



**Web Design Online Adjunct Instructor  
College of Arts & Sciences**

**ABOUT POINT UNIVERSITY**

Point University is a private liberal arts institution that educates our students within a Christian worldview, so they are equipped to take their faith into the marketplace and all of life while achieving their professional goals. We are training the next generation of Christian leaders to take the cross to more job sites, churches, industries, and nations than ever before.

**POSITION OVERVIEW**

Point University is accepting applications for an adjunct online web design teaching position in Information Technology within the College of Arts & Sciences.

**POSITION RESPONSIBILITIES**

This is a fully online/remote adjunct teaching position. All applicants must be physically located within the United States. The primary responsibility involves teaching CISM 330 using Canvas, Cengage MindTap, and GitHub. The candidate should demonstrate UI/UX development using HTML5, CSS, and JavaScript.

**Course Title:** CISM 330 - Foundations of Web Design

**Course Description:** Students will explore the core languages that power the structure and style of websites: HTML5 and CSS. Students will acquire a solid understanding of HTML5 and CSS and gain hands-on experience through interactive activities. Students will be equipped with the skills to build and style websites and webpages.

**REQUIRED QUALIFICATIONS**

**Christian Values:**

- Commitment to undergraduate education, professional growth, service, and scholarship in a distinctively Christian setting, including agreement with the University's mission and goals, values, and doctrinal statement

**Education:**

- Graduate degree in Information Systems, Information Technology, Graphic Design, Visual Design, Computer Science or a closely related field
- Minimum of 18 graduate semester hours web design, UI/UX, or web development.

**Experience and Skills:**

- Online teaching experience using an LMS
- Industry and practical experience with HTML5, CSS and JavaScript
- Strong analytical, communication, interpersonal, and research skills

## **PREFERRED QUALIFICATIONS**

- Proficient with Canvas LMS
- Proficient with HTML5, CSS and JavaScript
- Proficient with web design and development
- Proficient with designing interactive, responsive, and reactive websites
- Proficient with Cengage MindTap
- Proficient with GitHub
- Proficient with APA Style

## **SPECIAL INFORMATION**

- A portfolio of web design and development samples is requested prior to hiring.

## **APPLICATION PROCESS**

1. Visit the Point University Employment page: <https://point.edu/employment-careers/>
2. Click on the “apply today!” button and complete the entire application form.
  - a. Enter **ADJ-ITWEB** as the response to the question "Which position are you applying for?"
3. Upload the following items as a ZIP file or single PDF document on the first page of the Employment Application (Note: Maximum file size is 50 MB):
  - a. Cover letter
  - b. Resume/CV ~ Include a URL of your portfolio
  - c. References ~ Provide three professional references with contact information (name, email address, reference type, and phone number).
    - i. You will also enter this into the online application form.
4. Email unofficial transcripts (both undergraduate and graduate) to [Jobs@point.edu](mailto:Jobs@point.edu)