1. **Junior Varsity Flight Squad** (formerly CAB)
	* This position may be held by in-season athletes or dual-team athletes.
	* This position may be held by students who have significant commitments outside of academics and the JV Flight Squad, including internships, long work hours, student teaching or other leadership positions.
	* JV Flight Squad members will be the general members of CAB and will serve as the event crew for Orientation, Welcome Week, and large campus-wide events.
	* All members of the JV Flight Squad will be expected to attend leadership meetings on the second and fourth Monday nights of the month at 8:00 pm. Attendance at these meetings is part of the scholarship obligations and JV Flight Squad members will not be paid hourly for attending.
	* Up to 20 individuals will be selected for the JV Flight Squad, and each member will earn a scholarship of $500 if they assist with fall Orientation and Welcome Week and will be paid as a student worker for any other campus-wide events they work.
	* First-time freshman and transfer students may apply for the JV Flight Squad after mid-terms during their first semester at Point.

**Expectations**

* Assist the Student Activities Coordinator by facilitating the Flight and Welcome Week Schedule. These include Welcome Week, Move-In, and Orientation, including day & night activities.
* Execute all Flight Week activities, campus-wide events, and information sessions. These include clean-up, set-up, and marketing/ promotions for each event.
* Varsity Flight Squad
	+ As the leaders of the Flight Crew Squad
		- You must work a minimum of 15 hours each week while in the position.
		- Send reminders to the JV Flight Crew Squad about meetings, events, and sessions.
		- Promote & market events throughout the semester. This includes but is not limited to social media outlets and lunch table marketing events.
		- Plan the activities and answer questions from the new Skyhawks during Flight Week
		- Guide JV Flight Crew members through sessions and take leadership during some events
		- Make sure JV Flight Crew have their new students in the assigned areas during Flight Week, and everyone is present at events.
		- Coordinate the Student Section at sporting events.
		- Hold JV Flight Crew accountable to follow up with their new students periodically throughout the semester.
* JV Flight Squad
	+ As the leaders of the Flight Crews
		- Send reminders about events and sessions to your new Skyhawks.
		- Promote & market events throughout the semester
		- Answer questions and build relationships with new Skyhawks during Flight Week
		- Ensure students are up and out of their dorms on time for Orientation sessions.
		- Be a part of the Student Section for sporting events.
		- Follow up with your new Skyhawks periodically throughout the semester.
	+ Attend all required personal development training unless specifically by the Student Activities Coordinator.
	+ Adhere strictly to the code of ethics when engaging with students.
	+ Assist with creating and conducting surveys to evaluate Flight Week and Flight Week Activities.
	+ Assist with Move-In Days
		- July 28th: Football Move in
		- August 1st: Fall Athlete move in
		- August 15th: New Fall Athlete move in
		- August 18th: Returning Student move in
	+ All Flight Squad members must be available for the following:
		- Varsity and Junior Varsity must attend all Monday Meetings from 8 to 9 pm
		- August 15th – 20th: New Student Orientation

**Compensation and Termination**

Varsity Squad members will receive a $1,750 scholarship for each semester they hold the office.

JV Squad members will receive a $500 scholarship for any semester they work during Welcome Week and Orientation and will be paid an hourly rate (campus student worker rate) for any events they work.

An Apprentice/Flight Squad member may be terminated for any of the following reasons:

* 1. Not fulfilling one or more than one of the above-listed responsibilities.
	2. Violating a school policy or encouraging/enabling a student to violate a policy.
	3. Purposefully withholding information or providing false information to professional staff.
	4. Unexcused absences or unexcused tardiness to any mandatory event.
	5. Missing Monday Night Meeting and Events more than 3 times each semester.

If an Apprentice/Flight Squad member is terminated, or resigns their position, they will be expected to return all Point property and training materials within a 48-hour period or will be charged appropriately. In addition, the Apprentice scholarship will be prorated based upon length of service in the position, and they will not maintain the full amount of their scholarship.