of Students and the Director of Campus Safety and Security, which may include the complainant's personally identifiable information, all such communications are conducted in a manner that seeks to protect the confidentiality of the complainant inasmuch as possible.

4. The report of outcomes from student disciplinary proceedings excludes a complainant's personally identifiable information.

5. Permanent records and all resulting reports exclude the complainant's personally identifiable information.

Gender

The interpretation and application of University policies, procedures, and definitions as they relate to compliance with VAWA and other related Federal statutes are made without gender distinctions (e.g., a male or a female may be the complainant, a male or a female may be the respondent).

Education of Students Regarding Awareness and Prevention of Sexual Violence:

In compliance with Federal law and in the best interests of the University community, students are offered primary prevention and awareness education regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. New students are offered that education during their orientation to the University. Campaigns, special sessions, and the distribution of information are conducted periodically for students in order to strengthen awareness and prevention of sexual offenses and violence. **All students are required to complete online training through the Everfi education program, in areas of Sexual Assault, Dating and Alcohol Education.**

The prevention and awareness education and information regarding rape, acquaintance rape, domestic violence, dating violence, sexual assault, stalking, and other sexual offenses which are provided to the University's students include but are not limited to:

- A statement that Points University prohibits those offenses.
- The definition of those offenses in the state of Georgia.
- The definition of consent, with reference to sexual offenses, in the state of Georgia.
- Several safe and positive options for bystander intervention, which an individual may take to prevent harm or to intervene in risky situations.

- Preventive measures that individuals may take in order to avoid potential attacks.
- Recognition of signs of abusive behavior and appropriate responses.

Harmony House Domestic Violence Shelter, Inc.

Point University has a strong working relationship with the Harmony House Domestic Violence Shelter, Inc. This organization is affiliated with the Georgia Network to End Sexual Assault. The Harmony House staff distributes educational information that educate Point University campus community on strengthening the awareness and prevention of sexual offenses and violence. Harmony House contact information below:

(706) 885-1525 24 Hour Crisis Line

(706) 882-4173 Admin

(706) 882-4175 Fax

Website: harmonyhousega.org

Standards for the investigation and conduct of student discipline proceedings in cases which include an allegation of rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and other sexual offenses or violence:

The student discipline policies and procedures of the *Honor Code* shall apply and be followed (see “Judicial Proceedings” in the *Code*) with the following added stipulations.

1. The University’s response is based on the complainant’s desired outcome:

a. No Official Report – In a case where the student does not choose to officially report such an offense or incident to the Dean of Students, the complainant’s option is

honored. *Note:* Reporting by the complainant is strongly encouraged. University personnel must report criminal offenses under the Clery Act, sexual misconduct to the Title IX coordinator, and child sexual abuse (children are under 18 years of age) to the civil/criminal authorities.

b. Official Report and Request for Informal Investigation and Intervention – In a case where the student reports such an offense or incident to the Dean of Students and makes the request in writing that the respondent be confronted without formal judicial proceedings by the University, the complainant’s option is honored when an informal (rather than formal) investigation and intervention are deemed appropriate by the Dean of Students. The complainant retains the right to request a formal investigation and judicial proceeding later. *Note:* Title IX requires the investigation of all alleged sexual misconduct.

c. Official Report and Judicial Proceeding – In a case where the student notifies the Dean of Students of such an offense or incident, verbally or in writing, and completes a written report of the offense or incident, the University conducts an official investigation and student discipline proceeding.

2. In all cases, including “no report” and “informal investigation,” the University will take prudent and appropriate steps to ensure the safety of the student and the University community.

3. The standard of evidence in the investigation and conduct of student discipline proceedings in such cases is “preponderance of the evidence” (as contrasted with “beyond a reasonable doubt”).

4. Institutional officials and personnel who perform the investigation and who conduct

student discipline proceedings in such cases must be trained on how to investigate and conduct hearings in a manner that protects the safety and confidentiality of complainants, promotes accountability, and responds effectively to situations involving these offenses.

5. Sanctions (as listed in the *Honor Code*) may be imposed, as deemed appropriate, following a final student discipline determination that includes rape, acquaintance rape, domestic violence, dating violence, sexual assault, stalking, or other sexual offenses or violence.

6. Protective measures, in addition to Honor Code Sanctions, may be taken by the University and/or imposed on the respondent to provide for the safety of the complainant and the campus community inasmuch as the steps or actions are available to the University, including but not limited to: no-contact or restraining directives; provision of increased campus security personnel in proximity to the complainant and/or the respondent; relocation of the complainant and/or the respondent in student housing to a more secure or supportive living area; and transfer to different sections of classes if available.

7. During any related meeting with the Dean of Students or other University person and/or during a student discipline proceeding, the complainant and the respondent are entitled to the same opportunities to be accompanied in the meeting or proceeding by a maximum of three advisors and/or supporters (e.g., parent, spouse, counselor, attorney, student, or other advocate) of the person's choice. A support person or advisor, whether with the complainant or the respondent, may not speak in such a meeting except as allowed for at the sole discretion

of the University person conducting the meeting or proceeding.

8. The student discipline proceeding must be prompt (as soon as practically possible), fair, and impartial, which includes but is not limited to the following equally for the complainant and the respondent:

a. Adequate advance notice and a stated timeframe for meetings and proceedings.

b. Timely access to information used in the proceedings.

c. The opportunity to be heard and to present witnesses; and

d. A judicial hearing board that is chaired by and composed of individuals who have been trained.

9. The complainant and the respondent must be notified of the following in writing (which may include Point student email), separately and simultaneously:

a. The outcome of the judicial proceeding, including the sanctions (if any) and rationale for the result.

b. Appeal procedures for both the complainant and the respondent; and

c. Any change to the result, before or after it becomes final.

10. The investigation and student discipline proceedings will be completed in a timely manner, which will normally be within sixty (60) days from the initial official report of the offense or incident to the final result unless that time is extended for good cause with official notification to both the complainant and the respondent of the extension and cause.

Point University Discipline/Sanctions Procedure

As a distinctly Christian university, Point takes a redemptive approach in the disciplinary process, aiming to provide supportive and educational accountability which encourages holistic change in the lives of students. At its' core, every disciplinary issue is a spiritual issue, and the spiritual health and development of students, along with the health and development of the university community, are the primary concerns of all disciplinary adjudicators. In light of this commitment, the university has outlined the following process to cultivate appropriate life development when violations take place.

3 Minor Offences = 1 Major Offence

3 Major Offences = Suspension* Note: immediate suspension may take place if local, state, or national laws have been broken, or when the safety of students, or the university community have been threatened.

Minor offenses will not be maintained from year to year, with regard to this system, however habitual offenses will be taken into account when accountability measures are created. Major offenses will be maintained from year to year.

Major offenses, which are also illegal offenses, will be counted as 2 majors, or may result in immediate suspension. Students who are removed from the community for illegal activities will not be eligible for re-admittance for a minimum of 3-5 years. In these cases, the adjudicator will clarify if the student has also been banned from campus, and the length of the suspension.

Minor Offences Include, but are not limited to the following:

- Quiet Hour violations
- Visitation violations within 60 min of posted hours, being in the

bedroom but sexual activity is not suspected.

- Cleanliness violations/leaving trash in communal areas.
- Most housing-related violations, including failure to participate in fire drills.
- Missing a mandatory meeting
- Tobacco
- Inappropriate decorations
- Rude/inappropriate behavior to others (students, faculty/staff, WP community, visiting sports teams etc.)
- 4 parking violations
- Minor theft, or intentional destruction of property (\$499 value or less)

Major Offenses - include, but are not limited to the following:

- Possession/consumption of alcohol on campus, or being under the influence of alcohol on campus
- Possession, or use of weapons
- Sexual activity/co-habitation (overnight guests of the opposite gender, visitation violations 60+ min of posted hours)
- Elevated or aggressive faculty/staff disrespect, hindering or falsifying information during an investigation
- Refusal to complete disciplinary consequences
- 5+ parking violations
- Major theft, or intentional destruction of property (\$500 - \$1,000 in value)
- Physical altercations
- Hazing or bullying behavior

Double Major Offences - include, but are not limited to the following:

- Providing alcohol to underage drinkers
- Threatening someone with a weapon, or use of firearms on campus
- Drug use, positive drug test, or refusal to submit to test.
- Major theft, or intentional destruction of property (\$1,000+ in value, or a series of thefts)
- Identity theft/stealing bank & credit cards.
- Unprovoked attack, or causing significant injury i.e., resulting in hospitalization.

Possible Automatic Suspensions – may include, but are not limited to the following:

- Selling, or intending to sell drugs.
- Possession of weapons with the intent to harm others.
- Significant acts of violence, domestic violence and rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, and other sexual offenses or violence
 - Drugging others, or providing alcohol to minors on Point property

Major Disciplinary Consequences

1st Major = 3 consequences from the categories below

2nd Major or “Double Major” = 5 consequences from the categories below

1. Financial

- a. **1st offence** a \$500 sanction: the student is able to earn back up to 90%* (up to \$450) of this financial sanction, if the student completes the other disciplinary consequences, each of which will

be worth an amount predetermined by the adjudicator of up to a \$150 credit. Please note, financial aid may not be used to pay off disciplinary fines.

- b. **2nd offence**, or first double-major, is a \$1,000 sanction: the student is able to earn back up to 50-75%* (up to \$750) of the financial sanction, if the student completes the other disciplinary consequences, each of which will be worth an amount predetermined by the adjudicator of up to a \$150 credit. Please note, financial aid may not be used to pay off disciplinary fines.
- c. **3rd offence** may include additional financial sanctions, in addition to suspension.

*** Funds will be utilized to support educational resources which combat students’ destructive/harmful behavior.**

2. Relational/Emotional Accountability

- Professional counseling
- Personalized mentoring
- Recovery program

3. Physical Accountability

- Random drug testing
- Random room searches (significant contraband)
- Visitation, or other social suspension

4. Spiritual Accountability

- Specific and thematic community service

- b. Reflection journals/papers
- c. Community restitution
- d. Mediation
- e. Thematic Bible/book studies

5. **Organization Participation**

- a. Suspending all organizational events (practices, games, traveling etc.)
- b. Loss/suspension of student leader positions and offices

For 2nd major offenses, and double-major offenses the following components will be incorporated:

1. Follow-up and accountability measures will remain in place for 6-9 months.
2. Half-way through the accountability season, Student Life will re-evaluate the student's progress, and may adjust the accountability and support consequences. (Financial consequences will not be increased.)
3. During the evaluation period, the student will be required to complete a reflection assignment discussing lessons learned, and life changes taking place. Examples of reflection assignments include papers, videos or other creative projects.

Types of Leave and Suspension

- Removal from residential community – at this stage a student is prevented from living in campus housing for a predetermined length of time. However, the student is still allowed to visit campus and

attend University sponsored events.

- Dismissed from campus community – at this stage a student is banned from University property, or events, however they may continue their studies as an on-line student.
- Suspended – at this stage a student is completely removed from classes and is banned from University property and events.

Students have the right to appeal any disciplinary decision to the next highest adjudication level as outlined below:

Discipline cases adjudicated by Residence Life staff members may be appealed to the Assistant Dean of Students over discipline. (Mr. Illya Lawrence at Illya.Lawrence@point.edu)

Discipline cases adjudicated by an Assistant Dean of Student may be appealed to the Dean of Students. (Mrs. Laura Schaaf at Laura.Schaaf@point.edu)

Disciplined cases adjudicated by the Dean of Students may be appealed to the Faculty Judiciary Committee. (Mr. Wye Huxford at Wye.Huxford@point.edu)

Discipline cases adjudicated by the Faculty Judiciary Committee may be appealed to the President of the University, (Mr. Dean Collins at officeofthepresident@point.edu). The President may preside over the case himself or may appoint an independent committee to adjudicate.

Administrative Leave

Point University is committed to the holistic well-being and safety of each student, as well as the campus community at large. As such, the university reserves the right to require an administrative leave of any student when the student is unable, or unwilling, to request a voluntary withdrawal and the Dean of Students, or designee deems a leave necessary to protect the health and safety of the student or others, or the integrity of the learning environment and campus community.

This policy, and associated procedures, do not take the place of a disciplinary process associated with a student's behavior when they have been in violation of *The Point Community Honor Code*, university policies, rules, regulations, and standards. This policy will be invoked in extraordinary circumstances when, in the discretion of the Dean of Students or other designee, the disciplinary system cannot be applied or is not appropriate. Before an administrative leave is imposed, the Dean of Students, or appropriate university designee will encourage the student to withdraw voluntarily.

Examples of extraordinary circumstances which may warrant an administrative leave include, but are not limited to, the following: suicidal threats, self-starvation or purging behavior, ongoing substance abuse or addiction, serious threats of harm to others, refusal or inability to cooperate with recommended assessment or treatment of serious health conditions, need for services beyond those which the University can provide and which are necessary to maintain the student's enrollment, or bizarre or destructive behavior. Substantial disruption may result from a single serious incident, or somewhat less severe but persistent incidents over a more extended period.

In cases of administrative leave, students are allowed to complete their work off campus. Each individual professor will work with them

on the best way to successfully complete remaining academic work. Each class is different, and some lend themselves more to completion away from campus than others. On rare occasions there is not a good way to complete the work. In those cases, the university informs the student of their options.

Students who are required to take administrative leave will be provided with written details pertaining to their leave, as well as a list of guidelines they must meet before being reconsidered for readmission to the University. Upon completion of all requirements the student must contact the Office of Student Life and provide the appropriate documentation supporting the completion of said guidelines before they return.

If a student has concerns regarding the requirement of an administrative leave they may appeal the Dean of Student's decision to an administrative committee comprised of representatives of the following disciplines:

- Committee Chair and Academic Representative: Dr. Stephen Wares, Chief Academic Officer; stephen.wares@point.edu
- Dean of Biblical Studies: Mr. Wye Huxford, Wye.Huxford@point.edu
- Mental Health Representative: Dr. Gregory Moffatt, Director of the Counseling Center; greg.moffatt@point.edu

Appeals must be submitted in writing to the committee chair stephen.wares@point.edu

within 48 hours of the date of the administrative leave notification.

Pertinent Definitions (in alphabetical order):

These definitions are used by the University in awareness and prevention education and information, in investigations, and in student discipline proceedings. They have been developed in accordance with the Official Code of Georgia Annotated (OCGA), Titles 16, 17, 19 and 24) and Section 304 of VAWA.

Acquaintance Rape – When a rape occurs between people who know each other, whether they have known each other for a length of time or have just met.

Consent – An affirmative, conscious, and voluntary agreement – indicated clearly by words or actions – by a person of age to engage in behavior, actively or passively, with another person. Consent cannot be given by a person who is: under the influence of alcohol or drugs (legal or illegal), unconscious, under the age of 16, physically or psychologically pressured or forced, frightened, intimidated, mentally or physically impaired, mentally, or physically incapacitated, beaten, threatened, isolated, or confined. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Dating Violence – When any felony or offense of battery, simple battery, simple assault, assault, sexual assault, stalking, or unlawful restraint is perpetrated or threatened between members of an unmarried couple within the context of dating or courtship, whether on a first date or in an established relationship.

Domestic Violence – When any felony or offense of battery, simple battery, simple assault, assault, stalking, criminal damage to property, unlawful restraint, or criminal trespass is perpetrated between past or present family members or other persons

living in the same family household. [see OCGA, Title 19, Chapter 13, Family Violence]

Fondling – When a person makes physical contact with the intimate parts of the body of another person. The intentional fondling of another person without the consent of that person or of any child under the age of 16 constitutes sexual battery. If occurring in public, a lewd caress or indecent fondling of the body of another person constitutes public indecency. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Incest – When a person engages in sexual intercourse or sodomy with a person to whom he or she knows he or she is related either by blood or by marriage, whether forcible or non-forcible, as follows: (1) father and child or stepchild; (2) mother and child or stepchild; (3) siblings of the whole blood or of the half-blood; (4) grandparent and grandchild; (5) aunt and niece or nephew; or (6) uncle and niece or nephew. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Preponderance of Evidence –

“Preponderance of evidence” means that superior weight of evidence upon the issues involved which, while not enough to free the mind wholly from a reasonable doubt, is yet sufficient to incline a reasonable and impartial mind to one side of the issue rather than to the other. [see OCGA, Title 24, Evidence]

Rape – When he has carnal knowledge of a female forcibly and against her will (i.e., without consent) or a female under the age of 16. [see OCGA, Title 16, Chapter 6, Sexual Offenses]

Sexual Assault – The category which includes forcible or non-forcible rape, sodomy, aggravated sodomy, sexual battery, and aggravated sexual battery. [see OCGA,

Title 17, Article 4, Investigating Sexual Assault]

Sexual Battery – When a person intentionally makes physical contact with the intimate parts of the body of another person without the consent of that person. Aggravated sexual battery includes use of a foreign object. *[see OCGA, Title 16, Chapter 6, Sexual Offenses]*

Sodomy – When a person performs or submits to any sexual act involving the sex organs of one person and the mouth or anus of another. Aggravated sodomy includes force and is against the will of the other person (i.e., without consent). *[see OCGA, Title 16, Chapter 6, Sexual Offenses]*

Stalking – When a person engages in a knowing and willful course of conduct directed at a specific person that follows, places under surveillance, contacts the other person without his or her consent (or causes others to contact, in violation of a judicial order) – whether in person, in writing, or by electronic, digital, or other means – establishing a pattern of harassing and intimidating behavior which serves no legitimate purpose, which may or may not include an overt threat of death or bodily injury, and that would cause a reasonable person (under similar circumstances and with similar identities to the complainant) to: fear for his or her safety or the safety of a member of his or her immediate family; or suffer substantial emotional distress. *[see OCGA, Title 16, Chapter 6, Sexual Offenses]*

Statutory Rape – When a person engages in sexual intercourse with any person under the age of 16 years and not his or her spouse. *[see OCGA, Title 16, Chapter 6, Sexual Offenses]*

Bystander Intervention

A bystander is someone other than the victim who is present when an act of dating violence, domestic violence, stalking, or sexual assault is occurring or when a situation is occurring in which a reasonable person feels as though some protective action is required to prevent sexual assault, dating violence, domestic violence or stalking. Bystanders, if active, can prevent harm or intervene before a situation gets worse. Examples of active bystander intervention include: not leaving an overly intoxicated person in a bar/party alone, walking a classmate to his/her care after class, calling police when a potentially violent situation is unfolding, not leaving an unconscious person alone (alerting an CLM, EMS, campus security, etc.), or intervening when someone is being belittled, degraded or emotionally abused (walking victim away from abuser, contacting others for help, like counseling center, CLM, etc..)

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to the Title IX Coordinator, Student Life, and Campus Security (if the victim so desires.) The University will provide resources to persons who have been victims of sexual assault, domestic violence, dating violence, or stalking, and will apply appropriate disciplinary procedures to those who violate this policy.

Resources for victims of Domestic Violence, Dating Violence, Sexual Assault & Stalking

On-Campus:

Dean of Students and Title IX Coordinator:
Laura Schaaf, Bldg. 507 (LAC), 706-784-8604

Chief of Security: Robert Fawley, Bldg. 507 (LAC), 706-784-8668

Off-Campus:

West Point Police Department: 730 1st Ave,
West Point, GA 31833, (706) 645-3525

Valley Police Department: 20 Fob James
Drive Valley, AL 36854, (334) 756-5200

Peachtree City Police Department: 350 Old
State Highway 74, Peachtree City, GA 30269,
(770) 487-8866

Lanett Police Department
401 N. Lanier Ave.
Lanett, AL 36863, (334) 644-2146

Chatham County Sheriff's Office: 1050 Carl
Griffin Dr, Savannah, GA 31405, (912) 652-
7624

Sex Offender Registration

The federal Campus Sex Crimes Prevention
Act, enacted on October 28, 2000, requires

institutions of higher education to issue a
statement advising the campus community
where law enforcement agency information
provided by a State concerning registered
sex offenders may be obtained.

It also requires sex offenders already
required to register in a State to provide
notice, as required under State law, of each
institution of higher education in that State
at which the person is employed, carries on a
vocation, volunteers services or is a student.

In Georgia and Alabama, convicted sex
offenders must register. Follow the links
below to access the State of Georgia and
Alabama website:

<https://gbi.georgia.gov/georgia-sex-offender-registry> and

<https://app.alea.gov/community/wfsexoffendersearch.aspx>

Statement of the Rights of Complainants (summary)

The following rights shall be accorded to a complainant who alleges being sexually assaulted by rape, acquaintance rape, sexual assault, domestic violence, dating violence, stalking, or other sexual offenses or violence (hereafter "sexual offense"):

1. The right to report or not to report a sexual offense to the criminal and civil authorities of the jurisdiction in which the crime or incident occurred, including the cooperation and assistance of University personnel in notifying the proper authorities when requested by the complainant.
2. The right to report or not to report a sexual offense to the appropriate University entities – such as Human Resources for employees and Student Life for students – including the cooperation and assistance of University personnel in notifying the proper University authorities when requested by the complainant. **Note:** Reporting by the complainant is strongly encouraged. University personnel must report criminal offenses under the Clery Act, sexual misconduct to the Title IX coordinator, and child sexual abuse (children are under 18 years of age) to the civil/criminal authorities.
3. The right to request or not to request that a sexual offense be adjudicated by the appropriate University entities – such as Human Resources for employees and Student Life for students – including the cooperation and assistance of University personnel in making or not making that request as determined by the complainant. **Note:** Title IX requires the investigation of all alleged sexual misconduct.
4. The right to confidentiality of the complainant's identity inasmuch as possible throughout the reporting, investigating, and adjudicating processes and in University records and reports.

5. The right to seek medical assistance, including a medical examination, with the cooperation and assistance of University personnel in securing transportation from the proper authorities when requested by the complainant. **Note:** The University is not responsible for any medical and/or transportation expenses.
6. The right to cooperation from University personnel as the complainant collects and maintains evidence related to a sexual offense.
7. After a sexual offense has been reported, the right to request necessary and reasonably feasible steps or actions by University personnel to protect and accommodate the complainant, such as assistance in changing academic, living, transportation and working situations inasmuch as the steps or actions are available to the University.
8. The right to receive or not to receive counseling and support from any services previously established by the University as requested by the complainant.
9. The right to prompt, fair, and impartial disciplinary proceedings by University personnel, including but is not limited to: (a) adequate advance notice and a stated timeframe for meetings and proceedings; (b) timely access to information used in the proceedings; (c) an ability to have others present for advice and support; (d) an opportunity to be heard and to present witnesses; (e) a hearing board that is chaired by and composed of individuals who have been trained; (f) notification in writing of the outcome of the disciplinary proceeding; (g) an ability to appeal the outcome as the complainant; and (h) notification of any change to the outcome, before or after it becomes final.

Clery Act Crime Statistics for 2020,2021,2022

SYNERGY CAMPUS SECURITY CRIME LOG	2022					
	ON-CAMPUS			OFF-CAMPUS	UNFOUNDED	TOTAL
OFFENSE	RESIDENCE HALL	ON CAMPUS PROPERTY	PUBLIC PROPERTY	NONCAMPUS PROPERTY		
CRIMINAL HOMICIDE	0	0	0	0	0	0
MANSLAUGHTER BY NEG.	0	0	0	0	0	0
RAPE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	1	0	0	0	0	1
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0
INCEST	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
VAWA OFFENSES						

DOMESTIC VIOLENCE	0	0	0	0	0	0
DATING VIOLENCE	0	2	0	1	2	4
STALKING	0	1	0	1	0	2
ARREST						
WEAPONS	0	0	0	1	0	1
DRUGS	0	0	0	4	0	4
LIQUOR LAW	3	0	0	0	0	3
JUDICIAL REFERRALS						
WEAPONS	0	0	0	0	0	0
DRUGS	5	1	0	0	0	6
LIQUOR LAW	8	0	0	0	0	8
HATE CRIMES						
CRIMINAL HOMICIDE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0

Clery Act Crime Statistics for 2017, 2018, 2019

SYNERGY CAMPUS SECURITY CRIME LOG	2021					
	ON-CAMPUS		PUBLIC PROPERTY	OFF-CAMPUS NONCAMPUS PROPERTY	UNFOUNDED	TOTAL
	RESIDENCE HALL	ON CAMPUS PROPERTY				
OFFENSE						
CRIMINAL HOMICIDE	0	0	0	0	0	0
MANSLAUGHTER BY NEG.	0	0	0	0	0	0
RAPE	0	0	0	1	1	1
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	1	0	0	0	1	1
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0
INCEST	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0

ARSON	0	0	0	0	0	0
VAWA OFFENSES						
DOMESTIC VIOLENCE	0	0	0	0	0	0
DATING VIOLENCE	0	0	0	0	0	0
STALKING	0	0	0	1	1	1
ARREST						
WEAPONS	1	0	0	0	0	1
DRUGS	1	2	0	0	0	3
LIQUOR LAW	3	0	0	0	0	3
JUDICIAL REFERRALS						
WEAPONS	0	0	0	0	0	0
DRUGS	0	0	0	0	0	0
LIQUOR LAW	0	0	0	0	0	0
HATE CRIMES						
CRIMINAL HOMICIDE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0

SYNERGY CAMPUS SECURITY CRIME LOG	2020					
	ON-CAMPUS		PUBLIC PROPERTY	OFF-CAMPUS	UNFOUNDED	TOTAL
	RESIDENCE HALL	ON CAMPUS PROPERTY		NONCAMPUS PROPERTY		
OFFENSE						
CRIMINAL HOMICIDE	0	0	0	0	0	0
MANSLAUGHTER BY NEG.	0	0	0	0	0	0
RAPE	0	0	0	0	0	0
ROBBERY	0	0	1	0	0	1
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0
INCEST	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0
ARSON	0	0	0	0	0	0
VAWA OFFENSES						
DOMESTIC VIOLENCE	0	0	0	0	0	0

DATING VIOLENCE	0	0	0	0	0	0
STALKING	0	1	0	0	0	1
ARREST						
WEAPONS	0	0	0	0	0	0
DRUGS	0	0	0	0	0	0
LIQUOR LAW	0	0	0	0	0	0
JUDICIAL REFERRALS						
WEAPONS	0	0	0	0	0	0
DRUGS	0	0	0	0	0	0
LIQUOR LAW	0	0	0	0	0	0
HATE CRIMES						
CRIMINAL HOMICIDE	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0
ASSAULT	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0
SEXUAL ASSAULT	0	0	0	0	0	0
STATUTORY RAPE	0	0	0	0	0	0
FONDLING	0	0	0	0	0	0
ARSON	0	0	0	0	0	0

Annual Fire Safety Report

On August 14, 2008, the Higher Education Opportunity Act (HEOA) was signed into law. Under HEOA, institutions that maintain on-campus student housing are required to publish an annual fire safety report that discloses campus fire safety practices and standards of the institution to the U.S. Department of Education, the campus community and to the general public. Components of this law are intended to help ensure America's college students, their parents and the public have uniform, valid and easy to understand information regarding an institution's fire safety practices and standards.

Portable Electrical Appliances, Smoking and Open Flames

Portable Electrical Appliances

Residence Hall/Point Living Community

The Loft- All residences share a common kitchen in this residence hall. The kitchen is equipped with microwave ovens. Appliances that use a direct open heat source or use cooking oil may not be used in The Loft. This includes appliances such as hotplates,

electric skillets, and “Fry Daddy” type deep fryers.

Small appliances with heating elements, including but not limited to toasters, ovens, hot pots, waffle irons, coffee pots, grills and fryers are only permitted in kitchens area only at Abbey Glen, Skyhawk, and the LLC (Living Learning Community)

All electrical extension cords must have built in surge protectors and must be plugged directly into a wall outlet (no Daisy Chaining).

Smoking

Residence Hall/Point Living Community

Point University is a tobacco-free environment. Smoking of any kind, including

e-cigarettes and vaping is prohibited in all of Point University Residence Halls.

Open Flames and Flammable Storage

Residence Hall/Point Living Community

Open Flames products and other devices with open flames, such as but not limited to candles and incense are prohibited.

Flammable liquids, such as propane, gasoline, paint thinners and other combustible liquids should not be stored in any living area. Gas grills, charcoal grills and any other outdoor heating and cooking elements are prohibited.

Residential Housing Descriptions

- **Summit-** This is a suit style facility. All rooms are located on the 2nd floor. All residence shares a large bathroom with separate showers, a large kitchen, on-site laundry, common living area with couches, tables, and televisions. There are a total of 17 rooms. Houses 47 residents.
 - This facility is equipped with a monitoring fire system with alerts reported to West Point Fire Department.
 - Each suite contains sprinkler system, smoke detectors.
 - Portable fire extinguishers are provided in all exit corridors.
 - Each stairwell exit has a pull station.
 - An evacuation map is posted in the building.
- **Loft –** This is a suite-style facility. All rooms are located on the 2nd floor. Each room has a private bathroom, and all residence share a common living area with couches, on site laundry, tables, and televisions and a kitchen. There are a total of 19 rooms. Houses 38 residents.
 - This building is equipped with a monitoring fire system with alerts reported to West Point Fire Department.

- The building has pull stations near the entrance and exit doors.
- The building is equipped with sprinkler systems and smoke detectors.
- An evacuation map is posted in the building.

- **Living Learning Community (LLC)** – This is a two-story building consisting of 12 apartments in a suite-style design. Two private bedrooms, one bath, on site laundry, and a common kitchen/living area. The living areas are separated as male and female and houses 33 residents.
 - This building is equipped with a smoke detector stand-alone fire system.
 - Each suite contains a sprinkler system.
 - Fire extinguishers are located in the common areas of the suite as well as the landing on each floor level.
 - An evacuation map is posted in the building.

- **Nest** – This is a traditional, dorm-style residence hall divided into four separate zones with each zone having a shared common living area with couches, large bathroom with separate showers, tables, televisions, and on-site laundry. There are a total of 40 rooms. Houses 148 residents.
 - This building is equipped with a smoke detectors stand-alone fire system.
 - Each suite contains sprinkler system
 - Fire extinguishers are located in the common areas of the residence.

- **Skyhawk Landing** – This is a suite-style single floor facility. Each room has private bathroom, and all residence share a common living area with couches, on site laundry, tables, and televisions and a kitchen. There are a total of 15 rooms, two of these being designated and designed to meet ADA requirements. Houses 34 residents.
 - This building is equipped with a monitoring fire system with alerts reported to West Point Fire Department.
 - The building has pull stations near entrance and exit doors and common areas.
 - The building is equipped with sprinkler systems and smoke detectors as well as both visual and audible alarms
 - An evacuation map is posted in the building
 - Access is available using either Identification Card or a mobile app,
 - Exterior and Interior surveillance is available with both vehicle and facial recognition soft ware

- **Hawk Refuge** – This is a suite-style two story facility. Each room has private bathroom, and all residence share a common living area with couches, on site laundry, tables, and televisions and a kitchen. There are a total of 20 rooms, Houses 58 residents.
 - This building is equipped with a monitoring fire system with alerts reported to West Point Fire Department.
 - The building has pull stations near entrance and exit doors and common areas.
 - The building is equipped with sprinkler systems and smoke detectors as well as both visual and audible alarms
 - An evacuation map is posted in the building

- Access is available using either Identification Card or a mobile app,
- Exterior and Interior surveillance is available with both vehicle and facial recognition software

DESCRIPTION OF FIRE SAFETY SYSTEM IN ON-CAMPUS STUDENT HOUSING

Building	Audible Alarms	Fire Extinguishers on site	Fire Monitoring System	Fire Sprinkler System	Smoke Detection Devices	Fire Evacuation Maps	Strobe Lights	Alarm Activations	Fire Drills
Summit	X	X	X	X	X	X	X	2	1
Loft	X	X	X	X	X	X	X	4	1
LLC	X	X	X	X	X	X		0	1
Nest	X	X	X	X	X	X	X	2	2
Hawk Refuge	X	X	X	X	X	X	X	6	2
Skyhawk Landing	X	X	X	X	X	X	X	1	2

Fire Drills

Fire drills at Point University will be conducted at least twice during every academic year. Fire drills are performed in order to familiarize occupants in the building with the sound of the fire alarm, verify that the system is working as required, and to test the evacuation procedures for faculty, staff, and student.

Evacuation Procedures for Student Housing

In the event of fire or fire alarm, exit the building immediately. All students and staff shall proceed as follows to designated areas.

HOUSING UNIT	DESIGNATED AREAS
Skyhawk Landing	Parking Lot of Bank Drive Through on the North side of Housing Unit
Loft	3 rd Ave near cafeteria/bookstore
LLC	Exit gate on 15 th St or near Nest. Head to PLC student parking lot.
Summit	Open Lot of across from Café (3 rd Avenue)
Nest	PLC student parking lot
Hawk Refuge	Parking Lot behind ASH

***Please use increased caution when crossing the road as there may be emergency response vehicles responding to the scene and drivers distracted by the commotions.**

Fire and Safety Policies

In case of a fire, call 911 immediately. Evacuate immediately during a fire or fire alarm. If you become trapped in the housing unit during a fire, find a room preferably with a window available.

- If there is a window, place, and article of clothing (shirt, coat, etc.) outside the window as a marker for rescue crews.
- If there are no windows, stay near the floor where the air will be less toxic. Shout at regular intervals to alert emergency crews of your location.

If you are in a room when a fire alarm sounds, feel the door with the back of your hands.

- If it is hot, do not open it. Seal the cracks around the door, and place an article of clothing, or a sheet outside the window, and try to use a telephone to call for help.
- If you can safely leave the room take your shoes, clothing and room key and go to the nearest exit. Shout and hit on doors as you leave.

When the building fire alarm is sounded to signal that an emergency exists, walk quickly (do not run) to the nearest marked exit, and alert all others to do the same. Remember to assist the disabled in exiting the building.

Do not use elevators during a fire. Smoke is the greatest danger in a fire. Stay near the

floor where the air will be less toxic. Once outside, move to the designated area for the affected building. Keep all street fire lanes. **Do not return to the evacuated building until told to do so by a University official.**

Portable fire extinguisher should be used only if the following apply:

- The fire is small and can be contained safely with a fire extinguisher.
- The exit is clear and there is no imminent peril.
- The proper extinguisher is readily available.

Familiarize yourself with the locations of the fire extinguishers and receive hands on training. The Security Office or CLM will assist departments who request training for fire extinguishers.

ABC fire extinguishers are used to fight Class "A", "B", and "C" fires:

- Class A: Fire caused by ordinary combustibles such as wood, paper, or textiles.
- Class B: Fires caused by flammable and combustible liquids such as cooking oil, gasoline, and other solvents.
- Class C: Fires caused by electrically energized equipment or appliances.

To operate the extinguisher, remember the word P.A.S.S. – P- pull the pin; A- aim low; S-squeeze; S-sweep.

Reporting Fires

Students and employees may report that a fire occurred to the following persons and organizations:

Chief of Security: Robert L. Fawley - 706-518-6730

He is responsible for tracking all university fires and logging them on the fire log and including the fire in the annual fire and safety report. He oversees Alarm and fire suppression inspection and maintenance.

Campus Security: 404-232-5420

Fire Safety Definitions

- **Cause of Fire** – is the factor or factors that give rise to a fire. The causal factor may be, but is not limited to, the result of an intentional or unintentional action, action, mechanical failure, or act nature.
- **Fire** – is any instance of open flame or other burning in a place not intended to contain the burning or in an uncontrolled manner.
- **Fire drill** – is a supervised practice of a mandatory evacuation of a building for a fire.
- **Fire-related injury** – is an instance in which a person is injured as a result of a fire, including an injury sustained from a natural or accidental cause, while involved in fire. The term “person” may include students, employees, visitors, firefighters, or any other individuals.
- **Fire-related death** – is any instance in which a person is killed as a result of a fire, including death resulting from a natural or accidental cause while involved in a fire control,

attempting rescue, or escaping from the dangers of a fire; or dies within one year of injuries sustained as a result of the fire.

- **Fire Safety System** – is any mechanism or system related to the detection of a fire, the warning resulting from a fire, or the control of a fire. This may include sprinkler systems or other fire extinguishing systems, fire detection devices, stand-alone smoke alarms, devices that alert one to the presence of a fire, such as horns, bells, or strobe lights; smoke-control and reduction mechanisms; and fire doors and walls that reduce the spread of a fire.
- **Value of property damage-** is the estimated value of the cost of the structure and contents, in terms of the cost of replacement in like kind and quantity. This estimate should include contents damaged by fire, and related damages caused by smoke, water, and overhaul; however, it does not include indirect loss, such as business interruption.

Fire Log

Point University maintains an easily understood fire log that records, by the date reported, any fire that occurs in an on-campus student housing facility. The log (hard copy) is maintained in the Campus Security Office.

Fire Safety Education and Training Programs for Students, Faculty and Staff

Campus Security and the CLMs provides a general fire safety and fire extinguisher training for the staff and the resident assistants each semester. The Security Office may also coordinate with the West Point/Lanett Fire Department in providing training on the proper usage of a fire extinguisher. This training consisted of a control burning exercise that demonstrated the “PASS” (Pull-Aim-Squeeze-Sweep) technique.

All fire extinguishers are serviced annually to ensure they remain in compliance with state and federal requirements.

Emergency exits are tested monthly to ensure they are in good operational order as well as initial inspection being conducted prior to any student or resident moving into the facility.

All resident housing locations as well as all other Point University facilities are inspected annually by representatives of the West Point Fire Department and the Lanett Fire Department.

2022 Statistics Regarding Fires Reported In On-Campus Housing

DATE REPORTED	CASE NUMBER	NATURE OF FIRE	DATE/ TIME OF FIRE	LOCATION OF FIRE	Inj.	DEATH	DAMAGE
NONE							

2021 Statistics Regarding Fires Reported In On-Campus Housing

DATE REPORTED	CASE NUMBER	NATURE OF FIRE	DATE/ TIME OF FIRE	LOCATION OF FIRE	Inj.	DEATH	DAMAGE
08/10/2021		Electrical	08/10/21 5:03 pm	Nest Hall 4 Exterior Wall	0	0	\$2,500.00

2020 Statistics Regarding Fires Reported In On-Campus Housing

NO FIRES TO REPORT IN 2019

DATE REPORTED	CASE NUMBER	NATURE OF FIRE	DATE/ TIME OF FIRE	LOCATION OF FIRE	Inj.	DEATH	DAMAGE
02/20/20	008-20	Electrical	2-20-20 / 10:40pm	LLC – DRYER	0	0	\$700.00